



609 Cayuga Street  
Storm Lake, IA 50588  
712-732-8026

<https://www.stormlake.lib.ia.us>

**Agenda, Monday, July 8, 2024, 4 pm**

**Storm Lake Public Library Board Meeting**

**Dial in to participate: 1-408-418-9388, Access Code: 24570177**

1. Call to Order
2. Disclosure by Library Board Members
3. Approval of Agenda
4. Hear the Public
5. Witter Gallery Report
6. Approval of June Minutes
7. Approval of Board Officers for FY 2024-2025
8. Director's Reports: Ledger, Summer Reading Program, ALA, Library Closure for LED Lighting Project.
9. Approval of July Bills
10. Approval of Friends Fund Reimbursement
11. Work Session: New Five-year goals
12. Work Session: Library Fees and Fines
13. Continuing Education: Get Ready Stay Ready website.
14. Library Board Member Requested Item
15. Adjourn – Next Meeting, August 12, 2024, at 4pm

**Meeting Protocol**

To speak on an agenda item please approach the head of the table when that agenda item is called and upon recognition by the Library Board President, please identify self by stating your name and address.

1. If your issue is not a topic on the agenda, please approach the head of the table under the "Hear the Public" agenda item and upon recognition by the Board President identify yourself by stating your name and address.
2. Please keep your remarks to three (3) minutes or less.
3. If you require accommodation for this meeting including but not limited to translation services, hearing assistance or accessibility please contact the Library Director at least four (4) hours prior to the start of the meeting.



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Library Board Meeting, City of Storm Lake, June 17, 2024, 4:00 p.m.

Present: Board President Mary Kay Hudspeth, Jim Eliason, Sarah Freking. Also present, Elizabeth Huff, Library Director and Julie Steinfeld, Witter Board President.

Board President Hudspeth called the meeting to order at 4:00 p.m.

**Disclosures by Board Members** - None

**Agenda Approval** – Moved by Board Member Freking to approve the agenda. Seconded by Board Member Eliason. Vote all ayes. Motion carried.

**Public Hearing** – None

**Witter Gallery Report** – Witter President Steinfeld shared a list of their Summer Activities. She inquired about Harmony Gardens since this will determine length of storage of their bronze statues. It was determined the Witter President should call Dana Larsen. Board Member Eliason shared his written concerns regarding the previous contract draft. Board President Hudspeth read a statement from City Manager Navratil that the Board may consult the City Attorney if the majority of the Board wants the consultation. The City does not presently have an issue with the Witter Gallery. Board Member Eliason felt that if the State Legislators pass a law in the future which may create a problematic situation, then a contract will be needed.

**Approval of Minutes** – Moved by Board Member Eliason to approve May Minutes. Seconded by Board Member Freking. Vote all ayes. Motion carried.

**Director's Report** – Board Member Eliason asked about RUSA on the calendar and the Library Director said they were the Reference Librarians group of ALA. One of RUSA's specialties was financial literacy programs. There were no other questions. The poster and notebook for the poster session at the conference were on display for the Trustees to review. A Storm Lake Carnegie dish was given to the library by a New York Librarian-Collector. A thank you letter was sent right away.

**Approval of Bills** – Moved by Board Member Eliason to approve June Bills. Seconded by Board Member Freking. Vote all ayes. Motion carried.

**Approval of Service Animal Policy** – Moved by Board Member Freking to approve Service Animal Policy. Seconded by Board Member Eliason. Vote all ayes. Motion carried.

**Work Session: New Five-year goals and forum** – Board Member Eliason will email changes for Goal 1 of Support Community Wellness. Work to be continued next month.

**Work Session: Library Fees and Fines** – Some changes were made and work to be continued next month.

**Trustee Continuing Education** – Tabled until next month.

**Library Board Member Requested Items – None.**

**Adjournment** - Moved by Board Member Freking to adjourn the meeting at 5:02pm. Seconded by Board Member Eliason. Vote all ayes. Motion carried.

Elizabeth Huff, Library Director - Please note the above is an unapproved draft of minutes and will be approved by the Board of Trustees on July 8, 2024.



Storm Lake, IA

# Detail vs Budget Report

## Account Detail

Date Range: 06/01/2024 - 06/30/2024

| Account                          | Name                       | Encumbrances              | Fiscal Budget     | Beginning Balance                           | Total Activity   | Ending Balance         | Budget Remaining | % Remaining    |
|----------------------------------|----------------------------|---------------------------|-------------------|---|------------------|------------------------|------------------|----------------|
| <b>001 - General Fund</b>        |                            |                           |                   |   |                  |                        |                  |                |
| <b>Revenue</b>                   |                            |                           |                   |   |                  |                        |                  |                |
| <a href="#">001-4010-04-4465</a> | BV County Library Contract | 0.00                      | -24,300.00        | -25,041.30                                  | 0.00             | -25,041.30             | 741.30           | 3.05 %         |
| <a href="#">001-4010-04-4765</a> | Library Fines              | 0.00                      | -7,177.00         | -9,052.54                                   | -1,241.80        | -10,294.34             | 3,117.34         | 43.44 %        |
| <b>Post Date</b>                 | <b>Packet Number</b>       | <b>Source Transaction</b> | <b>Pmt Number</b> | <b>Description</b>                          | <b>Vendor</b>    | <b>Project Account</b> | <b>Amount</b>    |                |
| 06/02/2024                       | CLPKT04927                 | 6-02-24 BMS ACH           |                   | CLPKT04927                                  |                  |                        | -41.90           |                |
| 06/04/2024                       | CLPKT04935                 | 04.03.06.24               |                   | CLPKT04935                                  |                  |                        | -18.00           |                |
| 06/06/2024                       | CLPKT04947                 | 04.05.06.24               |                   | CLPKT04947                                  |                  |                        | -155.20          |                |
| 06/11/2024                       | CLPKT04954                 | 04.10.06.2024             |                   | CLPKT04954                                  |                  |                        | -14.00           |                |
| 06/12/2024                       | CLPKT04957                 | 04.11.06.24               |                   | CLPKT04957                                  |                  |                        | -372.20          |                |
| 06/13/2024                       | CLPKT04961                 | 04.12.06.24               |                   | CLPKT04961                                  |                  |                        | -171.60          |                |
| 06/14/2024                       | CLPKT04968                 | 06172024 Daily Cash Dr... |                   | CLPKT04968                                  |                  |                        | -60.00           |                |
| 06/21/2024                       | CLPKT04984                 | 04.20.06.24               |                   | CLPKT04984                                  |                  |                        | -130.40          |                |
| 06/24/2024                       | CLPKT04985                 | 04.21.06.24               |                   | CLPKT04985                                  |                  |                        | -85.50           |                |
| 06/27/2024                       | CLPKT04992                 | 04.26.06.24               |                   | CLPKT04992                                  |                  |                        | -160.90          |                |
| 06/28/2024                       | CLPKT04998                 | 04.28.06.24               |                   | CLPKT04998                                  |                  |                        | -32.10           |                |
| <b>Revenue Totals:</b>           |                            | <b>0.00</b>               | <b>-31,477.00</b> | <b>-34,093.84</b>                           | <b>-1,241.80</b> | <b>-35,335.64</b>      | <b>3,858.64</b>  | <b>12.26 %</b> |
| <b>Expense</b>                   |                            |                           |                   |   |                  |                        |                  |                |
| <a href="#">001-4010-04-6010</a> | Salaries                   | 0.00                      | 169,123.73        | 166,530.22                                  | 14,708.21        | 181,238.43             | -12,114.70       | -7.16 %        |
| <b>Post Date</b>                 | <b>Packet Number</b>       | <b>Source Transaction</b> | <b>Pmt Number</b> | <b>Description</b>                          | <b>Vendor</b>    | <b>Project Account</b> | <b>Amount</b>    |                |
| 06/12/2024                       | PYPKT01405                 | PYPKT01405 - 06122024...  |                   | PYPKT01405 - 06122024 Payroll - Period 5... |                  |                        | 7,088.80         |                |
| 06/26/2024                       | PYPKT01421                 | PYPKT01421 - 06262024...  |                   | PYPKT01421 - 06262024 Payroll Process - ... |                  |                        | 7,619.41         |                |
| <a href="#">001-4010-04-6040</a> | Overtime                   | 0.00                      | 2,079.92          | 3,246.32                                    | 569.47           | 3,815.79               | -1,735.87        | -83.46 %       |
| <b>Post Date</b>                 | <b>Packet Number</b>       | <b>Source Transaction</b> | <b>Pmt Number</b> | <b>Description</b>                          | <b>Vendor</b>    | <b>Project Account</b> | <b>Amount</b>    |                |
| 06/12/2024                       | PYPKT01405                 | PYPKT01405 - 06122024...  |                   | PYPKT01405 - 06122024 Payroll - Period 5... |                  |                        | 250.49           |                |
| 06/26/2024                       | PYPKT01421                 | PYPKT01421 - 06262024...  |                   | PYPKT01421 - 06262024 Payroll Process - ... |                  |                        | 318.98           |                |
| <a href="#">001-4010-04-6061</a> | Longevity                  | 0.00                      | 1,300.00          | 350.00                                      | 0.00             | 350.00                 | 950.00           | 73.08 %        |
| <a href="#">001-4010-04-6240</a> | Meetings & Conferences     | 0.00                      | 1,500.00          | 981.44                                      | 0.00             | 981.44                 | 518.56           | 34.57 %        |



**Detail vs Budget Report**

Date Range: 06/01/2024 - 06/30/2024

| Account                          | Name                     | Encumbrances              | Fiscal Budget     | Beginning Balance                 | Total Activity                               | Ending Balance         | Budget Remaining | % Remaining |
|----------------------------------|--------------------------|---------------------------|-------------------|-----------------------------------|--|------------------------|------------------|-------------|
| <a href="#">001-4010-04-6310</a> | Repairs/Maintenance Bldg | 0.00                      | 7,000.00          | 22,302.49                         | 0.00   | 22,302.49              | -15,302.49       | -218.61 %   |
| <a href="#">001-4010-04-6371</a> | Electric Service         | 0.00                      | 13,500.00         | 11,969.22                         | 0.00   | 11,969.22              | 1,530.78         | 11.34 %     |
| <a href="#">001-4010-04-6372</a> | Refuse & Recycling       | 0.00                      | 459.00            | 426.51                            | 40.17  | 466.68                 | -7.68            | -1.67 %     |
| <b>Post Date</b>                 | <b>Packet Number</b>     | <b>Source Transaction</b> | <b>Pmt Number</b> | <b>Description</b>                | <b>Vendor</b>                                | <b>Project Account</b> | <b>Amount</b>    |             |
| 06/17/2024                       | APPKT00893               | May 2024                  | 5349              | Garbage Services                  | 002126 - SGS, LLC                            |                        | 40.17            |             |
| <a href="#">001-4010-04-6373</a> | Telecommunications       | 0.00                      | 1,600.00          | 1,356.60                          | 125.57                                       | 1,482.17               | 117.83           | 7.36 %      |
| <b>Post Date</b>                 | <b>Packet Number</b>     | <b>Source Transaction</b> | <b>Pmt Number</b> | <b>Description</b>                | <b>Vendor</b>                                | <b>Project Account</b> | <b>Amount</b>    |             |
| 06/17/2024                       | APPKT00893               | June 2024                 | 81548             | Fax Line & Emergency Line Service | 001077 - Long Lines                          |                        | 125.57           |             |
| <a href="#">001-4010-04-6375</a> | Gas Service              | 0.00                      | 12,500.00         | 18,311.55                         | 1,815.78                                     | 20,127.33              | -7,627.33        | -61.02 %    |
| <b>Post Date</b>                 | <b>Packet Number</b>     | <b>Source Transaction</b> | <b>Pmt Number</b> | <b>Description</b>                | <b>Vendor</b>                                | <b>Project Account</b> | <b>Amount</b>    |             |
| 06/17/2024                       | APPKT00893               | Apr/May 2024              | 81518             | Gas Service                       | 001173 - Alliant Energy                      |                        | 1,815.78         |             |
| <a href="#">001-4010-04-6499</a> | Contractual Services     | 0.00                      | 16,000.00         | 13,958.11                         | 95.31  | 14,053.42              | 1,946.58         | 12.17 %     |
| <b>Post Date</b>                 | <b>Packet Number</b>     | <b>Source Transaction</b> | <b>Pmt Number</b> | <b>Description</b>                | <b>Vendor</b>                                | <b>Project Account</b> | <b>Amount</b>    |             |
| 06/17/2024                       | APPKT00893               | 1765109                   | 5358              | Copier Maintenance Agreement      | 001063 - Visual Edge Inc                     |                        | 89.95            |             |
| 06/17/2024                       | APPKT00893               | May 2024 Homebound        | 81521             | Homebound Deliveries              | 001434 - Beth Ann Dawson McPherran           |                        | 5.36             |             |
| <a href="#">001-4010-04-6502</a> | Library Materials        | 0.00                      | 50,000.00         | 21,923.65                         | 827.50                                       | 22,751.15              | 27,248.85        | 54.50 %     |
| <b>Post Date</b>                 | <b>Packet Number</b>     | <b>Source Transaction</b> | <b>Pmt Number</b> | <b>Description</b>                | <b>Vendor</b>                                | <b>Project Account</b> | <b>Amount</b>    |             |
| 06/17/2024                       | APPKT00893               | 2038274486                | 81519             | Books                             | 001957 - Baker & Taylor, Inc                 |                        | 39.66            |             |
| 06/17/2024                       | APPKT00893               | 2038297986                | 81519             | Books                             | 001957 - Baker & Taylor, Inc                 |                        | 45.27            |             |
| 06/17/2024                       | APPKT00893               | 2153708                   | 5304              | CDs                               | 002008 - Blackstone Audio, Inc               |                        | 112.29           |             |
| 06/17/2024                       | APPKT00893               | 4547273                   | 81520             | Books                             | 001274 - Barnes & Noble Booksellers, USA Inc |                        | 51.00            |             |
| 06/17/2024                       | APPKT00893               | 505489471                 | 5339              | DVDs                              | 001275 - Midwest Tape, LLC                   |                        | 44.98            |             |
| 06/17/2024                       | APPKT00893               | 505519329                 | 5339              | DVDs                              | 001275 - Midwest Tape, LLC                   |                        | 17.24            |             |
| 06/17/2024                       | APPKT00893               | 505520068                 | 5339              | DVDs                              | 001275 - Midwest Tape, LLC                   |                        | 26.24            |             |
| 06/17/2024                       | APPKT00893               | 505552337                 | 5339              | DVDs                              | 001275 - Midwest Tape, LLC                   |                        | 19.49            |             |
| 06/17/2024                       | APPKT00893               | 6548838 C                 | 81520             | Book Credit                       | 001274 - Barnes & Noble Booksellers, USA Inc |                        | -41.56           |             |
| 06/17/2024                       | APPKT00893               | 684793                    | 81546             | Books                             | 001672 - Junior Library Guild                |                        | 287.00           |             |
| 06/17/2024                       | APPKT00893               | 81813316                  | 81540             | Books                             | 001268 - Ingram Library Services, Inc        |                        | 42.73            |             |
| 06/17/2024                       | APPKT00893               | 81813317                  | 81540             | Books                             | 001268 - Ingram Library Services, Inc        |                        | 20.42            |             |
| 06/17/2024                       | APPKT00893               | 82025433                  | 81540             | Books                             | 001268 - Ingram Library Services, Inc        |                        | 20.43            |             |
| 06/17/2024                       | APPKT00893               | 82025434                  | 81540             | Books                             | 001268 - Ingram Library Services, Inc        |                        | 20.48            |             |
| 06/17/2024                       | APPKT00893               | 82025435                  | 81540             | Books                             | 001268 - Ingram Library Services, Inc        |                        | 41.01            |             |
| 06/17/2024                       | APPKT00893               | 82128125                  | 81540             | Books                             | 001268 - Ingram Library Services, Inc        |                        | 22.92            |             |
| 06/17/2024                       | APPKT00893               | 82128126                  | 81540             | Books                             | 001268 - Ingram Library Services, Inc        |                        | 40.80            |             |

**Detail vs Budget Report**

Date Range: 06/01/2024 - 06/30/2024

| Account                           | Name                           | Encumbrances              | Fiscal Budget     | Beginning Balance  | Total Activity                   | Ending Balance         | Budget Remaining  | % Remaining    |
|-----------------------------------|--------------------------------|---------------------------|-------------------|--------------------|----------------------------------|------------------------|-------------------|----------------|
| <a href="#">001-4010-04-6502</a>  | Library Materials - Continued  | 0.00                      | 50,000.00         | 21,923.65          | 827.50                           | 22,751.15              | 27,248.85         | 54.50 %        |
| <b>Post Date</b>                  | <b>Packet Number</b>           | <b>Source Transaction</b> | <b>Pmt Number</b> | <b>Description</b> | <b>Vendor</b>                    | <b>Project Account</b> | <b>Amount</b>     |                |
| 06/17/2024                        | APPKT00893                     | B6791301                  | 5306              | Books              | 001009 - Brodart Co.             |                        | 17.10             |                |
| <a href="#">001-4010-04-6508</a>  | Postage/Shipping               | 0.00                      | 1,000.00          | 328.67             | 100.18                           | 428.85                 | 571.15            | 57.12 %        |
| <b>Post Date</b>                  | <b>Packet Number</b>           | <b>Source Transaction</b> | <b>Pmt Number</b> | <b>Description</b> | <b>Vendor</b>                    | <b>Project Account</b> | <b>Amount</b>     |                |
| 06/03/2024                        | APPKT00889                     | 5/17/2024 Postage         | 5291              | Postage            | 001181 - Pitney Bowes Inc        |                        | 0.64              |                |
| 06/17/2024                        | APPKT00893                     | May 2024 Postage          | 81531             | Postage            | 001272 - Custodian of Petty Cash |                        | 99.54             |                |
| <a href="#">001-4010-04-6599</a>  | Supplies                       | 0.00                      | 8,200.00          | 3,453.84           | 99.52                            | 3,553.36               | 4,646.64          | 56.67 %        |
| <b>Post Date</b>                  | <b>Packet Number</b>           | <b>Source Transaction</b> | <b>Pmt Number</b> | <b>Description</b> | <b>Vendor</b>                    | <b>Project Account</b> | <b>Amount</b>     |                |
| 06/17/2024                        | APPKT00893                     | 259406-0                  | 81543             | Paper              | 001037 - Iowa Office Supply Inc  |                        | 5.78              |                |
| 06/17/2024                        | APPKT00893                     | 7483744                   | 5316              | Supplies           | 001273 - Demco, Inc              |                        | 74.77             |                |
| 06/17/2024                        | APPKT00893                     | May 2024                  | 81565             | Supplies           | 001216 - Storm Lake Ace Hardware |                        | 8.98              |                |
| 06/17/2024                        | APPKT00893                     | May 2024                  | 81565             | Caulk              | 001216 - Storm Lake Ace Hardware |                        | 9.99              |                |
| <a href="#">001-4010-08-6727</a>  | Capital Improvements Equipment | 0.00                      | 0.00              | 74,410.00          | 0.00                             | 74,410.00              | -74,410.00        | 0.00 %         |
| <b>Expense Totals:</b>            |                                | <b>0.00</b>               | <b>284,262.65</b> | <b>339,548.62</b>  | <b>18,381.71</b>                 | <b>357,930.33</b>      | <b>-73,667.68</b> | <b>25.92 %</b> |
| <b>001 - General Fund Totals:</b> |                                | <b>0.00</b>               | <b>252,785.65</b> | <b>305,454.78</b>  | <b>17,139.91</b>                 | <b>322,594.69</b>      | <b>-69,809.04</b> | <b>27.62 %</b> |

**172 - Library Misc Memorial Trust**

| Asset                            |                      |                           |                   |                             |                          |                        |                    |               |
|----------------------------------|----------------------|---------------------------|-------------------|-----------------------------|--------------------------|------------------------|--------------------|---------------|
| <a href="#">172-0000-00-1199</a> | Claim on Cash        | 0.00                      | 0.00              | 137,233.68                  | 81.37                    | 137,315.05             | -137,315.05        | 0.00 %        |
| <b>Post Date</b>                 | <b>Packet Number</b> | <b>Source Transaction</b> | <b>Pmt Number</b> | <b>Description</b>          | <b>Vendor</b>            | <b>Project Account</b> | <b>Amount</b>      |               |
| 06/19/2024                       | APPKT00897           | 5358                      | 5358              | Visual Edge Inc SEC REI PMT | 001063 - Visual Edge Inc |                        | -39.63             |               |
| 06/27/2024                       | CLPKT04992           | 04.26.06.24               |                   | CLPKT04992                  |                          |                        | 121.00             |               |
| <b>Asset Totals:</b>             |                      | <b>0.00</b>               | <b>0.00</b>       | <b>137,233.68</b>           | <b>81.37</b>             | <b>137,315.05</b>      | <b>-137,315.05</b> | <b>0.00 %</b> |

| Revenue                          |                         |      |           |           |      |           |           |            |
|----------------------------------|-------------------------|------|-----------|-----------|------|-----------|-----------|------------|
| <a href="#">172-4901-04-4300</a> | Interest On Investments | 0.00 | -25.00    | -63.41    | 0.00 | -63.41    | 38.41     | 153.64 %   |
| <a href="#">172-4901-04-4440</a> | Open Access             | 0.00 | -80.00    | -5,696.52 | 0.00 | -5,696.52 | 5,616.52  | 7,020.65 % |
| <a href="#">172-4902-04-4440</a> | Enrich Iowa             | 0.00 | -6,000.00 | 0.00      | 0.00 | 0.00      | -6,000.00 | -100.00 %  |
| <a href="#">172-4903-04-4300</a> | Interest On Investments | 0.00 | -15.00    | -63.41    | 0.00 | -63.41    | 48.41     | 322.73 %   |

**Detail vs Budget Report**

Date Range: 06/01/2024 - 06/30/2024

| Account                            | Name                                    | Encumbrances                                     | Fiscal Budget     | Beginning Balance            | Total Activity           | Ending Balance         | Budget Remaining  | % Remaining        |                     |
|------------------------------------|---|--|-------------------|------------------------------|--------------------------|------------------------|-------------------|--------------------|---------------------|
| <a href="#">172-4903-04-4705</a>   | Library Memorial Revenue                | 0.00   | -2,300.00         | -2,022.69                    | 0.00                     | -2,022.69              | -277.31           | -12.06 %           |                     |
| <a href="#">172-4904-04-4300</a>   | Interest On Investments                 | 0.00   | -15.00            | 0.00                         | 0.00                     | 0.00                   | -15.00            | -100.00 %          |                     |
| <a href="#">172-4906-04-4705</a>   | Library Memorial Revenue                | 0.00   | -1,100.00         | -691.00                      | -121.00                  | -812.00                | -288.00           | -26.18 %           |                     |
| <b>Post Date</b>                   | <b>Packet Number</b>                    | <b>Source Transaction</b>                        | <b>Pmt Number</b> | <b>Description</b>           | <b>Vendor</b>            | <b>Project Account</b> | <b>Amount</b>     |                    |                     |
| 06/27/2024                         | CLPKT04992                              | 04.26.06.24                                      |                   | CLPKT04992                   |                          |                        | -121.00           |                    |                     |
|                                    |   | <b>Revenue Totals:</b>                           | <b>0.00</b>       | <b>-9,535.00</b>             | <b>-8,537.03</b>         | <b>-121.00</b>         | <b>-8,658.03</b>  | <b>-876.97</b>     | <b>-9.20 %</b>      |
| <b>Expense</b>                     |   |  |                   |                              |                          |                        |                   |                    |                     |
| <a href="#">172-4901-04-6499</a>   | Contractual Services                    | 0.00   | 1,600.00          | 0.00                         | 0.00                     | 0.00                   | 1,600.00          | 100.00 %           |                     |
| <a href="#">172-4901-04-6599</a>   | Supplies                                | 0.00   | 750.00            | 23.97                        | 0.00                     | 23.97                  | 726.03            | 96.80 %            |                     |
| <a href="#">172-4902-04-6499</a>   | Contractual Services                    | 0.00   | 2,600.00          | 462.80                       | 0.00                     | 462.80                 | 2,137.20          | 82.20 %            |                     |
| <a href="#">172-4902-04-6599</a>   | Supplies                                | 0.00   | 1,200.00          | 3,922.95                     | 0.00                     | 3,922.95               | -2,722.95         | -226.91 %          |                     |
| <a href="#">172-4903-04-6512</a>   | Library Memorial Trust Expense          | 0.00   | 2,000.00          | 1,362.81                     | 0.00                     | 1,362.81               | 637.19            | 31.86 %            |                     |
| <a href="#">172-4906-04-6512</a>   | Library Dohrmann Memorial Trust Expense | 0.00   | 180.00            | 260.50                       | 39.63                    | 300.13                 | -120.13           | -66.74 %           |                     |
| <b>Post Date</b>                   | <b>Packet Number</b>                    | <b>Source Transaction</b>                        | <b>Pmt Number</b> | <b>Description</b>           | <b>Vendor</b>            | <b>Project Account</b> | <b>Amount</b>     |                    |                     |
| 06/17/2024                         | APPKT00893                              | 1770646  | 5358              | Copier Maintenance Agreement | 001063 - Visual Edge Inc |                        | 39.63             |                    |                     |
|                                    |   | <b>Expense Totals:</b>                           | <b>0.00</b>       | <b>8,330.00</b>              | <b>6,033.03</b>          | <b>39.63</b>           | <b>6,072.66</b>   | <b>2,257.34</b>    | <b>-27.10 %</b>     |
|                                    |   | <b>172 - Library Misc Memorial Trust Totals:</b> | <b>0.00</b>       | <b>-1,205.00</b>             | <b>134,729.68</b>        | <b>0.00</b>            | <b>134,729.68</b> | <b>-135,934.68</b> | <b>-11,280.89 %</b> |
| <b>500 - Erma Myers Trust Fund</b> |   |  |                   |                              |                          |                        |                   |                    |                     |
| <b>Asset</b>                       |   |  |                   |                              |                          |                        |                   |                    |                     |
| <a href="#">500-0000-00-1199</a>   | Claim on Cash                           | 0.00   | 0.00              | 2,916.59                     | 0.00                     | 2,916.59               | -2,916.59         | 0.00 %             |                     |
|                                    |   | <b>Asset Totals:</b>                             | <b>0.00</b>       | <b>0.00</b>                  | <b>2,916.59</b>          | <b>0.00</b>            | <b>2,916.59</b>   | <b>-2,916.59</b>   | <b>0.00 %</b>       |

**Detail vs Budget Report**

Date Range: 06/01/2024 - 06/30/2024

| Account                          | Name                                       | Encumbrances | Fiscal Budget     | Beginning Balance | Total Activity   | Ending Balance    | Budget Remaining   | % Remaining        |
|----------------------------------|--|--------------|-------------------|-------------------|------------------|-------------------|--------------------|--------------------|
| <b>Revenue</b>                   |  |              |                   |                   |                  |                   |                    |                    |
| <a href="#">500-4905-04-4300</a> | Interest On Investments                    | 0.00         | -40.00            | -2.71             | 0.00             | -2.71             | -37.29             | -93.23 %           |
|                                  | <b>Revenue Totals:</b>                     | <b>0.00</b>  | <b>-40.00</b>     | <b>-2.71</b>      | <b>0.00</b>      | <b>-2.71</b>      | <b>-37.29</b>      | <b>-93.23 %</b>    |
|                                  | <b>500 - Erma Myers Trust Fund Totals:</b> | <b>0.00</b>  | <b>-40.00</b>     | <b>2,913.88</b>   | <b>0.00</b>      | <b>2,913.88</b>   | <b>-2,953.88</b>   | <b>-7,384.70 %</b> |
|                                  | <b>Report Total:</b>                       | <b>0.00</b>  | <b>251,540.65</b> | <b>443,098.34</b> | <b>17,139.91</b> | <b>460,238.25</b> | <b>-208,697.60</b> | <b>82.97 %</b>     |

### Fund Summary

| Fund                              | Encumbrances | Fiscal Budget     | Beginning Balance | Total Activity   | Ending Balance    | Budget Remaining   | % Remaining |
|-----------------------------------|--------------|-------------------|-------------------|------------------|-------------------|--------------------|-------------|
| 001 - General Fund                | 0.00         | 252,785.65        | 305,454.78        | 17,139.91        | 322,594.69        | -69,809.04         |             |
| 172 - Library Misc Memorial Trust | 0.00         | -1,205.00         | 134,729.68        | 0.00             | 134,729.68        | -135,934.68        |             |
| 500 - Erma Myers Trust Fund       | 0.00         | -40.00            | 2,913.88          | 0.00             | 2,913.88          | -2,953.88          | -7,384.70 % |
| <b>Report Total:</b>              | <b>0.00</b>  | <b>251,540.65</b> | <b>443,098.34</b> | <b>17,139.91</b> | <b>460,238.25</b> | <b>-208,697.60</b> |             |



## July Bills Pending Approval

|                       |                                |                   |                               |
|-----------------------|--------------------------------|-------------------|-------------------------------|
| 001-4010-04-6499-0000 | Homebound Mileage              | \$7.71            | Beth Dawson                   |
| 001-4010-04-6499-0000 | Annual Biblionix Subscription  | \$2,150.00        | Biblionix (Apollo)            |
| 001-4010-04-6499-0000 | Annual CatExpress Subscription | \$120.00          | State Library of Iowa         |
| 001-4010-04-6502-0000 | Standing order books           | \$134.96          | Ingram                        |
| 001-4010-04-6502-0000 | DVD                            | \$136.44          | Midwest Tapes                 |
| 001-4010-04-6502-0000 | Books                          | \$540.71          | Brodart                       |
| 001-4010-04-6502-0000 | Books                          | \$104.60          | Baker & Taylor                |
| 001-4010-04-6502-0000 | Annual Magazine/news Renewal   | \$1,849.70        | Magazine Subscription Service |
| 001-4010-04-6508-0000 | Postage                        | \$31.87           | Custodian of Petty Cash       |
| 001-4010-04-6599-0000 | Supplies                       | \$132.46          | Plumbing & Heating Wholesale  |
| 172-4906-04-6512-0000 | Dohrman Copier                 |                   | Visual Edge                   |
| 172-4906-04-6512-0000 | Memorial Books                 | \$191.92          | Brodart                       |
|                       |                                | <b>\$5,400.37</b> |                               |

# Home Bound Delivery Mileage Invoice

Beth Dawson  
 909 Pleasantview Dr.  
 Storm Lake, IA. 50588

| Date                        | Description              | Total |
|-----------------------------|--------------------------|-------|
| June 2024                   | $11.5m (0.67¢/m) = 7.71$ |       |
| June 4                      | LPV                      | 2     |
| June 11                     | LPV                      | 2     |
| June 18                     | LPV, HDP                 | 5.5   |
| June 25                     | LPV                      | 2     |
|                             | 7.71                     |       |
| <b>APPROVED FOR PAYMENT</b> |                          |       |
| Total                       | Name _____               | 11.5  |
|                             | Date _____ P.O. # _____  |       |

Acc't No. 001-100-04-6499-0000







**STATE LIBRARY  
OF IOWA**

**INVOICE**

Invoice No. 25-018

Storm Lake Public Library  
Attn: Elizabeth Huff  
609 Cayuga  
Storm Lake, IA 50588-2239

Date: 7/10/24

| Qty                            | Description  | Unit Price | Total           |
|--------------------------------|--|------------|-----------------|
|                                | <b>FY25 OCLC CatExpress Subscription Fees</b>        |            |                 |
| 80                             | FY25 cataloging records ordered from OCLC            | \$ 1.50    | \$120.00        |
|                                | FY24 overage on cataloging records ordered from OCLC | \$ 3.02    | \$              |
| <b>Payment Details</b>         |  |            |                 |
| <b>Make checks payable to:</b> |  |            |                 |
|                                |  |            | <b>TOTAL</b>    |
|                                |  |            | <b>\$120.00</b> |

State Library of Iowa  
Attn: Linda Choate  
1112 E. Grand Ave.  
Des Moines, IA 50319

*Net 30 Days*

*To insure proper credit to your account, please do not combine with any other payments to the State of Iowa and return a copy of this invoice with your payment.*

**THANK YOU!**

120.00

**APPROVED FOR PAYMENT**

Name \_\_\_\_\_

Date \_\_\_\_\_ P.O. # \_\_\_\_\_

Acc't No. 001-1010-04-6499-0000



**Biblionix**  
2025 Guadalupe St Ste 260  
Austin, TX 78705  
877-800-5625  
billings@biblionix.com  
https://www.biblionix.com



**BILL TO**  
Storm Lake Public Library  
Elizabeth Huff  
609 Cayuga Street  
Storm Lake, IA 50588

**INVOICE 10155**

**DATE** 06/19/2024 **TERMS** Net 30

**DUE DATE** 07/19/2024

**ACCOUNT #**  
100860

| ACTIVITY   | AMOUNT   |
|--|----------|
| <b>Apollo(R) Automation Annual Subscription</b><br>From July 13, 2024 through July 12, 2025 (~43000 items and ~17000 annual circ)<br>(Includes server capabilities and storage for all automation data, backups, free upgrades, customer service, and all features except current and future extra-cost options) | 1,820.00 |
| <b>Unbound Basic</b><br>Syndetics Unbound Basic Catalog Enrichment (same duration as Apollo ILS above)<br>Cover images and and summaries for most books/DVDs.  | 330.00   |

**TOTAL DUE \$2,150.00**

2150.00  
**APPROVED FOR PAYMENT**

Name \_\_\_\_\_

Date \_\_\_\_\_ P.O. # \_\_\_\_\_

Acc't No. 001-4010-24-6499-0000

Please remit to:  
Biblionix  
2025 Guadalupe Street Suite 260  
Austin, Texas 78705  
billings@biblionix.com

W-9 is here: [biblionix.com/w-9](http://biblionix.com/w-9). (Username is w9 and password is downloadit)  
Subscription terms are available at the bottom of the Dashboard/staff home page.

<<< We appreciate your business! >>>

**REVISED RENEWAL NOTICE**

**MAGAZINE SUBSCRIPTION SERVICE AGENCY**  
 5248 STATE ROAD 54, NEW PORT RICHEY, FLORIDA 34652-6049  
 MAILING: P.O. BOX 217, ELFERS, FLORIDA 34680-0217  
 TOLL FREE: 1-800-368-7922  
 TOLL FREE .

REVISED RENEWAL NOTICE No.: **0620-55**  
 DATE: 06/20/24  
 LOCAL: (727) 847-7462  
 FAX: (727) 849-2896  
 EMAIL: [info@mssa-fl.com](mailto:info@mssa-fl.com)

**RENEWAL TO:**

**SHIP TO:**

**Elizabeth Huff, Library Director**  
 Storm Lake Public Library  
 609 Cayuga Street  
 Storm Lake, Iowa 50588

Storm Lake Pub Lib  
**Elizabeth Huff, Library Director**  
 609 Cayuga Street  
 Storm Lake, Iowa 50588

T: 712-732-8026  
 EM: [Huff@stormlake.org](mailto:Huff@stormlake.org)

T: 712-732-8026  
**EMAIL BOTH:** EM: [Huff@stormlake.org](mailto:Huff@stormlake.org)  
 EM: [Dawson@stormlake.org](mailto:Dawson@stormlake.org)

| LINE | ITEM | QTY | SUBSCRIPTION TITLE                                    | TERM | UNIT PRICE                    | TOTAL PRICE |
|------|------|-----|---|------|-------------------------------|-------------|
|      | 0001 | 1   | Arizona Highways, 12 issues/year                      | 1Yr. | \$25.00                       | \$25.00     |
|      | 0002 | -   | Atlantic Monthly, 10 issues/year                      |      | <b>CANCELLED SUBSCRIPTION</b> |             |
|      | 0003 | -   | Bicycling, 6 issues/year                              |      | <b>CANCELLED SUBSCRIPTION</b> |             |
|      | 0004 | 1   | Birds & Bloom, 6 issues/year                          | 1Yr. | \$17.98                       | \$17.98     |
|      | 0005 | 1   | Bloomberg Business Weekly, 51 issues/year #0080141377 | 1Yr. | \$95.00                       | \$95.00     |
|      | 0006 | 1   | Consumer Reports, 12 issues/year                      | 1Yr. | \$20.00                       | \$20.00     |
|      | 0007 | 1   | Cook's Illustrated, 6 issues/year                     | 1Yr. | \$19.95                       | \$19.95     |
|      | 0008 | 1   | Cook's Country  | 1Yr. | \$18.95                       | \$18.95     |
|      | 0009 | -   | Cowboy & Indians, 8 issues/year                       |      | <b>CANCELLED SUBSCRIPTION</b> |             |
|      | 0010 | 1   | Esquire, 6 issues/year                                | 1Yr. | \$9.97                        | \$9.97      |
|      | 0011 | 1   | Family Handyman, 8 issues/year                        | 1Yr. | \$15.95                       | \$15.95     |
|      | 0012 | -   | Fine Gardening, 6 issues/year                         |      | <b>CANCELLED SUBSCRIPTION</b> |             |
|      | 0013 | -   | Fine Woodworking                                      |      | <b>CANCELLED SUBSCRIPTION</b> |             |
|      | 0014 | 1   | Game & Fish Midwest, 12 issues/year                   | 1Yr. | \$19.95                       | \$19.95     |
|      | 0015 | -   | Harvard Business Review, 6 issues/year                |      | <b>CANCELLED SUBSCRIPTION</b> |             |
|      | 0016 | 1   | Highlights for Children, 12 issues/year               | 1Yr. | \$29.50                       | \$29.50     |
|      | 0017 | 1   | Highlights High Five Bilingue, 12 issues/year         | 1Yr. | \$29.50                       | \$29.50     |
|      | 0018 | -   | Interweave Knits                                      |      | <b>DIGITAL ONLY</b>           |             |
|      | 0019 | 1   | Iowan, 6 issues/year #57694                           | 1Yr. | \$29.95                       | \$29.95     |
|      | 0020 | 1   | Kiplinger's Personal Finance, 12 issues/year          | 1Yr. | \$24.95                       | \$24.95     |
|      | 0021 | 1   | Mayo Clinic Health Letter, 12 issues/year             | 1Yr. | \$38.00                       | \$38.00     |
|      | 0022 | 1   | Midwest Living, 6 issues/year #2647241336             | 1Yr. | \$17.97                       | \$17.97     |
|      | 0023 | -   | Mother Earth News, 6 issues/year                      |      | <b>CANCELLED SUBSCRIPTION</b> |             |
|      | 0024 | 1   | Mother Jones, 6 issues/year                           | 1Yr. | \$18.95                       | \$18.95     |
|      | 0025 | -   | Motor Trend, 4 issues/year                            |      | <b>CANCELLED SUBSCRIPTION</b> |             |
|      | 0026 | 1   | National Geographic (English), 12 issues/year         | 1Yr. | \$28.00                       | \$28.00     |
|      | 0027 | 1   | New Yorker, 47 issues/year                            | 1Yr. | \$85.00                       | \$85.00     |
|      | 0028 | 1   | Our Iowa  | 1Yr. | \$28.98                       | \$28.98     |
|      | 0029 | 1   | People, 52 issues/year #248885001                     | 1Yr. | \$89.95                       | \$89.95     |
|      | 0030 | -   | Popular Mechanics, 6 issues/year #2417203888          |      | <b>CANCELLED SUBSCRIPTION</b> |             |
|      | 0031 | -   | Prevention, 12 issues/year                            |      | <b>CANCELLED SUBSCRIPTION</b> |             |
|      | 0032 | 1   | Psychology Today, 6 issues/year                       | 1Yr. | \$19.95                       | \$19.95     |
|      | 0033 | 1   | Reader's Digest Large Print, 9 issues/year            | 1Yr. | \$19.97                       | \$19.97     |
|      | 0034 | -   | Reader's Digest, 9 issues/year                        |      | <b>CANCELLED SUBSCRIPTION</b> |             |

**REVISED RENEWAL NOTICE**

**MAGAZINE SUBSCRIPTION SERVICE AGENCY**  
 5248 STATE ROAD 54, NEW PORT RICHEY, FLORIDA 34652-6049  
 MAILING: P.O. BOX 217, ELFERS, FLORIDA 34680-0217  
 TOLL FREE: 1-800-368-7922  
 TOLL FREE .

REVISED RENEWAL NOTICE No.: **0620-55**  
 DATE: 06/20/24  
 LOCAL: (727) 847-7462  
 FAX: (727) 849-2896  
 EMAIL: info@mssa-fl.com

1849.70  
**APPROVED FOR PAYMENT**

RENEWAL TO:

SHIP TO:

**Name** \_\_\_\_\_ Elizabeth Huff, Library Director  
 Storm Lake Public Library  
 609 Cayuga Street  
 Storm Lake, Iowa 50588

**Date** \_\_\_\_\_ **P.O. #** \_\_\_\_\_

**Acc't No.** 001-4010-04  
6502-0000

T: 712-732-8026  
 EM: Huff@stormlake.org

Storm Lake Pub Lib  
 Elizabeth Huff, Library Director  
 609 Cayuga Street  
 Storm Lake, Iowa 50588

T: 712-732-8026  
 EMAIL BOTH: EM: Huff@stormlake.org  
 EM: Dawson@stormlake.org

| LINE<br>ITEM | QTY | SUBSCRIPTION TITLE                   | TERM | UNIT<br>PRICE | TOTAL<br>PRICE                            |
|--------------|-----|--------------------------------------|------|---------------|---|
| 0035         | -   | Rolling Stone, 12 issues/year        |      |               | <i>CANCELLED SUBSCRIPTION</i>             |
| 0036         | -   | Scientific American, 12 issues/year  |      |               | <i>CANCELLED SUBSCRIPTION</i>             |
| 0037         | -   | Sports Illustrated, 16 issues/year   |      |               | <i>RENEWAL UNAVAILABLE</i>                |
| 0038         | 1   | Taste of Home, 6 issues/year         | 1Yr. | \$12.95       | \$12.95                                   |
| 0039         | -   | Threads, 4 issues/year               |      |               | <i>CANCELLED SUBSCRIPTION</i>             |
| 0040         | 1   | Time, 24 issues/year #4067159972     | 1Yr. | \$29.95       | \$29.95                                   |
| 0041         | 1   | Traditional Bowhunter, 6 issues/year | 1Yr. | \$38.50       | \$38.50                                   |
| 0042         | 1   | Vanity Fair, 12 issues/year          | 1Yr. | \$18.00       | \$18.00                                   |
| 0043         | -   | World War II                         |      |               | <i>UNAVAILABLE</i>                        |
| 0044         | -   | Writer's Digest, 6 issues/year       |      |               | <i>CANCELLED SUBSCRIPTION</i>             |
|              |     | <b><u>NEWSPAPER</u></b>              |      |               |   |
| 0045         | 1   | New York Times (Sundays Only)        | 1Yr. | \$550.00      | \$550.00                                  |
| 0046         | 1   | Wall Street Journal (6 Days)         | 1Yr. | \$559.88      | \$559.88                                  |
|              |     |                                      |      |               | <b>SUBTOTAL AMOUNT DUE: \$1,912.70</b>    |
| 0047         |     | Interweave Knits                     |      |               | <b>CREDIT FOR DIGITAL ONLY: (\$24.50)</b> |
| 0048         |     | World War II                         |      |               | <b>CREDIT FOR UNAVAILABLE: (\$38.50)</b>  |
|              |     |                                      |      |               | <b>TOTAL AMOUNT DUE: \$1,849.70</b>       |

**NOTE: Sports Illustrated & SI for Kids will continue the print editions with the new publisher but haven't set up their new subscription rates yet. The former publisher IS NOT selling any new subscriptions.**

SALESPERSON: Jennifer Spieg

NEWSPAPER PRICES AND FREQUENCY ARE SUBJECT TO CHANGE WITHOUT PRIOR NOTICE.  
 WE WILL MATCH OR HONOR ANY CURRENT LOWER PRICE FROM A PUBLISHER OR ANOTHER AGENCY.  
 PLEASE CONFIRM SHIPPING ADDRESS TO ENSURE PROPER DELIVERY.  
 YOUR ORDER WILL BE PROCESSED UPON RECEIPT OF PAYMENT OR PURCHASE ORDER.  
 PLEASE ALLOW 8-12 WEEKS FOR YOUR FIRST ISSUE OF ANY NEW OR EXPIRED SUBSCRIPTIONS.  
 PLEASE RETURN A COPY OF RENEWAL NOTICE WITH PAYMENT OR PURCHASE ORDER.  
 PLEASE CONTACT OUR OFFICE WITH ANY QUESTIONS.  
 THANK YOU FOR YOUR TIME AND CONSIDERATION.





A Follett Company

2810 Coliseum Centre Drive • Suite 300 • Charlotte, NC 28217 • USA

**INVOICE #:** 2038328882

REMIT TO:  
 BAKER & TAYLOR • P.O. BOX 277930 • ATLANTA, GA 30384-7930

INVOICE DATE: 06/11/24  
 ACCOUNT #: 207113 L031542 2 B00000  
 ATS #: MOM9511643  
 INVOICE #: 2038328882  
 PAGE: 001



1526 1 MB 0.568 P:1526 / T:8 / S:



STORM LAKE PUBLIC LIBRARY  
 609 CAYUGA ST  
 STORM LAKE IA 50588-2239

BILL TO: ACCOUNT #: 207113 L031542 2 B00000  
 SAN #:  
 NAME: STORM LAKE PUBLIC LIBRARY  
 ADDRESS: 609 CAYUGA  
 STORM LAKE IA 50588

SHIP TO: ACCOUNT #: 207113 L031542 2 000000  
 SAN #: 3057275  
 NAME: STORM LAKE PUBLIC LIBRARY  
 ADDRESS: 609 CAYUGA  
 STORM LAKE IA 50588

| AMOUNT DUE      | AMOUNT ENCLOSED |
|-----------------|-----------------|
| <b>\$104.60</b> |                 |

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GST/TAX ID#: 00 00000000000000

SHIPPED FROM: MOMENCE  
 PO#:

INVOICE #: 2038328882  
 ACCOUNT #: 207113 L031542 2 B00000

| QTY | TITLE                                    | BT ORDER # | CUSTOMER PO # | AUTHOR FUND #   | TYPE CUST REF # | ISBN ISBN-10  | PUB.  | PRICE | DISC. VAS | NET PRICE | EXTENDED PRICE |
|-----|--|------------|---------------|-----------------|-----------------|---------------|-------|-------|-----------|-----------|----------------|
| 1   | PARALEGAL PRACTICE AND PROCEDURE A PRACT | 83496697   | 4112024       | LARBALESTRIER,  | PAP             | 9780735204331 | PENGU | 50.00 | 5.0%      | 47.50     | 47.50          |
| 1   | DIVERGENT MIND THRIVING IN A WORLD THAT  | 83496697   | 4112024       | NERENBERG, JENA | PAP             | 9780062876805 | HPCLP | 17.99 | 5.0%      | 17.09     | 17.09          |
| 1   | COUPLES GUIDE TO THRIVING WITH ADHD      | 83496697   | 4112024       | ORLOV, MELISSA  | PAP             | 9781937761103 | INDPB | 21.95 | 5.0%      | 20.85     | 20.85          |
| 1   | SEED KEEPER                              | 83556562   | 678           | WILSON, DIANE   | PAP             | 9781571311375 | PUBGW | 18.00 | 40.0%     | 10.80     | 10.80          |

SUB TOTAL  
 USD CURRENCY

96.24

4 LAMINATE COVERS ON P AT 2.09 = 8.36

VAS

8.36

STORM LAKE PUBLIC LIBRARY  
 609 CAYUGA  
 STORM LAKE IA 50588

All claims must be made within 45 days of invoice date. Authorization required for all returns. Not responsible for goods sent uninsured.

|  |   |                                     |
|--|---|-------------------------------------|
| REMIT TO:<br>BAKER & TAYLOR<br>P.O. BOX 277930<br>ATLANTA, GA 30384-7930 | TERMS:<br>00 NET 30 DAYS<br>AMOUNTS BILLED IN USD | TOTAL AMOUNT DUE<br><b>\$104.60</b> |
|--|---|-------------------------------------|

104.60  
**APPROVED FOR PAYMENT**

Name \_\_\_\_\_

Date \_\_\_\_\_ P.O. # \_\_\_\_\_

Acc't No. 001-400-04-6502-0000

15176500

**INVOICE: B6803938**



**Brodart Co.**  
 500 Arch Street  
 Williamsport, PA 17701-7809

| DATE       | PAGE |
|------------|------|
| 06/13/2024 | 1    |

Phone: (800) 233-8467

Fax: (800) 999-6799

**Bill To Acct No.** 145486

**Ship To Acct No.** 1454861

STORM LAKE PUBLIC LIBRARY  
 609 CAYUGA ST  
 STORM LAKE IA 50588

STORM LAKE PUBLIC LIBRARY  
 609 CAYUGA ST  
 STORM LAKE IA 50588

Packing Slip No. 106302301000

Terms: Net Due in 30 Days

| Brodart No.<br>Item No.<br>Format         | Author<br>Pub Date<br>Publisher                          | Title  | Qty<br>Units | Branch<br>PO No.<br>Order No. | Customer<br>Reference | List Price<br>Discount<br>Net Price | Ext Price<br>Charge<br>Code |
|---|--|--|--------------|-------------------------------|-----------------------|-------------------------------------|-----------------------------|
| 134988620<br>9780316572811<br>Trade Paper | Patterson, James<br>03/18/2024<br>Little, Brown and C    | The #1 Lawyer : Patterson's Greatest Southern Legal Thriller Yet, Large Type | 1<br>1       | 20MAY2024<br>2219993          |                       | \$31.00<br>40.0%<br>\$18.60         | L \$18.60                   |
| 135293421<br>9780316577830<br>Trade Paper | Patterson, James<br>05/06/2024<br>Little, Brown and C    | The 24th Hour : Is This The End?, Large Type                                 | 1<br>1       | 20MAY2024<br>2219993          |                       | \$34.00<br>40.0%<br>\$20.40         | L \$20.40                   |
| 134839420<br>9780593861844<br>Trade Paper | Quindlen, Anna<br>02/27/2024<br>Random House La          | After Annie : A Novel, Large Type  | 1<br>1       | 20MAY2024<br>2219993          |                       | \$32.00<br>40.0%<br>\$19.20         | L \$19.20<br>JG             |
| 135295122<br>9781538766477<br>Hardcover   | Baldacci, David<br>04/16/2024<br>Grand Central Publ      | A Calamity of Souls, Large Type  | 1<br>1       | 20MAY2024<br>2219993          |                       | \$32.00<br>45.0%<br>\$17.60         | \$17.60<br>GS               |
| 134056043<br>9781662512551<br>Trade Paper | Clark, Tracy<br>12/05/2023<br>Thomas & Mercer            | Fall   | 1<br>1       | 20MAY2024<br>2219993          |                       | \$16.99<br>40.0%<br>\$10.19         | L \$10.19                   |
| 134887204<br>9780063360198<br>Trade Paper | French, Nicci<br>03/19/2024<br>Harper Large Print        | Has Anyone Seen Charlotte Salter? : A Novel, Large Type                      | 1<br>1       | 20MAY2024<br>2219993          |                       | \$27.99<br>40.0%<br>\$16.79         | L \$16.79                   |
| 134859561<br>9780593863572<br>Trade Paper | French, Tana<br>03/05/2024<br>Random House La            | The Hunter : A Novel, Large Type   | 1<br>1       | 20MAY2024<br>2219993          |                       | \$34.00<br>40.0%<br>\$20.40         | L \$20.40<br>GS             |
| 134990021<br>9781538766460<br>Trade Paper | Patterson, James<br>04/16/2024<br>Grand Central Publ     | The Murder Inn : From the Author of The Summer House, Large Type             | 1<br>1       | 20MAY2024<br>2219993          |                       | \$24.99<br>12.0%<br>\$21.99         | \$21.99                     |
| 134931882<br>9780063359789<br>Trade Paper | Chiaverini, Jennifer<br>04/30/2024<br>Harper Large Print | The Museum of Lost Quilts, Large Type  | 1<br>1       | 20MAY2024<br>2219993          |                       | \$32.00<br>40.0%<br>\$19.20         | L \$19.20<br>JG             |
| 134795873<br>9780593861745<br>Trade Paper | Steel, Danielle<br>03/05/2024<br>Random House La         | Never Too Late : A Novel, Large Type   | 1<br>1       | 20MAY2024<br>2219993          |                       | \$31.00<br>40.0%<br>\$18.60         | L \$18.60<br>JG             |
| 135120233<br>9780593861752<br>Trade Paper | Steel, Danielle<br>04/30/2024<br>Random House La         | Only the Brave : A Novel, Large Type   | 1<br>1       | 20MAY2024<br>2219993          |                       | \$31.00<br>40.0%<br>\$18.60         | L \$18.60                   |
| 134931890<br>9780063359826<br>Trade Paper | Paretsky, Sara<br>04/16/2024<br>Harper Large Print       | Pay Dirt : A V.I. Warshawski Novel, Large Type                               | 1<br>1       | 20MAY2024<br>2219993          |                       | \$34.00<br>40.0%<br>\$20.40         | \$20.40<br>JG               |
| 134933222<br>9780593862711<br>Trade Paper | Bohjalian, Chris<br>03/19/2024<br>Random House La        | The Princess of Las Vegas : A Novel, Large Type                              | 1<br>1       | 20MAY2024<br>2219993          |                       | \$31.00<br>40.0%<br>\$18.60         | L \$18.60<br>JG             |
| 134983181<br>9780593863749<br>Trade Paper | Towles, Amor<br>04/02/2024<br>Random House La            | Table for Two : Fictions, Large Type   | 1<br>1       | 20MAY2024<br>2219993          |                       | \$34.00<br>40.0%<br>\$20.40         | L \$20.40<br>GS             |

Charge Codes: 'S' - Service Charge, 'C' - BrodartConvert, 'L' - BrodartGuard



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| Brodart No.<br>Item No.<br>Format         | Author<br>Pub Date<br>Publisher                        | Title   | Qty<br>Units | Branch<br>PO No.<br>Order No. | Customer<br>Reference | List Price<br>Discount<br>Net Price | Ext Price<br>Charge<br>Code |
|---|--|---|--------------|-------------------------------|-----------------------|-------------------------------------|-----------------------------|
| 130216267<br>9780062954565<br>Hardcover   | John, Jory<br>03/29/2022<br>HarperCollins              | The Bad Seed Goes to the Library  | 1<br>1       | 20MAY2024<br>2219993          |                       | \$17.99<br>45.0%<br>\$9.89          | \$9.89                      |
| 128026545<br>9780062954541<br>Hardcover   | John, Jory<br>07/27/2021<br>Harper Festival            | The Bad Seed Presents : The Good, the Bad,<br>and the Spooky, Picture Book  | 1<br>1       | 20MAY2024<br>2219993          |                       | \$12.99<br>45.0%<br>\$7.14          | \$7.14                      |
| 113343957<br>9780316220767<br>Trade Paper | Bacigalupi, Paolo<br>10/04/2016<br>Little, Brown Books | The Doubt Factory : A page-turning thriller of<br>dangerous attraction and unscrupulous lies  | 1<br>1       | 20MAY2024<br>2219993          |                       | \$12.99<br>12.0%<br>\$11.43         | \$11.43<br>L                |
| 103617930<br>9780316056229<br>Trade Paper | Bacigalupi, Paolo<br>05/07/2013<br>Little, Brown Books | The Drowned Cities  | 1<br>1       | 20MAY2024<br>2219993          |                       | \$12.99<br>12.0%<br>\$11.43         | \$11.43<br>L                |
| 133804860<br>9781250903600<br>Hardcover   | Chua, Amy<br>09/19/2023<br>Minotaur Books              | The Golden Gate : A Novel   | 1<br>1       | 20MAY2024<br>2219993          |                       | \$28.00<br>45.0%<br>\$15.40         | \$15.40                     |
| 130216283<br>9780062954596<br>Hardcover   | John, Jory<br>03/29/2022<br>HarperCollins              | The Good Egg and the Talent Show  | 1<br>1       | 20MAY2024<br>2219993          |                       | \$17.99<br>45.0%<br>\$9.89          | \$9.89                      |
| 126222908<br>9781592339334<br>Trade Paper | Bowden, Jonny<br>10/20/2020<br>Fair Winds Press        | The Great Cholesterol Myth : Why Lowering<br>Your Cholesterol Won't Prevent Heart<br>Disease--and the Statin-Free Plan that Will -<br>National Bestseller, Rev. and Expanded ed | 1<br>1       | 20MAY2024<br>2219993          |                       | \$27.99<br>12.0%<br>\$24.63         | \$24.63<br>L                |
| 124331947<br>9780358213260<br>Trade Paper | Lahiri, Jhumpa<br>10/22/2019<br>Mariner Books          | Interpreter Of Maladies : A Novel, Short<br>Stories   | 1<br>1       | 20MAY2024<br>2219993          |                       | \$18.99<br>12.0%<br>\$16.71         | \$16.71<br>L                |
| 134931904<br>9780063360433<br>Trade Paper | Hillerman, Anne<br>04/23/2024<br>Harper Large Print    | Lost Birds : A Novel, Large Type  | 1<br>1       | 20MAY2024<br>2219993          |                       | \$34.00<br>40.0%<br>\$20.40         | \$20.40<br>L                |
| 133094863<br>97800633039377<br>Hardcover  | Nazemian, Abdi<br>05/09/2023<br>Balzer + Bray          | Only This Beautiful Moment  | 1<br>1       | 20MAY2024<br>2219993          |                       | \$19.99<br>45.0%<br>\$10.99         | \$10.99                     |
| 133458261<br>9781982188344<br>Hardcover   | Due, Tananarive<br>10/31/2023<br>Gallery / Saga Pre    | The Reformatory : A Novel   | 1<br>1       | 20MAY2024<br>2219993          |                       | \$28.99<br>45.0%<br>\$15.94         | \$15.94                     |
| 128589140<br>9780063045408<br>Hardcover   | John, Jory<br>11/02/2021<br>HarperCollins              | The Smart Cookie, Picture Book  | 1<br>1       | 20MAY2024<br>2219993          |                       | \$19.99<br>45.0%<br>\$10.99         | \$10.99                     |
| 119177501<br>9780316220835<br>Hardcover   | Bacigalupi, Paolo<br>10/10/2017<br>Little, Brown Books | Tool of War   | 1<br>1       | 20MAY2024<br>2219993          |                       | \$17.99<br>12.0%<br>\$15.83         | \$15.83                     |

PO Number: 20MAY2024

Subtotal Quantity:

13

Subtotal Units:

13

Item Subtotal:

\$180.67

Charge Codes: 'S' - Service Charge, 'C' - BrodartConvert, 'L' - BrodartGuard

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| Brodart No.<br>Item No.<br>Format | Author<br>Pub Date<br>Publisher | Title | Qty<br>Units | Branch<br>PO No.<br>Order No. | Customer<br>Reference | List Price<br>Discount<br>Net Price | Ext Price<br>Charge<br>Code |
|-----------------------------------|---------------------------------|-------|--------------|-------------------------------|-----------------------|-------------------------------------|-----------------------------|
|-----------------------------------|---------------------------------|-------|--------------|-------------------------------|-----------------------|-------------------------------------|-----------------------------|

| Charge Description        | Units | Unit Price | Ext Price |
|---------------------------|-------|------------|-----------|
| BrodartGuard              | 5     | \$2.40     | \$12.00   |
| Cataloging and Processing | 13    | \$1.31     | \$17.03   |

Total Quantity: 13  
Total Units: 13

Item Total: \$180.67  
C&P Charge: \$29.03

INVOICE TOTAL: \$209.70

ORIGINAL

209.70  
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Date \_\_\_\_\_ P.O. # \_\_\_\_\_

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INVOICE TOTAL: \$209.70

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| Brodart No.<br>Item No.<br>Format                | Author<br>Pub Date<br>Publisher                  | Title  | Qty<br>Units | Branch<br>PO No.<br>Order No. | Customer<br>Reference | List Price<br>Discount<br>Net Price | Ext Price<br>Charge<br>Code |
|--|--|--|--------------|-------------------------------|-----------------------|-------------------------------------|-----------------------------|
| 132781204<br>9781250820587<br>Hardcover Reinforc | Leung, Julie<br>08/15/2023<br>Henry Holt and Co. | The Truth About Dragons : (Caldecott Honor Book), Picture Book | 1<br>1       | 12MAR2024<br>2202105          |                       | \$18.99<br>21.0%<br>\$15.00         | \$15.00<br>R                |

PO Number: 12MAR2024

Subtotal Quantity: 1  
Subtotal Units: 1

Item Subtotal: \$15.00

|   |   |   |        |                      |  |                             |              |
|---|---|---|--------|----------------------|--|-----------------------------|--------------|
| 127400451<br>9780316628181<br>Trade Paper | Masley, Steven<br>03/23/2021<br>Little, Brown Spark | 30-Day Heart Tune-Up : A Breakthrough Medical Plan to Prevent and Reverse Heart Disease | 1<br>1 | 20MAY2024<br>2219993 |  | \$17.99<br>12.0%<br>\$15.83 | \$15.83<br>L |
| 123772052<br>9781523504237<br>Trade Paper | Patel, Anisha<br>12/24/2019<br>Workman Publishin    | Half the Sugar, All the Love : 100 Easy, Low-Sugar Recipes for Every Meal of the Day    | 1<br>1 | 20MAY2024<br>2219993 |  | \$22.95<br>12.0%<br>\$20.20 | \$20.20<br>L |
| 116794534<br>9780800728052<br>Trade Paper | Furman, Richard<br>01/03/2017<br>Revell             | Your Cholesterol Matters : What Your Numbers Mean and How You Can Improve Them          | 1<br>1 | 20MAY2024<br>2219993 |  | \$15.00<br>12.0%<br>\$13.20 | \$13.20<br>L |

PO Number: 20MAY2024

Subtotal Quantity: 3  
Subtotal Units: 3

Item Subtotal: \$49.23

| Charge Description        | Units | Unit Price | Ext Price |
|---------------------------|-------|------------|-----------|
| BrodartGuard              | 3     | \$2.40     | \$7.20    |
| Cataloging and Processing | 4     | \$1.31     | \$5.24    |

6167

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1500

Total Quantity: 4

Total Units: 4

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Item Total: \$64.23  
C&P Charge: \$12.44

Name \_\_\_\_\_

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INVOICE TOTAL: \$76.67

Date \_\_\_\_\_ P.O. # \_\_\_\_\_

Date \_\_\_\_\_ P.O. # \_\_\_\_\_

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Acc't No. \_\_\_\_\_

15194208



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Total Quantity: 4  
Total Units: 4  
INVOICE TOTAL: \$76.67

Amount Enclosed: \_\_\_\_\_



15176500

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| 06/13/2024 | 2    |

| Brodart No.<br>Item No.<br>Format                | Author<br>Pub Date<br>Publisher                      | Title                                   | Qty<br>Units | Branch<br>PO No.<br>Order No. | Customer<br>Reference | List Price<br>Discount<br>Net Price | Ext Price<br>Charge<br>Code |
|--|--|---|--------------|-------------------------------|-----------------------|-------------------------------------|-----------------------------|
| 135295157<br>9781538768747<br>Trade Paper        | Coben, Harlan<br>05/14/2024<br>Grand Central Publ    | Think Twice, Large Type                 | 1<br>1       | 20MAY2024<br>2219993          |                       | \$32.00<br>12.0%<br>\$28.16         | L<br>\$28.16                |
| 135159652<br>9780593869659<br>Trade Paper        | Sandford, John<br>04/09/2024<br>Random House La      | Toxic Prey, Large Type                  | 1<br>1       | 20MAY2024<br>2219993          |                       | \$34.00<br>40.0%<br>\$20.40         | L<br>\$20.40                |
| 134933699<br>9780593862315<br>Trade Paper        | Scottoline, Lisa<br>03/26/2024<br>Random House La    | The Truth About the Devlins, Large Type | 1<br>1       | 20MAY2024<br>2219993          |                       | \$32.00<br>40.0%<br>\$19.20         | L<br>\$19.20                |
| 134879260<br>9780593862780<br>Trade Paper        | Orange, Tommy<br>02/27/2024<br>Random House La       | Wandering Stars : A Novel, Large Type   | 1<br>1       | 20MAY2024<br>2219993          |                       | \$31.00<br>40.0%<br>\$18.60         | L<br>\$18.60                |
| 135631750<br>9798891640467<br>Hardcover          | Hannah, Kristin<br>03/01/2024<br>Center Point Publis | The Women, Large Type                   | 1<br>1       | 20MAY2024<br>2219993          |                       | \$40.95<br>45.0%<br>\$22.52         | \$22.52<br>JG               |
| 132715414<br>9781665920018<br>Hardcover Reinforc | Windness, Kaz<br>01/31/2023<br>Simon Spotlight       | Worm and Caterpillar Are Friends        | 1<br>1       | 20MAY2024<br>2219993          |                       | \$17.99<br>21.0%<br>\$14.21         | \$14.21                     |

PO Number: 20MAY2024

Subtotal Quantity: 20  
Subtotal Units: 20

Item Subtotal: \$384.06

| Charge Description        | Units | Unit Price | Ext Price |
|---------------------------|-------|------------|-----------|
| BrodartGuard              | 15    | \$2.40     | \$36.00   |
| Cataloging and Processing | 20    | \$1.31     | \$26.20   |

Total Quantity: 20  
Total Units: 20

Item Total: \$384.06  
C&P Charge: \$62.20

INVOICE TOTAL: \$446.26

269.34  
APPROVED FOR PAYMENT

176.92  
APPROVED FOR PAYMENT

Name \_\_\_\_\_

Name \_\_\_\_\_

Date \_\_\_\_\_ P.O. # \_\_\_\_\_

Date \_\_\_\_\_ P.O. # \_\_\_\_\_

Acc't No. 001-1010-04-6502  
-0000

Acc't No. 172-1906-04-6512-0000

15176500



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Total Units: 20  
INVOICE TOTAL: \$446.26

Amount Enclosed: \_\_\_\_\_





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Table with columns: INVOICE, MO, DAY, YEAR, BATCH. Values: 82431398, 06, 20, 2024, 354

Table with columns: ORDER ENTRY, ACCOUNT, PAGE, TAX. Values: D3767JEH, 2006421, 1, 6

DUNS 12-159-9042

SOLD TO 2006421 013M M
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22.95
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| 82262119 | 06  | 07  | 2024 | 347   |

| ORDER ENTRY | ACCOUNT | PAGE | TAX |
|-------------|---------|------|-----|
| D3R3T8EH    | 2006421 | 1    | 6   |

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| QUANTITY    |         | T/C      | TITLE   | UNIT PRICE           | % DISC | UNIT PRICE (AFTER DISC) | EXTENSION |
|-------------|---------|----------|---|----------------------|--------|-------------------------|-----------|
| ORDERED     | SHIPPED | AUTHOR   |   |                      |        |                         |           |
| 1           | 1       | WOODSMAL | BELOW FROM P.O. INSPIRATIONAL FIC SO UNTIL THEN -LP | F169 R 9798885799546 | 35.99  | 20.0                    | 28.79     |
| 1           | 1       | INGRAM   | 9999999 MYLAR JACKET-TAPED                          | 8899 C 9785552904068 | 0.99   | NET                     | 0.99      |
|             | 1       |          | RETAIL 36.98 AVG DISC 20.0%                         |                      |        |                         | 29.78     |
|             |         |          | FT WAYN VIA UPS-GROUND PREPAID                      |                      |        |                         | 4.83      |
|             |         |          | SHIP DATE 06/07 #610952475 #CTNS 1 WT 2 LBS         |                      |        |                         |           |
|             |         |          | PRODUCT SUBTOTAL 28.79                              |                      |        |                         |           |
|             |         |          | PROCESSING SUBTOTAL 0.99                            |                      |        |                         |           |
| ** TOTAL ** |         |          |   |                      |        |                         | 34.61     |

34.61  
**APPROVED FOR PAYMENT**

Name \_\_\_\_\_

Date \_\_\_\_\_ P.O. # \_\_\_\_\_

Acc't No. 001-7010-01-6802-8800



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|            |          |
|------------|----------|
| OE #       | D3R3T8EH |
| ACCOUNT #  | 2006421  |
| INVOICE #  | 82262119 |
| AMOUNT DUE | 34.61    |



Purchase Order#

(Assigned by Finance Dept. upon approval.)

**Purchase Order**

City of Storm Lake  
 P.O. Box 1086, 620 Erie Street  
 Storm Lake, IA 50588  
 Phone (712)732-8000  
 Fax (712)732-4114  
 www.stormlake.org

**Vendor Information**

Company Storm Lake Public Library  
 Attn: \_\_\_\_\_  
 Address 609 Cayuga Street  
 Address \_\_\_\_\_  
 City Storm Lake  
 State Iowa Zip/Postal Code 50588  
 E-mail \_\_\_\_\_  
 Phone Number \_\_\_\_\_  
 Fax Number \_\_\_\_\_

Requested Purchase Date: July 8, 2024

| Account #'s:                     | Amounts:     |
|----------------------------------|--------------|
| #1: <u>001-4010-04-6508-0000</u> | <u>31.87</u> |
| #2: _____                        | _____        |
| #3: _____                        | _____        |
| #4: _____                        | _____        |

| Description                                   | Budget Amt. | Quantity | Unit Price | Amount |
|---|-------------|----------|------------|--------|
| Beth Dawson, Custodian of Petty Cash, Postage |             | 1        | 31.87      |        |
|   |             |          |            |        |
|   |             |          |            |        |
|   |             |          |            |        |
|   |             |          |            |        |
|   |             |          |            |        |

|   |   |
|---|---|
| <input type="checkbox"/> Bids/Quotes Attached    Shipping Costs <input type="checkbox"/> Estimated <input checked="" type="checkbox"/> Actual<br>Department _____<br>Head Signature _____ Date: <u>July 8, 2024</u> | <b>Total</b><br>Shipping Charges _____<br><b>Purchase Order Total</b> _____ |
|---|---|

**Finance Department Only**

|   |   |
|---|---|
| <b>Timeline Approval</b><br>Date Received: _____ Approved Purchase Date: _____<br>Date Returned: _____ <input type="checkbox"/> W9 Needed | <b>Purchase Order</b><br>Date Received: _____<br>Date Returned: _____ |
|---|---|

|  |   |
|--|---|
| <b>Line Item Budget</b><br>Line Item Budget _____<br>Authorized PO's _____<br>Line Item Authorized _____<br>YTD Expenditures _____ | <b>Department Budget</b><br>Overall Department Budget _____<br>Authorized PO's _____<br>Authorized YTD Budget _____<br>YTD Expenditures _____ |
|--|---|

Approved by \_\_\_\_\_ Date: \_\_\_\_\_

**Administrative Approval**

|                     |   |       |
|---------------------|---|-------|
| Authorized By _____ | <input type="checkbox"/> Approved <b>WITHIN</b> Adopted Budget  | _____ |
| Date: _____         | <input type="checkbox"/> Not Approved                           | _____ |
|                     | <input type="checkbox"/> Approved <b>OUTSIDE</b> Adopted Budget | _____ |



6/1/2024-6/30/2024

June

| Date      | Amount  |                      |
|-----------|---------|----------------------|
| 6/1/2024  |         |                      |
| 6/2/2024  |         |                      |
| 6/3/2024  |         |                      |
| 6/4/2024  | \$13.82 | Houchen Bindery      |
| 6/5/2024  |         |                      |
| 6/6/2024  |         |                      |
| 6/7/2024  | \$8.73  | Certified Mail-40257 |
| 6/8/2024  |         |                      |
| 6/9/2024  |         |                      |
| 6/10/2024 |         |                      |
| 6/11/2024 |         |                      |
| 6/12/2024 |         |                      |
| 6/13/2024 |         |                      |
| 6/14/2024 |         |                      |
| 6/15/2024 |         |                      |
| 6/16/2024 |         |                      |
| 6/17/2024 |         |                      |
| 6/18/2024 | \$9.32  | Houchen bindery      |
| 6/19/2024 |         |                      |
| 6/20/2024 |         |                      |
| 6/21/2024 |         |                      |
| 6/22/2024 |         |                      |
| 6/23/2024 |         |                      |
| 6/24/2024 |         |                      |
| 6/25/2024 |         |                      |
| 6/26/2024 |         |                      |
| 6/27/2024 |         |                      |
| 6/28/2024 |         |                      |
| 6/29/2024 |         |                      |
| 6/30/2024 |         |                      |
| Total     | \$31.87 |                      |



STORM LAKE  
509 CAYUGA ST  
STORM LAKE, IA 50588-2396  
(800)275-8777

06/18/2024 11:16 AM

| Product  | Qty | Unit Price | Price   |
|--|-----|------------|---------|
| Media Mail®<br>Utica, NE 68456<br>Weight: 7 lb 15.0 oz<br>Estimated Delivery Date<br>-- Sat 06/22/2024<br>Tracking #:<br>9549 0136 9676 4170 6905 36 | 1   |            | \$9.32  |
| Grand Total:   |     |            | \$9.32  |
| Cash   |     |            | \$10.35 |
| Change   |     |            | -\$1.03 |

Text your tracking number to 28777 (2USPS) to get the latest status. Standard Message and Data rates may apply. You may also visit [www.usps.com](http://www.usps.com) USPS Tracking or call 1-800-222-1811.

Preview your Mail  
Track your Packages  
Sign up for FREE @  
<https://informedelivery.usps.com>

All sales final on stamps and postage.  
Refunds for guaranteed services only.  
Thank you for your business.

Tell us about your experience.  
Go to: <https://postalexperience.com/Pos>  
or scan this code with your mobile device,



*Towya*

or call 1-800-410-7420.

UFN: 188586-0288  
Receipt #: 840-55000325-1-6461164-2  
Clerk: 4



STORM LAKE  
509 CAYUGA ST  
STORM LAKE, IA 50588-2396  
(800)275-8777

06/04/2024 11:40 AM

Duplicate

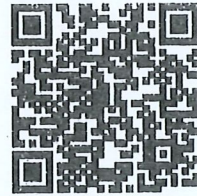
| Product  | Qty | Unit Price | Price   |
|--|-----|------------|---------|
| Media Mail®<br>Utica, NE 68456<br>Weight: 13 lb 11.6 oz<br>Estimated Delivery Date<br>Fri 06/07/2024<br>Tracking #:<br>9549 0136 9676 4156 6852 42 | 1   |            | \$13.82 |
| Grand Total:   |     |            | \$13.82 |
| Cash   |     |            | \$13.82 |

Text your tracking number to 28777 (2USPS) to get the latest status. Standard Message and Data rates may apply. You may also visit [www.usps.com](http://www.usps.com) USPS Tracking or call 1-800-222-1811.

Preview your Mail  
Track your Packages  
Sign up for FREE @  
<https://informedelivery.usps.com>

All sales final on stamps and postage.  
Refunds for guaranteed services only.  
Thank you for your business.

Tell us about your experience.  
Go to: <https://postalexperience.com/Pos>  
or scan this code with your mobile device,



or call 1-800-410-7420.

UFN: 188586-0288  
Receipt #: 840-55000325-1-6438623-2  
Clerk: 4



# INVOICE

## PLUMBING & HEATING WHOLESALE INC.

**pandhwholesale.com**  
Phone: 1-800-779-4422 Fax: 1-712-722-4633



Phone: 1-844-488-5369  
Fax: 1-712-255-4869



Phone: 1-800-352-4662  
Fax: 1-712-277-3324

|  |                |
|--|----------------|
| INVOICE DATE   | INVOICE NUMBER |
| 06/25/24   | S2985972.001   |
| Remit To:<br>Plumbing & Heating Wholesale Inc.<br>PO Box 294<br>Sioux Center, IA 51250 | PAGE#<br><br>1 |

BILL TO: CITY OF STORM LAKE  
PO BOX 1086  
STORM LAKE, IA 50588

SHIP TO: CITY OF STORM LAKE  
620 STREET  
STORM LAKE, IA 50588

| CUSTOMER#        | CUSTOMER PO NUMBER  | RELEASE#    | TERMS     | SHIP VIA       |              |
|------------------|---|-------------|-----------|----------------|--------------|
| 13252            | SL LIBRARY  |             | NET 10TH  | COUNTER        |              |
| ORDER DATE       | WRITER  | SALESPERSON | PICKED BY | ORDERED BY     | DATE SHIPPED |
| 06/25/24         | DWK   | Steve Young |           | CHRIS CHAMBERS | 06/25/24     |
| TAX JURISDICTION | TAX EXEMPT#   | EXEMPT CODE | JOB NAME  | BR             |              |
| IA-BUENAVI       | EXEMPT  | OTHER       | (DEFAULT) | 9              |              |
| QUANTITY         | DESCRIPTION   | UNIT PRICE  | NET       |                |              |
| 24 ea            | HE40-STD2-16X20X2 STANDARD CAPACITY PLEATED FILTER 5267402028 | 5.519       | 132.46    |                |              |

132.46  
**APPROVED FOR PAYMENT**

Name \_\_\_\_\_


Date \_\_\_\_\_ P.O. # \_\_\_\_\_

Acc't No. 601-4050-24-6522-0000

Signed by CHRIS

|                   |        |
|-------------------|--------|
| Subtotal          | 132.46 |
| Shipping/Handling | 0.00   |
| Sales Tax         | 0.00   |
| Total Amt Due     | 132.46 |
| Amount Paid       | 0.00   |
| Discount Taken    | 0.00   |
| Balance Due       | 132.46 |

# MIDWEST TAPE

LIBRARIANS  MEDIA SOURCE

P.O. BOX 820 • HOLLAND, OH 43528

PHONE: 1-800-875-2785

FAX: 1-800-444-6645

FEDERAL ID#: 37-1499686

## INVOICE

Terms: 30 Days Net

Invoice No.: 505682239

Invoice Date: 06/27/2024

Customer: 2000006256

Delivery: 89598769

Customer PO:

Ship Via: United Parcel Service (UPS)

Page: 1 OF 1

Bill To:  
STORM LAKE PUBLIC LIBRARY  
ELIZABETH HUFF  
609 CAYUGA STREET  
STORM LAKE, IA 50588  
USA

Ship To:  
STORM LAKE PUBLIC LIBRARY  
ELIZABETH HUFF  
609 CAYUGA STREET  
STORM LAKE, IA 50588  
USA

| Qty | UoM | Format<br>Delivery | Description<br>Stock #                            | OCCLC#     | Customer Item# | Retail | Price                          | Extension |        |
|-----|-----|--------------------|---|------------|----------------|--------|--------------------------------|-----------|--------|
| 1   | EA  | DVD                | DARBY & JOAN SERIES 1 Widescreen 1 2D<br>15290996 | 1345075672 |                | 39.99  | 29.99                          | 29.99     |        |
| 1   | EA  | DVD                | MYSTERY ROAD SERIES 1 Widescreen 1 2D<br>12275671 | 1082146707 |                | 41.99  | 31.49                          | 31.49     |        |
| 2   | EA  | DVD                | WICKED LITTLE LETTERS Widescreen 1D<br>16946629   | 1438827210 |                | 26.99  | 20.24                          | 40.48     |        |
| 4   | EA  |                    | Product Sub-total:                                |            |                |        |                                |           | 101.96 |
|     |     |                    |   |            |                |        | Please pay this amount in USD: | 101.96    |        |

101.96

**APPROVED FOR PAYMENT**

Name \_\_\_\_\_

Date \_\_\_\_\_ P.O. # \_\_\_\_\_

Acc't No. 001-4210-246522-0220

**Remit ACH/wire payments to:**

Beneficiary Bank: Key Bank  
Beneficiary Bank Routing Number: 021052053  
Beneficiary Account Name: Midwest Tape LLC  
Beneficiary Account #: 14628438  
Email: AR@midwesttapes.com

**Remit check payments to:**

Midwest Tape, LLC  
P.O. Box 715733  
Cincinnati, OH 45271-5733



# MIDWEST TAPE

LIBRARIANS MEDIA SOURCE

P.O. BOX 820 • HOLLAND, OH 43528

PHONE: 1-800-875-2785

FAX: 1-800-444-6645

FEDERAL ID#: 37-1499686

## INVOICE

Terms: 30 Days Net

Invoice No.: 505648231  
 Invoice Date: 06/20/2024  
 Customer: 2000006256  
 Delivery: 89591094  
 Customer PO:  
 Ship Via: United Parcel Service (UPS)  
 Page: 1 OF 1

Bill To:  
 STORM LAKE PUBLIC LIBRARY  
 ELIZABETH HUFF  
 609 CAYUGA STREET  
 STORM LAKE, IA 50588  
 USA

Ship To:  
 STORM LAKE PUBLIC LIBRARY  
 ELIZABETH HUFF  
 609 CAYUGA STREET  
 STORM LAKE, IA 50588  
 USA

| Qty | UoM | Format<br>Delivery | Description<br>Stock #  | OCCLC#     | Customer Item# | Retail | Price | Extension                      |       |
|-----|-----|--------------------|---|------------|----------------|--------|-------|--------------------------------|-------|
| 1   | EA  | DVD                | ALL QUIET ON THE WESTERN FRONT Full screen 1D<br>10029934   | 82368594   |                | 14.99  | 11.24 | 11.24                          |       |
| 1   | EA  | DVD                | MONKEY MAN Widescreen COLLECTOR'S EDITION 1D<br>*** Do Not Display Above Item Until: 06/25/2024<br>16733204 | 1431204483 |                | 30.99  | 23.24 | 23.24                          |       |
| 2   | EA  |                    | Product Sub-total:  |            |                |        |       |                                | 34.48 |
|     |     |                    |   |            |                |        |       | Please pay this amount in USD: | 34.48 |

34.48

**APPROVED FOR PAYMENT**

Name \_\_\_\_\_

Date \_\_\_\_\_ P.O. # \_\_\_\_\_

Acc't No. 001-4010-24-6502-0000

**Remit ACH/wire payments to:**

Beneficiary Bank: Key Bank  
 Beneficiary Bank Routing Number: 021052053  
 Beneficiary Account Name: Midwest Tape LLC  
 Beneficiary Account #: 14628438  
 Email: AR@midwesttapes.com

**Remit check payments to:**

Midwest Tape, LLC  
 P.O. Box 715733  
 Cincinnati, OH 45271-5733

# MISSION STATEMENT

**The Storm Lake Public Library offers a welcoming and comfortable equitable, inclusive, and diverse atmosphere which facilitates literacy in a global and technological environment.**

Adopted by the Storm Lake Public Library Board of Trustees on November 12, 2012. Re-affirmed: June 10, 2019, July 13, 2020. Month ##, 2024.

## LIBRARY SERVICE RESPONSES

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- Visit a Comfortable, Inviting Space
  - Patrons will have safe and physical places to meet and interact with others or to sit quietly and read and will have open and accessible virtual spaces that support networking.
- **Respect Intellectual Freedom**
  - **Patrons' First Amendment rights and Intellectual Freedom will be respected. This library supports the Freedom to Read, the Freedom to View and the Library Bill of Rights of the American Library Association.**
- Support & Celebrate the Citizens of Our Community
  - Patrons, including new immigrants, will have programs and services that promote the appreciation and understanding of their personal heritage as well as other topics related to participating successfully in American life.
- Support Lifelong Literacy
  - Residents will have programs and services designed to ensure development of literacy skills throughout their lives.
- **Support Sustainability Goals: Libraries play an important and unique role in promoting community awareness about resilience, climate change and a sustainable future. Storm Lake Public Library will show its commitment to assisting in the development of a sustainable library with the addition of sustainability as a core value of librarianship.**

Adopted by the Storm Lake Public Library Board of Trustees on November 12, 2012. Re-affirmed: June 10, 2019. Revised Month ##, 2024.

## GOALS 2025-2030

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### **Visit a Comfortable, Inviting Space**

Goal 1: Patrons will perceive significant progress made toward upgrades in library infrastructure, fixtures and grounds. By 2028, Harmony Gardens will be completed, and the public will access the digital world outdoors.



Goal 2: Patrons can be assured of their safety. There are regular maintenance schedules for the security cameras, fire alarms and emergency communication buttons.

## **Respect Intellectual Freedom**

Goal 1 The Library will support the freedom to read and view.

Goal 2: By July 2027, significant progress will be made to support patron navigation in Artificial Intelligence.

## **Support & Celebrate the Citizens of Our Community**

Goal: Patrons will participate in programs and have access to materials or services that promote appreciation and understanding of their personal heritage and the heritage of others in the community

- Library will continue to partner with organizations dedicated to celebrating our community's diversity.
- Library will continue to offer materials in multiple languages.

## **Support Lifelong Literacy**

Goal 1: Library will continue offering

- Outreach preschool and elementary story times
- Summer/Winter Reading Programs (all ages)
- Youth Gaming
- Family programs
- Book clubs
- Craft clubs

Goal 2: Support the partnership with the Friends of the Storm Lake Public Library

## **Support Sustainability Goals**

### **Good Health and Well-being**

- Goal 1: Telehealth appointments have priority over soft use of the room
- Goal 2: Staff Social Worker will assist patrons with community resources.

### **Gender Equality**

### **Affordable and Clean Energy**

### **Responsible Consumption and Production**

### **Climate Action**

## Partnership for the Goals

Adopted by the Storm Lake Public Library Board of Trustees, October 14, 2019. Revised Month ##, 2024.

DRAFT