



609 Cayuga Street  
Storm Lake, IA 50588  
712-732-8026  
<https://www.stormlake.lib.ia.us>

**Agenda, Monday, April 8, 2024, 4 pm**  
**Storm Lake Public Library Board Meeting**  
**Dial in to participate: 1-408-418-9388, Access Code: 24570177**

1. Call to Order
2. Disclosure by Library Board Members
3. Approval of Agenda
4. Hear the Public
5. Witter Gallery Report
6. Approval of March Minutes
7. Director's Reports: Calendar, Bar Chart, Ledger, Boilers, Summer Reading Program, Friends Representative, Director's Vacation
8. Approval of April Bills
9. Work Session: New Five-year goals
10. Work Session: Hybrid meetings in Bylaws
11. Continuing Education: Get Ready Stay Ready website.
12. Library Board Member Requested Item
13. Adjourn – Next Meeting, May 13, 2024, at 4pm

Meeting Protocol

To speak on an agenda item please approach the head of the table when that agenda item is called and upon recognition by the Library Board President, please identify self by stating your name and address.

1. If your issue is not a topic on the agenda, please approach the head of the table under the "Hear the Public" agenda item and upon recognition by the Board President identify yourself by stating your name and address.
2. Please keep your remarks to three (3) minutes or less.
3. If you require accommodation for this meeting including but not limited to translation services, hearing assistance or accessibility please contact the Library Director at least four (4) hours prior to the start of the meeting.



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Library Board Meeting, City of Storm Lake, March 11, 2024, 4:00 p.m.

Present: Board President Mary Kay Hudspeth, Jim Eliason, Sarah Freking, Sue Lyngaas, and Barb Wells. Also present, Elizabeth Huff, Library Director.

Board President Hudspeth called the meeting to order at 4:00 p.m.

**Disclosures by Board Members** - None

**Agenda Approval** – Moved by Board Member Freking to approve the agenda. Seconded by Board Member Wells. Vote all ayes. Motion carried.

**Public Hearing** – None

**Witter Gallery Report** – None

**Approval of Minutes** – Moved by Board Member Lyngaas to approve February Minutes. Seconded by Board Member Eliason. Vote all ayes. Motion carried.

**Director's Report** – No questions on the Bar Charts or Ledger. Board Member Lyngaas asked about the State Library pilot program on Social Work. The Director said Kathryn McKinley looked at the Social Work information while the Director assessed the administrative information for each webinar module. They reviewed 4 modules, took the quizzes, and made email comments to Dr. Wahler, the presenter. The new boilers passed State Inspection. In the Boiler Room there is more work to be done, replacement of a rusting pump part and copper tube insulation. The Library Board reviewed a new website for Intellectual Freedom which will be continuing education in the next few meetings.

**Approval of Bills** – Moved by Board Member Freking to approve March Bills. Seconded by Board Member Lyngaas. Vote all ayes. Motion carried.

**Work Session: New Five-year goals and forum** – The Director discussed trending library issues and the Board considered sustainability, social work, intellectual freedom, automation, and AI. Also added to the list were Kids Fest and Harmony Gardens.

**Work Session: Hybrid meetings in the Bylaws** – Board Member Eliason wrote an amendment which will be reviewed next month.

**Trustee Continuing Education** – tabled until next month.

**Library Board Member Requested Items** – Board President Hudspeth announced Board Member Lyngaas' resignation from the Board. Board Members expressed heartfelt gratitude for her service. The Board President gave evaluation forms to the Board Members.

**Adjournment** - Moved by Board Member Freking to adjourn the meeting at 4:45pm. Seconded by Board Member Wells. Vote all ayes. Motion carried.

Elizabeth Huff, Library Director - Please note the above is an unapproved draft of minutes and will be approved by the Board of Trustees on April 8, 2024.

- March 12 – Department Head Meeting
- March 12 – Submitted bills to Tyler Gibbins, Staff Accountant
- March 13 – ALA Community Connect Zoom Meeting
- March 14 – facilitated Mystery Book Club
- March 14 – Module 5, State Library Pilot Program on Social Work
- March 15 – submitted Board Minutes to City Clerk
- March 16 – Legislative Coffee and Pokemon Club
- March 18 - Department Head Meeting
- March 18 – City Council Meeting
- March 19 – cataloged materials
- March 20 – facilitated Knit One
- March 20 – Classroom families and teachers
- March 21 – Summer Reading Program: bingo log and calendar
- March 22 – Poster Session Prep
- March 25-28- Weed Junior Nonfiction
- March 26 – Cataloged materials
- March 27 – IowaPBS backpack inventory
- March 28 – Zoom focus group for Pilot Social Work in Library Webinars
- March 29-31 – City Holiday Weekend
- April 1 – Sick Day
- April 1 – Blog article for National Library of Medicine published
- April 2 – Board Prep Week
- April 3 – Friends Board Meeting
- April 4 – Summer Reading Program completed
- April 5 – Board Packet Distribution



Storm Lake, IA

# Detail vs Budget Report

## Account Detail

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<b>001 - General Fund</b>								
<b>Revenue</b>								
<a href="#">001-4010-04-4465</a>	BV County Library Contract	0.00	-24,300.00	-12,520.65	0.00	-12,520.65	-11,779.35	-48.47 %
<a href="#">001-4010-04-4765</a>	Library Fines	0.00	-7,177.00	-5,881.13	-983.93	-6,865.06	-311.94	-4.35 %
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
03/04/2024	CLPKT04690	03.01.03.2024		CLPKT04690			-39.34	
03/05/2024	CLPKT04693	03.04.03.2024		CLPKT04693			-72.10	
03/06/2024	CLPKT04696	03.05.03.2024		CLPKT04696			-17.94	
03/07/2024	CLPKT04699	03.06.03.2024		CLPKT04699			-111.30	
03/11/2024	CLPKT04709	03.08.03.2024		CLPKT04709			-41.25	
03/12/2024	CLPKT04712	03.11.03.2024		CLPKT04712			-89.90	
03/18/2024	CLPKT04727	03.15.03.2024		CLPKT04727			-254.25	
03/19/2024	CLPKT04731	03.18.03.2024		CLPKT04731			-73.35	
03/21/2024	CLPKT04737	03.20.03.2024		CLPKT04737			-98.00	
03/26/2024	CLPKT04748	03.25.03.2024		CLPKT04748			-134.15	
03/28/2024	CLPKT04754	03.27.03.2024		CLPKT04754			-52.35	
<b>Revenue Totals:</b>		<b>0.00</b>	<b>-31,477.00</b>	<b>-18,401.78</b>	<b>-983.93</b>	<b>-19,385.71</b>	<b>-12,091.29</b>	<b>-38.41 %</b>
<b>Expense</b>								
<a href="#">001-4010-04-6010</a>	Salaries	0.00	169,123.73	116,212.87	14,757.15	130,970.02	38,153.71	22.56 %
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
03/06/2024	PYPKT01372	PYPKT01372 - 03062024...		PYPKT01372 - 03062024 Payroll - Period 2...			7,299.28	
03/20/2024	PYPKT01374	PYPKT01374 - 03202024...		PYPKT01374 - 03202024 Payroll - Period 3...			7,457.87	
<a href="#">001-4010-04-6040</a>	Overtime	0.00	2,079.92	2,339.74	260.93	2,600.67	-520.75	-25.04 %
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
03/06/2024	PYPKT01372	PYPKT01372 - 03062024...		PYPKT01372 - 03062024 Payroll - Period 2...			107.92	
03/20/2024	PYPKT01374	PYPKT01374 - 03202024...		PYPKT01374 - 03202024 Payroll - Period 3...			153.01	
<a href="#">001-4010-04-6061</a>	Longevity	0.00	1,300.00	350.00	0.00	350.00	950.00	73.08 %
<a href="#">001-4010-04-6240</a>	Meetings & Conferences	0.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00 %

**Detail vs Budget Report**

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<a href="#">001-4010-04-6310</a>	Repairs/Maintenance Bldg	0.00	7,000.00	6,442.78	759.40	7,202.18	-202.18	-2.89 %
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
03/18/2024	APPKT00869	0357	81193	Lock Repairs	001630 - Wede Lock Service		250.00	
03/18/2024	APPKT00869	172117	81173	Entrance Mat Services	002435 - Kasperbauer Cleaners, Inc		31.90	
03/18/2024	APPKT00869	5985	5058	HVAC Repairs	002240 - FM Controls, Inc		477.50	
<a href="#">001-4010-04-6371</a>	Electric Service	0.00	13,500.00	8,810.80	781.09	9,591.89	3,908.11	28.95 %
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
03/04/2024	APPKT00864	Jan/Feb 2024	5031	Electric Services	001074 - MidAmerican Energy Company		781.09	
<a href="#">001-4010-04-6372</a>	Refuse & Recycling	0.00	459.00	306.00	40.17	346.17	112.83	24.58 %
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
03/04/2024	APPKT00864	February 2024	5039	Garbage Services	002126 - SGS, LLC		40.17	
<a href="#">001-4010-04-6373</a>	Telecommunications	0.00	1,600.00	983.54	121.73	1,105.27	494.73	30.92 %
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
03/18/2024	APPKT00869	March 2024	81174	Fax Line & Emergency Line Service	001077 - Long Lines		121.73	
<a href="#">001-4010-04-6375</a>	Gas Service	0.00	12,500.00	10,721.87	2,713.28	13,435.15	-935.15	-7.48 %
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
03/04/2024	APPKT00864	Jan/Feb 2024	81096	Gas Service	001173 - Alliant Energy		2,713.28	
<a href="#">001-4010-04-6499</a>	Contractual Services	0.00	16,000.00	9,715.21	398.33	10,113.54	5,886.46	36.79 %
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
03/18/2024	APPKT00869	1529332	5090	Copier Maintenance Agreement	001063 - Visual Edge Inc		89.95	
03/18/2024	APPKT00869	192668	81160	Boiler Inspections	002458 - Department of Inspections, Appeals,...		270.00	
03/18/2024	APPKT00869	February 2024 CC Reimb...	81163	February 2024 CC Reimbursement	001758 - Friends of the Library		29.00	
03/18/2024	APPKT00869	February 2024 Homebo...	81148	February 2024 Homebound	001434 - Beth Ann Dawson McPherran		9.38	
<a href="#">001-4010-04-6502</a>	Library Materials	0.00	50,000.00	16,930.54	1,451.05	18,381.59	31,618.41	63.24 %
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
03/18/2024	APPKT00869	01006499	5055	Cleaning Supplies	001026 - Central Iowa Distributing, Inc		133.50	
03/18/2024	APPKT00869	505032820	5073	DVDs	001275 - Midwest Tape, LLC		77.47	
03/18/2024	APPKT00869	505055643	5073	DVDs	001275 - Midwest Tape, LLC		37.48	
03/18/2024	APPKT00869	505088567	5073	DVDs	001275 - Midwest Tape, LLC		26.99	
03/18/2024	APPKT00869	505130351	5073	DVDs	001275 - Midwest Tape, LLC		22.49	
03/18/2024	APPKT00869	79733871	81167	Books	001268 - Ingram Library Services, Inc		41.94	
03/18/2024	APPKT00869	79733872	81167	Books	001268 - Ingram Library Services, Inc		20.63	
03/18/2024	APPKT00869	79938443	81167	Books	001268 - Ingram Library Services, Inc		22.92	
03/18/2024	APPKT00869	79938444	81167	Books	001268 - Ingram Library Services, Inc		20.84	
03/18/2024	APPKT00869	80030046	81167	Books	001268 - Ingram Library Services, Inc		46.05	

**Detail vs Budget Report**

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<a href="#">001-4010-04-6502</a>	Library Materials - Continued	0.00	50,000.00	16,930.54	1,451.05	18,381.59	31,618.41	63.24 %
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
03/18/2024	APPKT00869	80137959	81167	Books	001268 - Ingram Library Services, Inc		23.17	
03/18/2024	APPKT00869	80137960	81167	Books	001268 - Ingram Library Services, Inc		23.46	
03/18/2024	APPKT00869	80268989	81167	Books	001268 - Ingram Library Services, Inc		23.20	
03/18/2024	APPKT00869	80268990	81167	Books	001268 - Ingram Library Services, Inc		22.28	
03/18/2024	APPKT00869	80450147	81167	Books	001268 - Ingram Library Services, Inc		20.57	
03/18/2024	APPKT00869	80450148	81167	Books	001268 - Ingram Library Services, Inc		23.76	
03/18/2024	APPKT00869	80617774	81167	Books	001268 - Ingram Library Services, Inc		26.05	
03/18/2024	APPKT00869	B6751354	5051	Books	001009 - Brodart Co.		38.46	
03/18/2024	APPKT00869	FY2024 Subscription- Lib...	81185	FY2024 Subscription- Library	001345 - Sioux City Newspapers, Inc		598.99	
03/18/2024	APPKT00869	PINV141450	81165	Books	002316 - Gumdrop Books		200.80	
<a href="#">001-4010-04-6508</a>	Postage/Shipping	0.00	1,000.00	283.04	27.23	310.27	689.73	68.97 %
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
03/04/2024	APPKT00864	2/15/2024 Postage	5037	Postage	001181 - Pitney Bowes Inc		0.63	
03/18/2024	APPKT00869	February 2024 Postage	81156	Postage	001272 - Custodian of Petty Cash		26.60	
<a href="#">001-4010-04-6599</a>	Supplies	0.00	8,200.00	2,412.72	120.46	2,533.18	5,666.82	69.11 %
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
03/18/2024	APPKT00869	021696	5071	Supplies	001412 - Loews Custom Carpets Inc		67.50	
03/18/2024	APPKT00869	February 2024	81186	Supplies	001216 - Storm Lake Ace Hardware		4.99	
03/18/2024	APPKT00869	February 2024	81186	Supplies	001216 - Storm Lake Ace Hardware		47.97	
<a href="#">001-4010-08-6727</a>	Capital Improvements Equipment	0.00	0.00	74,410.00	0.00	74,410.00	-74,410.00	0.00 %
<b>Expense Totals:</b>		<b>0.00</b>	<b>284,262.65</b>	<b>249,919.11</b>	<b>21,430.82</b>	<b>271,349.93</b>	<b>12,912.72</b>	<b>-4.54 %</b>
<b>001 - General Fund Totals:</b>		<b>0.00</b>	<b>252,785.65</b>	<b>231,517.33</b>	<b>20,446.89</b>	<b>251,964.22</b>	<b>821.43</b>	<b>-0.32 %</b>
<b>172 - Library Misc Memorial Trust</b>								
<b>Asset</b>								
<a href="#">172-0000-00-1199</a>	Claim on Cash	0.00	0.00	137,433.75	-15.26	137,418.49	-137,418.49	0.00 %
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
03/04/2024	CLPKT04690	03.01.03.2024		CLPKT04690			1.00	
03/05/2024	CLPKT04693	03.04.03.2024		CLPKT04693			1.00	
03/07/2024	CLPKT04699	03.06.03.2024		CLPKT04699			1.00	
03/20/2024	APPKT00871	5051	5051	Brodart Co. SEC REI PMT	001009 - Brodart Co.		-76.22	
03/20/2024	APPKT00871	5090	5090	Visual Edge Inc SEC REI PMT	001063 - Visual Edge Inc		-39.29	
03/28/2024	CLPKT04754	03.27.03.2024		CLPKT04754			97.25	
<b>Asset Totals:</b>		<b>0.00</b>	<b>0.00</b>	<b>137,433.75</b>	<b>-15.26</b>	<b>137,418.49</b>	<b>-137,418.49</b>	<b>0.00 %</b>

**Detail vs Budget Report**

Date Range: 03/01/2024 - 03/31/2024

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<b>Revenue</b>								
<a href="#">172-4901-04-4300</a>	Interest On Investments	0.00	-25.00	-63.41	0.00	-63.41	38.41	153.64 %
<a href="#">172-4901-04-4440</a>	Open Access	0.00	-80.00	-5,688.52	-4.00	-5,692.52	5,612.52	7,015.65 %
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
03/04/2024	CLPKT04690	03.01.03.2024		CLPKT04690			-1.00	
03/05/2024	CLPKT04693	03.04.03.2024		CLPKT04693			-1.00	
03/07/2024	CLPKT04699	03.06.03.2024		CLPKT04699			-1.00	
03/28/2024	CLPKT04754	03.27.03.2024		CLPKT04754			-1.00	
<a href="#">172-4902-04-4440</a>	Enrich Iowa	0.00	-6,000.00	0.00	0.00	0.00	-6,000.00	-100.00 %
<a href="#">172-4903-04-4300</a>	Interest On Investments	0.00	-15.00	-63.41	0.00	-63.41	48.41	322.73 %
<a href="#">172-4903-04-4705</a>	Library Memorial Revenue	0.00	-2,300.00	-1,971.67	0.00	-1,971.67	-328.33	-14.28 %
<a href="#">172-4904-04-4300</a>	Interest On Investments	0.00	-15.00	0.00	0.00	0.00	-15.00	-100.00 %
<a href="#">172-4906-04-4705</a>	Library Memorial Revenue	0.00	-1,100.00	-594.75	-96.25	-691.00	-409.00	-37.18 %
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
03/28/2024	CLPKT04754	03.27.03.2024		CLPKT04754			-96.25	
<b>Revenue Totals:</b>		<b>0.00</b>	<b>-9,535.00</b>	<b>-8,381.76</b>	<b>-100.25</b>	<b>-8,482.01</b>	<b>-1,052.99</b>	<b>-11.04 %</b>
<b>Expense</b>								
<a href="#">172-4901-04-6499</a>	Contractual Services	0.00	1,600.00	0.00	0.00	0.00	1,600.00	100.00 %
<a href="#">172-4901-04-6599</a>	Supplies	0.00	750.00	23.97	0.00	23.97	726.03	96.80 %
<a href="#">172-4902-04-6499</a>	Contractual Services	0.00	2,600.00	462.80	0.00	462.80	2,137.20	82.20 %
<a href="#">172-4902-04-6599</a>	Supplies	0.00	1,200.00	3,922.95	0.00	3,922.95	-2,722.95	-226.91 %
<a href="#">172-4903-04-6512</a>	Library Memorial Trust Expense	0.00	2,000.00	1,125.14	76.22	1,201.36	798.64	39.93 %
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
03/18/2024	APPKT00869	B6751354	5051	Books	001009 - Brodart Co.		76.22	



**Detail vs Budget Report**

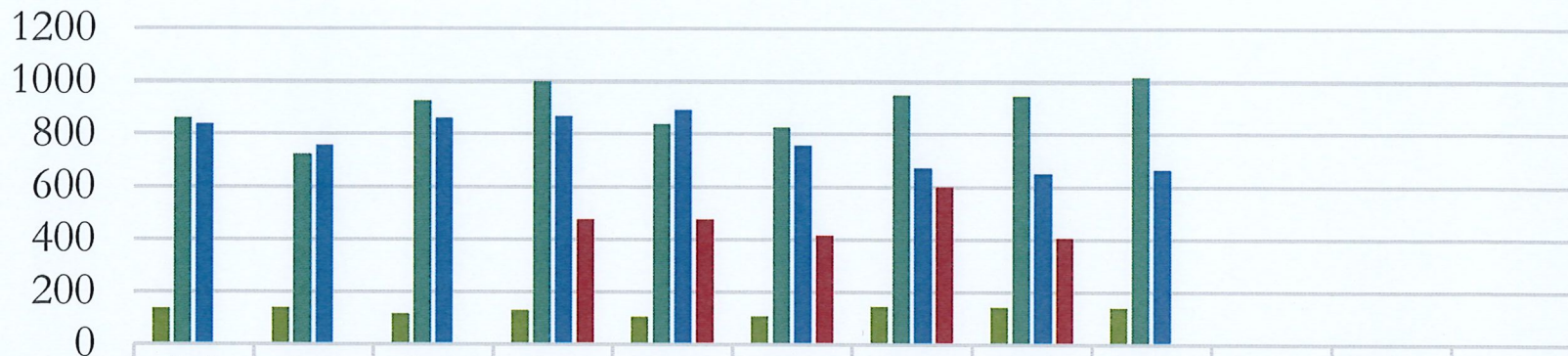
Date Range: 03/01/2024 - 03/31/2024

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<a href="#">172-4906-04-6512</a>	Library Dohrmann Memorial Trust Expense	0.00	180.00	142.83	39.29	182.12	-2.12	-1.18 %
<b>Post Date</b>	<b>Packet Number</b>	<b>Source Transaction</b>	<b>Pmt Number</b>	<b>Description</b>	<b>Vendor</b>	<b>Project Account</b>	<b>Amount</b>	
03/18/2024	APPKT00869	1535971	5090	Copier Maintenance Agreement	001063 - Visual Edge Inc		39.29	
	<b>Expense Totals:</b>	<b>0.00</b>	<b>8,330.00</b>	<b>5,677.69</b>	<b>115.51</b>	<b>5,793.20</b>	<b>2,536.80</b>	<b>-30.45 %</b>
	<b>172 - Library Misc Memorial Trust Totals:</b>	<b>0.00</b>	<b>-1,205.00</b>	<b>134,729.68</b>	<b>0.00</b>	<b>134,729.68</b>	<b>-135,934.68</b>	<b>-11,280.89 %</b>
<b>500 - Erma Myers Trust Fund</b>								
<b>Asset</b>								
<a href="#">500-0000-00-1199</a>	Claim on Cash	0.00	0.00	2,916.59	0.00	2,916.59	-2,916.59	0.00 %
	<b>Asset Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>2,916.59</b>	<b>0.00</b>	<b>2,916.59</b>	<b>-2,916.59</b>	<b>0.00 %</b>
<b>Revenue</b>								
<a href="#">500-4905-04-4300</a>	Interest On Investments	0.00	-40.00	-2.71	0.00	-2.71	-37.29	-93.23 %
	<b>Revenue Totals:</b>	<b>0.00</b>	<b>-40.00</b>	<b>-2.71</b>	<b>0.00</b>	<b>-2.71</b>	<b>-37.29</b>	<b>-93.23 %</b>
	<b>500 - Erma Myers Trust Fund Totals:</b>	<b>0.00</b>	<b>-40.00</b>	<b>2,913.88</b>	<b>0.00</b>	<b>2,913.88</b>	<b>-2,953.88</b>	<b>-7,384.70 %</b>
	<b>Report Total:</b>	<b>0.00</b>	<b>251,540.65</b>	<b>369,160.89</b>	<b>20,446.89</b>	<b>389,607.78</b>	<b>-138,067.13</b>	<b>54.89 %</b>

### Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - General Fund	0.00	252,785.65	231,517.33	20,446.89	251,964.22	821.43	
172 - Library Misc Memorial Trust	0.00	-1,205.00	134,729.68	0.00	134,729.68	-135,934.68	
500 - Erma Myers Trust Fund	0.00	-40.00	2,913.88	0.00	2,913.88	-2,953.88	-7,384.70 %
<b>Report Total:</b>	<b>0.00</b>	<b>251,540.65</b>	<b>369,160.89</b>	<b>20,446.89</b>	<b>389,607.78</b>	<b>-138,067.13</b>	

## 23-24 Digital Use

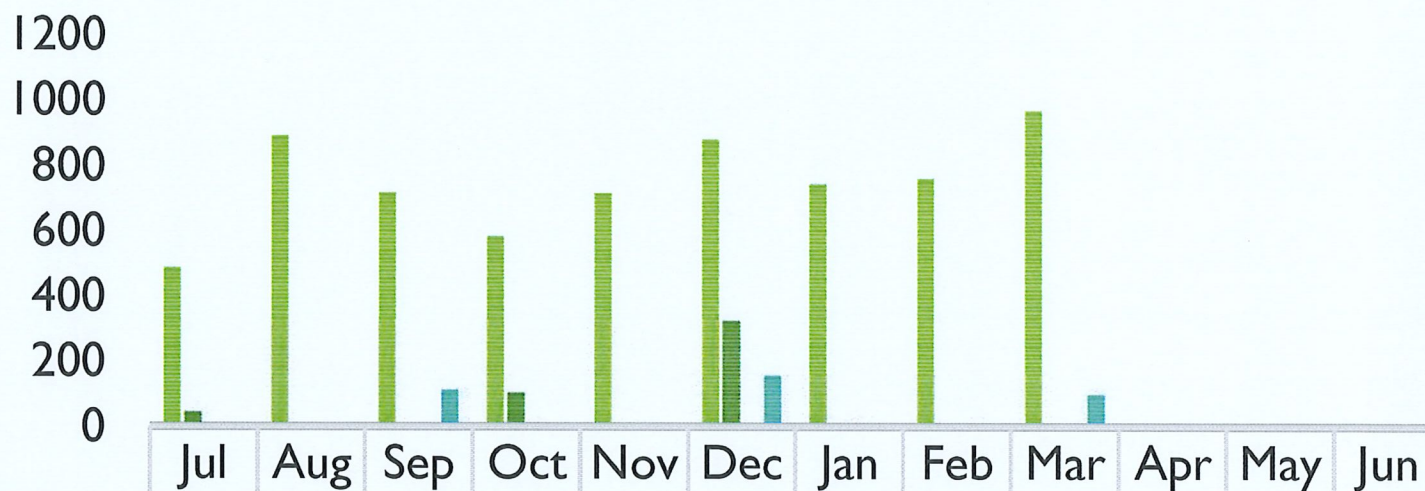


	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Public	137	139	115	130	104	106	143	142	139			
Bridges	861	724	926	999	838	826	947	943	1014			
WhoFi	836	756	861	867	891	755	671	650	664			
Matomo				473	473	413	600	404				

■ Public   
 ■ Bridges   
 ■ WhoFi   
 ■ Matomo

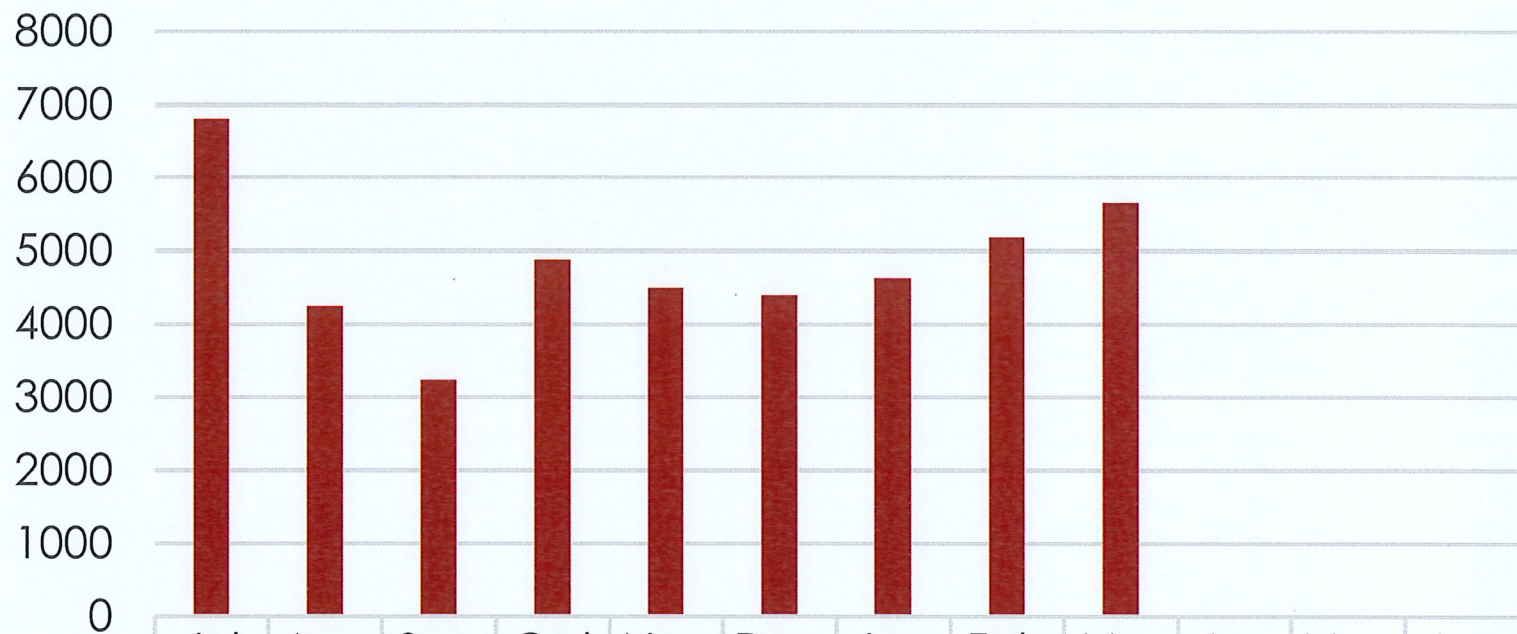
# 23-24 DEPOSITS

■ Fines & Fees   ■ Donations   ■ Merchandise   ■ Dohrman Trust



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
■ Fines & Fees	486	890	715	583	712	878	741	757	966			
■ Donations	45	1	2	104		326						
■ Merchandise	5	3	5	2	4		6	2	4			
■ Dohrman Trust			111			157			96			

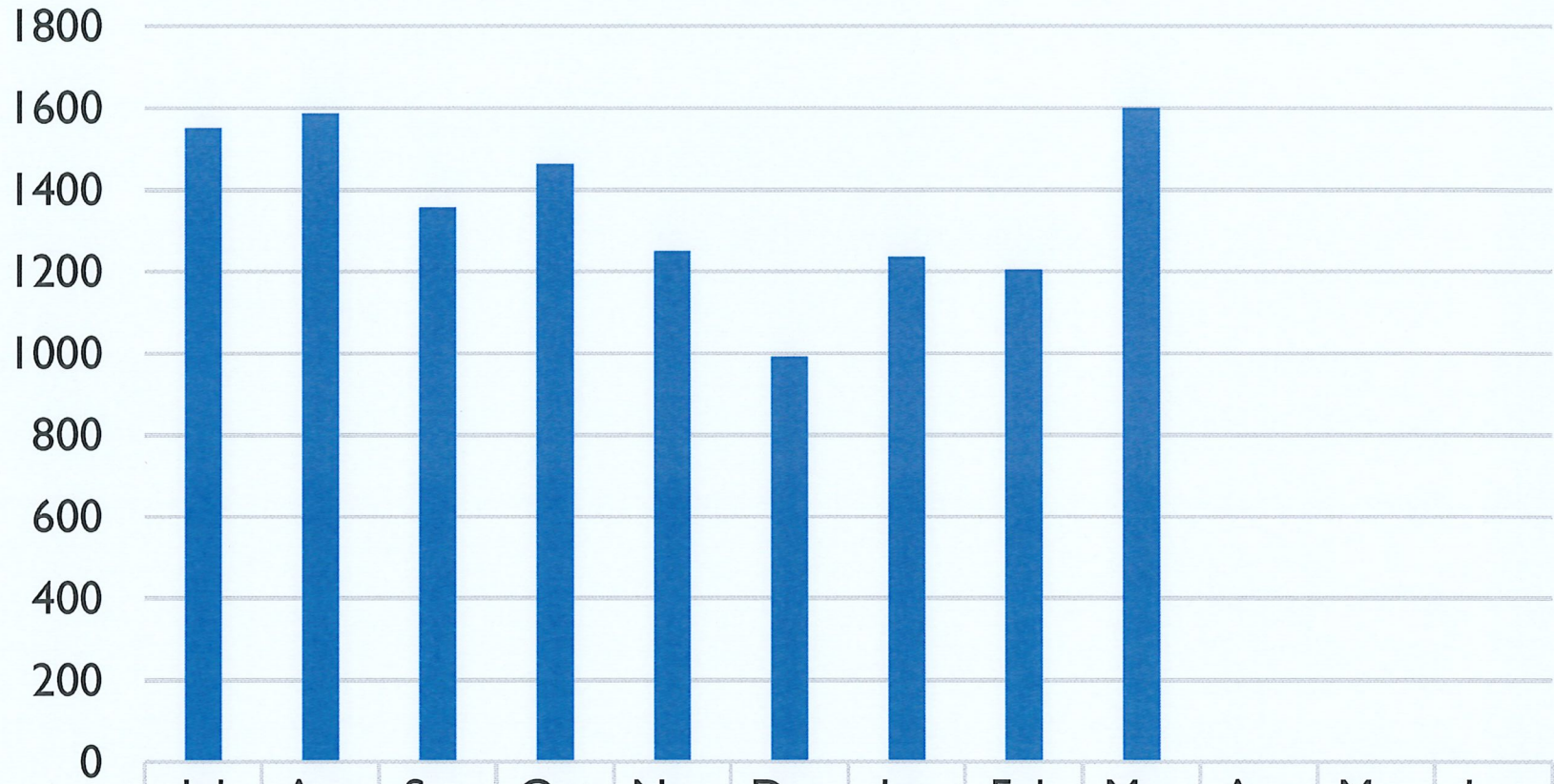
## 23-24 Attendance



■ Attendance

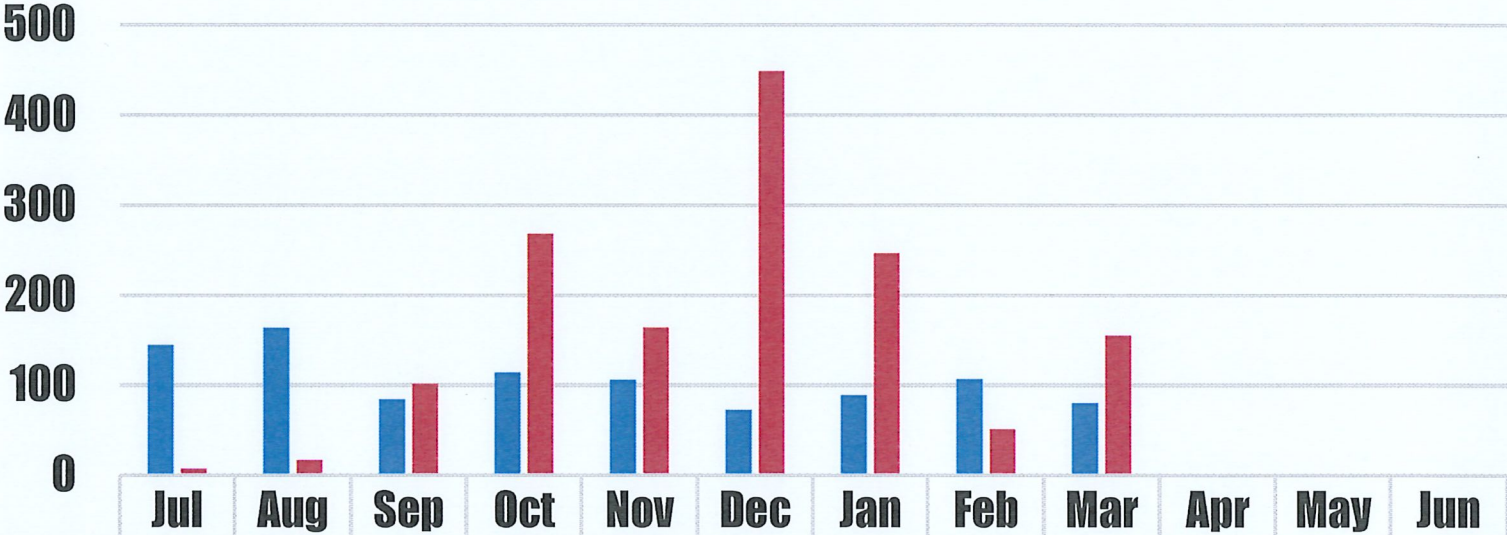
Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
6791	4241	3230	4873	4485	4389	4618	5174	5647			

# 23-24 Circulation



■ Apollo	1551	1587	1357	1463	1250	992	1236	1205	1600			
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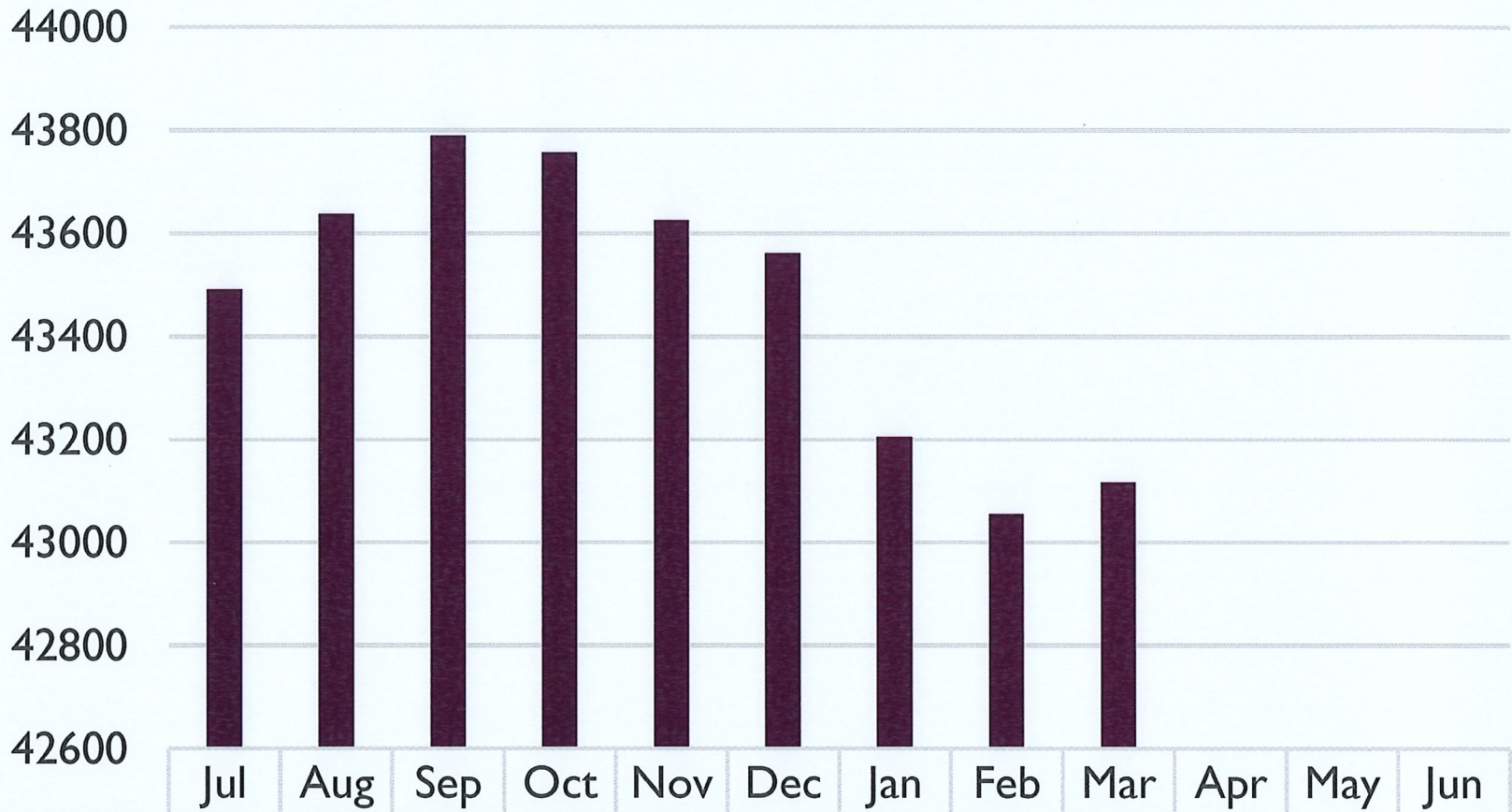
# 23-24 Collection Development



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
<b>■ Additions</b>	145	164	84	114	106	73	89	107	80			
<b>■ Withdrawals</b>	7	17	101	268	164	449	246	51	155			

**■ Additions   ■ Withdrawals**

# 23-24 Holdings



■ Holdings	43491	43638	43790	43757	43625	43562	43205	43055	43117			
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## April Bills Pending Approval

001-4010-04-6310-0000	New Fire alarm system	\$13,755.91	Power Solutions, Alta
001-4010-04-6499-0000	Homebound Mileage	\$5.36	Beth Dawson
001-4010-04-6499-0000	Copier	\$179.90	Visual Edge
001-4010-04-6502-0000	Standing order books	\$187.03	Ingram
001-4010-04-6502-0000	DVD	\$122.94	Midwest Tapes
001-4010-04-6502-0000	YA Opposing Viewpoints Set	\$605.00	Rosen Publishing
001-4010-04-6508-0000	Postage	\$3.92	Custodian of Petty Cash
172-4906-04-6512-0000	Dohrman Copier	\$38.82	Visual Edge

**\$14,898.88**



# Invoice

712-200-4160

Residential • Commercial • Agricultural

Please mail your payment to: PO Box 122 Alta, Ia 51002

Date	Invoice #
3/18/2024	11458

Terms
Due on receipt

Job Description
Fire Alarm System

*Stop in and check out our new welding supplies retail store!*

**We Offer Sales And Service In The Following Areas:**  
 Electrical, Generators and Electric Motors  
 Security, Surveillance and Access Control  
 Networking, IT and Phone Systems

<b>Bill To</b>	13775.91
Storm Lake Public Library 609 Cayuga St. Storm Lake, IA 50588	<b>APPROVED FOR PAYMENT</b>
Name _____	
Date _____ P.O. # _____	
Acc't No. <u>001-4010-04</u>	

Quantity	Description	Rate	Amount
4	Edwards Addressable Dual Action Pull Station	136.36	545.44T
1	Kidde LCD Text Annunciator with Common Controls - Red	658.23	658.23T
1	Edwards Single Unit Remote Annunciator Cover	127.81	127.81T
25	Kidde Intelligent Multi-Criteria Optical Smoke Detector	87.79	2,194.75T
25	Kiddie KI Series Base with 4" Trim Ring	13.04	326.00T
22	4 Sq Box 2 1/8" Deep w/ 1/2" & 3/4" KOs	3.77	82.94T
22	Mud Ring 1G 1/2" Raised 4 Sq	1.75714	38.66T
1	Edwards Addressable Control Relay	119.00	119.00T
3	Genesis LED EG1 Series Strobe Red "Fire" Marking 15/30/75cd	60.80	182.40T
11	Genesis LED Wall Mounted Horn/Strobe, 15-75cd, Red, FIRE Marking	90.32	993.52T
1	Edwards Vigilant VS1 64 Point Intelligent Life Safety System - No UDACT	975.81	975.81T
1	Upload/Download Dialer/Modem, Dual-Line, RJ31	171.62	171.62T
1	Interface Card	151.71	151.71T
1	Rigid Nipple 1/2" x 2"	2.77	2.77T
2	USB Drive Red	5.00	10.00T
40	General 14/4 Fire Alarm non shielded plenum red jacket	1.03	41.20T
20	18/2 Fire Alarm Cable - Non Shielded Plenum General	0.45	9.00T
2	Battery - 12V 8AH Sealed AGM	27.09	54.18T
3	Battery - 3V (Lithium Button Battery 20mm)	3.50	10.50T
	Drawings	785.00	785.00T
6	Trip Charge	14.00	84.00
	2/6-9/24 Labor - Fire Alarms - BB/GD/DK/DL/TF/JZG/JS	6,741.25	6,741.25T
	Labor - Fire Alarms	-800.00	-800.00T
	Subtotal		13,505.79
	Shop Charge	2.00%	270.12T
	Upgraded fire alarm system		

Thank you for your business.

<b>Sales Tax (0.0%)</b>	<b>\$0.00</b>
<b>Total</b>	<b>\$13,775.91</b>

Credit card payments are accepted & subject to a 3% fee.  
 There is a 1.5% fee on all past due balances.

# Home Delivery Mileage Invoice

Beth Dawson  
 909 Pleasantview Dr.  
 Storm Lake, IA 50588

Date Mar 2024	Description	Total
Mar 5	LPV	2
Mar 12	LPV	2
Mar 19	LPV	2
Mar 26	LPV	2
5.36		
<b>APPROVED FOR PAYMENT</b>		
Name _____		8

*8<sup>mi</sup> (0.67¢/m) =*

Date \_\_\_\_\_ P.O. # \_\_\_\_\_

Acc't No. 201-4050-202 <sup>499</sup> ~~600~~





**CONTRACT INVOICE**

Invoice Number: 24AR1442335  
 Invoice Date: 01/10/2024

2309A Chatburn Ave., PO Box 190 Harlan, IA 51537-1818  
 P: 712-755-5101

**Bill To:** City of Storm Lake  
 620 Erie St  
 PO Box 1086  
 Storm Lake, IA 50588  
 USA

**Customer:** City of Storm Lake  
 620 Erie St  
 PO Box 1086  
 STORM LAKE, IA 50588

Account No	Payment Terms	Due Date	Invoice Total	Balance Due	
CSL-109840-OE	30 Days	02/09/2024	\$89.95	<b>\$89.95</b>	
Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
CON14219-CSL-01		\$89.95		07/27/2018	
Remarks					

**Summary:**

Contract base rate charge for the 12/10/2023 to 01/09/2024 billing period \$85.00  
 Contract overage charge for the 12/10/2023 to 01/09/2024 overage period \$0.00 \*\*  
 Operational Surcharge-Base \$4.95  
 \*\*See overage details below \$89.95

**Detail:**

**Equipment included under this contract**

**Lanier/LANMPC6004**

Number	Serial Number	Base Adj.	Location
CSL-4774	C758M620826	\$0.00	Storm Lake Public Library 609 Cayuga St STORM LAKE, IA 50588 Library

Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	CON14219-CSL-01	300,660	301,930		1,270	5,000	0	\$0.009000	\$0.00
Color	CON14219-CSL-01	111,150	111,733		583	800	0	\$0.072100	\$0.00

89.95  
**APPROVED FOR PAYMENT**

Name \_\_\_\_\_

Date \_\_\_\_\_ P.O. # \_\_\_\_\_

Acc't No. 001-400-04-6502-0000

Remit To:  
 Visual Edge IT, Inc.  
 L-3737  
 Columbus, OH 43260-3737

Invoice SubTotal	\$89.95
Tax:	\$0.00
Invoice Total	\$89.95
<b>Balance Due:</b>	<b>\$89.95</b>



SECURE TECHNOLOGY SOLUTIONS

**CONTRACT INVOICE**

Invoice Number: 24AR1610120

Invoice Date: 03/12/2024

Remit To: Visual Edge IT, Inc  
L-3737, Columbus, OH 43260-3737

You can now pay your invoices online  
at <https://er.visualedge.com/einfo>

**Bill To:** City of Storm Lake  
620 Erie St  
PO Box 1086  
Storm Lake, IA 50588  
USA

**Customer:** City of Storm Lake  
620 Erie St  
PO Box 1086  
STORM LAKE, IA 50588

Account No	Payment Terms	Due Date	Invoice Total	Balance Due	
CSL-109840-OE	30 Days	04/11/2024	\$89.95	<b>\$89.95</b>	
Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
CON14219-CSL-01		\$89.95		07/27/2018	
Remarks					

**Summary:**

Contract base rate charge for the 02/10/2024 to 03/09/2024 billing period	\$85.00
Contract Overage charge for the 02/10/2024 to 03/09/2024 Overage period	\$0.00**
Operational Surcharge	\$4.95
	<b>\$89.95</b>

\*\*See Overage details below

**Detail:**

**Equipment included under this contract**

**Lanier/LANMPC6004**

Number	Serial Number	Base Adj.	Location
CSL-4774	C758M620826	\$0.00	Storm Lake Public Library 609 Cayuga St STORM LAKE, IA 50588 Library

Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B\W	CON14219-CSL-01	304,132	306,291		2,159	5,000**	0	\$0.009000	\$0.00**
Color	CON14219-CSL-01	112,275	112,684		409	800**	0	\$0.072100	\$0.00**

\*\* Allocated amount from meter group



SECURE TECHNOLOGY SOLUTIONS

CONTRACT INVOICE

Invoice Number: 24AR1610120

Invoice Date: 03/12/2024

Remit To: Visual Edge IT, Inc
L-3737, Columbus, OH 43260-3737

You can now pay your invoices online
at https://er.visualedge.com/einfo

Bill To: City of Storm Lake
620 Erie St
PO Box 1086
Storm Lake, IA 50588
USA

Customer: City of Storm Lake
620 Erie St
PO Box 1086
STORM LAKE, IA 50588

89.95
APPROVED FOR PAYMENT

Name \_\_\_\_\_

Date \_\_\_\_\_ P.O. # \_\_\_\_\_

Acc't No. 001-4210-04-6499-0000

Remit To:
Visual Edge IT, Inc.
L-3737
Columbus, OH 43260-3737
Ph: 712-755-5101

CREDIT POLICY
• Credit card payment accepted by calling 712-755-5101.
• There is a 1.75% monthly fee on all past due balances [21% annually]
• There is a \$35.00 Returned Check Fee.
• Delinquent accounts sent to an outside collection agency will be assessed 35% if the balance is over \$200 and 50% if the balance is under \$200.

Table with 2 columns: Description, Amount. Rows include Invoice SubTotal (\$89.95), Tax (\$0.00), Invoice Total (\$89.95), and Balance Due (\$89.95).

Inv#: 24AR1610120

For immediate payment processing please use the link below:

https://www.securevcheck.com/?id=visualedgeit

Please contact us at if you would like to receive invoices electronically.
Please include your customer number and AP email address on all correspondence.

Visual Edge IT, Inc. FEIN: 82-3760676
L-3737 Columbus, OH 43260-3737 712-755-5101



**INVOICE**

Please Remit Payment to:  
 Rosen Publishing  
 PO Box 29278  
 New York, NY 10087  
 Customer Service: tel (800) 237-9932 | Fax (888) 436-4643  
 Billing: tel (866) 239-9333 | fax(212)614-7386

Document No.	RSL1905251
Document Date	25-March-2024
Billing Account No.	1000131076
Shipping Account No.	1000131076
Payment Terms	30 Days
Fed Tax ID	13-3129750

Bill To:

Ship to:

Elizabeth Huff  
 Storm Lake Public Library  
 609 CAYUGA ST  
 STORM LAKE IA 50588-2239

Elizabeth Huff  
 Storm Lake Public Library  
 609 CAYUGA ST  
 STORM LAKE IA 50588-2239

Line	ISBN	Description	Qty	Price	% Disc.	Net	Shipping	Tax	Total
1	9781534508712	Genetic Engineering and Gene Therapy (Library Bound Book) (Standard) PO#: 0324SLPL	1	40.34	0.00%	40.34	0.00	0.00	40.34
2	9781534508736	COVID-19 and the Changing Way We Live and Work (Library Bound Book) (Standard) PO#: 0324SLPL	1	40.34	0.00%	40.34	0.00	0.00	40.34
3	9781534508774	The Power of Protest (Library Bound Book) (Standard) PO#: 0324SLPL	1	40.34	0.00%	40.34	0.00	0.00	40.34
4	9781534508798	America's Infrastructure and The Green Economy (Library Bound Book) (Standard) PO#: 0324SLPL	1	40.34	0.00%	40.34	0.00	0.00	40.34
5	9781534508811	The New Censorship (Library Bound Book) (Standard) PO#: 0324SLPL	1	40.34	0.00%	40.34	0.00	0.00	40.34
6	9781534509061	The Opioid Crisis (Library Bound Book) (Standard) PO#: 0324SLPL 1 backorder recorded.		40.34					
7	9781534509085	Vaccines (Library Bound Book) (Standard) PO#: 0324SLPL	1	40.34	0.00%	40.34	0.00	0.00	40.34
8	9781534509108	Police Reform (Library Bound Book) (Standard) PO#: 0324SLPL	1	40.34	0.00%	40.34	0.00	0.00	40.34
9	9781534509160	Reproductive Rights (Library Bound Book) (Standard) PO#: 0324SLPL	1	40.34	0.00%	40.34	0.00	0.00	40.34
10	9781534509207	Human Trafficking (Library Bound Book) (Standard) PO#: 0324SLPL	1	40.34	0.00%	40.34	0.00	0.00	40.34
11	9781534509221	America's Great Divide (Library Bound Book) (Standard) PO#: 0324SLPL	1	40.34	0.00%	40.34	0.00	0.00	40.34
12	9781534509245	The Corporatization of America (Library Bound Book) (Standard) PO#: 0324SLPL	1	40.34	0.00%	40.34	0.00	0.00	40.34
13	9781534509283	Government Gridlock (Library Bound Book) (Standard) PO#: 0324SLPL	1	40.34	0.00%	40.34	0.00	0.00	40.34
14	9781534509306	LGBTQIA+ Rights (Library Bound Book) (Standard) PO#: 0324SLPL	1	40.34	0.00%	40.34	0.00	0.00	40.34



INVOICE

Please Remit Payment to:

Rosen Publishing

PO Box 29278

New York, NY 10087

Customer Service: tel (800) 237-9932 | Fax (888) 436-4643

Billing: tel (866) 239-9333 | fax(212)614-7386

Document No.	RSL1905251
Document Date	25-March-2024
Billing Account No.	1000131076
Shipping Account No.	1000131076
Payment Terms	30 Days
Fed Tax ID	13-3129750

Line	ISBN	Description	Qty	Price	% Disc.	Net	Shipping	Tax	Total
15	9781534508750	Peoples on the Move (Library Bound Book) (Standard) PO#: 0324SLPL 1 backorder recorded.		40.34					
16	9781534509122	Teens and Social Media (Library Bound Book) (Standard) PO#: 0324SLPL	1	40.34	0.00%	40.34	0.00	0.00	40.34
17	9781534509146	Global Trade and the Supply Chain (Library Bound Book) (Standard) PO#: 0324SLPL 1 backorder recorded.		40.34					
<b>Totals:</b>						<b>564.76</b>	<b>0.00</b>	<b>0.00</b>	<b>564.76</b>

Shipped via:

Federal Express, SPECIAL - FEDEX 3RD PARTY ROSEN

Tracking Number:

710349800755

Please visit the website for tracking updates: [HTTPS://www.fedex.com](https://www.fedex.com)

566.76  
**APPROVED FOR PAYMENT**

Name \_\_\_\_\_

Date \_\_\_\_\_ P.O. # \_\_\_\_\_

Acc't No. 001-4010-001-65002  
- 0000

Document Total	\$564.76
Amount Due	\$564.76
Pay by Date	24 Apr 2024

Please pay this invoice in US dollars by the above date. Past due amounts will be assessed a late charge of 1.5% per month (18% annual rate)





Please Remit Payment to:  
 Rosen Publishing  
 PO Box 29278  
 New York, NY 10087  
 Customer Service: tel (800) 237-9932 | Fax (888) 436-4643  
 Billing: tel (866) 239-9333 | fax(212)614-7386  
 Bill To:

INVOICE

Document No.	RSL1906151
Document Date	28-March-2024
Billing Account No.	1000131076
Shipping Account No.	1000131076
Payment Terms	30 Days
Fed Tax ID	13-3129750

Ship to:

Elizabeth Huff  
 Storm Lake Public Library  
 609 CAYUGA ST  
 STORM LAKE IA 50588-2239

Elizabeth Huff  
 Storm Lake Public Library  
 609 CAYUGA ST  
 STORM LAKE IA 50588-2239

Line	ISBN	Description	Qty	Price	% Disc.	Net	Shipping	Tax	Total
1	9781534508750	Peoples on the Move (Library Bound Book) (Standard) PO#: 0324SLPL Released from backorders - Original Invoice: RSL1905251 dated 21-Mar-2024.	1	40.34	0.00%	40.34	0.00	0.00	40.34
<b>Totals:</b>						40.34	0.00	0.00	40.34

Shipped via:

Federal Express, SPECIAL - FEDEX 3RD PARTY ROSEN

Tracking Number:

710349801420

Please visit the website for tracking updates: [HTTPS://www.fedex.com](https://www.fedex.com)

40.34  
**APPROVED FOR PAYMENT**

Name \_\_\_\_\_

Date \_\_\_\_\_ P.O. # \_\_\_\_\_

Acc't No. 001-4010-001-6502  
 - 0000

Document Total	\$40.34
Amount Due	\$40.34
Pay by Date	27 Apr 2024

Please pay this invoice in US dollars by the above date. Past due amounts will be assessed a late charge of 1.5% per month (18% annual rate)



INVOICE

FED-ID INGRAM LIBRARY SERVICES
62-1746696 P. O. BOX 502779
ST. LOUIS, MO 63150-2779
(800) 937-8200

Table with columns: INVOICE, MO., DAY, YEAR, BATCH. Values: 80794015, 03, 04, 2024, 316

Table with columns: ORDER ENTRY, ACCOUNT, PAGE, TAX. Values: D8F88XEH, 2006421, 1, 6

DUNS 12-159-9042

SOLD TO 2006421 013M M
STORMLAKE PUBLIC LIBRARY
609 CAYUGA ST
STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000 002
STORMLAKE PUBLIC LIBRARY
M&K CD 2.50
609 CAYUGA ST
STORM LAKE IA 50588-2239

TERMS: NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

Main invoice table with columns: QUANTITY, T/C, TITLE, UNIT PRICE, % DISC, UNIT PRICE (AFTER DISC), EXTENSION. Includes items like FRENCH T HUNTER, STEEL DA NEVER TOO LATE, INGRAM MYLAR JACKET-TAPED.

APPROVED FOR PAYMENT

Name
Date P.O. #
Acct. No.

\*\* TOTAL \*\* 43.49

IF PREPAID, PLEASE DISREGARD



IF PAYING BY INVOICE
PLEASE RETURN THIS PORTION WITH PAYMENT

INGRAM LIBRARY SERVICES
P. O. BOX 502779
ST. LOUIS, MO 63150-2779
(800) 937-8200

INVOICE DATE 03/04/2024

Summary table with rows: OE # (D8F88XEH), ACCOUNT # (2006421), INVOICE # (80794015), AMOUNT DUE (43.49)



INVOICE

FED-ID INGRAM LIBRARY SERVICES
62-1746696 P. O. BOX 502779
ST. LOUIS, MO 63150-2779
(800) 937-8200

Table with columns: INVOICE, MO, DAY, YEAR, BATCH. Values: 80794016, 03, 04, 2024, 316

Table with columns: ORDER ENTRY, ACCOUNT, PAGE, TAX. Values: D8F88XEH, 2006421, 1, 6

DUNS 12-159-9042

SOLD TO 2006421 013M M
STORMLAKE PUBLIC LIBRARY
609 CAYUGA ST
STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000 002
STORMLAKE PUBLIC LIBRARY
M&K CD 1.00
609 CAYUGA ST
STORM LAKE IA 50588-2239

TERMS: NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

Main invoice table with columns: QUANTITY, T/C, TITLE, UNIT PRICE, % DISC, UNIT PRICE (AFTER DISC), EXTENSION. Includes items like 'KATZ KAR MY 1ST EARTH DAY' and 'INGRAM 9999999 MYLAR JACKET-TAPED'.

APPROVED FOR PAYMENT

Name
Date P.O. #
Acc't No.

\*\* TOTAL \*\* 14.48

IF PREPAID, PLEASE DISREGARD



IF PAYING BY INVOICE
PLEASE RETURN THIS PORTION WITH PAYMENT

INGRAM LIBRARY SERVICES
P. O. BOX 502779
ST. LOUIS, MO 63150-2779
(800) 937-8200

INVOICE DATE 03/04/2024

Summary table with fields: OE # (D8F88XEH), ACCOUNT # (2006421), INVOICE # (80794016), AMOUNT DUE (14.48)



INVOICE

FED-ID INGRAM LIBRARY SERVICES
62-1746696 P. O. BOX 502779
ST. LOUIS, MO 63150-2779
(800) 937-8200

Table with columns: INVOICE, MO., DAY, YEAR, BATCH. Values: 81067695, 03, 20, 2024, 376

Table with columns: ORDER ENTRY, ACCOUNT, PAGE, TAX. Values: D853F1EH, 2006421, 1, 6

DUNS 12-159-9042

SOLD TO 2006421 013M M
STORMLAKE PUBLIC LIBRARY
609 CAYUGA ST
STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000 002
STORMLAKE PUBLIC LIBRARY
M&K CD 1.42
609 CAYUGA ST
STORM LAKE IA 50588-2239

TERMS: NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

Main invoice table with columns: QUANTITY ORDERED, QUANTITY SHIPPED, T/C AUTHOR, TITLE, UNIT PRICE, % DISC, UNIT PRICE (AFTER DISC), EXTENSION. Includes items like 'PATTERSON #1 LAWYER' and 'INGRAM 9999999 MYLAR JACKET-TAPED'.

APPROVED FOR PAYMENT

Name \_\_\_\_\_
Date \_\_\_\_\_ P.O. # \_\_\_\_\_
Acc't No. \_\_\_\_\_

\*\* TOTAL \*\* 21.38

Cut Along Broken Line



IF PREPAID, PLEASE DISREGARD

IF PAYING BY INVOICE
PLEASE RETURN THIS PORTION WITH PAYMENT

INGRAM LIBRARY SERVICES
P. O. BOX 502779
ST. LOUIS, MO 63150-2779
(800) 937-8200

INVOICE DATE 03/20/2024

Table with fields: OE # (D853F1EH), ACCOUNT # (2006421), INVOICE # (81067695), AMOUNT DUE (21.38)



INVOICE

FED-ID INGRAM LIBRARY SERVICES
62-1746696 P. O. BOX 502779
ST. LOUIS, MO 63150-2779
(800) 937-8200

Table with columns: INVOICE, MO., DAY, YEAR, BATCH. Values: 81067696, 03, 20, 2024, 376

Table with columns: ORDER ENTRY, ACCOUNT, PAGE, TAX. Values: D853F1EH, 2006421, 1, 6

DUNS 12-159-9042

SOLD TO 2006421 013M M
STORMLAKE PUBLIC LIBRARY
609 CAYUGA ST
STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000 002
STORMLAKE PUBLIC LIBRARY
M&K CD 1.45
609 CAYUGA ST
STORM LAKE IA 50588-2239

TERMS: NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

Main invoice table with columns: QUANTITY ORDERED, QUANTITY SHIPPED, T/C AUTHOR, TITLE, UNIT PRICE, % DISC, UNIT PRICE (AFTER DISC), EXTENSION. Includes items like BOHJALIA PRINCESS OF LAS VEGAS and INGRAM MYLAR JACKET-TAPED.

APPROVED FOR PAYMENT

Name \_\_\_\_\_

Date \_\_\_\_\_ P.O. # \_\_\_\_\_

Acc't No. \_\_\_\_\_

\*\* TOTAL \*\* 20.88

IF PREPAID, PLEASE DISREGARD



IF PAYING BY INVOICE
PLEASE RETURN THIS PORTION WITH PAYMENT

OE # D853F1EH

ACCOUNT # 2006421

INVOICE # 81067696

AMOUNT DUE 20.88

INGRAM LIBRARY SERVICES
P. O. BOX 502779
ST. LOUIS, MO 63150-2779
(800) 937-8200

INVOICE DATE 03/20/2024



INVOICE

**REMIT TO**  
 FED-ID INGRAM LIBRARY SERVICES  
 62-1746696 P. O. BOX 502779  
 ST. LOUIS, MO 63150-2779  
 (800) 937-8200

INVOICE	MO.	DAY	YEAR	BATCH
81067697	03	20	2024	376

ORDER ENTRY	ACCOUNT	PAGE	TAX
D853F1EH	2006421	1	6

DUNS 12-159-9042

**SOLD TO** 2006421 013M M  
 STORMLAKE PUBLIC LIBRARY  
 609 CAYUGA ST  
 STORM LAKE IA 50588-2239

**SHIP TO** 2006421-0000000 002  
 STORMLAKE PUBLIC LIBRARY  
 M&K CD 1.20  
 609 CAYUGA ST  
 STORM LAKE IA 50588-2239

TERMS: NET 30 EOM  
 WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY		T/C	TITLE			UNIT PRICE	%	UNIT PRICE	EXTENSION
ORDERED	SHIPPED	AUTHOR					DISC	(AFTER DISC)	
1	1	BELOW FROM	P.O. AUTH/ILLUS CHILD SO			IBCOE 6K6Z1 RYLBA ORD	DT:	10/01/23	
		PILKEY D	DOG MAN THE SCARLET SHEDDER A	4170	R	9781338896435	14.99	35.0	9.74
			RETAIL 14.99						9.74
			AVG DISC 35.0%						
			FT WAYN VIA UPS-GROUND PREPAID						2.65
			SHIP DATE 03/20 #610952895						
			#CTNS 1 WT 1 LBS						
									** TOTAL **
									12.39

APPROVED FOR PAYMENT

Name \_\_\_\_\_

Date \_\_\_\_\_ P.O. # \_\_\_\_\_

Acc't No. \_\_\_\_\_

IF PREPAID, PLEASE DISREGARD

IF PAYING BY INVOICE  
PLEASE RETURN THIS PORTION WITH PAYMENT



INGRAM LIBRARY SERVICES  
 P. O. BOX 502779  
 ST. LOUIS, MO 63150-2779  
 (800) 937-8200

INVOICE DATE

OE #

ACCOUNT #

INVOICE #

AMOUNT DUE



INVOICE

**REMIT TO**  
 FED-ID INGRAM LIBRARY SERVICES  
 62-1746696 P. O. BOX 502779  
 ST. LOUIS, MO 63150-2779  
 (800) 937-8200

INVOICE	MO.	DAY	YEAR	BATCH
81137811	03	25	2024	312

ORDER ENTRY	ACCOUNT	PAGE	TAX
D9D43BEH	2006421	1	6

DUNS 12-159-9042

**SOLD TO** 2006421 013M M  
 STORMLAKE PUBLIC LIBRARY  
 609 CAYUGA ST  
 STORM LAKE IA 50588-2239

**SHIP TO** 2006421-0000000 002  
 STORMLAKE PUBLIC LIBRARY  
 M&K  
 609 CAYUGA ST  
 STORM LAKE IA 50588-2239

CD 0.78

TERMS: NET 30 EOM  
 WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY		T/C	TITLE			UNIT PRICE	% DISC	UNIT PRICE (AFTER DISC)	EXTENSION
ORDERED	SHIPPED	AUTHOR							
1	1	PETERSON	BELOW FROM P.O. INSPIRATIONAL FIC SO	0109	Q	9780764242700		10/01/23	
1	1	INGRAM	LOVE DISCOVERED -LP	8899	C	9785553894610	24.99	14.99	14.99
			9999999 LAMINATED PB COVERS 15				2.06	2.06	2.06
	1		RETAIL 27.05 AVG DISC 40.0%			SUBTOTAL	27.05		17.05
			FT WAYN VIA UPS-GROUND PREPAID			SHIPPING/HANDLING			1.69
			SHIP DATE 03/25 #610953083 #CTNS			1 WT 1 LBS			
			PRODUCT SUBTOTAL						14.99
			PROCESSING SUBTOTAL						2.06
									** TOTAL **
									18.74

APPROVED FOR PAYMENT

Name \_\_\_\_\_

Date \_\_\_\_\_ P.O. # \_\_\_\_\_

Acc't No. \_\_\_\_\_

IF PREPAID, PLEASE DISREGARD

IF PAYING BY INVOICE  
PLEASE RETURN THIS PORTION WITH PAYMENT



INGRAM LIBRARY SERVICES  
 P. O. BOX 502779  
 ST. LOUIS, MO 63150-2779  
 (800) 937-8200

INVOICE DATE

OE #

ACCOUNT #

INVOICE #

AMOUNT DUE



INVOICE

FED-ID INGRAM LIBRARY SERVICES  
 62-1746696 P. O. BOX 502779  
 ST. LOUIS, MO 63150-2779  
 (800) 937-8200

INVOICE	MO.	DAY	YEAR	BATCH
81137812	03	25	2024	312

ORDER ENTRY	ACCOUNT	PAGE	TAX
D9D43BEH	2006421	1	6

DUNS 12-159-9042

**SOLD TO** 2006421 013M M  
 STORMLAKE PUBLIC LIBRARY  
 609 CAYUGA ST  
 STORM LAKE IA 50588-2239

**SHIP TO** 2006421-0000000 002  
 STORMLAKE PUBLIC LIBRARY  
 M&K CD 1.28  
 609 CAYUGA ST  
 STORM LAKE IA 50588-2239

TERMS: NET 30 EOM  
 WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY		T/C	TITLE			UNIT PRICE	% DISC	UNIT PRICE (AFTER DISC)	EXTENSION
ORDERED	SHIPPED	AUTHOR							
1	1	BELOW FROM	P.O. AUTHOR ADULT SO			IBCOE 6915H RACGS ORD	DT:	10/15/23	
1	1	SCOTTOLI	TRUTH ABT THE DEVLINS	0680	R	9780525539704	29.95	42.5	17.22
3	1	INGRAM	9999999 MYLAR JACKET-TAPED	8899	C	9785552904068	0.99	NET	0.99
	1		RETAIL 30.94 AVG DISC 42.5%			SUBTOTAL	30.94		18.21
			FT WAYN VIA UPS-GROUND PREPAID			SHIPPING/HANDLING			2.77
			SHIP DATE 03/25 #610953083 #CTNS			1 WT 2 LBS			
			PRODUCT SUBTOTAL						17.22
			PROCESSING SUBTOTAL						0.99
									** TOTAL **
									20.98

APPROVED FOR PAYMENT

Name \_\_\_\_\_

Date \_\_\_\_\_ P.O. # \_\_\_\_\_

Acc't No. \_\_\_\_\_

IF PREPAID, PLEASE DISREGARD

IF PAYING BY INVOICE  
PLEASE RETURN THIS PORTION WITH PAYMENT



INGRAM LIBRARY SERVICES  
 P. O. BOX 502779  
 ST. LOUIS, MO 63150-2779  
 (800) 937-8200

INVOICE DATE

OE #

ACCOUNT #

INVOICE #

AMOUNT DUE

Cut Along Broken Line





INVOICE

**REMITTO**  
 FED-ID INGRAM LIBRARY SERVICES  
 62-1746696 P. O. BOX 502779  
 ST. LOUIS, MO 63150-2779  
 (800) 937-8200

INVOICE	MO.	DAY	YEAR	BATCH
81137813	03	25	2024	312

ORDER ENTRY	ACCOUNT	PAGE	TAX
D9D43BEH	2006421	1	6

DUNS 12-159-9042

**SOLD TO** 2006421 013M M  
 STORMLAKE PUBLIC LIBRARY  
 609 CAYUGA ST  
 STORM LAKE IA 50588-2239

**SHIP TO** 2006421-0000000 002  
 STORMLAKE PUBLIC LIBRARY  
 M&K CD 0.90  
 609 CAYUGA ST  
 STORM LAKE IA 50588-2239

TERMS: NET 30 EOM  
 WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY		T/C	TITLE			UNIT PRICE	% DISC	UNIT PRICE (AFTER DISC)	EXTENSION
ORDERED	SHIPPED	AUTHOR							
1	1	BELOW FROM	P.O. AUTHOR ADULT SO						
1	1	CORNWELL	SHARPES COMMAND	0394 R	9780063219298	30.00	42.5	17.25	17.25
1	1	INGRAM	9999999 MYLAR JACKET-TAPED	8899 C	9785552904068	0.99	NET	0.99	0.99
	1		RETAIL 30.99 AVG DISC 42.5%		SUBTOTAL	30.99			18.24
			FT WAYN VIA UPS-GROUND PREPAID		SHIPPING/HANDLING				1.95
			SHIP DATE 03/25 #610953083 #CTNS		1 WT 1 LBS				
			PRODUCT SUBTOTAL			17.25			
			PROCESSING SUBTOTAL			0.99			
** TOTAL **									20.19

APPROVED FOR PAYMENT

Name \_\_\_\_\_

Date \_\_\_\_\_ P.O. # \_\_\_\_\_

Acc't No. \_\_\_\_\_

IF PREPAID, PLEASE DISREGARD

IF PAYING BY INVOICE  
PLEASE RETURN THIS PORTION WITH PAYMENT



INGRAM LIBRARY SERVICES  
 P. O. BOX 502779  
 ST. LOUIS, MO 63150-2779  
 (800) 937-8200

INVOICE DATE

OE #

ACCOUNT #

INVOICE #

AMOUNT DUE

Scissors Cut Along Broken Line Scissors



INVOICE

FED-ID INGRAM LIBRARY SERVICES
62-1746696 P. O. BOX 502779
ST. LOUIS, MO 63150-2779
(800) 937-8200

Table with columns: INVOICE, MO., DAY, YEAR, BATCH. Values: 81137814, 03, 25, 2024, 312

Table with columns: ORDER ENTRY, ACCOUNT, PAGE, TAX. Values: D9D43BEH, 2006421, 1, 6

DUNS 12-159-9042

SOLD TO 2006421 013M M
STORMLAKE PUBLIC LIBRARY
609 CAYUGA ST
STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000 002
STORMLAKE PUBLIC LIBRARY
M&K CD 1.20
609 CAYUGA ST
STORM LAKE IA 50588-2239

TERMS: NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

Main invoice table with columns: QUANTITY, T/C, TITLE, UNIT PRICE, % DISC, UNIT PRICE (AFTER DISC), EXTENSION. Includes items like 'BRAVE BABY HUMMINGBIRD' and 'MYLAR JACKET-TAPED'.

APPROVED FOR PAYMENT

Name \_\_\_\_\_
Date \_\_\_\_\_ P.O. # \_\_\_\_\_
Acc't No. \_\_\_\_\_

\*\* TOTAL \*\* 14.50

IF PREPAID, PLEASE DISREGARD



IF PAYING BY INVOICE
PLEASE RETURN THIS PORTION WITH PAYMENT

INGRAM LIBRARY SERVICES
P. O. BOX 502779
ST. LOUIS, MO 63150-2779
(800) 937-8200

INVOICE DATE 03/25/2024

Summary table with rows: OE # (D9D43BEH), ACCOUNT # (2006421), INVOICE # (81137814), AMOUNT DUE (14.50)



Purchase Order#

(Assigned by Finance Dept. upon approval.)

**Purchase Order**

City of Storm Lake  
 P.O. Box 1086, 620 Erie Street  
 Storm Lake, IA 50588  
 Phone (712)732-8000  
 Fax (712)732-4114  
 www.stormlake.org

**Vendor Information**

Company Storm Lake Public Library

Attn: \_\_\_\_\_

Address 609 Cayuga Street

Address \_\_\_\_\_

City Storm Lake

State Iowa Zip/Postal Code 50588

E-mail \_\_\_\_\_

Phone Number \_\_\_\_\_

Fax Number \_\_\_\_\_

Requested Purchase Date: April 8, 2024

	Account #'s:	Amounts:
#1:	<span style="border: 1px solid black; padding: 2px;">001-4010-04-6508-0000</span>	<span style="border: 1px solid black; padding: 2px;">3.92</span>
#2:	<span style="border: 1px solid black; padding: 2px;"></span>	<span style="border: 1px solid black; padding: 2px;"></span>
#3:	<span style="border: 1px solid black; padding: 2px;"></span>	<span style="border: 1px solid black; padding: 2px;"></span>
#4:	<span style="border: 1px solid black; padding: 2px;"></span>	<span style="border: 1px solid black; padding: 2px;"></span>

Description	Budget Amt.	Quantity	Unit Price	Amount
Beth Dawson, Custodian of Petty Cash, Postage		1	3.92	

<input type="checkbox"/> Bids/Quotes Attached    Shipping Costs <input type="checkbox"/> Estimated <input checked="" type="checkbox"/> Actual Department _____ Head Signature _____ Date: <span style="border: 1px solid black; padding: 2px;"> </span>	<b>Total</b> Shipping Charges _____ <b>Purchase Order Total</b> _____
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------

**Finance Department Only**

<b>Timeline Approval</b>		<b>Purchase Order</b>
Date Received: <span style="border: 1px solid black; padding: 2px;"> </span>	Approved Purchase Date <span style="border: 1px solid black; padding: 2px;"> </span>	Date Received: <span style="border: 1px solid black; padding: 2px;"> </span>
Date Returned: <span style="border: 1px solid black; padding: 2px;"> </span>	<input type="checkbox"/> W9 Needed	Date Returned: <span style="border: 1px solid black; padding: 2px;"> </span>

<b>Line Item Budget</b>	<b>Department Budget</b>
Line Item Budget <span style="border: 1px solid black; padding: 2px;"> </span>	Overall Department Budget <span style="border: 1px solid black; padding: 2px;"> </span>
Authorized PO's <span style="border: 1px solid black; padding: 2px;"> </span>	Authorized PO's <span style="border: 1px solid black; padding: 2px;"> </span>
Line Item Authorized <span style="border: 1px solid black; padding: 2px;"> </span>	Authorized YTD Budget <span style="border: 1px solid black; padding: 2px;"> </span>
YTD Expenditures <span style="border: 1px solid black; padding: 2px;"> </span>	YTD Expenditures <span style="border: 1px solid black; padding: 2px;"> </span>

Approved by \_\_\_\_\_ Date:  

**Administrative Approval**

Authorized By \_\_\_\_\_  Approved **WITHIN** Adopted Budget  

Date:    Not Approved    Approved **OUTSIDE** Adopted Budget

3/1/2024-3/31/2024

March

Date	Amount
3/1/2024	
3/2/2024	
3/3/2024	
3/4/2024	
3/5/2024	\$3.92 UNI-Cedar Falls
3/6/2024	
3/7/2024	
3/8/2024	
3/9/2024	
3/10/2024	
3/11/2024	
3/12/2024	
3/13/2024	
3/14/2024	
3/15/2024	
3/16/2024	
3/17/2024	
3/18/2024	
3/19/2024	
3/20/2024	
3/21/2024	
3/22/2024	
3/23/2024	
3/24/2024	
3/25/2024	
3/26/2024	
3/27/2024	
3/28/2024	
3/29/2024	
3/30/2024	
3/31/2024	

Total \$3.92



STORM LAKE  
509 CAYUGA ST  
STORM LAKE, IA 50588-2396  
(800)275-8777

03/05/2024 11:25 AM

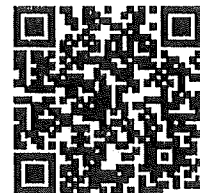
Product	Qty	Unit Price	Price
Library Mail	1		\$3.92
Cedar Falls, IA 50614			
Weight: 0 lb 13.40 oz			
Estimated Delivery Date			
Fri 03/08/2024			
Tracking #:			
9555 1136 9677 4065 4949 56			

Grand Total:	\$3.92
Cash	\$10.02
Change	-\$6.10

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Track your Packages  
Sign up for FREE @  
<https://informedelivery.usps.com>

All sales final on stamps and postage.  
Refunds for guaranteed services only.  
Thank you for your business.

Tell us about your experience.  
Go to: <https://postalexperience.com/Pos>  
or scan this code with your mobile device,



or call 1-800-410-7420.

UFN: 188586-0288  
Receipt #: 840-55000325-2-4881047-2  
Clerk: 01



SECURE TECHNOLOGY SOLUTIONS

**CONTRACT INVOICE**

Invoice Number: 24AR1616104  
 Invoice Date: 03/14/2024

Remit To: Visual Edge IT, Inc  
 L-3737, Columbus, OH 43260-3737

You can now pay your invoices online  
 at <https://er.visualedge.com/einfo>

**Bill To:** City of Storm Lake  
 620 Erie St  
 PO Box 1086  
 Storm Lake, IA 50588  
 USA

**Customer:** City of Storm Lake  
 620 Erie St  
 PO Box 1086  
 STORM LAKE, IA 50588

Account No	Payment Terms	Due Date	Invoice Total	Balance Due	
CSL-109840-OE	30 Days	04/13/2024	\$38.82	<b>\$38.82</b>	
Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
CON14605-CSL-01		\$38.82		01/14/2019	
Remarks					

**Summary:**

Contract base rate charge for the 02/14/2024 to 03/13/2024 billing period	\$33.00
Contract Overage charge for the 02/14/2024 to 03/13/2024 Overage period	\$0.87**
Operational Surcharge	\$4.95
	<b>\$38.82</b>

\*\*See Overage details below

**Detail:**

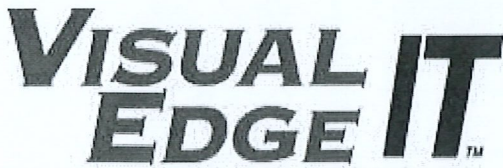
**Equipment included under this contract**

**Lanier/LANMPC2004**

Number	Serial Number	Base Adj.	Location
CSL-20162	C768RA10364	\$0.00	Storm Lake Public Library 609 Cayuga St STORM LAKE, IA 50588 Meters-Kolby Struchen

Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B\W	CON14605-CSL-01	7,753	7,815		62	0**	62	\$0.014000	\$0.87**
Color	CON14605-CSL-01	332	352		20	260**	0	\$0.134800	\$0.00**

\*\* Allocated amount from meter group



SECURE TECHNOLOGY SOLUTIONS

CONTRACT INVOICE

Invoice Number: 24AR1616104

Invoice Date: 03/14/2024

Remit To: Visual Edge IT, Inc
L-3737, Columbus, OH 43260-3737

You can now pay your invoices online
at https://er.visualedge.com/einfo

Bill To: City of Storm Lake
620 Erie St
PO Box 1086
Storm Lake, IA 50588
USA

Customer: City of Storm Lake
620 Erie St
PO Box 1086
STORM LAKE, IA 50588

38.82
APPROVED FOR PAYMENT

Name \_\_\_\_\_

Date \_\_\_\_\_ P.O. # \_\_\_\_\_

Acc't No. 172-4906-04-6512-0080

Remit To:
Visual Edge IT, Inc.
L-3737
Columbus, OH 43260-3737
Ph: 712-755-5101

CREDIT POLICY

- Credit card payment accepted by calling 712-755-5101.
There is a 1.75% monthly fee on all past due balances [21% annually]
There is a \$35.00 Returned Check Fee.
Delinquent accounts sent to an outside collection agency will be assessed 35% if the balance is over \$200 and 50% if the balance is under \$200.

Table with 2 columns: Description, Amount. Invoice SubTotal \$38.82, Tax \$0.00, Invoice Total \$38.82, Balance Due \$38.82

Inv#: 24AR1616104

For immediate payment processing please use the link below:

https://www.securevcheck.com/?id=visualedgeit

Please contact us at ar@visualedgeit.com if you would like to receive invoices electronically.
Please include your customer number and AP email address on all correspondence.

Visual Edge IT, Inc. FEIN: 82-3760676
L-3737 Columbus, OH 43260-3737 712-755-5101

# MIDWEST TAPE

LIBRARIANS  MEDIA SOURCE

P.O. BOX 820 • HOLLAND, OH 43528

PHONE:	1-800-875-2785
FAX:	1-800-444-6645
FEDERAL ID#:	37-1499686

## INVOICE

Terms: 30 Days Net

Invoice No.: 505257943  
 Invoice Date: 03/29/2024  
 Customer: 200006256  
 Delivery: 89492896  
 Customer PO:  
 Ship Via: United Parcel Service (UPS)  
 Page: 1 OF 1

Bill To:  
 STORM LAKE PUBLIC LIBRARY  
 ELIZABETH HUFF  
 609 CAYUGA STREET  
 STORM LAKE, IA 50588  
 USA

Ship To:  
 STORM LAKE PUBLIC LIBRARY  
 ELIZABETH HUFF  
 609 CAYUGA STREET  
 STORM LAKE, IA 50588  
 USA

Qty	UoM	Format	Description	Stock #	OCCLC#	Customer Item#	Retail	Price	Extension
1	EA	DVD	20 DAYS IN MARIUPOL Widescreen 1D	16162780	1401571629		24.99	18.74	18.74
1	EA	DVD	NOLLY Widescreen 1D	16457854	1420000419	*** Do Not Display Above Item Until: 04/02/2024	29.99	22.49	22.49
<b>Product Sub-total:</b>									<b>41.23</b>
Please pay this amount in USD:									41.23

41.23

**APPROVED FOR PAYMENT**

Name \_\_\_\_\_


Date \_\_\_\_\_ P.O. # \_\_\_\_\_

Acc't No. 001-4010-24-6502-0020

**Remit ACH/wire payments to:**  
 Beneficiary Bank: Key Bank  
 Beneficiary Bank Routing Number: 021052053  
 Beneficiary Account Name: Midwest Tape LLC  
 Beneficiary Account #: 14628438  
 Email: AR@midwesttapes.com

**Remit check payments to:**  
 Midwest Tape, LLC  
 P.O. Box 715733  
 Cincinnati, OH 45271-5733

# MIDWEST TAPE

LIBRARIANS  MEDIA SOURCE

P.O. BOX 820 • HOLLAND, OH 43528

PHONE:	1-800-875-2785
FAX:	1-800-444-6645
FEDERAL ID#:	37-1499686

## INVOICE

Terms: 30 Days Net

Invoice No.: 505229703  
Invoice Date: 03/22/2024  
Customer: 2000006256  
Delivery: 89485160  
Customer PO:  
Ship Via: United Parcel Service (UPS)  
Page: 1 OF 1

Bill To:  
STORM LAKE PUBLIC LIBRARY  
ELIZABETH HUFF  
609 CAYUGA STREET  
STORM LAKE, IA 50588  
USA

Ship To:  
STORM LAKE PUBLIC LIBRARY  
ELIZABETH HUFF  
609 CAYUGA STREET  
STORM LAKE, IA 50588  
USA

Qty	UoM	Format Delivery	Description Stock #	OCLC#	Customer Item#	Retail	Price	Extension	
1	EA	DVD	HUNGER GAMES, THE: THE BALLAD OF SONGBIR Widescreen 1D 16344609	1416590030		29.99	22.49	22.49	
1	EA	DVD	POOR THINGS Widescreen 1D 16428804	1422019796		32.99	24.74	24.74	
1	EA	DVD	WEDNESDAY SEASON 1 Widescreen 1 3D *** Do Not Display Above Item Until: 03/26/2024 16500841	1419400287		24.99	18.74	18.74	
3	EA				Product Sub-total:			65.97	
							65.97		
							APPROVED FOR PAYMENT		
							Please pay this amount in USD:	65.97	

Name \_\_\_\_\_

Date \_\_\_\_\_ P.O. # \_\_\_\_\_

Acc't No. 001-426-04-6502-0000

**Remit ACH/wire payments to:**

Beneficiary Bank: Key Bank  
Beneficiary Bank Routing Number: 021052053  
Beneficiary Account Name: Midwest Tape LLC  
Beneficiary Account #: 14628438  
Email: AR@midwesttapes.com

**Remit check payments to:**

Midwest Tape, LLC  
P.O. Box 715733  
Cincinnati, OH 45271-5733



# MIDWEST TAPE

LIBRARIANS MEDIA SOURCE

P.O. BOX 820 • HOLLAND, OH 43528

PHONE: 1-800-875-2785  
FAX: 1-800-444-6645  
FEDERAL ID#: 37-1499686

## INVOICE

Terms: 30 Days Net

Invoice No.: 505159885  
Invoice Date: 03/08/2024  
Customer: 2000006256  
Delivery: 89468965  
Customer PO:  
Ship Via: United Parcel Service (UPS)  
Page: 1 OF 1

Bill To:  
STORM LAKE PUBLIC LIBRARY  
ELIZABETH HUFF  
609 CAYUGA STREET  
STORM LAKE, IA 50588  
USA

Ship To:  
STORM LAKE PUBLIC LIBRARY  
ELIZABETH HUFF  
609 CAYUGA STREET  
STORM LAKE, IA 50588  
USA

Qty	UoM	Format Delivery	Description Stock #	OCLC#	Customer Item#	Retail	Price	Extension
1	EA	DVD	FERRARI Widescreen 1D *** Do Not Display Above Item Until: 03/12/2024 16428815	1417097661		20.99	15.74	15.74
1	EA				Product Sub-total:			15.74
					Please pay this amount in USD:			15.74

15.74  
**APPROVED FOR PAYMENT**

Name \_\_\_\_\_

Date \_\_\_\_\_ P.O. # \_\_\_\_\_

Acc't No. 001-4210-04-16802-08800

Remit ACH/wire payments to:

Beneficiary Bank: Key Bank  
Beneficiary Bank Routing Number: 021052053  
Beneficiary Account Name: Midwest Tape LLC  
Beneficiary Account #: 14628438  
Email: AR@midwesttapes.com

Remit check payments to:

Midwest Tape, LLC  
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Cincinnati, OH 45271-5733

# BYLAWS OF THE LIBRARY BOARD OF TRUSTEES

The following bylaws shall govern the administration and actions of the Storm Lake (Iowa) Public Library Board of Trustees.

## Article I—Number, Appointment, Officers, Term of Office, and Removal of Board Member

The board of the Storm Lake Public Library is made up of five trustees, all of whom live within the city limits of the City of Storm Lake. Each member of the board has been nominated by the mayor and approved by the City Council. The term of service on the board is a period of six years, with the possibility of renewal pending City Council approval. It is possible to be aware of openings on the board by noting openings that are published in the local paper. An application is filled out and presented to the mayor's office at the Storm Lake City Hall.

Officers of the board are a president, vice-president and secretary, elected at the June meeting, to begin a year's term of office on July 1<sup>st</sup>. The president shall serve as chair for meetings of the Board, and fulfill other duties as specified in the Library Handbook. The vice-president will perform any duty which the president is unable to discharge.

Any officer of the board may be removed for cause. Upon recommendation by a 2/3 vote of the other board members, a City Council hearing to discuss the removal shall occur not less than ten (10) days after written notice is given to the board member whose removal is recommended. Cause for removal shall include City Code 2-12-5. Possible reasons include defrauding or damaging the library, abusing library patrons or staff, repeatedly disrupting library function without good reason, slandering or libeling the library or its staff and failure to attend three (3) or more regular board meeting in a single calendar year.

## Article II—Meetings

Regular meetings of the Board of Trustees will be held on the second Monday of each month at 4:00pm at the Library. All regular meetings are open to the public. Robert's Rules of Order shall govern the parliamentary procedure of the meetings.

Special meetings of the Board may be called at the direction of the president and shall be called at the written request of two board members, for the transaction of business as stated in the call for the meeting. Except in cases of emergency, at least 48 hours' notice shall be given.

Board meetings may be “hybrid” meetings. The board meets in person while also providing electronic access to board members and the general public, unless one of these methods is impossible or impractical. Notice shall be provided for both means of attendance as in Iowa Code section 21.4.

### Article III—Quorum

A quorum for the transaction of business at any meeting shall consist of 3 members of the Board present. When necessary, an electronic meeting may be held via conference call in accordance with Iowa Code 21.8.

#### **21.8 Electronic meetings.**

A governmental body may conduct a meeting by electronic means only in circumstances where such a meeting in person is impossible or impractical and only if the governmental body complies with all of the following:

- a. The governmental body provides public access to the conversation of the meeting to the extent reasonably possible.
- b. The governmental body complies with section 21.4. For the purpose of this paragraph, the place of the meeting is the place from which the communication originates or where public access is provided to the conversation.
- c. Minutes are kept of the meeting. The minutes shall include a statement explaining why a meeting in person was impossible or impractical.

A meeting conducted in compliance with this section shall not be considered in violation of this chapter. A meeting by electronic means may be conducted without complying with paragraph “a” of subsection 1 if conducted in accordance with all of the requirements for a closed session contained in section 21.5.

### Article IV--Amendments to the Bylaws

These bylaws may be amended at any regular meeting of the Board by 2/3 majority vote of all members of the Board, provided written notice of the proposed amendment shall have been mailed to all members at least ten days prior to the meeting at which such action is proposed to be taken.

The *Bylaws of the Library Board (Trustees)* was adopted by the Board of Trustees of the Storm Lake Public Library on May 15, 2006. Revised: January 12, 2009. Re-affirmed: January 14, 2013. Re-affirmed December 14, 2015. Revised, March 11, 2019. Revised, August 12, 2019. Revised January 9, 2023. Revised April 8, 2024.

# MISSION STATEMENT

**The Storm Lake Public Library offers a welcoming and comfortable equitable, inclusive, and diverse atmosphere which facilitates literacy in a global and technological environment.**

Adopted by the Storm Lake Public Library Board of Trustees on November 12, 2012. Re-affirmed: June 10, 2019, July 13, 2020.

## LIBRARY SERVICE RESPONSES

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- Visit a Comfortable, Inviting Space
  - Patrons will have safe and physical places to meet and interact with others or to sit quietly and read and will have open and accessible virtual spaces that support networking.
- **Respect Intellectual Freedom**
  - **Patrons' First Amendment rights and Intellectual Freedom will be respected. This library supports the Freedom to Read, the Freedom to View and the Library Bill of Rights of the American Library Association.**
- Support & Celebrate the Citizens of Our Community
  - Patrons, including new immigrants, will have programs and services that promote the appreciation and understanding of their personal heritage as well as other topics related to participating successfully in American life.
- Support Lifelong Literacy
  - Residents will have programs and services designed to ensure development of literacy skills throughout their lives.
- **Support Community Wellness**

Adopted by the Storm Lake Public Library Board of Trustees on November 12, 2012. Re-affirmed: June 10, 2019. Revised Month ##, 2024.

## GOALS 2025-2030

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### **Visit a Comfortable, Inviting Space**

Goal 1: Patrons will perceive significant progress made toward upgrades in library infrastructure, fixtures and grounds. **By 2028, Harmony Gardens will be completed, and the public will access the digital world outdoors.**

Goal 2: Patrons can be assured of their safety. **There are regular maintenance schedules for the security cameras, fire alarms and emergency communication buttons.**

Goal 3 – Sustainability The library will lessen its carbon footprint so that future generations may enjoy what the planet offers for years to come.

## **Respect Intellectual Freedom**

Goal 1 The Library will support the freedom to read and view.

Goal 2: By July 2027, significant progress will be made to support patron navigation in Artificial Intelligence.

## **Support & Celebrate the Citizens of Our Community**

Goal: Patrons will participate in programs and have access to materials or services that promote appreciation and understanding of their personal heritage and the heritage of others in the community

- Library will continue to partner with organizations dedicated to celebrating our community's diversity.
- Library will continue to offer materials in multiple languages.

## **Support Lifelong Literacy**

Goal 1: Library will continue offering

- Outreach preschool and elementary story times
- Summer/Winter Reading Programs (all ages)
- Youth Gaming
- Family programs
- Book clubs
- Craft clubs

Goal 2: Support the partnership with the Friends of the Storm Lake Public Library

## **Support Community Wellness**

Goal 1: Telehealth appointments have priority over soft use of the room

Goal 2: Staff Social Worker will assist patrons with community resources.

Adopted by the Storm Lake Public Library Board of Trustees, October 14, 2019.