



609 Cayuga Street
Storm Lake, IA 50588
712-732-8026

<https://www.stormlake.lib.ia.us>

Agenda, Monday, March 11, 2024, 4 pm

Storm Lake Public Library Board Meeting

Dial in to participate: 1-408-418-9388, Access Code: 24570177

1. Call to Order
2. Disclosure by Library Board Members
3. Approval of Agenda
4. Hear the Public
5. Witter Gallery Report
6. Approval of February Minutes
7. Director's Reports: Calendar, Bar Chart, Ledger, Boilers, Get Ready Stay Ready website.
8. Approval of March Bills
9. Approval of Credit Card funds to the Friends of the Storm Lake Public Library
10. Work Session: New Five-year goals and forum date
11. Work Session: Hybrid meetings in Bylaws
12. Library Board Member Requested Item
13. Adjourn – Next Meeting, April 8, 2024, at 4pm

Meeting Protocol

To speak on an agenda item please approach the head of the table when that agenda item is called and upon recognition by the Library Board President, please identify self by stating your name and address.

1. If your issue is not a topic on the agenda, please approach the head of the table under the "Hear the Public" agenda item and upon recognition by the Board President identify yourself by stating your name and address.
2. Please keep your remarks to three (3) minutes or less.
3. If you require accommodation for this meeting including but not limited to translation services, hearing assistance or accessibility please contact the Library Director at least four (4) hours prior to the start of the meeting.



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Library Board Meeting, City of Storm Lake, February 13, 2024, 4:00 p.m.

Present: Board President Mary Kay Hudspeth, Jim Eliason, Sarah Freking, Sue Lyngaas, and Barb Wells. Also present, Elizabeth Huff, Library Director and Keri Navratil, City Manager.

Board President Hudspeth called the meeting to order at 4:00 p.m.

Disclosures by Board Members - None

Agenda Approval – Moved by Board Member Freking to approve the Agenda with Agenda #11 Bylaws placed to Agenda #6. Seconded by Board Member Lyngaas. Vote all ayes. Motion carried.

Public Hearing – None

Witter Gallery Report – None

Work Session: Bylaws – Board President posed the question if the Board should include personnel in their bylaws. Keri Navratil was asked to give guidance on this topic. City Manager Navratil explained as per Iowa Code, closed session on personnel issues is with the Library Director, who must request that it is closed. If the Board wanted to change their Bylaws to include personnel, then they must do Human Resources work which is already provided by City Hall: job advertisements, job descriptions, job internal/external postings, initial review of applications for the Library Director, a group panel of interviewers which participate in a group decision to hire an applicant who meets requirements and pass a background check. Board Member Eliason asked about the recent Board Approval of Termination in the policy. City Manager Navratil said the Board has the mechanism to hire and needed a mechanism to terminate which is why the Board had to add it to their policy. She further said if a library employee had an issue, it should follow procedure: informing the Department Head/Library Director and onto the next levels until a resolution has been reached. In cases of disciplinary issues, there is an investigation which could recommend a performance improvement plan while attorney consultation throughout the process is sought for a proper legal opinion and could lead to a last chance plan if all matters have been exhausted.

Approval of Minutes – Moved by Board Member Lyngaas to approve January Minutes. Seconded by Board Member Eliason. Vote all ayes. Motion carried.

Trustee Report, HSB 678 (formerly SSB 3131) – Board Member Lyngaas saw the Zoom recording on SSB 3131 and spoke against the bill at the Legislative Forum on February 10, 2024. Board Member Eliason was also in attendance and said the bill would allow City Councils to change the library or spend library money as they wish. It seemed the state legislators at the Forum felt the bill would not proceed very far. The bill presently made it out of subcommittee and may make it to the first funnel.

Director's Report – No questions on the Calendar, Bar Charts or Ledger. The Director summarized last week of contractor work at the library: Power Solutions installed the new fire alarm system in four days. The roof fan was tripped, and there was no heat for about 2 days. Since Control Systems was no longer in business, Midwestern Mechanical found FM Controls, Fort Dodge to read the software. FM Controls quickly determined the roof fan was

not blowing hot air and got it working correctly so there would be heat in the building. Power Solutions found a technician who was familiar with our 2015 panic buttons, The Technician tested the system and placed new batteries into the buttons. The Library Director has an Artificial Intelligence Course through ALA and plans to use AI in grant writing.

Approval of Bills – Moved by Board Member Eliason to approve February Bills. Seconded by Board Member Wells. Vote all ayes. Motion carried.

Work Session: New Five-year goals and forum – tabled until next month.

Trustee Continuing Education – tabled until next month.

Library Board Member Requested Items – City Hall will be consulted for an evaluation form and about electronic/hybrid meetings in the Bylaws.

Adjournment - Moved by Board Member Freking to adjourn the meeting at 5pm. Seconded by Board Member Eliason. Vote all ayes. Motion carried.

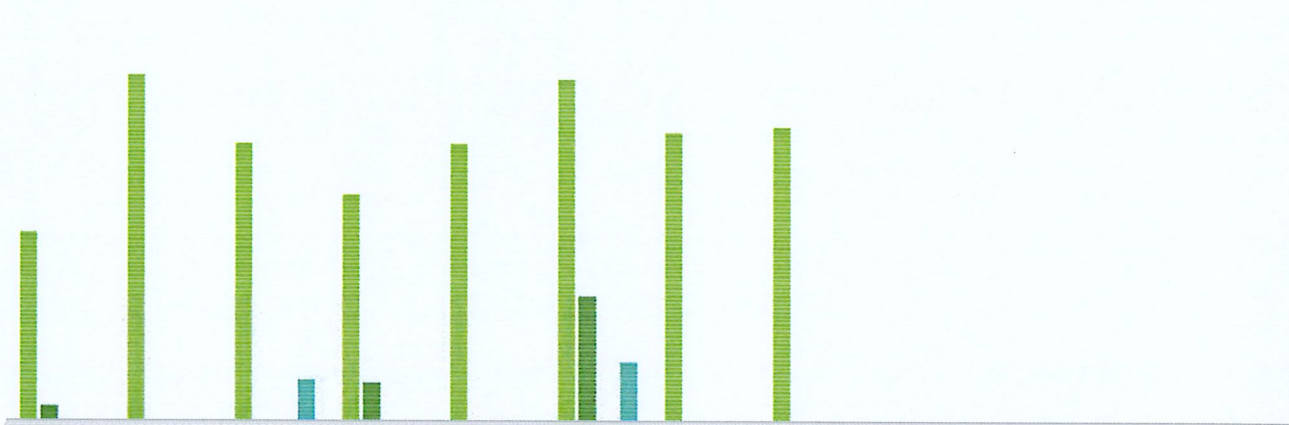
Elizabeth Huff, Library Director - Please note the above is an unapproved draft of minutes and will be approved by the Board of Trustees on March 11, 2024.

- February 13 – Department Head Meeting
- February 13 – 3 buses of Transitional Kindergarten tours
- February 13 – Submitted bills to Tyler Gibbins, Staff Accountant
- February 13 – ALA AI webinar
- February 14 – ALA & PIE Community Connect Zoom, success & challenges
- February 15 – Rembrandt Public Library Book Exchange, Menards & Loew Carpets
- February 15 – AI webinar recording and cataloged materials
- February 16 – Cataloged materials
- February 19 – Department Head Meeting
- February 19 – City Council Meeting
- February 19-23 – article writing for National Library Medicine, Region 6
- February 20 – Summer Reading Program Planning
- February 20 – ALA AI webinar
- February 21 – Facilitated Knit One
- February 21 – Wede Locksmith for meeting room door, office & telehealth locks
- February 22 – Front Desk due to staff illness
- February 22 – Kathryn & me, State Library Pilot Program on Social Work
- February 23 – Staff Meetings
- February 26 – Cataloged materials
- February 27 – Department Head Meeting
- February 28 – ALA Chicago, turned off overdue hot spot
- February 28 – State Library Pilot Program on Social Work
- February 28 – Boiler work by Midwestern Mechanical
- February 29 – Homeschool Tour
- March 1 – State Boiler Inspection
- March 2 – 10 classrooms Elementary & PIE families reading books
- March 4 – Department Head Meeting
- March 4 – Board Prep Week
- March 4 – City Council Meeting until 10pm
- March 5 – Junior Nonfiction Weeding
- March 6 – Facilitated Knit One
- March 7 – State Library Pilot Program on Social Work
- March 8 – Board Packet Distribution
- March 9 – former Mayor Kruse funeral

23-24 DEPOSITS

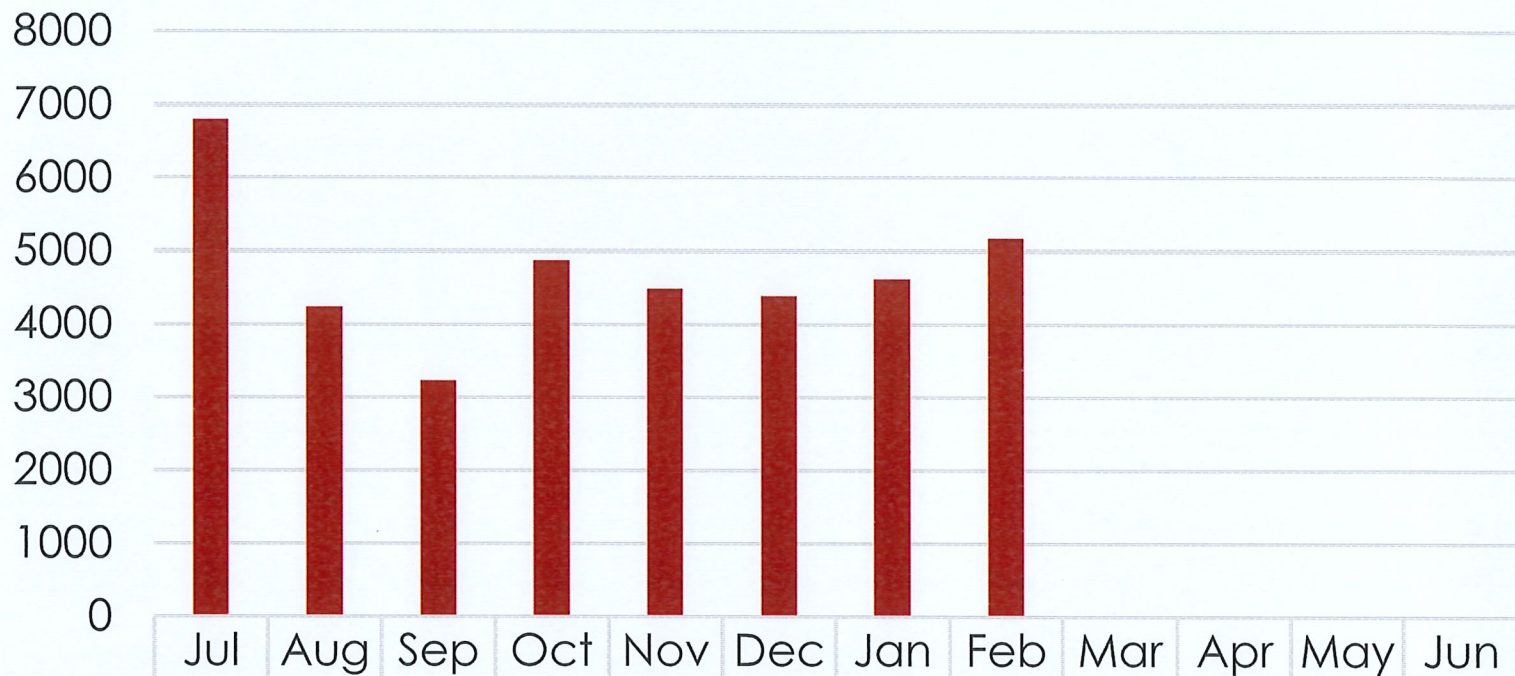
■ Fines & Fees
 ■ Donations
 ■ Merchandise
 ■ Dohrman Trust

1000
900
800
700
600
500
400
300
200
100
0



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
■ Fines & Fees	486	890	715	583	712	878	741	757				
■ Donations	45	1	2	104		326						
■ Merchandise	5	3	5	2	4		6	2				
■ Dohrman Trust			111			157						

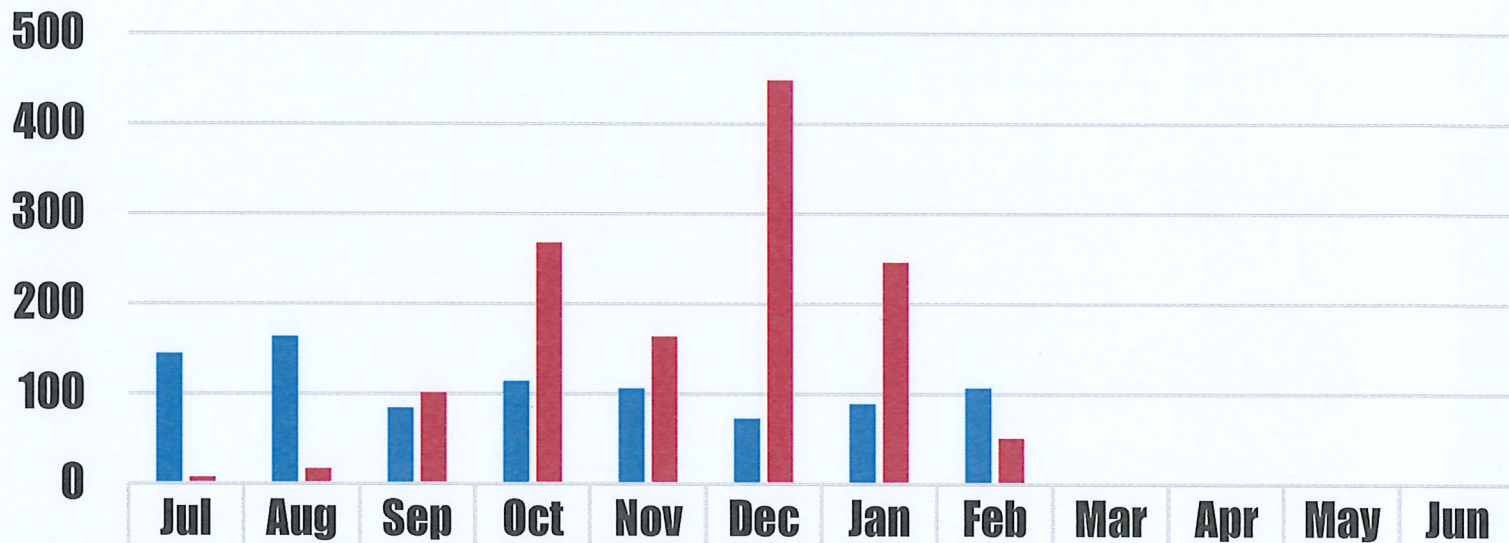
23-24 Attendance



■ Attendance

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
6791	4241	3230	4873	4485	4389	4618	5174				

23-24 Collection Development



Additions

145

164

84

114

106

73

89

107

Withdrawals

7

17

101

268

164

449

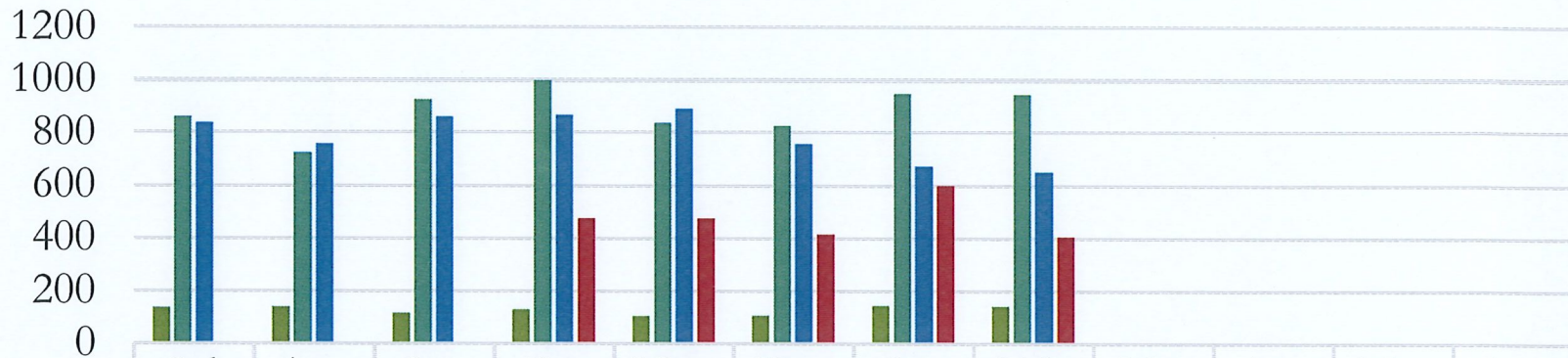
246

51

Additions

Withdrawals

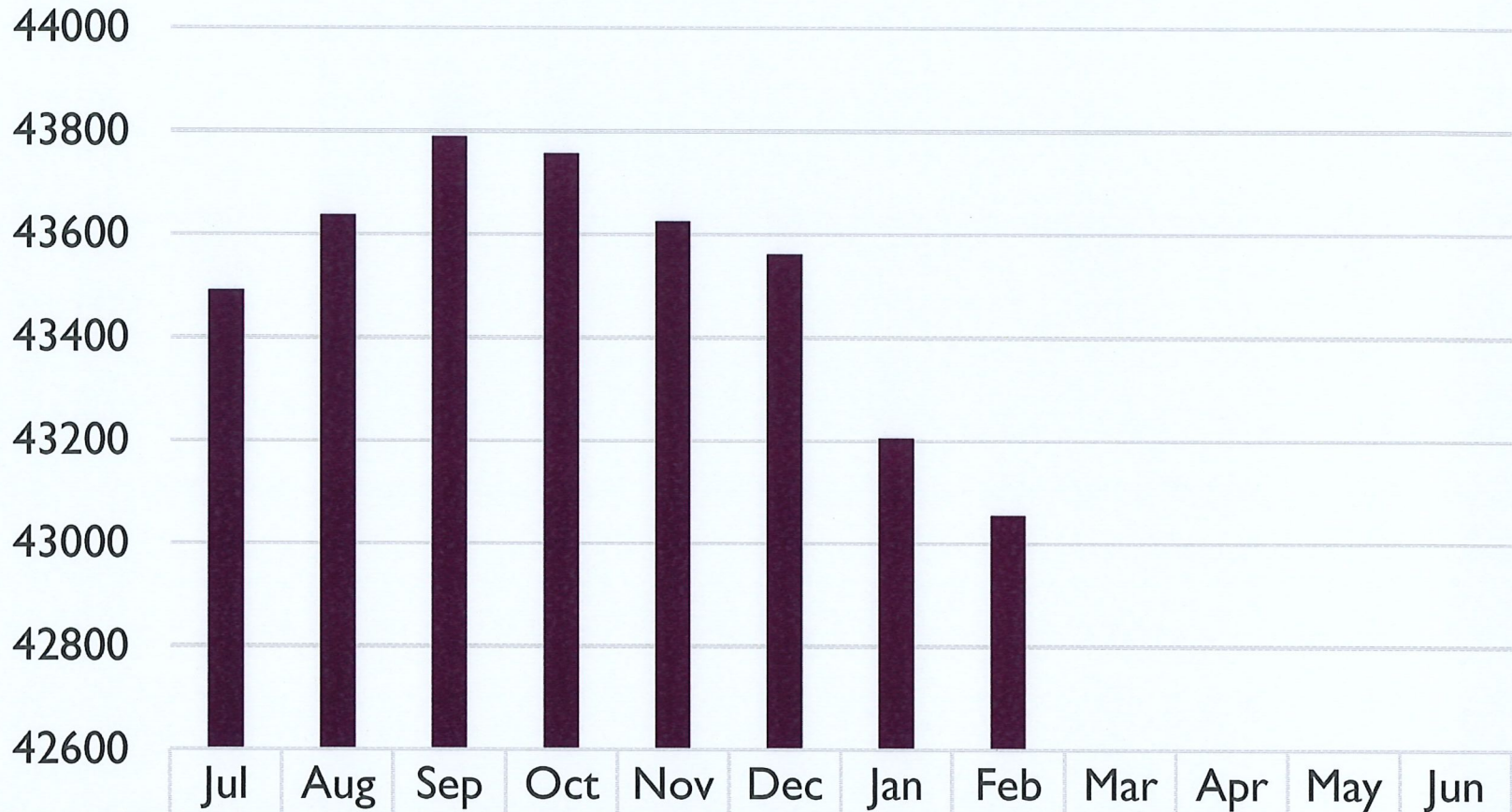
23-24 Digital Use



Public
Bridges
WhoFi
Matomo

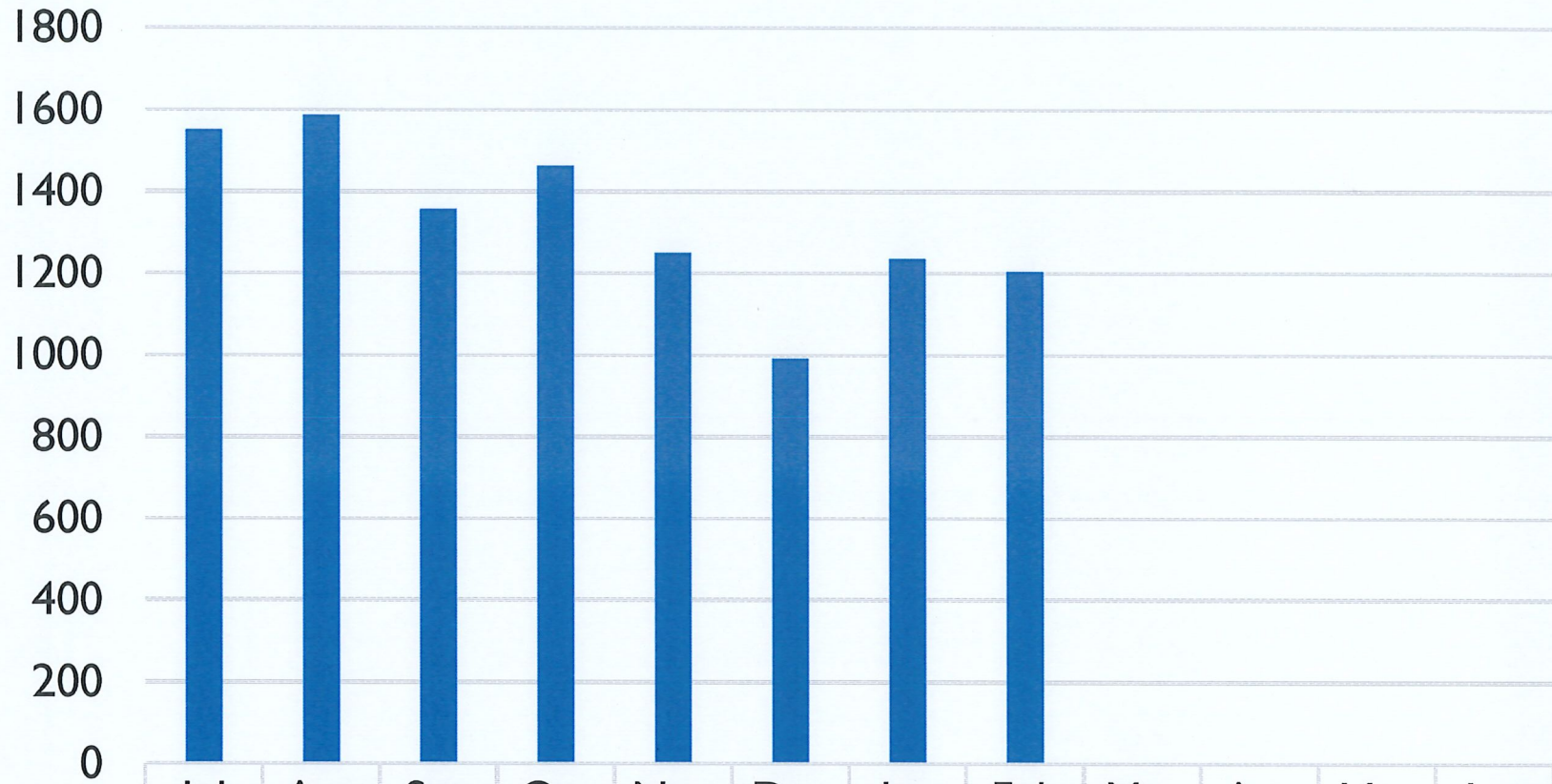
Public Bridges WhoFi Matomo

23-24 Holdings



■ Holdings	43491	43638	43790	43757	43625	43562	43205	43055				
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23-24 Circulation



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
■ Apollo	1551	1587	1357	1463	1250	992	1236	1205				



Storm Lake, IA

Detail vs Budget Report

Account Detail

Date Range: 02/01/2024 - 02/29/2024

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - General Fund								
Revenue								
001-4010-04-4465	BV County Library Contract	0.00	-24,300.00	-12,520.65	0.00	-12,520.65	-11,779.35	-48.47 %
001-4010-04-4765	Library Fines	0.00	-7,177.00	-5,116.68	-764.45	-5,881.13	-1,295.87	-18.06 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
02/05/2024	CLPKT04617	04.02.02.2024		CLPKT04617			-46.75	
02/07/2024	CLPKT04623	04.06.02.2024		CLPKT04623			-136.25	
02/08/2024	CLPKT04625	04.07.02.2024		CLPKT04625			-69.05	
02/12/2024	CLPKT04634	04.09.02.2024		CLPKT04634			-99.75	
02/13/2024	CLPKT04637	03.12.02.2024		CLPKT04637			-48.40	
02/15/2024	CLPKT04643	03.14.02.2024		CLPKT04643			-67.25	
02/20/2024	CLPKT04654	04.16.02.2024		CLPKT04654			-27.80	
02/20/2024	CLPKT04655	04.19.02.2024		CLPKT04655			-33.55	
02/22/2024	CLPKT04661	4.21.02.2024		CLPKT04661			-14.50	
02/26/2024	CLPKT04669	03.23.02.2024		CLPKT04669			-53.40	
02/28/2024	CLPKT04675	03.27.02.2024		CLPKT04675			-64.75	
02/29/2024	CLPKT04680	3.28.02.2024		CLPKT04680			-103.00	
Revenue Totals:		0.00	-31,477.00	-17,637.33	-764.45	-18,401.78	-13,075.22	-41.54 %
Expense								
001-4010-04-6010	Salaries	0.00	169,123.73	102,054.05	14,158.82	116,212.87	52,910.86	31.29 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
02/07/2024	PYPKT01360	PYPKT01360 - Payroll 02...		PYPKT01360 - Payroll 02072024 - Period 1...			7,043.71	
02/21/2024	PYPKT01368	PYPKT01368 - 02212024...		PYPKT01368 - 02212024 Payroll - Period 2...			7,115.11	
001-4010-04-6040	Overtime	0.00	2,079.92	2,074.55	265.19	2,339.74	-259.82	-12.49 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
02/07/2024	PYPKT01360	PYPKT01360 - Payroll 02...		PYPKT01360 - Payroll 02072024 - Period 1...			152.43	
02/21/2024	PYPKT01368	PYPKT01368 - 02212024...		PYPKT01368 - 02212024 Payroll - Period 2...			112.76	
001-4010-04-6061	Longevity	0.00	1,300.00	350.00	0.00	350.00	950.00	73.08 %

Detail vs Budget Report

Date Range: 02/01/2024 - 02/29/2024

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-4010-04-6240	Meetings & Conferences	0.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00 %
001-4010-04-6310	Repairs/Maintenance Bldg	0.00	7,000.00	6,442.78	0.00	6,442.78	557.22	7.96 %
001-4010-04-6371	Electric Service	0.00	13,500.00	7,948.69	862.11	8,810.80	4,689.20	34.73 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
02/05/2024	APPKT00858	Dec/Jan 2024	4944	Electric Services	001074 - MidAmerican Energy Company		862.11	
001-4010-04-6372	Refuse & Recycling	0.00	459.00	267.75	38.25	306.00	153.00	33.33 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
02/05/2024	APPKT00858	January 2024	4953	Garbage Services	002126 - SGS, LLC		38.25	
001-4010-04-6373	Telecommunications	0.00	1,600.00	859.14	124.40	983.54	616.46	38.53 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
02/19/2024	APPKT00861	February 2024	81049	Fax Line & Emergency Line Service	001077 - Long Lines		124.40	
001-4010-04-6375	Gas Service	0.00	12,500.00	8,448.76	2,273.11	10,721.87	1,778.13	14.23 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
02/05/2024	APPKT00858	Dec/Jan 2024	80975	Gas Service	001173 - Alliant Energy		2,273.11	
001-4010-04-6499	Contractual Services	0.00	16,000.00	9,508.58	59.94	9,568.52	6,431.48	40.20 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
02/19/2024	APPKT00861	170455	81047	Entrance Mat Services	002435 - Kasperbauer Cleaners, Inc		49.22	
02/19/2024	APPKT00861	January 2024 Homebou...	81028	January 2024 Homebound	001434 - Beth Ann Dawson McPherran		10.72	
001-4010-04-6502	Library Materials	0.00	50,000.00	16,722.85	207.69	16,930.54	33,069.46	66.14 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
02/19/2024	APPKT00861	505001227	4994	DVDs	001275 - Midwest Tape, LLC		65.97	
02/19/2024	APPKT00861	B6724082	4967	Books	001009 - Brodart Co.		141.72	
001-4010-04-6508	Postage/Shipping	0.00	1,000.00	270.97	12.07	283.04	716.96	71.70 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
02/19/2024	APPKT00861	January 2024 Postage	81035	January 2024 Postage	001272 - Custodian of Petty Cash		12.07	
001-4010-04-6599	Supplies	0.00	8,200.00	2,382.87	29.85	2,412.72	5,787.28	70.58 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
02/19/2024	APPKT00861	021680	4993	Diamonds/Charcoal	001412 - Loews Custom Carpets Inc		24.43	
02/19/2024	APPKT00861	255988-0	81046	Paper	001037 - Iowa Office Supply Inc		5.42	

Detail vs Budget Report

Date Range: 02/01/2024 - 02/29/2024

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-4010-08-6727	Capital Improvements Equipment	0.00	0.00	74,410.00	0.00	74,410.00	-74,410.00	0.00 %
Expense Totals:		0.00	284,262.65	231,740.99	18,031.43	249,772.42	34,490.23	-12.13 %
001 - General Fund Totals:		0.00	252,785.65	214,103.66	17,266.98	231,370.64	21,415.01	-8.47 %

172 - Library Misc Memorial Trust Asset

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
172-0000-00-1199		Claim on Cash						
02/19/2024	APPKT00863	81027	81027	Barnes & Noble Booksellers, USA Inc SEC R...	001274 - Barnes & Noble Booksellers, USA Inc		-98.34	
02/21/2024	APPKT00863	4967	4967	Brodart Co. SEC REI PMT	001009 - Brodart Co.		-166.96	
02/21/2024	APPKT00863	5002	5002	Rebnord Technologies, Inc SEC REI PMT	001091 - Rebnord Technologies, Inc		-3,600.00	
02/21/2024	APPKT00863	5012	5012	Visual Edge Inc SEC REI PMT	001063 - Visual Edge Inc		-34.94	
02/22/2024	CLPKT04661	4.21.02.2024		CLPKT04661			0.50	
02/29/2024	CLPKT04680	3.28.02.2024		CLPKT04680			1.00	
Asset Totals:		0.00	0.00	141,316.55	-3,898.74	137,417.81	-137,417.81	0.00 %

Revenue

172-4901-04-4300		Interest On Investments						
172-4901-04-4440		Open Access						
02/29/2024	CLPKT04680	3.28.02.2024		CLPKT04680			-1.00	
172-4902-04-4440		Enrich Iowa						
172-4903-04-4300		Interest On Investments						
172-4903-04-4705		Library Memorial Revenue						
02/22/2024	CLPKT04661	4.21.02.2024		CLPKT04661			-0.50	
172-4904-04-4300		Interest On Investments						
172-4906-04-4705		Library Memorial Revenue						
Revenue Totals:		0.00	-9,535.00	-8,364.32	-1.50	-8,365.82	-1,169.18	-12.26 %

Detail vs Budget Report

Date Range: 02/01/2024 - 02/29/2024

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
Expense								
172-4901-04-6499	Contractual Services	0.00	1,600.00	0.00	0.00	0.00	1,600.00	100.00 %
172-4901-04-6599	Supplies	0.00	750.00	23.97	0.00	23.97	726.03	96.80 %
172-4902-04-6499	Contractual Services	0.00	2,600.00	462.80	0.00	462.80	2,137.20	82.20 %
172-4902-04-6599	Supplies	0.00	1,200.00	322.95	3,600.00	3,922.95	-2,722.95	-226.91 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
02/19/2024	APPKT00861	37095	5002	Public Use Computers- Enrich Iowa	001091 - Rebnord Technologies, Inc		3,600.00	
172-4903-04-6512	Library Memorial Trust Expense	0.00	2,000.00	859.84	265.30	1,125.14	874.86	43.74 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
02/19/2024	APPKT00861	4506377	81027	Books	001274 - Barnes & Noble Booksellers, USA Inc		98.34	
02/19/2024	APPKT00861	B6724082	4967	Books	001009 - Brodart Co.		166.96	
172-4906-04-6512	Library Dohrmann Memorial Trust Expense	0.00	180.00	107.89	34.94	142.83	37.17	20.65 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
02/19/2024	APPKT00861	142698	5012	Copier Maintenance Agreement	001063 - Visual Edge Inc		34.94	
Expense Totals:		0.00	8,330.00	1,777.45	3,900.24	5,677.69	2,652.31	-31.84 %
172 - Library Misc Memorial Trust Totals:		0.00	-1,205.00	134,729.68	0.00	134,729.68	-135,934.68	-11,280.89 %
500 - Erma Myers Trust Fund								
Asset								
500-0000-00-1199	Claim on Cash	0.00	0.00	2,916.59	0.00	2,916.59	-2,916.59	0.00 %
Asset Totals:		0.00	0.00	2,916.59	0.00	2,916.59	-2,916.59	0.00 %
Revenue								
500-4905-04-4300	Interest On Investments	0.00	-40.00	-2.71	0.00	-2.71	-37.29	-93.23 %
Revenue Totals:		0.00	-40.00	-2.71	0.00	-2.71	-37.29	-93.23 %
500 - Erma Myers Trust Fund Totals:		0.00	-40.00	2,913.88	0.00	2,913.88	-2,953.88	-7,384.70 %
Report Total:		0.00	251,540.65	351,747.22	17,266.98	369,014.20	-117,473.55	46.70 %

Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - General Fund	0.00	252,785.65	214,103.66	17,266.98	231,370.64	21,415.01	
172 - Library Misc Memorial Trust	0.00	-1,205.00	134,729.68	0.00	134,729.68	-135,934.68	
500 - Erma Myers Trust Fund	0.00	-40.00	2,913.88	0.00	2,913.88	-2,953.88	-7,384.70 %
Report Total:	0.00	251,540.65	351,747.22	17,266.98	369,014.20	-117,473.55	




March Bills Pending Approval

001-4010-04-6310-0000	ADA door service & locks	\$250.00 Wede Lock Service
001-4010-04-6310-0000	No heat service call	\$477.50 FM Controls
001-4010-04-6499-0000	Homebound Mileage	\$9.38 Beth Dawson
001-4010-04-6499-0000	Copier	\$89.95 Visual Edge
001-4010-04-6499-0000	Last rug service	\$31.90 Kasperbauer Cleaners
001-4010-04-6502-0000	Annual newspaper subscription	\$598.99 Sioux City Journal
001-4010-04-6502-0000	DVD	\$164.43 Midwest Tapes
001-4010-04-6502-0000	Youth books	\$200.80 Gumdrop Books
001-4010-04-6502-0000	Books	\$38.46 Brodart
001-4010-04-6502-0000	Books	\$314.87 Ingram
001-4010-04-6508-0000	Postage	\$26.60 Custodian of Petty Cash
001-4010-04-6599-0000	Area Rug for Front Doorway	\$67.50 Lowes Carpet
001-4010-04-6599-0000	Janitor supplies	\$6.99 Ace Hardware
001-4010-04-6599-0000	Janitor supplies	\$133.50 Central Iowa Distributing
172-4906-04-6512-0000	Dohrman Copier	\$39.29 Visual Edge
172-4903-04-6512-0000	Finance Books - Community Connect	\$76.22 Brodart

\$2,526.38

MIDWEST TAPE

LIBRARIANS  MEDIA SOURCE

P.O. BOX 820 • HOLLAND, OH 43528

PHONE: 1-800-875-2785
FAX: 1-800-444-6645
FEDERAL ID#: 37-1499686

INVOICE

Terms: 30 Days Net

Invoice No.: 505055643
Invoice Date: 02/15/2024
Customer: 2000006256
Delivery: 89445246
Customer PO:
Ship Via: United Parcel Service (UPS)
Page: 1 OF 1

Bill To:
STORM LAKE PUBLIC LIBRARY
ELIZABETH HUFF
609 CAYUGA STREET
STORM LAKE, IA 50588
USA

Ship To:
STORM LAKE PUBLIC LIBRARY
ELIZABETH HUFF
609 CAYUGA STREET
STORM LAKE, IA 50588
USA

Qty	UoM	Format Delivery	Description Stock #	OCLC#	Customer Item#	Retail	Price	Extension
1	EA	DVD	KUNG FU PANDA 3 Widescreen 1D 12105097	1041124401		14.99	11.24	11.24
1	EA	DVD	MIGRATION Widescreen COLLECTOR'S EDITION 1D *** Do Not Display Above Item Until: 02/27/2024 16417925	1419212223		34.99	26.24	26.24
2	EA				Product Sub-total:			37.48
							Please pay this amount in USD:	37.48

37.48

APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-4010-01-6502-0000


Remit ACH/wire payments to:

Beneficiary Bank: Key Bank
Beneficiary Bank Routing Number: 021052053
Beneficiary Account Name: Midwest Tape LLC
Beneficiary Account #: 14628438
Email: AR@midwesttapes.com

Remit check payments to:

Midwest Tape, LLC
P.O. Box 715733
Cincinnati, OH 45271-5733

MIDWEST TAPE

LIBRARIANS  MEDIA SOURCE

P.O. BOX 820 • HOLLAND, OH 43528

PHONE: 1-800-875-2785
FAX: 1-800-444-6645
FEDERAL ID#: 37-1499686

INVOICE

Terms: 30 Days Net

Invoice No.: 505032820
Invoice Date: 02/09/2024
Customer: 2000006256
Delivery: 89435299
Customer PO:
Ship Via: United Parcel Service (UPS)
Page: 1 OF 1

Bill To:
STORM LAKE PUBLIC LIBRARY
ELIZABETH HUFF
609 CAYUGA STREET
STORM LAKE, IA 50588
USA

Ship To:
STORM LAKE PUBLIC LIBRARY
ELIZABETH HUFF
609 CAYUGA STREET
STORM LAKE, IA 50588
USA

Qty	UoM	Format Delivery	Description Stock #	OCCLC#	Customer Item#	Retail	Price	Extension	
1	EA	ADB	FOX WIFE, THE 13D *** Do Not Display Above Item Until: 02/13/2024 16123476	1417360494		39.99	39.99	39.99	
1	EA	DVD	MUDBOUND Widescreen CRITERION COLLECTION 1D 16345480	1410991916		29.99	22.49	22.49	
1	EA	DVD	PAST LIVES Widescreen 1D 16148327	1394051022		19.99	14.99	14.99	
3	EA				Product Sub-total:			77.47	
							77.47		
							APPROVED FOR PAYMENT		
							Please pay this amount in USD:	77.47	

Name _____

Date _____ P.O. # _____

Acc't No. 001-4010-016502-00000

Remit ACH/wire payments to:

Beneficiary Bank: Key Bank
Beneficiary Bank Routing Number: 021052053
Beneficiary Account Name: Midwest Tape LLC
Beneficiary Account #: 14628438
Email: AR@midwesttapes.com

Remit check payments to:

Midwest Tape, LLC
P.O. Box 715733
Cincinnati, OH 45271-5733

MIDWEST TAPE

LIBRARIANS MEDIA SOURCE

P.O. BOX 820 • HOLLAND, OH 43528

PHONE:	1-800-875-2785
FAX:	1-800-444-6645
FEDERAL ID#:	37-1499686

INVOICE

Terms: 30 Days Net

Invoice No.: 505088567
 Invoice Date: 02/23/2024
 Customer: 2000006256
 Delivery: 89452559
 Customer PO:
 Ship Via: United Parcel Service (UPS)
 Page: 1 OF 1

Bill To:
 STORM LAKE PUBLIC LIBRARY
 ELIZABETH HUFF
 609 CAYUGA STREET
 STORM LAKE, IA 50588
 USA

Ship To:
 STORM LAKE PUBLIC LIBRARY
 ELIZABETH HUFF
 609 CAYUGA STREET
 STORM LAKE, IA 50588
 USA

Qty	UoM	Format	Description	Stock #	OCLC#	Customer Item#	Retail	Price	Extension
1	EA	DVD	WONKA Widescreen 1D						
			*** Do Not Display Above Item Until: 02/27/2024						
			16417924	1416709219			35.99	26.99	26.99
1	EA					Product Sub-total:			26.99
						Please pay this amount in USD:			26.99

26.99
APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-4010-04-6502-0000

Remit ACH/wire payments to:

Beneficiary Bank: Key Bank
 Beneficiary Bank Routing Number: 021052053
 Beneficiary Account Name: Midwest Tape LLC
 Beneficiary Account #: 14628438
 Email: AR@midwesttapes.com

Remit check payments to:

Midwest Tape, LLC
 P.O. Box 715733
 Cincinnati, OH 45271-5733

MIDWEST TAPE

LIBRARIANS MEDIA SOURCE

P.O. BOX 820 • HOLLAND, OH 43528

PHONE:	1-800-875-2785
FAX:	1-800-444-6645
FEDERAL ID#:	37-1499686

INVOICE

Terms: 30 Days Net

Invoice No.: 505130351
 Invoice Date: 03/01/2024
 Customer: 2000006256
 Delivery: 89461177
 Customer PO:
 Ship Via: United Parcel Service (UPS)
 Page: 1 OF 1

Bill To:
 STORM LAKE PUBLIC LIBRARY
 ELIZABETH HUFF
 609 CAYUGA STREET
 STORM LAKE, IA 50588
 USA

Ship To:
 STORM LAKE PUBLIC LIBRARY
 ELIZABETH HUFF
 609 CAYUGA STREET
 STORM LAKE, IA 50588
 USA

Qty	UoM	Format Delivery	Description Stock #	OCLC#	Customer Item#	Retail	Price	Extension
1	EA	DVD	COLOR PURPLE, THE Widescreen 1D *** Do Not Display Above Item Until: 03/12/2024 16428811	1417433215		29.99	22.49	22.49
1	EA				Product Sub-total:			22.49
					Please pay this amount in USD:			22.49

22.49
APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-4010-04-6502-0000

Remit ACH/wire payments to:

Beneficiary Bank: Key Bank
 Beneficiary Bank Routing Number: 021052053
 Beneficiary Account Name: Midwest Tape LLC
 Beneficiary Account #: 14628438
 Email: AR@midwesttapes.com

Remit check payments to:

Midwest Tape, LLC
 P.O. Box 715733
 Cincinnati, OH 45271-5733

FM Controls, Inc.

102 1ST AVE S.
FORT DODGE, IA 50501

515-570-2659	tlursen@gmail.com
--------------	-------------------

Invoice

Date	Invoice #
2/14/2024	5985

Bill To
Storm Lake Public Library 609 Cayuga St. Storm Lake, IA 50588



P.O. No.	Terms	Project
Verbal Request	Due on receipt	

Quantity	Description	Rate	Amount
2.5	Technical Labor (Commissioning, Start-up, Control Service) 2.7.23 - No heat call - Arrived and found RTU not running - RTU was locked out due to Fire Alarm	155.00	387.50
60	Mileage Sales Tax Exempt	1.50 0.00%	90.00 0.00

477.50
APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acct No. 001-4210-04-6310-0000

Note- please send a Exemption Certificate with payment. Thanks.

Total \$477.50



Wede's Lock Service
 26 Renshaw Dr
 Storm Lake, Iowa. 50588
 Tel: 712-299-4180

INVOICE
0357

NAME <i>Storm Lake Library</i>		DATE <i>2-21-24</i>		
ADDRESS				
CITY <i>Storm Lake, IA</i>	STATE	ZIP		
PHONE				
<input type="checkbox"/> CASH	<input type="checkbox"/> CC#	Terms		
<input type="checkbox"/> CHECK		<input type="checkbox"/> Net 10 <input type="checkbox"/> Net 30		
#	EXP / /	CVV#		
<input type="checkbox"/> Other				
QUAN.	PART NO.	DESCRIPTION	PRICE	AMOUNT
1		Service call		250.00
2		and labor		
3		swap 2 locks		
4		from office to		
5		Telehealth		
6				
7		work on meeting		
8		room door		
9				
10				
11				
12				
COMMENTS			TOTAL MATERIALS	
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> <i>Total \$250.00</i> </div> <i>Thanks, Joe</i>			TECHNICIAN SERVICE TIME	
			TAX	
DATE COMPLETED <i>1 / 1</i>		CASH ON COMPLETION OF WORK	TOTAL	<i>250.00</i>

Signature below constitutes acceptance of above service performed as being satisfactory - and that equipment has been left in good condition.

Thank You

250.00

APPROVED FOR PAYMENT

DATE _____
 Printed in USA by 800-370-5591 or www.printit4less.com

Name _____

Date _____ P.O. # _____

Acc't No. *001-4210-24-6310-0020*

Homebound Delivery Mileage Invoice

Beth Dawson
 909 Pleasantview Dr.
 Storm Lake, IA 50588

$$14m (0.67¢/m) = 9.38$$

Date	Description	Total
Feb 2024		
Feb 6	LPV, HD	4
Feb 13	LPV, HD	4
Feb 20	LPV	2
Feb 27	LPV, HD	4
		14

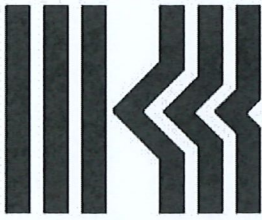
9.38
APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-4010-01-699-0000





KASPERBAUER CLEANERS, INC.
 P.O. BOX 391
 CARROLL, IA 51401
 (712) 792-3852

Invoice

Invoice #: 172117

Storm Lake Public Library
 609 Cayuga Street
 Storm Lake IA 50588

Phone: 7127328026

Fax:

Account: J8026

Date: 02/01/2024

Terms: CHG

Man	Description	QTY	Price	Amount	Delivery	Pick Up
3002	3x10 MAT BROWN	2	7.00	14.00	2	
3502	3x5 MAT BROWN	2	3.75	7.50	2	
4602	4x6 MAT BROWN	1	5.40	5.40	1	
9999J	ENERGY COST	1	5.00	5.00	1	

31.90
APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-400-04-699-0000

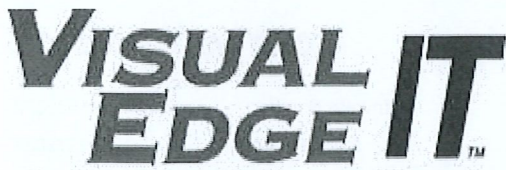
Route:	04
Day:	TH
Stop:	210
Freq:	
Min Charge:	5.50

WE RESERVE THE RIGHT TO CHARGE FOR LOST OR ABUSED GOODS
 SERVICES FURNISHED PURSUANT TO A SERVICE AGREEMENT

Sub-Total	31.90
Tax	
Invoice Total	31.90

X _____

Counted By



SECURE TECHNOLOGY SOLUTIONS

CONTRACT INVOICE

Invoice Number: 24AR1529332

Invoice Date: 02/12/2024

Remit To: Visual Edge IT, Inc
L-3737, Columbus, OH 43260-3737

You can now pay your invoices online
at https://er.visualedge.com/einfo

Bill To: City of Storm Lake
620 Erie St
PO Box 1086
Storm Lake, IA 50588
USA

Customer: City of Storm Lake
620 Erie St
PO Box 1086
STORM LAKE, IA 50588

Table with 5 main columns: Account No, Payment Terms, Due Date, Invoice Total, Balance Due. Includes contract details like Contract Number, Contact, Contract Amount, P.O. Number, Start Date, Exp. Date, and a Remarks section.

Summary:

Contract base rate charge for the 01/10/2024 to 02/09/2024 billing period \$85.00
Contract Overage charge for the 01/10/2024 to 02/09/2024 Overage period \$0.00**
Operational Surcharge \$4.95
**See Overage details below \$89.95

Detail:

Equipment included under this contract

Lanier/LANMPC6004

Table with 4 columns: Number, Serial Number, Base Adj., Location. Row 1: CSL-4774, C758M620826, \$0.00, Storm Lake Public Library 609 Cayuga St STORM LAKE, IA 50588 Library

Table with 10 columns: Meter Type, Meter Group, Begin Meter, End Meter, Credits, Total, Covered, Billable, Rate, Overage. Rows for BW and Color meters.

** Allocated amount from meter group

89.95
APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-4010-04-6199-0000



Brodart Co.
 500 Arch Street
 Williamsport, PA 17701-7809

DATE	PAGE
02/26/2024	1

Phone: (800) 233-8467

Fax: (800) 999-6799

Bill To Acct No. 145486

Ship To Acct No. 1454861

STORM LAKE PUBLIC LIBRARY
 609 CAYUGA ST
 STORM LAKE IA 50588

STORM LAKE PUBLIC LIBRARY
 609 CAYUGA ST
 STORM LAKE IA 50588

Packing Slip No. 106241201000

Terms: Net Due in 30 Days

Brodart No. Item No. Format	Author Pub Date Publisher	Title	Qty Units	Branch PO No. Order No.	Customer Reference	List Price Discount Net Price	Ext Price Charge Code
134021657 9780593792643 Trade Paper	Smith, Zadie 10/31/2023 Random House La	The Fraud : A Novel, Large Type	1 1	26DEC2023 2180448		\$31.00 40.0% \$18.60	L \$18.60

PO Number: 26DEC2023

Subtotal Quantity: 1
 Subtotal Units: 1

Item Subtotal: \$18.60

122842626 9780143133643 Trade Paper	Lowry, Erin 04/09/2019 Tarcher Perigee	Broke Millennial Takes On Investing : A Beginner's Guide to Leveling Up Your Money	1 1	26JAN2024 2188566		\$15.00 12.0% \$13.20	L \$13.20
127095241 9780143133650 Trade Paper	Lowry, Erin 12/29/2020 Tarcher Perigee	Broke Millennial Talks Money : Scripts, Stories, and Advice to Navigate Awkward Financial Conversations	1 1	26JAN2024 2188566		\$17.00 12.0% \$14.96	L \$14.96
130760528 9781119869801 Trade Paper	Butow, Eric 04/26/2022 John Wiley & Sons	Digital Etiquette For Dummies	1 1	26JAN2024 2188566		\$24.99 40.0% \$14.99	L \$14.99
130295175 9780143136255 Trade Paper	De Leon, Paco 02/01/2022 Penguin Life	Finance for the People : Getting a Grip on Your Finances	1 1	26JAN2024 2188566		\$17.00 40.0% \$10.20	L \$10.20
119755068 9780062567581 Hardcover	Mecham, Jesse 12/26/2017 HarperBusiness	You Need a Budget : The Proven System for Breaking the Paycheck-to-Paycheck Cycle, Getting Out of Debt, and Living the Life You Want	1 1	26JAN2024 2188566		\$25.99 12.0% \$22.87	L \$22.87

PO Number: 26JAN2024

Subtotal Quantity: 5
 Subtotal Units: 5

Item Subtotal: \$76.22

Charge Description	Units	Unit Price	Ext Price
BrodartGuard	5	\$2.40	\$12.00
Cataloging and Processing	6	\$1.31	\$7.86

Total Quantity: 6
 Total Units: 6

Item Total: \$94.82
 C&P Charge: \$19.86

INVOICE TOTAL: \$114.68

14958382

Bill To Acct : 145486
STORM LAKE PUBLIC
LIBRARY

INVOICE: B6751354



Brodart Co.
500 Arch Street
Williamsport, PA 17701-7809

DATE	PAGE
02/26/2024	2

Brodart No. Item No. Format	Author Pub Date Publisher	Title	Qty Units	Branch PO No. Order No.	Customer Reference	List Price Discount Net Price	Ext Price Charge Code
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ORIGINAL

76.22 Community Connect
APPROVED FOR PAYMENT

38.46
APPROVED FOR PAYMENT

Name _____

Name _____

Date _____ P.O. # _____

Date _____ P.O. # _____

Acc't No. 172-4903-2A-6572
- 0200

Acc't No. 001-4010-24-6502-0200

14958382



Brodart Co.
500 Arch Street
Williamsport, PA 17701-7809

Bill To Acct : 145486
STORM LAKE PUBLIC
LIBRARY

INVOICE: B6751354

DATE
02/26/2024

Include this form with your payment to:

Brodart Co
L-3544
Columbus, OH 43260-0001
Fed. ID# 23-2248758 *Terms: Net Due in 30 Days*

Total Quantity: 6
Total Units: 6
INVOICE TOTAL: \$114.68

Amount Enclosed: _____



INVOICE

FED-ID INGRAM LIBRARY SERVICES
62-1746696 P. O. BOX 502779
ST. LOUIS, MO 63150-2779
(800) 937-8200

INVOICE	MO.	DAY	YEAR	BATCH	LB
80137960	01	26	2024	356	

ORDER ENTRY	ACCOUNT	PAGE	TAX
D6C210EH	2006421	1	6

DUNS 12-159-9042

SOLD TO 2006421 013M M
STORMLAKE PUBLIC LIBRARY
609 CAYUGA ST
STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000 002
STORMLAKE PUBLIC LIBRARY
M&K CD 1.05
609 CAYUGA ST
STORM LAKE IA 50588-2239

TERMS: NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY		T/C	TITLE			UNIT PRICE	% DISC	UNIT PRICE (AFTER DISC)	EXTENSION
ORDERED	SHIPPED	AUTHOR							
1	1	PATTERSON	BELOW FROM P.O. AUTHOR ADULT SO	0520	R	9781538754535		18.40	18.40
1	1	INGRAM	PRIVATE MISSING PERSONS	8899	C	9785552904068		0.99	0.99
	1		RETAIL 32.99 AVG DISC 42.5%			SUBTOTAL		32.99	19.39
			FT WAYN VIA UPS-GROUND PREPAID			SHIPPING/HANDLING			4.07
			SHIP DATE 01/26 #610952313 #CTNS			1 WT 2 LBS			
			PRODUCT SUBTOTAL					18.40	
			PROCESSING SUBTOTAL					0.99	
						** TOTAL **			23.46

23.46
APPROVED FOR PAYMENT
Name _____
Date _____ P.O. # _____
Acc't No. 001-4210-04
6502-0000

IF PREPAID, PLEASE DISREGARD



IF PAYING BY INVOICE
PLEASE RETURN THIS PORTION WITH PAYMENT

OE #	D6C210EH
ACCOUNT #	2006421
INVOICE #	80137960
AMOUNT DUE	23.46

INGRAM LIBRARY SERVICES
P. O. BOX 502779
ST. LOUIS, MO 63150-2779
(800) 937-8200

INVOICE DATE 01/26/2024



INVOICE

FED-ID INGRAM LIBRARY SERVICES
62-1746696 P. O. BOX 502779
ST. LOUIS, MO 63150-2779
(800) 937-8200

Table with columns: INVOICE, MO, DAY, YEAR, BATCH. Values: 80617774, 02, 22, 2024, 305

Table with columns: ORDER ENTRY, ACCOUNT, PAGE, TAX. Values: D7W91SEH, 2006421, 1, 6

DUNS 12-159-9042

SOLD TO 2006421 013M M
STORMLAKE PUBLIC LIBRARY
609 CAYUGA ST
STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000 002
STORMLAKE PUBLIC LIBRARY
M&K CD 0.95
609 CAYUGA ST
STORM LAKE IA 50588-2239

TERMS: NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

Main invoice table with columns: QUANTITY, T/C, TITLE, UNIT PRICE, % DISC, UNIT PRICE (AFTER DISC), EXTENSION. Includes handwritten '26.05' and 'APPROVED FOR PAYMENT' stamp.

Handwritten notes: 26.05, APPROVED FOR PAYMENT, Name, Date, P.O. #, Acc't No. 001-4010-04-6802-0000

** TOTAL ** 26.05

IF PREPAID, PLEASE DISREGARD



IF PAYING BY INVOICE
PLEASE RETURN THIS PORTION WITH PAYMENT

Form fields for OE # (D7W91SEH), ACCOUNT # (2006421), INVOICE # (80617774), AMOUNT DUE (26.05)

INGRAM LIBRARY SERVICES
P. O. BOX 502779
ST. LOUIS, MO 63150-2779
(800) 937-8200

INVOICE DATE 02/22/2024



INVOICE

FED-ID INGRAM LIBRARY SERVICES
 62-1746696 P. O. BOX 502779
 ST. LOUIS, MO 63150-2779
 (800) 937-8200

INVOICE	MO.	DAY	YEAR	BATCH	LB
80450148	02	13	2024	316	

ORDER ENTRY	ACCOUNT	PAGE	TAX
D7C182EH	2006421	1	6

DUNS 12-159-9042

SOLD TO 2006421 013M M
 STORMLAKE PUBLIC LIBRARY
 609 CAYUGA ST
 STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000 002
 STORMLAKE PUBLIC LIBRARY
 M&K CD 1.27
 609 CAYUGA ST
 STORM LAKE IA 50588-2239

TERMS: NET 30 EOM
 WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY		T/C	TITLE			UNIT PRICE	% DISC	UNIT PRICE (AFTER DISC)	EXTENSION
ORDERED	SHIPPED	AUTHOR							
1	1	BELOW FROM P.O. AUTHOR ADULT SO							
		BOX C J	3-INCH TEETH	0680	R	9780593331347	30.00	42.5	17.25
		INGRAM	9999999 MYLAR JACKET-TAPED	8899	C	9785552904068	0.99	NET	0.99
	1		RETAIL 30.99 AVG DISC 42.5%			SUBTOTAL	30.99		18.24
			FT WAYN VIA UPS-GROUND PREPAID			SHIPPING/HANDLING			5.52
			SHIP DATE 02/13 #610953142 #CTNS			1 WT 2 LBS			
			PRODUCT SUBTOTAL 17.25						
			PROCESSING SUBTOTAL 0.99						
									** TOTAL **
									23.76

23.76
APPROVED FOR PAYMENT
 Name _____
 Date _____ P.O. # _____
 Acc't No. 001-4010-24-6502
 -0000

IF PREPAID, PLEASE DISREGARD



IF PAYING BY INVOICE
 PLEASE RETURN THIS PORTION WITH PAYMENT

OE #	D7C182EH
ACCOUNT #	2006421
INVOICE #	80450148
AMOUNT DUE	23.76

INGRAM LIBRARY SERVICES
 P. O. BOX 502779
 ST. LOUIS, MO 63150-2779
 (800) 937-8200

INVOICE DATE 02/13/2024



INVOICE

FED-ID 62-1746696 INGRAM LIBRARY SERVICES P. O. BOX 502779 ST. LOUIS, MO 63150-2779 (800) 937-8200

Table with columns: INVOICE, MO, DAY, YEAR, BATCH, LB. Values: 80450147, 02, 13, 2024, 316, LB

Table with columns: ORDER ENTRY, ACCOUNT, PAGE, TAX. Values: D7C182EH, 2006421, 1, 6

DUNS 12-159-9042

SOLD TO 2006421 013M M STORMLAKE PUBLIC LIBRARY 609 CAYUGA ST STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000 002 STORMLAKE PUBLIC LIBRARY M&K 609 CAYUGA ST STORM LAKE IA 50588-2239 CD 0.80

TERMS: NET 30 EOM WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

Main invoice table with columns: QUANTITY, T/C, TITLE, UNIT PRICE, % DISC, UNIT PRICE (AFTER DISC), EXTENSION. Includes items like 'DEATH OF A SPY' and 'MYLAR JACKET-TAPED'.

20.57 APPROVED FOR PAYMENT

Name _____ Date _____ P.O. # _____ Acc't No. 62-1746696-04-6802-0780

** TOTAL ** 20.57



IF PREPAID, PLEASE DISREGARD

IF PAYING BY INVOICE PLEASE RETURN THIS PORTION WITH PAYMENT

INGRAM LIBRARY SERVICES P. O. BOX 502779 ST. LOUIS, MO 63150-2779 (800) 937-8200

INVOICE DATE 02/13/2024

Form with fields: OE # (D7C182EH), ACCOUNT # (2006421), INVOICE # (80450147), AMOUNT DUE (20.57)



INVOICE

FED-ID 62-1746696 INGRAM LIBRARY SERVICES P. O. BOX 502779 ST. LOUIS, MO 63150-2779 (800) 937-8200

Table with columns: INVOICE, MO, DAY, YEAR, BATCH, LB. Values: 80268990, 02, 02, 2024, 325, LB

Table with columns: ORDER ENTRY, ACCOUNT, PAGE, TAX. Values: D6T276EH, 2006421, 1, 6

DUNS 12-159-9042

SOLD TO 2006421 013M M STORMLAKE PUBLIC LIBRARY 609 CAYUGA ST STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000 002 STORMLAKE PUBLIC LIBRARY M&K CD 1.10 609 CAYUGA ST STORM LAKE IA 50588-2239

TERMS: NET 30 EOM WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

Main invoice table with columns: QUANTITY, T/C, TITLE, UNIT PRICE, % DISC, UNIT PRICE (AFTER DISC), EXTENSION. Includes items like GHOST ORCHID and MYLAR JACKET-TAPED. Total amount 22.28.

22.28

APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-4010-04-6502-0000

** TOTAL **

22.28

Cut Along Broken Line



IF PREPAID, PLEASE DISREGARD

IF PAYING BY INVOICE PLEASE RETURN THIS PORTION WITH PAYMENT

INGRAM LIBRARY SERVICES P. O. BOX 502779 ST. LOUIS, MO 63150-2779 (800) 937-8200

INVOICE DATE 02/02/2024

Summary table with fields: OE # (D6T276EH), ACCOUNT # (2006421), INVOICE # (80268990), AMOUNT DUE (22.28)



INVOICE

FED-ID INGRAM LIBRARY SERVICES
62-1746696 P. O. BOX 502779
ST. LOUIS, MO 63150-2779
(800) 937-8200

Table with columns: INVOICE, MO, DAY, YEAR, BATCH, LB. Values: 80268989, 02, 02, 2024, 325, LB

Table with columns: ORDER ENTRY, ACCOUNT, PAGE, TAX. Values: D6T276EH, 2006421, 1, 6

DUNS 12-159-9042

SOLD TO 2006421 013M M
STORMLAKE PUBLIC LIBRARY
609 CAYUGA ST
STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000 002
STORMLAKE PUBLIC LIBRARY
M&K CD 1.35
609 CAYUGA ST
STORM LAKE IA 50588-2239

TERMS: NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

Main invoice table with columns: QUANTITY, T/C, TITLE, UNIT PRICE, % DISC, UNIT PRICE (AFTER DISC), EXTENSION. Includes handwritten '23.20' and 'APPROVED FOR PAYMENT' stamp.

Handwritten notes: 23.20, APPROVED FOR PAYMENT, Name, Date, P.O. #, Acc't No. 09-4010-04-6502-0000



IF PREPAID, PLEASE DISREGARD

IF PAYING BY INVOICE
PLEASE RETURN THIS PORTION WITH PAYMENT

INGRAM LIBRARY SERVICES
P. O. BOX 502779
ST. LOUIS, MO 63150-2779
(800) 937-8200

INVOICE DATE 02/02/2024

Summary table with fields: OE # (D6T276EH), ACCOUNT # (2006421), INVOICE # (80268989), AMOUNT DUE (23.20)



INVOICE

FED-ID 62-1746696
 REMIT TO INGRAM LIBRARY SERVICES
 P. O. BOX 502779
 ST. LOUIS, MO 63150-2779
 (800) 937-8200

INVOICE	MO.	DAY	YEAR	BATCH	LB
80137959	01	26	2024	356	

ORDER ENTRY	ACCOUNT	PAGE	TAX
D6C210EH	2006421	1	6

DUNS 12-159-9042

SOLD TO 2006421 013M M
 STORMLAKE PUBLIC LIBRARY
 609 CAYUGA ST
 STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000 002
 STORMLAKE PUBLIC LIBRARY
 M&K CD 1.27
 609 CAYUGA ST
 STORM LAKE IA 50588-2239

TERMS: NET 30 EOM
 WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY		T/C	TITLE			UNIT PRICE	% DISC	UNIT PRICE (AFTER DISC)	EXTENSION
ORDERED	SHIPPED	AUTHOR							
	ITEMS	BELOW FROM	P.O. AUTHOR ADULT SO			IBCOE 4974L	RAAS5 ORD	DT: 09/01/23	
1	1	HANNAH K	WOMEN	0711 R	9781250178633	30.00	42.5	17.25	17.25
2	1	INGRAM	9999999 MYLAR JACKET-TAPED	8899 C	9785552904068	0.99	NET	0.99	0.99
	1		RETAIL 30.99 AVG DISC 42.5%			SUBTOTAL		30.99	18.24
			FT WAYN VIA UPS-GROUND PREPAID			SHIPPING/HANDLING			4.93
			SHIP DATE 01/26 #610952313 #CTNS			1 WT 2 LBS			
			PRODUCT SUBTOTAL					17.25	
			PROCESSING SUBTOTAL					0.99	
									23.17

23.17
 APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-4010-01-6802-0720

** TOTAL ** 23.17

IF PREPAID, PLEASE DISREGARD



IF PAYING BY INVOICE
 PLEASE RETURN THIS PORTION WITH PAYMENT

INGRAM LIBRARY SERVICES
 P. O. BOX 502779
 ST. LOUIS, MO 63150-2779
 (800) 937-8200

INVOICE DATE 01/26/2024

OE #	D6C210EH
ACCOUNT #	2006421
INVOICE #	80137959
AMOUNT DUE	23.17



INVOICE

FED-ID INGRAM LIBRARY SERVICES
62-1746696 P. O. BOX 502779
ST. LOUIS, MO 63150-2779
(800) 937-8200

INVOICE	MO.	DAY	YEAR	BATCH	LB
80030046	01	22	2024	391	

ORDER ENTRY	ACCOUNT	PAGE	TAX
D5Z0P9EH	2006421	1	6

DUNS 12-159-9042

SOLD TO 2006421 013M M
STORMLAKE PUBLIC LIBRARY
609 CAYUGA ST
STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000 002
STORMLAKE PUBLIC LIBRARY
M&K CD 2.50
609 CAYUGA ST
STORM LAKE IA 50588-2239

TERMS: NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY		T/C	TITLE			UNIT PRICE	% DISC	UNIT PRICE (AFTER DISC)	EXTENSION
ORDERED	SHIPPED	AUTHOR							
	ITEMS	BELOW FROM	P.O. AUTHOR ADULT SO			IBCOE 4K591	RA4PK ORD	DT: 08/15/23	
1	1	KOONTZ D	BAD WEATHER FRIEND	H960	R	9781662500497		28.99	16.67
1	1	TAYLOR B	DEAD MANS HAND	0394	R	9780063222052		32.00	18.40
2	2	INGRAM	9999999 MYLAR JACKET-TAPED	8899	C	9785552904068		0.99	1.98
	2		RETAIL 62.97					AVG DISC 42.5%	
			FT WAYN VIA UPS-GROUND PREPAID						37.05
			SHIP DATE 01/22 #610952000 #CTNS						9.00
			PRODUCT SUBTOTAL					35.07	
			PROCESSING SUBTOTAL					1.98	
								SUBTOTAL	62.97
								SHIPPING/HANDLING	
								1 WT 4 LBS	
** TOTAL **									46.05

46.05

APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-4010-04-6502-0820



IF PREPAID, PLEASE DISREGARD

IF PAYING BY INVOICE
PLEASE RETURN THIS PORTION WITH PAYMENT

OE #	D5Z0P9EH
ACCOUNT #	2006421
INVOICE #	80030046
AMOUNT DUE	46.05

INGRAM LIBRARY SERVICES
P. O. BOX 502779
ST. LOUIS, MO 63150-2779
(800) 937-8200

INVOICE DATE 01/22/2024



INVOICE

FED-ID INGRAM LIBRARY SERVICES
62-1746696 P. O. BOX 502779
ST. LOUIS, MO 63150-2779
(800) 937-8200

Table with columns: INVOICE, MO, DAY, YEAR, BATCH. Values: 79938444, 01, 16, 2024, 336 LB

Table with columns: ORDER ENTRY, ACCOUNT, PAGE, TAX. Values: D5K6GTEH, 2006421, 1, 6

DUNS 12-159-9042

SOLD TO 2006421 013M M
STORMLAKE PUBLIC LIBRARY
609 CAYUGA ST
STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000 002
STORMLAKE PUBLIC LIBRARY
M&K CD 1.10
609 CAYUGA ST
STORM LAKE IA 50588-2239

TERMS: NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

Main invoice table with columns: QUANTITY, T/C, TITLE, UNIT PRICE, % DISC, UNIT PRICE (AFTER DISC), EXTENSION. Includes items like BURKE JA HARBOR LIGHTS and INGRAM MYLAR JACKET-TAPED.

20.84
APPROVED FOR PAYMENT

Name _____
Date _____ P.O. # _____
Acc't No. 001-4010-04-6582-0820

** TOTAL ** 20.84



IF PREPAID, PLEASE DISREGARD

IF PAYING BY INVOICE
PLEASE RETURN THIS PORTION WITH PAYMENT

INGRAM LIBRARY SERVICES
P. O. BOX 502779
ST. LOUIS, MO 63150-2779
(800) 937-8200

INVOICE DATE 01/16/2024

Table with fields: OE # (D5K6GTEH), ACCOUNT # (2006421), INVOICE # (79938444), AMOUNT DUE (20.84)



INVOICE

FED-ID INGRAM LIBRARY SERVICES
62-1746696 P. O. BOX 502779
ST. LOUIS, MO 63150-2779
(800) 937-8200

INVOICE	MO.	DAY	YEAR	BATCH
79733871	01	04	2024	353

ORDER ENTRY	ACCOUNT	PAGE	TAX
D4G4DZEH	2006421	1	6

DUNS 12-159-9042

SOLD TO 2006421 013M M
STORMLAKE PUBLIC LIBRARY
609 CAYUGA ST
STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000 002
STORMLAKE PUBLIC LIBRARY
M&K CD 2.25
609 CAYUGA ST
STORM LAKE IA 50588-2239

TERMS: NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY		T/C	TITLE			UNIT PRICE	% DISC	UNIT PRICE (AFTER DISC)	EXTENSION
ORDERED	SHIPPED	AUTHOR							
	ITEMS	BELOW FROM	P.O. AUTHOR ADULT SO			IBCOE 2R23F RA210 ORD	DT:	07/01/23	
1	1	PATTERSON	HOLMES MARPLE & POE	0520	R	9780316405195	30.00	42.5	17.25
1	1	STEEL DA	UPSIDE DOWN	0283	R	9780593498378	28.99	42.5	16.67
3	2	INGRAM	9999999 MYLAR JACKET-TAPED	8899	C	9785552904068	0.99	NET	0.99
	2		RETAIL 60.97 AVG DISC 42.5%			SUBTOTAL	60.97		35.90
			FT WAYN VIA UPS-GROUND PREPAID			SHIPPING/HANDLING			6.04
			SHIP DATE 01/04 #610953175 #CTNS			1 WT 3 LBS			
			PRODUCT SUBTOTAL				33.92		
			PROCESSING SUBTOTAL				1.98		
									** TOTAL **
									41.94

41.94

APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-100-01-6522-0000



IF PREPAID, PLEASE DISREGARD

IF PAYING BY INVOICE
PLEASE RETURN THIS PORTION WITH PAYMENT

INGRAM LIBRARY SERVICES
P. O. BOX 502779
ST. LOUIS, MO 63150-2779
(800) 937-8200

INVOICE DATE 01/04/2024

OE #	D4G4DZEH
ACCOUNT #	2006421
INVOICE #	79733871
AMOUNT DUE	41.94



Gumdrop Books™
 a division of Central Programs, Inc.
 PO Box 505
 Bethany, MO 64424-0505

INVOICE

Call 800.821.7199
 or 660.425.7777
 FAX 866.321.7199
 Email: wecare@gumdropbooks.com

Salesperson(s): Kim McCain

Order #: ORD140073
 Invoice Date: 2/12/2024
 Invoice #: PINV141450
 Terms: Net 60 Days

Customer: Storm Lake Public Library (C16628)

Storm Lake Public Library
 Elizabeth Huff
 609 Cayuga Street
 Storm Lake, IA 50588
 UNITED STATES

Purchase Order:

Item No.	Description	Series No.	ISBN	Qty	Unit Price	Ext'd Price
RSN04787	ADHD	RSN1442	978-1-4994-6907-3	1	\$25.10	\$25.10
RSN04788	Eating Disorders	RSN1442	978-1-4994-6901-1	1	\$25.10	\$25.10
RSN04789	PTSD	RSN1442	978-1-4994-6931-8	1	\$25.10	\$25.10
RSN04790	School Violence	RSN1442	978-1-4994-6934-9	1	\$25.10	\$25.10
RSN04791	Self-Harm and Cutting	RSN1442	978-1-4994-6937-0	1	\$25.10	\$25.10
RSN04792	Suicide	RSN1442	978-1-4994-6943-1	1	\$25.10	\$25.10
RSN04334	Diabetes	RSN1442	978-1-4994-6813-7	1	\$25.10	\$25.10
RSN04329	Autism	RSN1442	978-1-4994-6798-7	1	\$25.10	\$25.10

Remit to: Central Programs, Inc.
 Gumdrop Books™
 PO Box 505
 Bethany, MO 64424-0505

Federal ID: 43-1057878

Subtotal	\$200.80
Library Services	\$0.00
Sales Tax	\$0.00
Shipping and handling	\$0.00

Thank you for choosing Gumdrop Books™

Please include the invoice number (PINV141450) on your remittance.

Total USD \$200.80

200.80

APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-4010-04-6502-0820

THANK YOU FOR SHOPPING AT
STORM LAKE ACE HARDWARE
(712) 213-2230

KEEP RECEIPT FOR ALL REFUNDS

KEEP RECEIPT FOR ALL REFUNDS
NO RETURNS AFTER 60 DAYS

03/07/24 9:47AM MAYRA 562 SALE

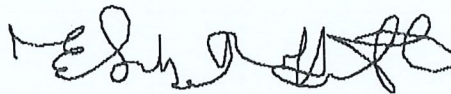
4391462 1 EA 6.99 EA N
TOILET BOLT CAPS WHITE 6.99

SUB-TOTAL:\$ 6.99 TAX: \$.00
TOTAL: \$ 6.99

CHARGE AMT: 6.99



==>> JRNL# J00905 INV#614906/2
CUST NO: 5082
Customer Copy



Name : X
ELIZABETH HUFF
Acct: CITY OF STORM LAKE

6.99

APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-4010-01-6599-0000



Purchase Order#

(Assigned by Finance Dept. upon approval.)

Purchase Order

City of Storm Lake
P.O. Box 1086, 620 Erie Street
Storm Lake, IA 50588
Phone (712)732-8000
Fax (712)732-4114
www.stormlake.org

Vendor Information

Company Storm Lake Public Library

Attn: _____

Address 609 Cayuga Street

Address _____

City Storm Lake

State Iowa Zip/Postal Code 50588

E-mail _____

Phone Number _____

Fax Number _____

Requested Purchase Date:

Account #'s:	Amounts:
#1: <input type="text" value="001-4010-04-6508-0000"/>	<input type="text" value="26.60"/>
#2: <input type="text"/>	<input type="text"/>
#3: <input type="text"/>	<input type="text"/>
#4: <input type="text"/>	<input type="text"/>

Description	Budget Amt.	Quantity	Unit Price	Amount
Beth Dawson, Custodian Petty Cash, Postage		1	26.60	

<input type="checkbox"/> Bids/Quotes Attached	Shipping Costs <input type="checkbox"/> Estimated <input checked="" type="checkbox"/> Actual	Total
Department _____	Date: <input type="text"/>	Shipping Charges
Head Signature _____		Purchase Order Total

Finance Department Only

Timeline Approval	Purchase Order
Date Received: <input type="text"/>	Approved Purchase Date: <input type="text"/>
Date Returned: <input type="text"/>	Date Received: <input type="text"/>
	Date Returned: <input type="text"/>
	<input type="checkbox"/> W9 Needed

Line Item Budget	Department Budget
Line Item Budget <input type="text"/>	Overall Department Budget <input type="text"/>
Authorized PO's <input type="text"/>	Authorized PO's <input type="text"/>
Line Item Authorized <input type="text"/>	Authorized YTD Budget <input type="text"/>
YTD Expenditures <input type="text"/>	YTD Expenditures <input type="text"/>

Approved by _____ Date:

Administrative Approval

Authorized By _____ Approved **WITHIN** Adopted Budget

Date: Not Approved Approved **OUTSIDE** Adopted Budget

2/1/2024-2/29/2024

Feb-24

Date	Amount	
2/1/2024		
2/2/2024		
2/3/2024		
2/4/2024		
2/5/2024		
2/6/2024	\$21.28	Ia City, Orange City, Dubuque, & Ames -All colleges/Universities
2/7/2024		
2/8/2024		
2/9/2024		
2/10/2024		
2/11/2024		
2/12/2024		
2/13/2024		
2/14/2024	\$5.32	Luther College/Decorah
2/15/2024		
2/16/2024		
2/17/2024		
2/18/2024		
2/19/2024		
2/20/2024		
2/21/2024		
2/22/2024		
2/23/2024		
2/24/2024		
2/25/2024		
2/26/2024		
2/27/2024		
2/28/2024		
2/29/2024		
3/1/2024		
3/2/2024		
Total	\$26.60	





STORM LAKE
509 CAYUGA ST
STORM LAKE, IA 50588-2396
(800)275-8777

02/06/2024 01:48 PM

Product	Qty	Unit Price	Price
---------	-----	------------	-------

Library Mail	1		\$4.62
Iowa City, IA 52242			
Weight: 1 lb 7.90 oz			
Estimated Delivery Date			
Fri 02/09/2024			
Tracking #:			
9555 1136 9677 4037 4808 40			

Library Mail	1		\$4.62
Orange City, IA 51041			
Weight: 1 lb 11.40 oz			
Estimated Delivery Date			
Sat 02/10/2024			
Tracking #:			
9555 1136 9677 4037 4808 64			

Library Mail	1		\$4.62
Dubuque, IA 52001			
Weight: 1 lb 1.00 oz			
Estimated Delivery Date			
Fri 02/09/2024			
Tracking #:			
9555 1136 9677 4037 4808 88			

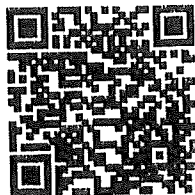
Library Mail	1		\$7.42
Ames, IA 50011			
Weight: 5 lb 3.60 oz			
Estimated Delivery Date			
Thu 02/08/2024			
Tracking #:			
9555 1136 9677 4037 4809 01			

Grand Total:	\$21.28
Cash	\$21.30
Change	-\$0.02

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All sales final on stamps and postage.
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Thank you for your business.

Tell us about your experience.
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or scan this code with your mobile device.



or call 1-800-410-7420.

UFN: 188586-0288
840-55000325-3-4822132-2



STORM LAKE
509 CAYUGA ST
STORM LAKE, IA 50588-2396
(800)275-8777

02/14/2024 11:17 AM

Product	Qty	Unit Price	Price
---------	-----	------------	-------

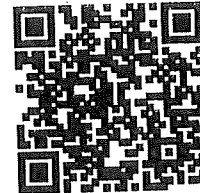
Library Mail	1		\$5.32
Decorah, IA 52101			
Weight: 2 lb 11.80 oz			
Estimated Delivery Date			
Sat 02/17/2024			
Tracking #:			
9555 1136 9678 4045 4650 29			

Grand Total:	\$5.32
Cash	\$5.32

Preview your Mail
Track your Packages
Sign up for FREE @
<https://informedelivery.usps.com>

All sales final on stamps and postage.
Refunds for guaranteed services only.
Thank you for your business.

Tell us about your experience.
Go to: <https://postalexperience.com/Pos>
or scan this code with your mobile device.



or call 1-800-410-7420.

UFN: 188586-0288
Receipt #: 840-55000325-3-4331658-2
Clerk: 35



CENTRAL IOWA DISTRIBUTING
Sanitary Maintenance Supplies & Equipment

Central Iowa Distributing

19 South 21st Street
P.O. Box 891
Fort Dodge, IA 50501

INVOICE

Phone 800-383-6089
Fax

Page 1/1

Sold To

STORM LAKE, CITY OF
CITY CLERK - CITY HALL
P.O. BOX 1086
STORM LAKE IA 50588

Ship To

PUBLIC LIBRARY
712-732-8026 (MISTY)
609 CAYUGA
STORM LAKE IA 50588

Customer # 0003022	Order Date 02/21/2024	Sales Order # 01006499	Buyer	Customer P/O # Rita (add-on)	Ship Via CID	Salesman 005
Invoice # 01006499	Invoice Date 02/26/2024	Ship Date 02/26/24	Freight Terms PREPAID& ADD	Job Number	Terms NET 30 DAYS	

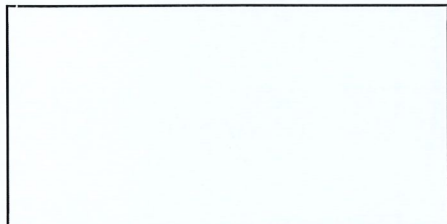
LN	QNTY ORD	QNTY SHIP	QNTY E/O	PRODUCT NUMBER	DESCRIPTION	UOM	NET PRICE	EXTENSION
1	1	1		MPC HAN-12 106672	HANG-TITE PLUS BOWL CLNR,	CS	56.0004	\$56.00
2	1	1		RMC 12021427	THERMO CLEAN (GAL)	CS	77.50	\$77.50

133.50
APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acct No. 001-4010-04-6502-0000



Orders more than 30 days late will have a 1% late fee applied.

Terms & Conditions

Please Remit to:
Central Iowa Distributing
PO Box 891
Fort Dodge, IA 50501

Merchandise	133.50
Freight	0.00
Misc Charges	0.00
Sub Total	133.50
Taxable	0.00
Tax (020)	0.00
TOTAL	\$133.50

Sent Copy

Pay By 03/27/2024

Writer: DB



CONTRACT INVOICE

Invoice Number: 24AR1535971
 Invoice Date: 02/14/2024

Remit To: Visual Edge IT, Inc
 L-3737, Columbus, OH 43260-3737

You can now pay your invoices online
 at <https://er.visualedge.com/einfo>

Bill To: City of Storm Lake
 620 Erie St
 PO Box 1086
 Storm Lake, IA 50588
 USA

Customer: City of Storm Lake
 620 Erie St
 PO Box 1086
 STORM LAKE, IA 50588

Account No	Payment Terms	Due Date	Invoice Total	Balance Due
CSL-109840-OE	30 Days	03/15/2024	\$39.29	\$39.29

Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
CON14605-CSL-01		\$39.29		01/14/2019	

Remarks

Summary:

Contract base rate charge for the 01/14/2024 to 02/13/2024 billing period	\$33.00
Contract Overage charge for the 01/14/2024 to 02/13/2024 Overage period	\$1.34**
Operational Surcharge	\$4.95
	\$39.29

**See Overage details below

Detail:

Equipment included under this contract

Lanier/LANMPC2004

Number	Serial Number	Base Adj.	Location
CSL-20162	C768RA10364	\$0.00	Storm Lake Public Library 609 Cayuga St STORM LAKE, IA 50588 Meters-Kolby Struchen

Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	CON14605-CSL-01	7,657	7,753		96	0**	96	\$0.014000	\$1.34**
Color	CON14605-CSL-01	329	332		3	260**	0	\$0.134800	\$0.00**

** Allocated amount from meter group

39.29
APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 172-4906-0A-6512-8000

Feb-24

		Book	
Friends	Credit Card Amt	K-Cups	Memberships Sales/Donations Baskets
1-Feb-24			
2-Feb-24			
3-Feb-24			
4-Feb-24			
5-Feb-24			
6-Feb-24			
7-Feb-24			
8-Feb-24			
9-Feb-24			
10-Feb-24			
11-Feb-24			
12-Feb-24			
13-Feb-24			
14-Feb-24			
15-Feb-24			
16-Feb-24	\$ 4.00	2	
17-Feb-24			
18-Feb-24			
19-Feb-24			
20-Feb-24			
21-Feb-24			
22-Feb-24			
23-Feb-24	\$ 25.00		1
24-Feb-24			
25-Feb-24			
26-Feb-24			
27-Feb-24			
28-Feb-24			
29-Feb-24			
1-Mar-24			
2-Mar-24			
	\$ 29.00	To Be Reimbursed to Friends of the Library	

****TO BE TOTALED AT THE END OF THE MONTH AND THEN SUBMITTED FOR PA'**

21.8 Electronic meetings.

1. A governmental body may conduct a meeting by electronic means only in circumstances where such a meeting in person is impossible or impractical and only if the governmental body complies with all of the following:

a. The governmental body provides public access to the conversation of the meeting to the extent reasonably possible.

b. The governmental body complies with [section 21.4](#). For the purpose of this paragraph, the place of the meeting is the place from which the communication originates or where public access is provided to the conversation.

c. Minutes are kept of the meeting. The minutes shall include a statement explaining why a meeting in person was impossible or impractical.

2. A meeting conducted in compliance with [this section](#) shall not be considered in violation of [this chapter](#).

3. A meeting by electronic means may be conducted without complying with paragraph “a” of [subsection 1](#) if conducted in accordance with all of the requirements for a closed session contained in [section 21.5](#).

[C79, 81, §28A.8]

C85, §21.8

[2007 Acts, ch 22, §11](#)