



609 Cayuga Street
Storm Lake, IA 50588
712-732-8026
<https://www.stormlake.lib.ia.us>
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Agenda, Monday, December 12, 2022, 4 pm
Storm Lake Public Library Board Meeting
Dial in to participate: 1-408-418-9388, Access Code: 24570177

1. Call to Order
2. Disclosure by Library Board Members
3. Approval of Agenda
4. Hear the Public
5. Witter Gallery Report – Julie Steinfeld
6. Board President – Agreement Study
7. Approval of November Minutes
8. Director’s Reports: Calendar, Bar Charts, Ledger, Friends, ALA-FIL, Budget sheets, Donations, Renovation.
9. Approval of December Bills
10. Approval of 2023 Closed Business Days
11. Library Board Member Requested Items
12. Closed Session as per Iowa Code 21.5i, Annual Review of the Library Director
13. Adjourn – Next Meeting, January 9, 2023, at 4pm

Meeting Protocol

To speak on an agenda item please approach the head of the table when that agenda item is called and upon recognition by the Library Board President, please identify self by stating your name and address.

1. If your issue is not a topic on the agenda, please approach the head of the table under the “Hear the Public” agenda item and upon recognition by the Board President identify yourself by stating your name and address.
2. Please keep your remarks to three (3) minutes or less.
3. If you require accommodation for this meeting including but not limited to translation services, hearing assistance or accessibility please contact the Library Director at least four (4) hours prior to the start of the meeting.



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Library Board Meeting, City of Storm Lake, November 14, 2022, 4:00 p.m.

Present: Board President Mary Kay Hudspeth, Jim Eliason, Sarah Freking, Sue Lyngaas, Barb Wells. Also present, Elizabeth Huff, Library Director and Tom Cullen, Times.

Board President Hudspeth called the meeting to order at 4:00 p.m.

Disclosures by Board Members - None

Agenda – Moved by Board Member Lyngaas to approve November 14 Agenda. Seconded by Board Member Freking. Vote all ayes. Motion carried.

Public Hearing – None

Witter Gallery Report – none

Board President, Agreement Study – Board President Hudspeth was waiting for the answers from City Hall and City Attorney to two questions from last month's meeting, (1) the word, supplant and (2) #6 cancel the agreement. The Board was allowed to ask questions. Board Member Lyngaas asked what recourse the Guild had if they needed more funds for a maintenance project such as flooring and should the Library Board add to the funds to complete the project. Board Member Eliason felt #6 terminating the agreement was harsh and the Guild should be asked for correction. Board Member Eliason felt that paragraph 2 in Background should be a numeral term of agreement however Board Member Wells said it was not a legal item but Background. Since Board Member Eliason had brought up the subject of the Library Board funding the Guild, Board President Hudspeth raised the question to the Board on what line item should be cut for Guild funding. Board Member Freking said funding within the agreement was a difficult issue since both the Guild and Library have limited means. Board President Hudspeth would seek consultation by proper channels.

Approval of Minutes – Moved by Board Member Wells to approve October Minutes. Seconded by Board Member Eliason. Vote all ayes. Motion carried. Moved by Board Member Lyngaas to approve October Special Sessions Minutes. Seconded by Board Member Wells. Vote all ayes. Motion carried.

Director's Report – Board Member Eliason asked about the Book Exchange on the Calendar. The Library Director provides youth books for circulation at the Rembrandt and Linn Grove Public Libraries. The two county libraries provide romance books for circulation at our library. The benefits were ILL and Open Access statistics. The Friends had 3 baskets for the annual membership drive and appeal letters were being sent to the community. The Library Director will be attending FIL-ALA in Guadalajara from November 22 to December 1 with a one-day stopover in Los Angeles.

Approval of Bills – Moved by Board Member Freking to approve November Bills. Seconded by Board Member Lyngaas. Vote all ayes. Motion carried.

Approval of Friends Funds – Moved by Board Member Lyngaas to approve Friends Funds by Credit Card Transactions to be paid to the Friends. Seconded by Board Member Wells. Vote all ayes. Motion carried.

Board Member Lyngaas Report, ILA Conference – Board Member Lyngaas claimed ILA was the most fun and informative of all the conferences she had attended in the past. The main theme was inclusion and allowing as many communities as possible into the library. She attended various workshops such as censorship and intellectual freedom.

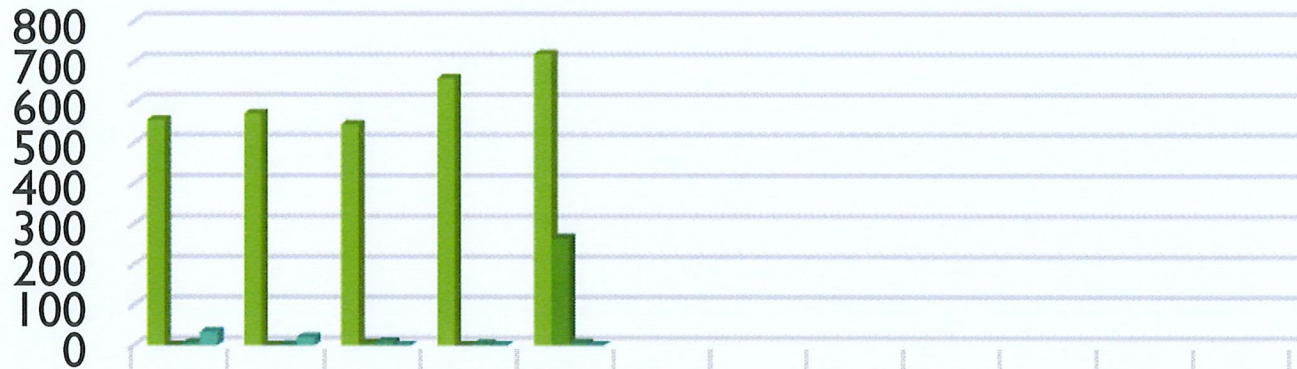
Library Board Member Requested Items – none.

Adjournment – Before adjournment Board President Hudspeth said there were numerous praises and appreciations on the civic engagement of the library on Election Day. Polling Place #2 Workers wanted to come back in the future. Moved by Board Member Lyngaas to adjourn the meeting at 4:47 pm. Seconded by Board Member Freking. Vote all ayes. Motion carried.

Elizabeth Huff, Library Director - Please note the above is an unapproved draft of minutes and will be approved by the Board of Trustees on December 12, 2022.

- November 15 – Bill Warrant submitted to Tyler Gibbins, City Accountant
- November 15 – Department Head Meeting
- November 16 – Facilitated Knit One
- November 17 – Harmony Gardens Grant Meeting at City Hall
- November 17 – Board Minutes submitted to City Clerk
- November 18 – Collection Development prep for FIL Guadalajara
- November 21 – Department Head Meeting
- November 21 – Approved Time Cards
- November 22 -23 – Days off in Los Angeles
- November 24 – Departed for FIL Guadalajara
- November 25 – Sister Library, Colegio Salesiano Anahuac Chapalita
- November 26-27 – Material browsing
- November 27 – ALA Orientation and ALA-FIL Dinner
- November 28-30 – Professional buying, Multicultural Books (Distributor)
- November 28 – FOL & Trustees gifts to Sister Library
- December 1 – Arrived in Omaha
- December 2 – Board Packet Prep
- December 3 – Sorted Bills
- December 5 – Department Head Meeting
- December 5 – IowaPBS Strategic Planning Interview
- December 5 – Maria Roland, FTE Library Clerk – Youth Programmer
- December 5 – City Council Meeting, Library Capital Projects Interview
- December 6 – Cataloged materials
- December 7 – Facilitated Knit One
- December 7 – County Assessor for FY24 Allocation appointment
- December 8 – Facilitated Hybrid Mystery Book Club
- December 9 – Staff Meeting
- December 9 – Board Packet & Agenda Distribution
- December 9 – Approved Time Cards

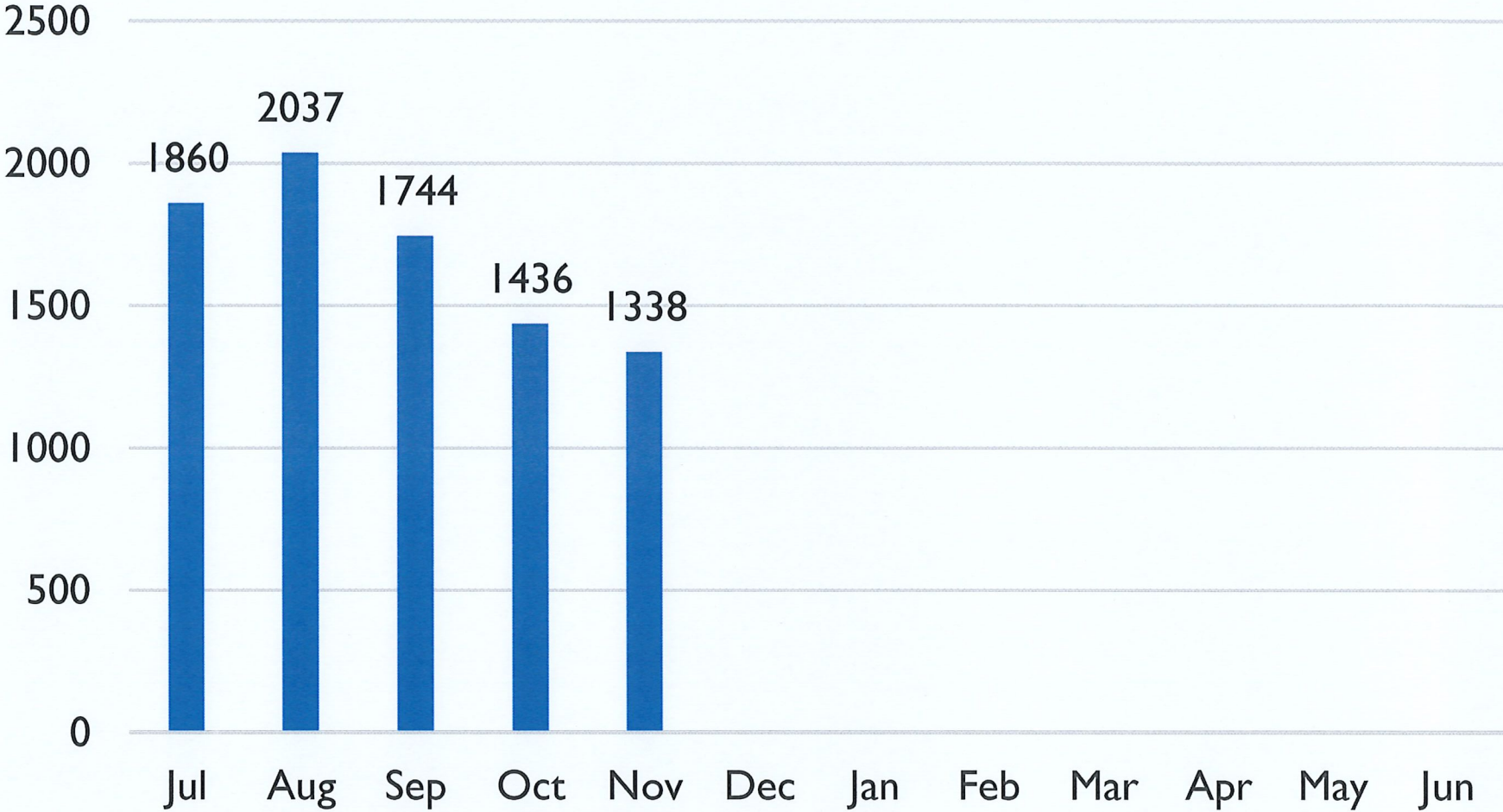
2022-23 Deposits



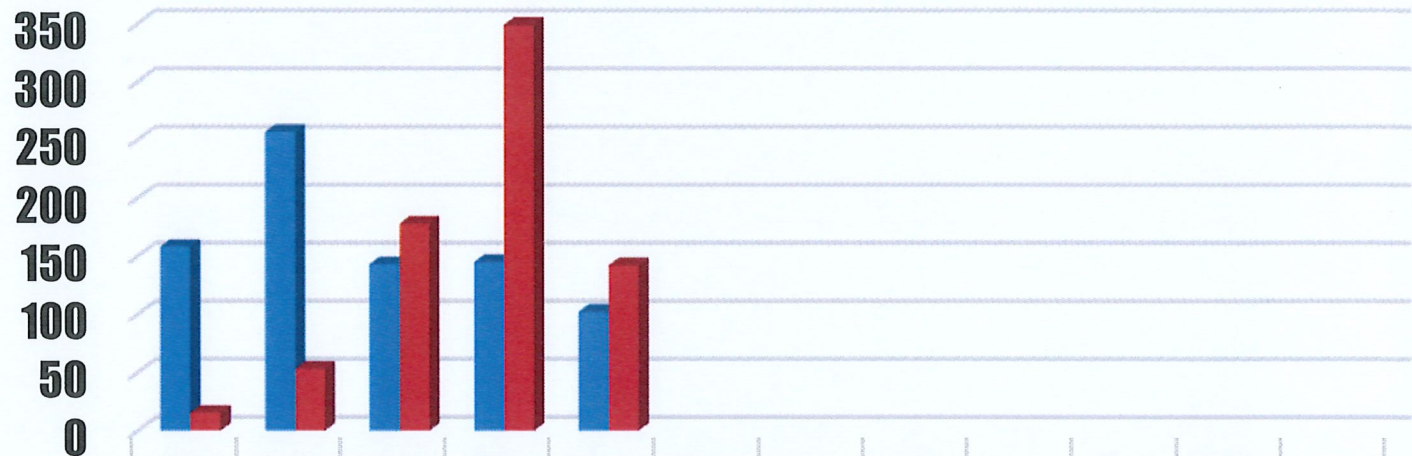
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
■ Fines & Fees	556	572	545	660	720							
■ Donations	0	0	5	0	265							
■ Merchandise	6	1	9	3	5							
■ Dohrman Trust	33	20	0	0	0							

■ Fines & Fees
 ■ Donations
 ■ Merchandise
 ■ Dohrman Trust

2022-23 Circulation



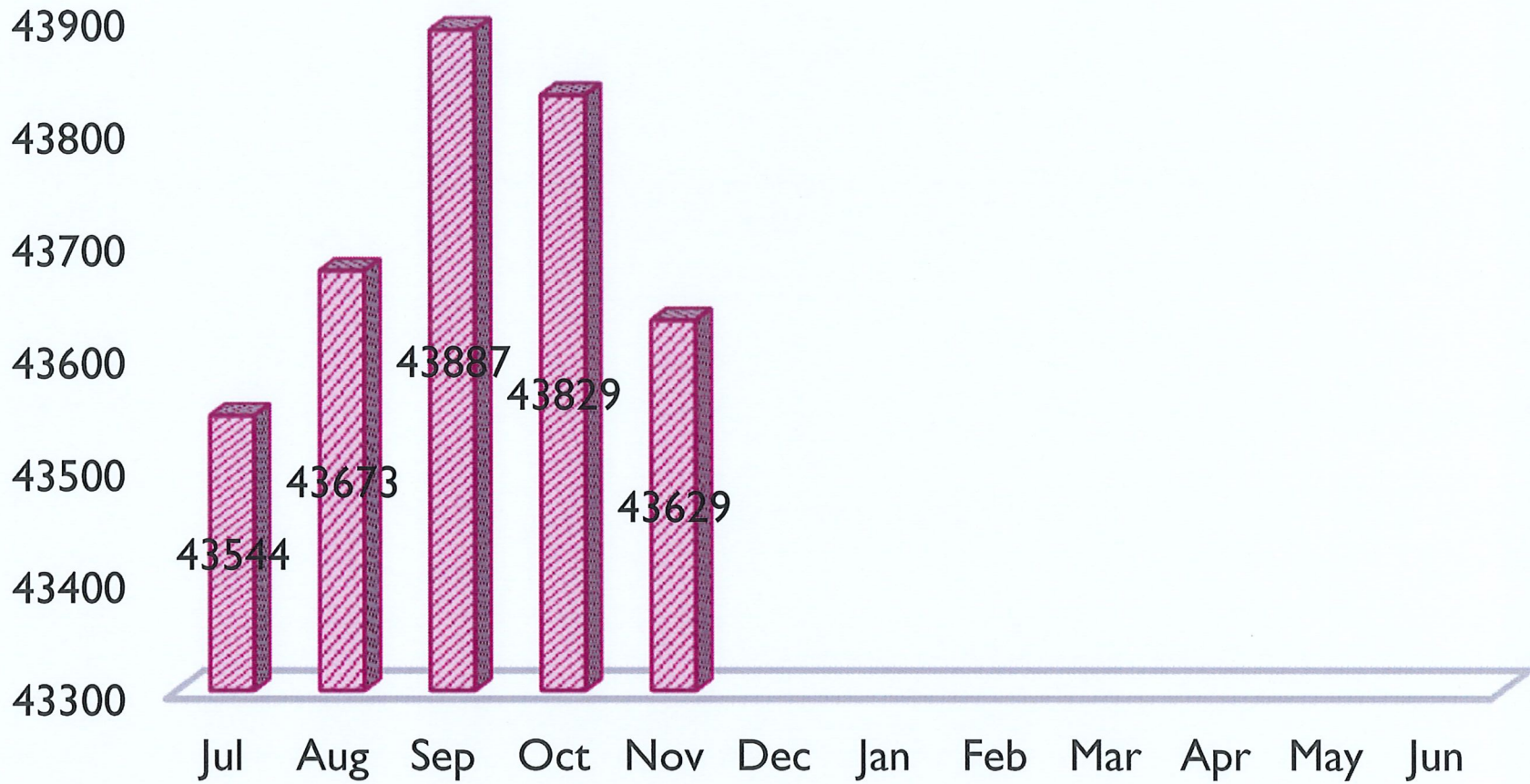
2022-23 Collection Development



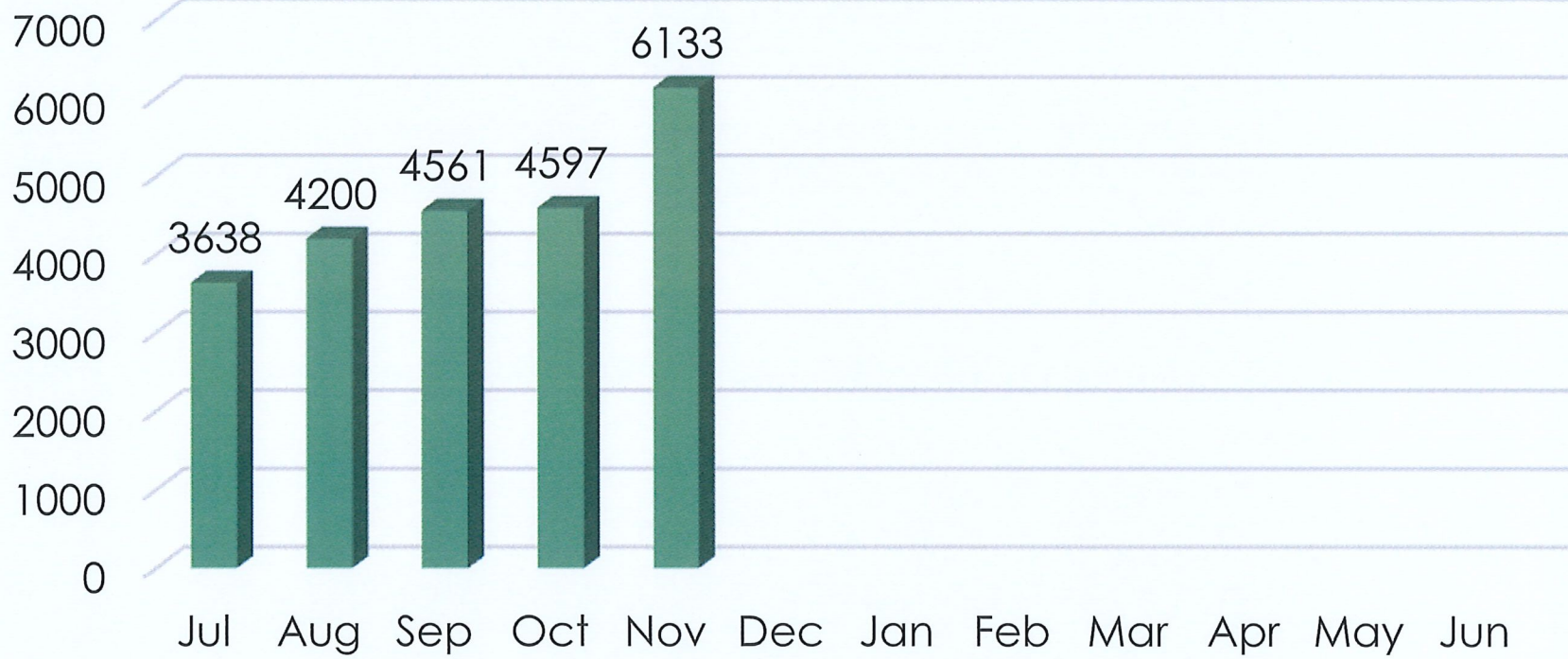
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Additions	158	257	143	145	102							
Withdrawals	15	53	178	349	142							

■ Additions ■ Withdrawals

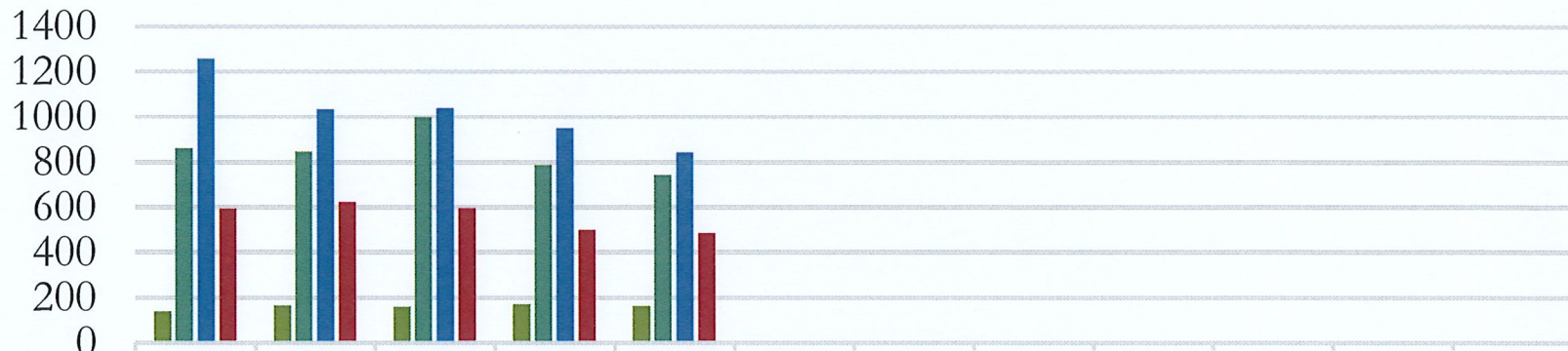
2022-23 HOLDINGS



2022-23 Attendance



2022-23 Digital Use



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Public	137	165	158	169	162							
Bridges	861	846	998	787	743							
WhoFi	1258	1033	1039	950	844							
Matomo	593	623	594	499	486							

■ Public
 ■ Bridges
 ■ WhoFi
 ■ Matomo



Storm Lake, IA

Detail vs Budget Report

Account Detail

Date Range: 11/01/2022 - 11/30/2022

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining	
001 - General Fund									
Revenue									
001-4010-04-4465	BV County Library Contract	0.00	-24,300.00	-12,150.00	0.00	-12,150.00	-12,150.00	-50.00 %	
001-4010-04-4765	Library Fines	0.00	-7,177.00	-2,334.12	-651.47	-2,985.59	-4,191.41	-58.40 %	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount		
11/02/2022	CLPKT03306	04.02.11.2022		CLPKT03306			-71.75		
11/09/2022	CLPKT03328	03.09.11.2022		CLPKT03328			-107.69		
11/14/2022	CLPKT03345	03.14.11.2022		CLPKT03345			-126.03		
11/21/2022	CLPKT03369	04.21.11.2022		CLPKT03369			-294.10		
11/29/2022	CLPKT03385	03.28.11.2022		CLPKT03385			-51.90		
		Revenue Totals:	0.00	-31,477.00	-14,484.12	-651.47	-15,135.59	-16,341.41	-51.92 %
Expense									
001-4010-04-6010	Salaries	0.00	156,989.00	50,479.45	20,750.96	71,230.41	85,758.59	54.63 %	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount		
11/02/2022	PYPKT01112	PYPKT01112 - 11022022 ...		PYPKT01112 - 11022022 Payroll - Period 10/...			7,045.59		
11/16/2022	PYPKT01118	PYPKT01118 - 11162022 ...		PYPKT01118 - 11162022 Payroll - Period 10/...			7,779.85		
11/30/2022	PYPKT01126	PYPKT01126 - 11302022 ...		PYPKT01126 - 11302022 Payroll - Period 11...			5,925.52		
001-4010-04-6040	Overtime	0.00	1,161.00	851.46	105.67	957.13	203.87	17.56 %	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount		
11/02/2022	PYPKT01112	PYPKT01112 - 11022022 ...		PYPKT01112 - 11022022 Payroll - Period 10/...			11.93		
11/16/2022	PYPKT01118	PYPKT01118 - 11162022 ...		PYPKT01118 - 11162022 Payroll - Period 10/...			46.58		
11/30/2022	PYPKT01126	PYPKT01126 - 11302022 ...		PYPKT01126 - 11302022 Payroll - Period 11...			47.16		
001-4010-04-6061	Longevity	0.00	1,200.00	0.00	0.00	0.00	1,200.00	100.00 %	
001-4010-04-6240	Meetings & Conferences	0.00	1,000.00	330.00	382.05	712.05	287.95	28.80 %	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount		
11/07/2022	APPKT00705	10/20/2022 Trvl Reimb	79088	10/20/2022 Trvl Reimb- EM Cont Ed	001737 - Elizabeth Huff		93.75		
11/21/2022	APPKT00709	October 2022	79175	Hotel- Lyngaas	001025 - Central Bank		288.30		

Detail vs Budget Report

Date Range: 11/01/2022 - 11/30/2022

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-4010-04-6310	Repairs/Maintenance Bldg	0.00	9,000.00	382.75	306.33	689.08	8,310.92	92.34 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
11/21/2022	APPKT00709	46353	79213	Cooler Filter Replacement	001302 - Wiese Plumbing & Heating, Inc		282.33	
11/21/2022	APPKT00709	October 2022 Library	79178	Library Entrance Mat Services	001064 - Dennis R Julius		24.00	
001-4010-04-6371	Electric Service	0.00	13,500.00	3,119.10	1,672.61	4,791.71	8,708.29	64.51 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
11/07/2022	APPKT00705	Sept/Oct 2022	3530	Electric Services	001074 - MidAmerican Energy Company		1,061.47	
11/21/2022	APPKT00709	Oct/Nov 2022	3575	Electric Services	001074 - MidAmerican Energy Company		611.14	
001-4010-04-6372	Refuse & Recycling	0.00	459.00	153.00	38.25	191.25	267.75	58.33 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
11/07/2022	APPKT00705	October 2022	79124	Garbage Services	002126 - SGS, LLC		38.25	
001-4010-04-6373	Telecommunications	0.00	3,087.06	497.24	123.09	620.33	2,466.73	79.91 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
11/07/2022	APPKT00705	November 2022	79107	Fax Line & Emergency Line Service	001077 - Long Lines		123.09	
001-4010-04-6375	Gas Service	0.00	7,500.00	251.22	135.42	386.64	7,113.36	94.84 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
11/21/2022	APPKT00709	Sept/Oct 2022	79171	Gas Service	001173 - Alliant Energy		135.42	
001-4010-04-6499	Contractual Services	0.00	16,000.00	7,376.64	1,585.88	8,962.52	7,037.48	43.98 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
11/07/2022	APPKT00705	241348	3506	Training	001706 - Civic Plus		75.00	
11/07/2022	APPKT00705	245361	3506	Base System Annual Fee	001706 - Civic Plus		787.50	
11/21/2022	APPKT00709	11.14.2022 CC Transactio...	79182	11.14.2022 CC Transaction Passthrough	001758 - Friends of the Library		103.50	
11/21/2022	APPKT00709	1136266	3596	Copier Maintenance Agreement	001063 - Visual Edge Inc		89.95	
11/21/2022	APPKT00709	9108	3583	Annual Fire Alarm Monitoring	001465 - Power Solutions, Inc		222.00	
11/21/2022	APPKT00709	INV171289164	3598	Annual Subscription	001987 - Zoom Video Communications, Inc		299.80	
11/21/2022	APPKT00709	Oct 2022 Homebound	3570	Oct 2022 Homebound	002248 - Kathryn J McKinley		8.13	
001-4010-04-6502	Library Materials	0.00	37,500.00	10,933.17	1,838.47	12,771.64	24,728.36	65.94 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
11/21/2022	APPKT00709	2022 Lyrical Iowa	79188	2022 Lyrical Iowa	001484 - Iowa Poetry Association		12.75	
11/21/2022	APPKT00709	2037050560	79172	Books	001957 - Baker & Taylor, Inc		321.95	
11/21/2022	APPKT00709	2037074835	79172	Books	001957 - Baker & Taylor, Inc		20.13	
11/21/2022	APPKT00709	2037106333	79172	Books	001957 - Baker & Taylor, Inc		68.34	
11/21/2022	APPKT00709	2071302	3551	CDs	002008 - Blackstone Audio, Inc		163.19	
11/21/2022	APPKT00709	4327353	79173	Books	001274 - Barnes & Noble Booksellers, USA Inc		10.39	
11/21/2022	APPKT00709	502644886	3576	DVDs	001275 - Midwest Tape, LLC		53.98	

Detail vs Budget Report

Date Range: 11/01/2022 - 11/30/2022

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-4010-04-6502	Library Materials - Continued	0.00	37,500.00	10,933.17	1,838.47	12,771.64	24,728.36	65.94 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
11/21/2022	APPKT00709	502849444	3576	DVDs	001275 - Midwest Tape, LLC		106.45	
11/21/2022	APPKT00709	502882912	3576	DVDs	001275 - Midwest Tape, LLC		19.49	
11/21/2022	APPKT00709	502910291	3576	DVDs	001275 - Midwest Tape, LLC		36.73	
11/21/2022	APPKT00709	629515	79189	Books	001672 - Junior Library Guild		55.00	
11/21/2022	APPKT00709	71953905	79186	Books	001268 - Ingram Library Services, Inc		38.82	
11/21/2022	APPKT00709	71953906	79186	Books	001268 - Ingram Library Services, Inc		14.44	
11/21/2022	APPKT00709	71953907	79186	Books	001268 - Ingram Library Services, Inc		18.91	
11/21/2022	APPKT00709	71953908	79186	Books	001268 - Ingram Library Services, Inc		20.49	
11/21/2022	APPKT00709	71953909	79186	Books	001268 - Ingram Library Services, Inc		8.65	
11/21/2022	APPKT00709	72404934	79186	Books	001268 - Ingram Library Services, Inc		20.53	
11/21/2022	APPKT00709	72404935	79186	Books	001268 - Ingram Library Services, Inc		21.01	
11/21/2022	APPKT00709	72404936	79186	Books	001268 - Ingram Library Services, Inc		17.16	
11/21/2022	APPKT00709	B6505887	3553	Books	001009 - Brodart Co.		230.90	
11/21/2022	APPKT00709	B6506055	3553	Books	001009 - Brodart Co.		35.23	
11/21/2022	APPKT00709	FY2023 Subscription- Libr...	3592	FY2023 Subscription- Library	001331 - The Des Moines Register		526.45	
11/21/2022	APPKT00709	H61212750	79172	Books	001957 - Baker & Taylor, Inc		10.49	
11/21/2022	APPKT00709	H62676570	79172	Books	001957 - Baker & Taylor, Inc		6.99	
001-4010-04-6508	Postage/Shipping	0.00	1,000.00	93.05	3.95	97.00	903.00	90.30 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
11/21/2022	APPKT00709	October 2022 Postage	79176	Postage	001272 - Custodian of Petty Cash		3.95	
001-4010-04-6599	Supplies	0.00	8,200.00	707.26	1,321.25	2,028.51	6,171.49	75.26 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
11/07/2022	APPKT00705	September 2022	79096	Supplies- Less Tax	001152 - Hy-Vee, Inc		4.29	
11/07/2022	APPKT00705	September 2022	79096	Supplies	001152 - Hy-Vee, Inc		32.97	
11/21/2022	APPKT00709	232007	3555	Cleaning Supplies	001026 - Central Iowa Distributing, Inc		136.00	
11/21/2022	APPKT00709	7211746	3558	Tags	001273 - Demco, Inc		1,147.99	
001-4010-04-6725	Technology Allocation	0.00	23,800.00	25,587.55	0.00	25,587.55	-1,787.55	-7.51 %
Expense Totals:		0.00	280,396.06	100,761.89	28,263.93	129,025.82	151,370.24	-53.98 %
001 - General Fund Totals:		0.00	248,919.06	86,277.77	27,612.46	113,890.23	135,028.83	-54.25 %
172 - Library Misc Memorial Trust								
Asset								
172-0000-00-1199	Claim on Cash	0.00	0.00	127,494.25	271.03	127,765.28	-127,765.28	0.00 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
11/02/2022	CLPKT03306	04.02.11.2022		CLPKT03306			133.75	
11/09/2022	CLPKT03328	03.09.11.2022		CLPKT03328			1.00	

Detail vs Budget Report

Date Range: 11/01/2022 - 11/30/2022

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining	
172-0000-00-1199	Claim on Cash - Continued	0.00	0.00	127,494.25	271.03	127,765.28	-127,765.28	0.00 %	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount		
11/14/2022	CLPKT03345	03.14.11.2022		CLPKT03345			200.00		
11/23/2022	APPKT00715	3596	3596	Visual Edge Inc SEC REI PMT	001063 - Visual Edge Inc		-31.55		
11/23/2022	APPKT00715	3596	3596	Visual Edge Inc SEC REI PMT	001063 - Visual Edge Inc		-32.17		
		Asset Totals:	0.00	0.00	127,494.25	271.03	127,765.28	-127,765.28	0.00 %
Revenue									
172-4901-04-4300	Interest On Investments	0.00	-25.00	-658.46	0.00	-658.46	633.46	2,533.84 %	
172-4901-04-4440	Open Access	0.00	-80.00	-14.00	-1.00	-15.00	-65.00	-81.25 %	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount		
11/09/2022	CLPKT03328	03.09.11.2022		CLPKT03328			-1.00		
172-4902-04-4440	Enrich Iowa	0.00	-6,000.00	0.00	0.00	0.00	-6,000.00	-100.00 %	
172-4903-04-4300	Interest On Investments	0.00	-15.00	-658.46	0.00	-658.46	643.46	4,289.73 %	
172-4903-04-4705	Library Memorial Revenue	0.00	-2,300.00	-7.50	-200.00	-207.50	-2,092.50	-90.98 %	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount		
11/14/2022	CLPKT03345	03.14.11.2022		CLPKT03345			-200.00		
172-4904-04-4300	Interest On Investments	0.00	-15.00	0.00	0.00	0.00	-15.00	-100.00 %	
172-4906-04-4705	Library Memorial Revenue	0.00	-1,100.00	-168.75	-133.75	-302.50	-797.50	-72.50 %	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount		
11/02/2022	CLPKT03306	04.02.11.2022		CLPKT03306			-133.75		
		Revenue Totals:	0.00	-9,535.00	-1,507.17	-334.75	-1,841.92	-7,693.08	-80.68 %
Expense									
172-4901-04-6499	Contractual Services	0.00	1,600.00	0.00	0.00	0.00	1,600.00	100.00 %	
172-4901-04-6599	Supplies	0.00	750.00	0.00	0.00	0.00	750.00	100.00 %	
172-4902-04-6499	Contractual Services	0.00	2,600.00	0.00	0.00	0.00	2,600.00	100.00 %	

Detail vs Budget Report

Date Range: 11/01/2022 - 11/30/2022

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
172-4902-04-6599	Supplies	0.00	1,200.00	0.00	0.00	0.00	1,200.00	100.00 %
172-4903-04-6512	Library Memorial Trust Expense	0.00	2,000.00	406.30	63.72	470.02	1,529.98	76.50 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
11/21/2022	APPKT00709	1106836	3596	Copier Maintenance Agreement	001063 - Visual Edge Inc		32.17	
11/21/2022	APPKT00709	1139337	3596	Copier Maintenance Agreement	001063 - Visual Edge Inc		31.55	
172-4906-04-6512	Library Dohrmann Memorial Trust Expense	0.00	180.00	0.00	0.00	0.00	180.00	100.00 %
Expense Totals:		0.00	8,330.00	406.30	63.72	470.02	7,859.98	-94.36 %
172 - Library Misc Memorial Trust Totals:		0.00	-1,205.00	126,393.38	0.00	126,393.38	-127,598.38	-10,589.08 %
500 - Erma Myers Trust Fund								
Asset								
500-0000-00-1199	Claim on Cash	0.00	0.00	2,911.03	0.00	2,911.03	-2,911.03	0.00 %
Asset Totals:		0.00	0.00	2,911.03	0.00	2,911.03	-2,911.03	0.00 %
Revenue								
500-4905-04-4300	Interest On Investments	0.00	-40.00	-0.37	0.00	-0.37	-39.63	-99.08 %
Revenue Totals:		0.00	-40.00	-0.37	0.00	-0.37	-39.63	-99.08 %
500 - Erma Myers Trust Fund Totals:		0.00	-40.00	2,910.66	0.00	2,910.66	-2,950.66	-7,376.65 %
Report Total:		0.00	247,674.06	215,581.81	27,612.46	243,194.27	4,479.79	-1.81 %

Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - General Fund	0.00	248,919.06	86,277.77	27,612.46	113,890.23	135,028.83	
172 - Library Misc Memorial Trust	0.00	-1,205.00	126,393.38	0.00	126,393.38	-127,598.38	
500 - Erma Myers Trust Fund	0.00	-40.00	2,910.66	0.00	2,910.66	-2,950.66	-7,376.65 %
Report Total:	0.00	247,674.06	215,581.81	27,612.46	243,194.27	4,479.79	

City of Storm Lake, Iowa
Capital Improvement Plan
 2024 thru 2028

PROJECTS BY DEPARTMENT

Department	Project #	Priority	2024	2025	2026	2027	2028	Total
Administration								
Copier	ADMN-23-04	1					14,000	14,000
City Hall Updates	ADMN-17-01	3		20,000	20,000	20,000	20,000	80,000
Administration Total				20,000	20,000	20,000	34,000	94,000
Airport								
Lighting Replacement 17/35	AIR-21-01	1	563,706					563,706
Fuel Tank Replacment	AIR-25-01	1		708,555				708,555
Runway End 35 Turnaround Loop & Taxiway	AIR-25-02	1		166,666	1,328,300			1,494,966
Apron Expansion	AIR-26-01	1					166,667	166,667
Airport Total			563,706	875,221	1,328,300		166,667	2,933,894
Building/Code Enforcement								
Vehicle Replacement	CODE-20-01	2		45,000			45,000	90,000
Building/Code Enforcement Total				45,000			45,000	90,000
Campground								
Seal Coat	CG-25-02	2	65,000	60,000				125,000
Campground Mower	CG-28-01	1					10,000	10,000
14 Site Renovation	CG-27-01	2		25,000				25,000
Inflow & Infiltration Repairs	CG-24-02	1		30,000				30,000
Campground Flood Mitigation	CG-21-08	1		100,000				100,000
Cable Box/Service Line Replacement	CG-21-07	n/a	10,000					10,000
Middle Campground Renovation	CG-27-02	2		25,000				25,000
Campground Total			75,000	240,000			10,000	325,000
Economic/Community Development								
Project Set-A-Side	ED-23-01	1		50,000	50,000	50,000	50,000	200,000
Downtown Revit Design	ED-23-03	1	150,000	100,000	450,000			700,000
Retail Coach	ED-24-01	1	40,000	25,000	25,000			90,000
Downtown Sidewalk Replacement	ED-24-02	1		4,000,000				4,000,000
City Corridor Entrance Sign Replacement	ED-24-03	1	100,000					100,000
Spoil Site & Commercial Development Urban Renewal	ED-24-04	1	250,000	2,480,000	480,000	480,000	480,000	4,170,000
Economic/Community Development Total			540,000	6,655,000	1,005,000	530,000	530,000	9,260,000
Fire Department								
Replace Aerial 71	FIRE-24-08	1					2,000,000	2,000,000
Fire Set-A-Side	FIRE-24-09	1		500,000				500,000
Fire Station Expansion/Remodel	FIRE-23-05	1		115,000	115,000	2,300,000		2,530,000
Replace Engine #75	FIRE-23-04	1		775,000				775,000
Portable Radio Units	FIRE-24-06	1	20,000	10,000				30,000

Department	Project #	Priority	2024	2025	2026	2027	2028	Total
Fire Department Total			20,000	1,400,000	115,000	2,300,000	2,000,000	5,835,000
Golf Course								
Toro Mower	GOLF-22-03	1					50,000	50,000
Rough Mower	GOLF-18-01	1			80,000			80,000
Gator Pro	GOLF-25-02	2		50,000				50,000
Greens Roller	GOLF-24-01	3	15,000					15,000
Fairway Mower	GOLF-22-02	2				60,000		60,000
Greens Mower	GOLF-22-01	1	62,000					62,000
Pro Core 648 Aerifier	GOLF-20-02	2				25,000		25,000
Clubhouse Renovation	GOLF-20-01	1		40,000				40,000
Utility Cart	GOLF-24-05	1		21,000				21,000
Golf Course Total			77,000	111,000	80,000	85,000	50,000	403,000
Library								
Shelving Replacement	LIB-24-01	4	21,500	12,000				33,500
Library Total			21,500	12,000				33,500
Parks Department								
1/2 Ton Pickup- Replace #30	PARKS-23-03	n/a		40,000				40,000
Replace 3 Large Area Mowers	PARKS-24-05	n/a	75,000		75,000			150,000
Toolcat	PARKS-24-06	n/a	80,000					80,000
New Service Pickup	PARKS-24-04	n/a	65,000					65,000
Alwaysis Park Upgrades	PARKS-23-06	1	230,000					230,000
Trailer	PARKS-23-04	n/a	9,600					9,600
10th Street Park	PARKS-20-08	1	30,000					30,000
New Holland Replacements	PARKS-20-04	3		75,000				75,000
Utility Vehicle	PARKS-20-03	4				48,000		48,000
Kiwanis Park	PARKS-19-04	1	10,000	10,000	10,000			30,000
Dock Replacement/New	PARKS-17-04	n/a				30,000	30,000	60,000
Emerald Park Tennis Court Lights	PARKS-24-09	4				30,000		30,000
Trail- Set-Aside	PARKS-18-02	n/a	100,000	25,000	25,000	25,000	25,000	200,000
Slip Form Paving Machine	PARKS-24-15	1	25,000					25,000
Hwy 71 Lighthouse Repainting	PARKS-24-08	1	75,000					75,000
Bobcat Toolcat Attachments	PARKS-26-05	3			25,000			25,000
King's Pointe Area Mower	PARKS-26-04	n/a			10,000			10,000
Playground Equipment	PARKS-26-02	n/a			100,000	100,000		200,000
Truck (for Paving Machine)	PARKS-24-16	1	150,000					150,000
Alwaysis Park Lighthouse Paint/Stain	PARKS-24-14	1	20,000				55,000	75,000
Steel Roofing- Parks Facilities	PARKS-24-13	3		80,000				80,000
Chautauqua Park Pickleball Courts	PARKS-24-12	2	70,000					70,000
Chautauqua Park Court Lighting	PARKS-24-11	2	20,000					20,000
W9th Ballfield Lighting Replacement	PARKS-24-10	5				20,000		20,000
Irrigation System	PARKS-24-07	n/a	65,000					65,000
Mower- Unit #5	PARKS-25-01	n/a		75,000				75,000
Parks Department Total			1,024,600	305,000	245,000	253,000	110,000	1,937,600
Police Department								
CSO Truck	PD-21-01	3		30,000				30,000
HVAC Updates	PD-24-02	2	34,500					34,500
Digital Sign for PD	PD-24-04	4		70,000				70,000
Force on Force Training Equipment	PD-24-03	2	17,110					17,110
Copier	PD-19-02	1					14,000	14,000

Department	Project #	Priority	2024	2025	2026	2027	2028	Total
Police Supervisor's Vehicle	PD-19-01	2		59,000			65,000	124,000
Patrol Vehicle	PD-17-01	2	115,000	59,000	124,000	62,000	65,000	425,000
K-9 Patrol Vehicle	PD-22-11	1					60,000	60,000
Unmarked Vehicle	PD-23-01	1		40,000			45,000	85,000
Police Department Total			166,610	258,000	124,000	62,000	249,000	859,610
Street Department								
Holiday Décor Light Poles	ST-27-02	4				45,000		45,000
Hydroseeder Unit	ST-24-08	2	25,000					25,000
Mower #19	ST-25-01	n/a		100,000				100,000
Plow Truck #24	ST-25-02	n/a		135,000				135,000
Motor Grader #62	ST-25-03	n/a			225,000			225,000
Skidload w/ Attachments	ST-25-04	2		120,000				120,000
Equipment Trailer	ST-25-05	3		20,000				20,000
Fork Lift	ST-26-01	n/a			30,000			30,000
Towable Air Compressor	ST-26-02	3			30,000			30,000
Towable Lift	ST-27-01	3				35,000		35,000
North Lake Ave. Overlay	ST-18-05	2					1,268,500	1,268,500
Sandblaster	ST-24-07	1	75,000					75,000
Skidloader/Toolcat Auger	ST-25-06	3		6,000				6,000
Downtown Holiday Lights	ST-24-06	4		20,000				20,000
Hydraulic Hose Crimping Machine	ST-24-05	2	15,000					15,000
Water Truck #7	ST-24-04	n/a			135,000			135,000
Tree Truck #20	ST-24-03	n/a		135,000				135,000
Plow Truck #60	ST-24-02	n/a		200,000				200,000
Equipment Trailer	ST-24-01	3	15,000					15,000
Infrastructure Plan Management	ST-23-06	2	350,000	250,000	250,000	250,000	250,000	1,350,000
Plow Truck #59	ST-23-04	n/a		175,000				175,000
Backhoe	ST-23-03	n/a	225,000					225,000
Building Upgrades	ST-22-02	2			205,000			205,000
Dump Truck #13	ST-18-06	3	145,000					145,000
East 4th Street	ST-18-04	1				627,000		627,000
Scissor Lift	ST-28-01	2					20,000	20,000
Oneida Street- Lakeshore	ST-21-01	n/a			1,320,000	1,040,000		2,360,000
Street Department Total			850,000	1,161,000	2,195,000	1,997,000	1,538,500	7,741,500
GRAND TOTAL			3,338,416	11,082,221	5,112,300	5,247,000	4,733,167	29,513,104

Capital Improvement Plan

Data in Year 2024

City of Storm Lake, Iowa

Project # LIB-24-01
Project Name Shelving Replacement

Type Equipment
Useful Life
Category Unassigned

Department Library
Contact Elizabeth Huff
Priority 4 Less Important



Description Total Project Cost: \$33,500

FY2024- Replacement will be lowering the shelving make access for librarians and patrons easier.

FY2025- Replacement of additional shelving

Justification

Department Objective: Maintenance and upkeep of City owned Facilities

City Council Goal: Community Recreation

Expenditures	2024	2025	2026	2027	2028	Total
Equip/Vehicles/Furnishings	21,500	12,000				33,500
Total	21,500	12,000				33,500

Funding Sources	2024	2025	2026	2027	2028	Total
LOST	21,500	12,000				33,500
Total	21,500	12,000				33,500

Budget Impact/Other



December Bills Pending Approval

001-4010-04-6310-0000	Telehealth Room glass replacement	\$335.84	BV Glass Company
001-4010-04-6310-0000	Men's Toilet Repair	\$159.45	Wiese Plumbing
001-4010-04-6499-0000	Conference reimbursement	\$359.26	Susan Lyngaas
001-4010-04-6499-0000	Rug service	\$48.00	Julius Cleaners
001-4010-04-6499-0000	Homebound Mileage	\$4.69	Kathryn McKinley
001-4010-04-6499-0000	Copies, fax & scan	\$89.95	Visual Edge
001-4010-04-6499-0000	Movie license - annual renewal	\$482.00	Swank Movie Licensing USA
001-4010-04-6502-0000	Youth Nation Books	\$366.66	Cavendish Square
001-4010-04-6502-0000	Books	\$163.05	Ingram
001-4010-04-6502-0000	Books	\$282.38	Brodart
001-4010-04-6502-0000	Books	\$254.18	Barnes & Noble
001-4010-04-6502-0000	Books	\$20.69	Baker & Taylor
001-4010-04-6502-0000	DVD	\$130.46	Midwest Tapes
001-4010-04-6508-0000	Postage	\$8.15	Custodian of Petty Cash
001-4010-04-6599-0000	Council Night refreshments	\$153.88	Hy-Vee
001-4010-04-6599-0000	Office supplies	\$32.46	Office Elements
001-4010-04-6599-0000	Janitorial supplies	\$70.20	Central Iowa Dist. Fort Dodge
172-4903-04-6512-0000	Memorial Books	\$126.89	Brodart

\$2,961.30



PRE-TRAVEL AND FINAL EXPENSE APPROVAL

City of Storm Lake
 P.O. Box 1086, 620 Erie Street
 Storm Lake, IA 50588
 Phone #712-732-8000 Fax #712-732-4114

Name Susan Lyngaas, Library Trustee Emp. # _____ Dept. Library Date December 12

Destination Coralville, Iowa Mode of Travel Personal Car Overnight Stay

Purpose of Trip Iowa Library Association Annual Conference

Date/Time Leaving Wednesday, October 12, 2022 Noon Date/Time Returning Friday, October 14, 2022 7pm

ESTIMATED EXPENSE DETAIL Meal per diem rates: \$7.00 breakfast(6 AM), \$8.00 lunch (before 11 am after 2 p.m.), \$16.00 dinner (before 4 p.m. after 8 p.m.). (Meals for one day trips are subject to payroll taxes.) *Mileage = \$.625 cents/mile

Expense Description	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total	Cash Advance Requested
Date				Oct 12	Oct 13	Oct 14			
Breakfast					7.00			7.00	
Lunch								32.00	
Dinner				16.00		16.00			
Registration									
Personal Car Mileage				237		237			
\$ Amt. Mileage*	0.00		0.00	0.00 148.13	0.00	0.00 148.13	0.00	0.00 296.26	
City Car (Gas)									
Parking				8.00	8.00	8.00		24.00	
Public Transportation	0.00		0.00	0.00	0.00	0.00	0.00		
Lodging									
Air Tickets/ Baggage			0.00		0.00	0.00	0.00		0.00
Miscellaneous									

Charge to Acct. # 001-4010-04-6240-000 Charge to Acct. # 001-4010-04-6240-0000 Charge to Acct. # _____

Employee _____ Date _____ Supervisor _____ Date _____

Total	359.26 0.00000000
-------	----------------------

For a registration check submit to Staff Accountant

Registration form to be sent in with check in the amount of \$ _____
 Attach Program/Seminar Information _____ Check #: _____ Date: _____

For room reservation submit to City Clerk

Hotel Name: _____ Hotel Address: _____ Reg. Complete: _____

FINAL EXPENSE SUMMARY

	Paid Directly by City	Paid Directly by Employee
Meals		
Registration		
Transportation		
Parking		
Lodging		
Miscellaneous		
TOTAL		

Cash Advance Check # _____

Date Issued _____

Amount advanced by City

Amount Due Employee - AP

Total Due Employee-Payroll

(Attach receipts for all expenses except meals & mileage)

Employee _____ Date _____ Supervisor _____ Date _____ Administration _____ Date _____

Wiese Plumbing & Heating, Inc.

1400 Michigan Street
P.O. Box 1252
Storm Lake, IA 50588

712.732.4044

INVOICE

INVOICE NUMBER: 46419

INVOICE DATE: 11/16/2022

PAGE: 1

SO NUMBER: 17840

SHIP TO

SOLD TO

CITY OF STORM LAKE
620 ERIE STREET
PO BOX 1086
STORM LAKE, IA 50588

CITY OF STORM LAKE
CITY HALL
STORM LAKE, IA 50588

CUSTOMER ID		CUSTOMER PO		PAYMENT TERMS	
C1017		LIBRARY		Net 15	
SALES REP ID		SHIPPING METHOD		SHIP DATE	DUE DATE
REP				11/15/2022	12/1/2022
QUANTITY	ITEM NUMBER	DESCRIPTION		UNIT PRICE	EXTENSION
1.0000	DB10	#10 NO SEEP HORN WAX		\$6.95	\$6.95
1.0000	MISC	MISCELLANEOUS PARTS		\$2.50	\$2.50
1.0000	109	TOTAL LABOR AMOUNT		\$150.00	\$150.00

159.45

APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-4010 - 04-6310-0000

RESET MEN'S ADA TOILET, IT WAS LEAKING. WORK COMPLETED ON 10/28/2022.

Subtotal: \$159.45
Freight: \$0.00
Tax: \$0.00
Balance: \$159.45

BV Glass Co.
815 W Milwaukee Ave
Storm Lake, IA 50588
(712) 213-0003
bvglassco@gmail.com



INVOICE

BILL TO
Storm Lake Public Library
609 Cayuga Street
Storm Lake, Iowa 50588
712-732-8026 (Elizabeth)

SHIP TO
Storm Lake Public Library
609 Cayuga Street
Storm Lake, Iowa 50588
712-732-8026 (Elizabeth)

INVOICE # 4993
DATE 11/15/2022
DUE DATE 12/15/2022
TERMS Net 30

ACTIVITY	QTY	RATE	AMOUNT
tempered glass Labor & material to replace tempered glass piece inside Storm Lake Public Library	1	335.84	335.84

A service charge of 1.5% per month may be applied to past due accounts. Your prompt payment is appreciated.

SUBTOTAL	335.84
TAX	0.00
TOTAL	335.84
BALANCE DUE	\$335.84

335.84
APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-4010-04-6310-0000

Thank You For Your Business!

Invoice #304520

Julius Cleaners
825 Grand Avenue
Storm Lake, IA 50588
(712) 732-5717

STORM LAKE PUBLIC LIBRARY, .

(712)732-8026

Delivery Charge	11/9/2022	
1 Delivery Charge		2.50
Entrance Mats	11/9/2022	
2 3 X 10		14.00
2 3 X 5		7.50

Subtotal:	24.00
Tax:	0.00
Total:	24.00
Paid:	0.00

Finish: Hanger

Employee: Diane
Creation: 11/8/2022 8:38:24 AM

Ready On: Wednesday 11/9/2022

brown mats back door opens at 8:30 and
front door opens at 10
Thank You For Your Business!



Invoice #305623

Julius Cleaners
825 Grand Avenue
Storm Lake, IA 50588
(712) 732-5717

STORM LAKE PUBLIC LIBRARY, .

(712)732-8026

Delivery Charge	12/7/2022	
1 Delivery Charge		2.50
Entrance Mats	12/7/2022	
2 3 X 10		14.00
2 3 X 5		7.50

Subtotal:	24.00
Tax:	0.00
Total:	24.00
Paid:	0.00

Finish: Hanger

Employee: Diane
Creation: 12/6/2022 9:09:01 AM

Ready On: Wednesday 12/7/2022

brown mats back door opens at 8:30 and
front door opens at 10
Thank You For Your Business!



48.00

APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-4010-04-6499-0000

HOMEBOUND

Date: 11/30/2022

Kathryn McKinley
1208 East Milwaukee Avenue
Storm Lake, Iowa 50588

Date	Facilities	Car Mileage
11/1/2022	Otsopp Place	2.5m
11/8/2022	Otsopp Place	2.5m
11/15/2022	Otsopp Place	2.5m
	7.5m (0.625¢/m) = \$4.69	

 4.69
APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-2400-04-6499-0000



CONTRACT INVOICE

Invoice Number: 23AR1166221
 Invoice Date: 12/05/2022

You can now pay your invoices online
 at <https://ct.visualedge.com/einfo>

Name _____

Date _____ P.O. # _____

Acct No. 001-1010-04
6499-0000

Bill To: City of Storm Lake
 620 Erie St
 PO Box 1086
 Storm Lake, IA 50588
 USA

Customer: City of Storm Lake
 620 Erie St
 PO Box 1086
 STORM LAKE, IA 50588

PLEASE NOTE THE CHANGE IN PAYMENT REMITTANCE ADDRESS BELOW

Account No	Payment Terms	Payment Policy	Invoice Total	Balance Due
CSL-109840-OE	Net 30	see below	\$89.95	\$89.95

Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
CON14219-CSL-01		\$89.95		07/27/2018	

Remarks
 Please note: Effective October 1st, there will be an operational surcharge added to your monthly bill. This nominal amount will be calculated based on the number of devices/locations under contract. This fee is necessary to combat environmental price pressures.

Summary:

Contract base rate charge for the 11/10/2022 to 12/09/2022 billing period	\$85.00
Contract overage charge for the 11/10/2022 to 12/09/2022 overage period	\$0.00**
Operational Surcharge-Base	\$4.95
	\$89.95

**See overage details below

Detail:
Equipment included under this contract

Lanier/LANMPC6004

Number	Serial Number	Base Adj.	Location
CSL-4774	C758M620826	\$0.00	Storm Lake Public Library 609 Cayuga St STORM LAKE, IA 50588

Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	CON14219-CSL-01	276,699	278,143		1,444	5,000	0	\$0.007800	\$0.00
Color	CON14219-CSL-01	105,238	105,765		527	800	0	\$0.062700	\$0.00



Remit To:
 Visual Edge IT
 PO Box 706326
 Cincinnati, OH 45270-6326

CREDIT POLICY

- Credit card payment accepted by calling 800-888-6186
- Credit cards subject to 3% fee.
- There is a 1.75% monthly fee on all past due balances [21% annually]
- There is a \$35.00 Returned Check Fee.
- Delinquent accounts sent to an outside collection agency will be assessed 35% if the balance is over \$200 and 50% if the balance is under \$200.

Invoice SubTotal	\$89.95
Tax:	\$0.00
Invoice Total	\$89.95
Balance Due:	\$89.95

Inv#: 23AR1166221

NOTE : Any overpayment/credit on account will be applied to the next invoice billed.

For immediate payment processing please use the link below:
<https://paynow.biz/87bcb>



2810 Coliseum Centre Drive • Suite 300 • Charlotte, NC 28217 • USA

INVOICE #: 2037140998

REMIT TO:
 BAKER & TAYLOR • P.O. BOX 277930 • ATLANTA, GA 30384-7930

INVOICE DATE: 11/09/22
 ACCOUNT #: 207113 L031542 2 B00000
 ATS #: MOM9005925
 INVOICE #: 2037140998
 PAGE: 001

P: / T: / S:

BILL TO: ACCOUNT #: 207113 L031542 2 B00000
 SAN #:
 NAME: STORM LAKE PUBLIC LIBRARY
 ADDRESS: 609 CAYUGA
 STORM LAKE IA 50588



STORM LAKE PUBLIC LIBRARY
 609 CAYUGA
 STORM LAKE IA 50588



SHIP TO: ACCOUNT #: 207113 L031542 2 000000
 SAN #: 3057275
 NAME: STORM LAKE PUBLIC LIBRARY
 ADDRESS: 609 CAYUGA
 STORM LAKE IA 50588

AMOUNT DUE	AMOUNT ENCLOSED
\$20.69	

▼ KEEP THIS COPY FOR YOUR RECORDS ▼

GST/TAX ID#: 00 00000000000000 SHIPPED FROM: MOMENCE PO#: 9302022 INVOICE #: 2037140998 ACCOUNT #: 207113 L031542 2 B00000

QTY	TITLE	BT ORDER #	CUSTOMER PO #	AUTHOR FUND #	TYPE CUST REF #	ISBN ISBN-10	PUB.	PRICE	DISC. VAS	NET PRICE	EXTENDED PRICE
1	BLACK DOG	82319357	9302022	WOODS, STUART	PAP 529759299	9780593613740 0593613740	RANDO	31.00	40.0%	18.60	18.60

1 SUB TOTAL 18.60
 USD CURRENCY

1 LAMINATE COVERS ON P AT 2.09 = 2.09 VAS 2.09

STORM LAKE PUBLIC LIBRARY
 609 CAYUGA
 STORM LAKE IA 50588

All claims must be made within 45 days of invoice date. Authorization required for all returns. Not responsible for goods sent uninsured.

REMIT TO:	TERMS:	TOTAL AMOUNT DUE	\$20.69
BAKER & TAYLOR P.O. BOX 277930 ATLANTA, GA 30384-7930	00 NET 30 DAYS AMOUNTS BILLED IN USD		

20.69
APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-4010-01-6502-0020



Brodart Co.
500 Arch Street
Williamsport, PA 17701-7809

DATE	PAGE
11/18/2022	1

Phone: (800) 233-8467

Fax: (800) 999-6799

Bill To Acct No. 145486

Ship To Acct No. 1454861

STORM LAKE PUBLIC LIBRARY
609 CAYUGA ST
STORM LAKE IA 50588

STORM LAKE PUBLIC LIBRARY
609 CAYUGA ST
STORM LAKE IA 50588

16.50
APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 172-4903-04-6512-0000

Packing Slip No. 105978275000

Terms: Net Due in 30 Days

Brodart No. Item No. Format	Author Pub Date Publisher	Title	Qty Units	Branch PO No. Order No.	Customer Reference	List Price Discount Net Price	Ext Price Charge Code
127781250 9781592703500 Hardcover	Tjonn, Jung Brynjul 09/14/2021 Enchanted Lion Bo	The Most Beautiful Story, Picture Book	1 1	25MAY2022 1990844		\$17.95 12.0% \$15.80	\$15.80

PO Number: 25MAY2022

Subtotal Quantity: 1
Subtotal Units: 1

Item Subtotal: \$15.80

131755269 9780063251922 Hardcover	Kingsolver, Barbar 10/18/2022 Harper	Demon Copperhead : A Novel	1 1	31OCT2022 2063823		\$32.50 45.0% \$17.88	\$17.88
128170654 9781501101786 Hardcover	DeMille, Nelson 10/11/2022 Simon & Schuster	The Maze	1 1	31OCT2022 2063823		\$30.00 45.0% \$16.50	\$16.50
130786969 9781250854117 Hardcover	Muir, Tamsyn 09/13/2022 Tordotcom	Nona the Ninth	1 1	31OCT2022 2063823		\$28.99 45.0% \$15.94	\$15.94
113281730 9780761187486 Trade Paper	Murkoff, Heidi Elise 05/31/2016 Workman Publishin	What to Expect When You're Expecting, 5th ed	1 1	31OCT2022 2063823		\$17.95 12.0% \$15.80	\$15.80

PO Number: 31OCT2022

Subtotal Quantity: 4
Subtotal Units: 4

Item Subtotal: \$66.12

Charge Description	Units	Unit Price	Ext Price
BrodartGuard	1	\$2.20	\$2.20
Cataloging and Processing	5	\$1.09	\$5.45

73.07

APPROVED FOR PAYMENT

Total Quantity: 5
Total Units: 5

Item Total: \$81.92
C&P Charge: \$7.65

Name _____

Date _____ P.O. # _____

INVOICE TOTAL: \$89.57

Acc't No. 00-4900-04-6502-0000

14012111



Brodart Co.
500 Arch Street
Williamsport, PA 17701-7809

Bill To Acct : 145486
STORM LAKE PUBLIC
LIBRARY

INVOICE: B6523674

DATE
11/18/2022

Include this form with your payment to:

Brodart Co
L-3544
Columbus, OH 43260-0001
Fed. ID# 23-2248758

Terms: Net Due in 30 Days

Total Quantity: 5
Total Units: 5
INVOICE TOTAL: \$89.57

Amount Enclosed: _____



Brodart Co.
 500 Arch Street
 Williamsport, PA 17701-7809

DATE	PAGE
11/19/2022	1

Phone: (800) 233-8467

Fax: (800) 999-6799

Bill To Acct No. 145486

Ship To Acct No. 1454861

STORM LAKE PUBLIC LIBRARY
 609 CAYUGA ST
 STORM LAKE IA 50588

STORM LAKE PUBLIC LIBRARY
 609 CAYUGA ST
 STORM LAKE IA 50588

Packing Slip No. 105982833000

Terms: Net Due in 30 Days

Brodart No. Item No. Format	Author Pub Date Publisher	Title	Qty Units	Branch PO No. Order No.	Customer Reference	List Price Discount Net Price	Ext Price Charge Code
130939307 9781912688203 Trade Paper	Charles, KJ 06/19/2021 KJC Books	Subtle Blood	1 1	25MAY2022 1990844		\$11.99 12.0% \$10.55	L \$10.55
131712063 9780593136287 Trade Paper	Kolbert, Elizabeth 04/05/2022 Crown	Under a White Sky : The Nature of the Future	1 1	25MAY2022 1990844		\$17.00 40.0% \$10.20	L \$10.20

PO Number: 25MAY2022

Subtotal Quantity: 2
 Subtotal Units: 2

Item Subtotal: \$20.75

Charge Description	Units	Unit Price	Ext Price
Books Processing	2	\$0.70	\$1.40
BrodartGuard	2	\$2.20	\$4.40

Total Quantity: 2
 Total Units: 2

Item Total: \$20.75
 C&P Charge: \$5.80

INVOICE TOTAL: \$26.55

26.55
APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 021-4010-04-6502-0020

14012152



Brodart Co.
500 Arch Street
Williamsport, PA 17701-7809

Bill To Acct : 145486
STORM LAKE PUBLIC
LIBRARY

INVOICE: B6523440

DATE
11/19/2022

Include this form with your payment to:

Brodart Co
L-3544
Columbus, OH 43260-0001
Fed. ID# 23-2248758

Terms: Net Due in 30 Days

Total Quantity: 2
Total Units: 2
INVOICE TOTAL: \$26.55

Amount Enclosed: _____



Brodart Co.
 500 Arch Street
 Williamsport, PA 17701-7809

INVOICE: B6523435

DATE	PAGE
11/19/2022	1

Phone: (800) 233-8467

Fax: (800) 999-6799

Bill To Acct No. 145486

Ship To Acct No. 1454861

STORM LAKE PUBLIC LIBRARY
 609 CAYUGA ST
 STORM LAKE IA 50588

STORM LAKE PUBLIC LIBRARY
 609 CAYUGA ST
 STORM LAKE IA 50588

Packing Slip No. 105978585000

Terms: Net Due in 30 Days

Brodart No. Item No. Format	Author Pub Date Publisher	Title	Qty Units	Branch PO No. Order No.	Customer Reference	List Price Discount Net Price	Ext Price Charge Code
131650440 9780316473439 Trade Paper	Patterson, James 09/12/2022 Little, Brown and C	Blowback : James Patterson's Best Thriller in Years, Large Type	1 1	31OCT2022 2063813		\$31.00 40.0% \$18.60	\$18.60
131725890 9780593632666 Trade Paper	Osman, Richard 09/27/2022 Random House La	The Bullet That Missed, Large Type	1 1	31OCT2022 2063813		\$29.00 40.0% \$17.40	\$17.40 L GS
132578050 9798885781411 Hardcover	Johnstone, William 09/07/2022 Thorndike Press	The Devil's Crossing, Large Type	1 1	31OCT2022 2063813		\$31.99 0.0% \$35.94	\$35.94 S
132767848 9780593677933 Trade Paper	Sparks, Nicholas 09/20/2022 Random House La	Dreamland : A Novel, Large Type	1 1	31OCT2022 2063813		\$31.00 40.0% \$18.60	\$18.60 L
132076233 9780593663998 Trade Paper	McEwan, Ian 09/27/2022 Random House La	Lessons : A Novel, Large Type	1 1	31OCT2022 2063813		\$32.00 40.0% \$19.20	\$19.20 L JG
131945645 9781538719817 Hardcover	Baldacci, David 10/11/2022 Grand Central Publ	Long Shadows, Large Type	1 1	31OCT2022 2063813		\$31.00 45.0% \$17.05	\$17.05
131656902 9780593632086 Trade Paper	Child, Lee 10/25/2022 Random House La	No Plan B : A Jack Reacher Novel, Large Type	1 1	31OCT2022 2063813		\$31.00 40.0% \$18.60	\$18.60 L
131707930 9780063266179 Trade Paper	Maguire, Gregory 10/11/2022 HarperLuxe	The Oracle of Maracoor : A Novel, Large Type	1 1	31OCT2022 2063813		\$30.99 40.0% \$18.59	\$18.59 L JG
131725734 9780593632673 Trade Paper	Ng, Celeste 10/04/2022 Random House La	Our Missing Hearts : A Novel, Large Type	1 1	31OCT2022 2063813		\$31.00 40.0% \$18.60	\$18.60 L JG
131725815 9780593632635 Trade Paper	Sandford, John 10/04/2022 Random House La	Righteous Prey, Large Type	1 1	31OCT2022 2063813		\$32.00 40.0% \$19.20	\$19.20 L
131726005 9780593632659 Trade Paper	Adler-Olsen, Jussi 10/04/2022 Random House La	The Shadow Murders : A Department Q Novel, Large Type	1 1	31OCT2022 2063813		\$30.00 40.0% \$18.00	\$18.00 L GS
132051877 9780593663318 Trade Paper	Atkinson, Kate 10/18/2022 Random House La	Shrines of Gaiety : A Novel, Large Type	1 1	31OCT2022 2063813		\$31.00 40.0% \$18.60	\$18.60 L
132051826 9780593663707 Trade Paper	Quinn, Joanna 10/18/2022 Random House La	The Whalebone Theatre : A Novel, Large Type	1 1	31OCT2022 2063813		\$31.00 40.0% \$18.60	\$18.60 L JG

PO Number: 31OCT2022

Subtotal Quantity: 13
 Subtotal Units: 13

Item Subtotal: \$256.98



Brodart Co.
500 Arch Street
Williamsport, PA 17701-7809

Bill To Acct : 145486
STORM LAKE PUBLIC
LIBRARY

INVOICE: B6523435

DATE	PAGE
11/19/2022	2

Brodart No. Item No. Format	Author Pub Date Publisher	Title	Qty Units	Branch PO No. Order No.	Customer Reference	List Price Discount Net Price	Ext Price Charge Code
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Charge Description	Units	Unit Price	Ext Price
BrodartGuard	10	\$2.20	\$22.00
Cataloging and Processing	13	\$1.09	\$14.17

Total Quantity: 13
Total Units: 13

Item Total: \$256.98
C&P Charge: \$36.17

INVOICE TOTAL: \$293.15

ORIGINAL

182.76

APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-400-04-6502
- 0000

110.39

APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 172-4903-04-6512-0000

14012128



Brodart Co.
500 Arch Street
Williamsport, PA 17701-7809

Bill To Acct : 145486
STORM LAKE PUBLIC
LIBRARY

INVOICE: B6523435

DATE
11/19/2022

Include this form with your payment to:

Brodart Co
L-3544
Columbus, OH 43260-0001
Fed. ID# 23-2248758

Terms: Net Due in 30 Days

Total Quantity: 13
Total Units: 13
INVOICE TOTAL: \$293.15

Amount Enclosed: _____

BARNES & NOBLE

One Barnes & Noble Way, Monroe Twp, NJ 08831

Return Service Requested

INVOICE

0910000524 PRESORT PBPS001 <>



STORM LAKE PUBLIC LIBRARY
ATTN: TYLER GIBBINS
609 CAYUGA STREET
STORM LAKE IA 50588-2239

BARNES & NOBLE, INC.
PO BOX 951610
DALLAS, TX 75395-1610



REMITTANCE SECTION

Account Number: 6548838
Invoice Number: 4362228
Invoice Date: 11/17/22
Due Date: 12/17/22
Terms: Net 30 Days
Amount Enclosed: \$



Please detach and return above portion with your payment

BARNES & NOBLE

One Barnes & Noble Way, Monroe Twp, NJ 08831

INVOICE

CUSTOMER CONTACT ACCOUNT NUMBER: 6548838
SUSAN WILLIAMS Invoice Number: 4362228
(732)-656-7265 Invoice Date: 11/17/22
Due Date: 12/17/22
Store Receipt#: 04003288
Store Number: 2179
Purchaser: ELIZABETH HUFF
Customer PO:
Terms: Net 30 Days

LINE	ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	DISCOUNT	NET AMOUNT
1	9780590462945	I SPY MYSTERY	1	13.99	-2.80	11.19
2	9780590042963	I SPY GOLD CHALLENGER: A BOOK	1	13.99	-2.80	11.19
3	9780439454018	I SPY ULTIMATE CHALLENGER!	1	13.99	-2.80	11.19
4	9780545107822	I SPY A TO Z: A BOOK OF PICTUR	1	13.99	-2.80	11.19
5	9781536211580	WHERE'S WALDO? SPOOKY SPOTLIGH	1	18.99	-3.80	15.19
6	9780763645267	WHERE'S WALDO NOW?: DELUXE EDI	1	16.99	-3.40	13.59
7	9780439042444	I SPY TREASURE HUNT	1	13.99	-2.80	11.19
8	9780545222785	I SPY SPECTACULAR	1	13.99	-2.80	11.19
9	9780763645250	WHERE'S WALDO? DELUXE EDITION	1	17.99	-3.60	14.39
10	9781536210972	WHERE'S WALDO? THE FANTASTIC J	1	8.99	-1.80	7.19
11	9781338332582	I SPY CHRISTMAS	1	14.99	-3.00	11.99
12	9781536211450	WHERE'S WALDO? THE BOREDOM BUS	1	12.99	-2.60	10.39
13	9780590341288	I SPY SUPER CHALLENGER!	1	13.99	-2.80	11.19
14	9781338353136	I SPY SPOOKY NIGHT	1	14.99	-3.00	11.99
15	9780590462938	I SPY FUN HOUSE	1	13.99	-2.80	11.19
16	9781536220131	WHERE'S WALDO? SANTA SPOTLIGHT	1	18.99	-3.80	15.19
17	9781338810806	I SPY: A BOOK OF PICTURE RIDDL	1	14.99	-3.00	11.99
18	9780439316347	I SPY YEAR-ROUND CHALLENGER!	1	13.99	-2.80	11.19
19	9780439199001	I SPY EXTREME CHALLENGER!	1	13.99	-2.80	11.19
20	9780590462952	I SPY FANTASY	1	13.99	-2.80	11.19
21	9781338603057	I SPY SCHOOL DAYS	1	14.99	-3.00	11.99
22	9781536213065	WHERE'S WALDO? IN HOLLYWOOD	1	8.99	-1.80	7.19

254.18

APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-400-01-6502-0000

FREIGHT CHARGE: 0.00
GROSS AMOUNT: 317.78
INVOICE DISCOUNT: (63.60)
NET AMOUNT: 254.18
TAX AMOUNT: 0.00
DOWN PAYMENT: 0.00
NET AMOUNT DUE: 254.18



INVOICE

FED-ID INGRAM LIBRARY SERVICES
62-1746696 P. O. BOX 502779
ST. LOUIS, MO 63150-2779
(800) 937-8200

Table with columns: INVOICE, MO., DAY, YEAR, BATCH. Values: 72578178, 11, 11, 2022, 348 LB

Table with columns: ORDER ENTRY, ACCOUNT, PAGE, TAX. Values: D9XOX4EH, 2006421, 1, 6. Sub-rows: PP 59, SC 3

DUNS 12-159-9042

SOLD TO 2006421 013M M
STORMLAKE PUBLIC LIBRARY
609 CAYUGA ST
STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000 002
STORMLAKE PUBLIC LIBRARY
M&K CD 1.10
609 CAYUGA ST
STORM LAKE IA 50588-2239

TERMS: NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

Main invoice table with columns: QUANTITY (ORDERED, SHIPPED), T/C AUTHOR, TITLE, UNIT PRICE, % DISC., UNIT PRICE (AFTER DISC.), EXTENSION. Includes items like 'FROM P.O. AUTHOR ADULT SO WHITTIER'S' and '9999999 MYLAR JACKET-TAPED'. Includes handwritten '21.00' and 'APPROVED FOR PAYMENT' stamp.

21.00
APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acct No. 001-1010-04-6802-0990

** TOTAL ** 21.00

Cut Along Broken Line
IF PREPAID, PLEASE DISREGARD.



IF PAYING BY INVOICE
PLEASE RETURN THIS PORTION WITH PAYMENT

Form with fields: OE # (D9XOX4EH), ACCOUNT # (2006421), INVOICE # (72578178), AMOUNT DUE (21.00)

INGRAM LIBRARY SERVICES
P. O. BOX 502779
ST. LOUIS, MO 63150-2779
(800) 937-8200

INVOICE DATE 11/11/2022

INGRAM

INVOICE

FED-ID INGRAM LIBRARY SERVICES
62-1746696 P. O. BOX 502779
ST. LOUIS, MO 63150-2779
(800) 937-8200

INVOICE	MO.	DAY	YEAR	BATCH
72578179	11	11	2022	348

ORDER ENTRY	ACCOUNT	PAGE	TAX
D9XOX4EH	2006421	1	6

PP 60
SC 3

DUNS 12-159-9042

SOLD TO 2006421 013M M
STORMLAKE PUBLIC LIBRARY
609 CAYUGA ST
STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000
STORMLAKE PUBLIC LIBRARY
M&K CD 0.71
609 CAYUGA ST
STORM LAKE IA 50588-2239

TERMS: NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY		T/C	TITLE	UNIT PRICE	% DISC.	UNIT PRICE (AFTER DISC)	EXTENSION
ORDERED	SHIPPED	AUTHOR					
1	1	BELOW FROM	P.O. AUTHOR ADULT SO				
1	1	ESTLEMAN	PB JACK	E998 R		26.99	15.52
1	1	INGRAM	9999999 MYLAR JACKET-TAPED	8899 C		0.99	0.99
	1		RETAIL 27.98 AVG DISC 42.5%			27.98	16.51
			FT WAYN VIA UPS-GROUND PREPAID				2.16
			SHIP DATE 11/11 #610953035 #CTNS				
			PRODUCT SUBTOTAL 15.52				
			PROCESSING SUBTOTAL 0.99				
** TOTAL **							18.67

18.67
APPROVED FOR PAYMENT
Name _____
Date _____ P.O. # _____
Acc't No. 001-400-04-6502
0990

----- Cut Along Broken Line -----

INGRAM

IF PREPAID, PLEASE DISREGARD.
IF PAYING BY INVOICE
PLEASE RETURN THIS PORTION WITH PAYMENT

INGRAM LIBRARY SERVICES
P. O. BOX 502779
ST. LOUIS, MO 63150-2779
(800) 937-8200

INVOICE DATE 11/11/2022

OE #	D9XOX4EH
ACCOUNT #	2006421
INVOICE #	72578179
AMOUNT DUE	18.67



INVOICE

REMIT TO
FED-ID INGRAM LIBRARY SERVICES
62-1746696 P. O. BOX 502779
ST. LOUIS, MO 63150-2779
(800) 937-8200

INVOICE	MO.	DAY	YEAR	BATCH
72578180	11	11	2022	348

ORDER ENTRY	ACCOUNT	PAGE	TAX
D9XOX4EH	2006421	1	6

DUNS 12-159-9042

SOLD TO 2006421 013M M
STORMLAKE PUBLIC LIBRARY
609 CAYUGA ST
STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000
STORMLAKE PUBLIC LIBRARY
M&K CD 1.15
609 CAYUGA ST
STORM LAKE IA 50588-2239

TERMS: NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY		T/C	TITLE	UNIT PRICE	% DISC.	UNIT PRICE (AFTER DISC.)	EXTENSION
ORDERED	SHIPPED	AUTHOR					
1	1	BELOW FROM P.O. AUTH/ILLUS CHILD SO PILKEY D CAT KID COMIC CLUB COLLABORATI	4170 R	12.99	42.5	7.47	7.47
		RETAIL 12.99 AVG DISC 42.5%					7.47
		FT WAYN VIA UPS-GROUND PREPAID					3.50
		SHIP DATE 11/11 #610953035 #CTNS					
		SUBTOTAL		12.99			7.47
		SHIPPING/HANDLING					3.50
		1 WT 2 LBS					
** TOTAL **							10.97

10.97
APPROVED FOR PAYMENT

Name _____
Date _____ P.O. # _____
Acc't No. 01-4010-04-6502
-0800

----- Cut Along Broken Line -----



IF PREPAID, PLEASE DISREGARD.
IF PAYING BY INVOICE
PLEASE RETURN THIS PORTION WITH PAYMENT

INGRAM LIBRARY SERVICES
P. O. BOX 502779
ST. LOUIS, MO 63150-2779
(800) 937-8200

INVOICE DATE 11/11/2022

OE #	D9XOX4EH
ACCOUNT #	2006421
INVOICE #	72578180
AMOUNT DUE	10.97



INVOICE

REMIT TO
 FED-ID INGRAM LIBRARY SERVICES
 62-1746696 P. O. BOX 502779
 ST. LOUIS, MO 63150-2779
 (800) 937-8200

INVOICE	MO.	DAY	YEAR	BATCH
72813597	11	23	2022	354

ORDER ENTRY	ACCOUNT	PAGE	TAX
D1B7B9EH	2006421	1	6

DUNS 12-159-9042

SOLD TO 2006421 013M M
 STORMLAKE PUBLIC LIBRARY
 609 CAYUGA ST
 STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000
 STORMLAKE PUBLIC LIBRARY
 M&K CD 1.27
 609 CAYUGA ST
 STORM LAKE IA 50588-2239

TERMS: NET 30 EOM
 WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY		T/C	TITLE	UNIT PRICE	% DISC.	UNIT PRICE (AFTER DISC.)	EXTENSION
ORDERED	SHIPPED	AUTHOR					
1	1	ITEMS BELOW FROM P.O. AUTHOR ADULT SO	IBCOE 3NOK1	RAPSL ORD	DT:	06/01/22	
1	1	PENNY LO	9781250145291	29.99	42.5	17.24	17.24
1	1	INGRAM	9999999 MYLAR JACKET-TAPED	8899 C	9785552904068	0.99	0.99
	1		RETAIL 30.98 AVG DISC 42.5%	SUBTOTAL	30.98		18.23
			FT WAYN VIA UPS-GROUND PREPAID	SHIPPING/HANDLING			9.00
			SHIP DATE 11/23 #610953573 #CTNS	1 WT 2 LBS			
			PRODUCT SUBTOTAL	17.24			
			PROCESSING SUBTOTAL	0.99			
** TOTAL **							27.23

27.23
APPROVED FOR PAYMENT
 Name _____
 Date _____ P.O. # _____
 Acc't No. 001-4010-04-6002
-0000

Cut Along Broken Line



IF PREPAID, PLEASE DISREGARD.

IF PAYING BY INVOICE
 PLEASE RETURN THIS PORTION WITH PAYMENT

INGRAM LIBRARY SERVICES
 P. O. BOX 502779
 ST. LOUIS, MO 63150-2779
 (800) 937-8200

INVOICE DATE 11/23/2022

OE #	D1B7B9EH
ACCOUNT #	2006421
INVOICE #	72813597
AMOUNT DUE	27.23



INVOICE

REMIT TO
 FED-ID INGRAM LIBRARY SERVICES
 62-1746696 P. O. BOX 502779
 ST. LOUIS, MO 63150-2779
 (800) 937-8200

INVOICE	MO.	DAY	YEAR	BATCH
72489459	11	07	2022	383 LB

ORDER ENTRY	ACCOUNT	PAGE	TAX
D9K7ZFEH	2006421	1	6

DUNS 12-159-9042

SOLD TO 2006421 013M M
 STORMLAKE PUBLIC LIBRARY
 609 CAYUGA ST
 STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000
 STORMLAKE PUBLIC LIBRARY
 M&K CD 0.85
 609 CAYUGA ST
 STORM LAKE IA 50588-2239

TERMS: NET 30 EOM
 WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY		T/C	TITLE	UNIT PRICE	% DISC.	UNIT PRICE (AFTER DISC.)	EXTENSION
ORDERED	SHIPPED	AUTHOR					
1		BELOW FROM P.O. AUTH/ILLUS CHILD SO					
1	1	BRETT JA	COZY IN LOVE	0883 R		19.99	11.49
1	1	INGRAM	9999999 MYLAR JACKET-TAPED	8899 C		0.99	0.99
	1		RETAIL 20.98 AVG DISC 42.5%			20.98	12.48
			FT WAYN VIA UPS-GROUND PREPAID				3.42
			SHIP DATE 11/07 #610952803 #CTNS				
			PRODUCT SUBTOTAL 11.49				
			PROCESSING SUBTOTAL 0.99				
SUBTOTAL							12.48
SHIPPING/HANDLING							3.42
1 WT 1 LBS							
** TOTAL **							15.90

15.90
 APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No 001-400-04-6502
-0000



IF PREPAID, PLEASE DISREGARD.

IF PAYING BY INVOICE
 PLEASE RETURN THIS PORTION WITH PAYMENT

INGRAM LIBRARY SERVICES
 P. O. BOX 502779
 ST. LOUIS, MO 63150-2779
 (800) 937-8200

INVOICE DATE 11/07/2022

OE #	D9K7ZFEH
ACCOUNT #	2006421
INVOICE #	72489459
AMOUNT DUE	15.90



INVOICE

REMIT TO
FED-ID INGRAM LIBRARY SERVICES
62-1746696 P. O. BOX 502779
ST. LOUIS, MO 63150-2779
(800) 937-8200

INVOICE	MO.	DAY	YEAR	BATCH	
72489458	11	07	2022	383	LB

ORDER ENTRY	ACCOUNT	PAGE	TAX
D9K7ZFEH	2006421	1	6

DUNS 12-159-9042

SOLD TO 2006421 013M M
STORMLAKE PUBLIC LIBRARY
609 CAYUGA ST
STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000
STORMLAKE PUBLIC LIBRARY
M&K CD 1.39
609 CAYUGA ST
STORM LAKE IA 50588-2239

TERMS: NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY		T/C	TITLE	UNIT PRICE	% DISC.	UNIT PRICE (AFTER DISC.)	EXTENSION
ORDERED	SHIPPED	AUTHOR					
1	1	ROBERTS	FROM P.O. AUTHOR ADULT SO CHOICE	0711 R		29.99	17.24
2	1	INGRAM	9999999 MYLAR JACKET-TAPED	8899 C		0.99	0.99
	1		RETAIL 30.98 AVG DISC 42.5% FT WAYN VIA UPS-GROUND PREPAID SHIP DATE 11/07 #610952803 #CTNS			30.98	18.23
			PRODUCT SUBTOTAL 17.24				
			PROCESSING SUBTOTAL 0.99				
							5.58
							23.81

23.81
APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-4010-04-6502
-0000

** TOTAL ** 23.81



IF PREPAID, PLEASE DISREGARD.
IF PAYING BY INVOICE
PLEASE RETURN THIS PORTION WITH PAYMENT

INGRAM LIBRARY SERVICES
P. O. BOX 502779
ST. LOUIS, MO 63150-2779
(800) 937-8200

INVOICE DATE 11/07/2022

OE #	D9K7ZFEH
ACCOUNT #	2006421
INVOICE #	72489458
AMOUNT DUE	23.81



INVOICE

FED-ID INGRAM LIBRARY SERVICES
 62-1746696 P. O. BOX 502779
 ST. LOUIS, MO 63150-2779
 (800) 937-8200

INVOICE	MO.	DAY	YEAR	BATCH	LB
72451959	11	04	2022	367	

ORDER ENTRY	ACCOUNT	PAGE	TAX
D9J006EH	2006421	1	6
	PP	33	
	SC	2	

DUNS 12-159-9042

SOLD TO 2006421 013M M
 STORMLAKE PUBLIC LIBRARY
 609 CAYUGA ST
 STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000
 STORMLAKE PUBLIC LIBRARY
 M&K CD 0.88
 609 CAYUGA ST
 STORM LAKE IA 50588-2239

TERMS: NET 30 EOM
 WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY		T/C	TITLE	UNIT PRICE	% DISC.	UNIT PRICE (AFTER DISC.)	EXTENSION
ORDERED	SHIPPED	AUTHOR					
1	1	ITEMS BELOW FROM P.O. AUTHOR ADULT SO					
		MARGOLIN	MURDER AT BLACK OAKS	0711 R		9781250258465 27.99	16.09
		INGRAM	9999999 MYLAR JACKET-TAPED	8899 C		9785552904068 0.99	0.99
			RETAIL 28.98 AVG DISC 42.5%			SUBTOTAL 28.98	17.08
			FT WAYN VIA UPS-GROUND PREPAID			SHIPPING/HANDLING	4.45
			SHIP DATE 11/04 #610952733 #CTNS			1 WT 1 LBS	
			PRODUCT SUBTOTAL			16.09	
			PROCESSING SUBTOTAL			0.99	
** TOTAL **							21.53

21.53
 APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acct No. 001-4010-04-6502
-0000

----- Cut Along Broken Line -----



IF PREPAID, PLEASE DISREGARD.
 IF PAYING BY INVOICE
 PLEASE RETURN THIS PORTION WITH PAYMENT

INGRAM LIBRARY SERVICES
 P. O. BOX 502779
 ST. LOUIS, MO 63150-2779
 (800) 937-8200

INVOICE DATE 11/04/2022

OE #	D9J006EH
ACCOUNT #	2006421
INVOICE #	72451959
AMOUNT DUE	21.53



INVOICE

FED-ID INGRAM LIBRARY SERVICES
62-1746696 P. O. BOX 502779
ST. LOUIS, MO 63150-2779
(800) 937-8200

Table with columns: INVOICE, MO., DAY, YEAR, BATCH. Values: 72451958, 11, 04, 2022, 367 LB

Table with columns: ORDER ENTRY, ACCOUNT, PAGE, TAX. Values: D9J006EH, 2006421, 1, 6

DUNS 12-159-9042

SOLD TO 2006421 013M M
STORMLAKE PUBLIC LIBRARY
609 CAYUGA ST
STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000
STORMLAKE PUBLIC LIBRARY
M&K CD 0.90
609 CAYUGA ST
STORM LAKE IA 50588-2239

TERMS: NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

Main invoice table with columns: QUANTITY, T/C AUTHOR, TITLE, UNIT PRICE, % DISC., UNIT PRICE (AFTER DISC.), EXTENSION. Includes items like 'PERFECT ASSASSIN' and 'MYLAR JACKET-TAPED'.

23.94

APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acct No. 001-400-24-6502
-8800

** TOTAL **

23.94

Cut Along Broken Line



IF PREPAID, PLEASE DISREGARD.

IF PAYING BY INVOICE
PLEASE RETURN THIS PORTION WITH PAYMENT

Form with fields: OE # (D9J006EH), ACCOUNT # (2006421), INVOICE # (72451958), AMOUNT DUE (23.94)

INGRAM LIBRARY SERVICES
P. O. BOX 502779
ST. LOUIS, MO 63150-2779
(800) 937-8200

INVOICE DATE 11/04/2022



Purchase Order#

(Assigned by Finance Dept. upon approval.)

Purchase Order

City of Storm Lake
 P.O. Box 1086, 620 Erie Street
 Storm Lake, IA 50588
 Phone (712)732-8000
 Fax (712)732-4114
 www.stormlake.org

Vendor Information

Company Storm Lake Public Library

Attn: _____

Address 609 Cayuga Street

Address _____

City Storm Lake

State Iowa Zip/Postal Code 50588

E-mail _____

Phone Number _____

Fax Number _____

Requested Purchase Date: December 12, 2022

Account #'s:	Amounts:
#1: <u>001-4010-04-6508-0000</u>	<u>8.15</u>
#2: _____	_____
#3: _____	_____
#4: _____	_____

Description	Budget Amt.	Quantity	Unit Price	Amount
Beth Dawson, Custodian of Petty Cash, Postage		1	8.15	

<input type="checkbox"/> Bids/Quotes Attached Shipping Costs <input type="checkbox"/> Estimated <input checked="" type="checkbox"/> Actual Department _____ Head Signature _____ Date: <u>December 12, 2022</u>	Total Shipping Charges _____ Purchase Order Total _____
--	---

Timeline Approval		<i>Finance Department Only</i>		Purchase Order	
Date Received: _____	Approved Purchase Date: _____	Date Received: _____		Date Received: _____	
Date Returned: _____	<input type="checkbox"/> W9 Needed	Date Returned: _____		Date Returned: _____	
Line Item Budget			Department Budget		
Line Item Budget	_____	Overall Department Budget	_____		
Authorized PO's	_____	Authorized PO's	_____		
Line Item Authorized	_____	Authorized YTD Budget	_____		
YTD Expenditures	_____	YTD Expenditures	_____		
Approved by _____		Date: _____			
<i>Administrative Approval</i>					
Authorized By _____	<input type="checkbox"/> Approved WITHIN Adopted Budget	_____			
Date: _____	<input type="checkbox"/> Not Approved	_____	<input type="checkbox"/> Approved OUTSIDE Adopted Budget	_____	

11/1/2022-11/30/2022

Date	Amount
11/1/2022	
11/2/2022	
11/3/2022	
11/4/2022	
11/5/2022	
11/6/2022	
11/7/2022	
11/8/2022	
11/9/2022	
11/10/2022	
11/11/2022	
11/12/2022	
11/13/2022	
11/14/2022	
11/15/2022	
11/16/2022	
11/17/2022	\$4.83
11/18/2022	
11/19/2022	
11/20/2022	
11/21/2022	\$3.32
11/22/2022	
11/23/2022	
11/24/2022	
11/25/2022	
11/26/2022	
11/27/2022	
11/28/2022	
11/29/2022	
11/30/2022	
Total	\$8.15

CENTRAL IOWA DISTRIBUTING, INC.

INVOICE

REMIT TO (MAIN OFFICE):

19 SOUTH 21ST STREET, P.O. BOX 891
 FORT DODGE, IA 50501
 800-383-6089 • 515-955-2344 • FAX 515-955-4799

Invoice No:	233322
Invoice Date:	Nov 29, 2022
Page:	1
Sales Order No:	277065

Bill To:
STORM LAKE, CITY OF CITY CLERK - CITY HALL P.O. BOX 1086 STORM LAKE, IA 50588

Ship to:
PUBLIC LIBRARY 712-732-8026 (MISTY) 609 CAYUGA STORM LAKE, IA 50588

Customer ID	Customer PO	Payment Terms	
STOR01	ADD-ON	Net 30 Days	
Sales Rep Name	Shipping Method	Ship Date	Due Date
DARIN BAACK	C.I.D. DELIVER		12/29/22

Quantity	Unit	Item	Description	Unit Price	Amount
1.00	CS/12	MPC FRT-12 106550	FRESH BREEZE TB DISINFECT, QT	70.2000	70.20

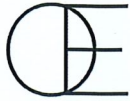
70.20
APPROVED FOR PAYMENT
 Name _____
 Date _____ P.O. # _____
 Acc't No. 001-4010-04-6599-0000

Subtotal	70.20
Sales Tax	
Total Invoice Amount	70.20
TOTAL AMOUNT DUE	70.20

EMAIL INVOICES

Please pay from Invoice- Monthly Statements will be mailed out by request only and we THANK-YOU for your continued business! PLEASE NOTE BEGINNING JUNE 1ST, WE WILL BE IMPLEMENTING A 2% CC PROCESSING FEE FOR ANY CREDIT CARD TRANSACTION OVER \$500.00

INVOICE



OFFICE ELEMENTS

OFFICE ELEMENTS
 712-255-0181
 1102 HISTORIC 4TH STREET
 SIOUX CITY IA 51101

INVOICE NUMBER **243938-0**

INVOICE DATE **12/06/22**

ACCOUNT NUMBER **174724**

DEPT NUMBER

BILLTO ADDRESS			SHIPTO ADDRESS			
STORM LAKE PUBLIC LIBRARY 609 CAYUGA ST			STORM LAKE PUBLIC LIBRARY 609 CAYUGA ST			
STORM LAKE IA 50588 712-732-8026			STORM LAKE IA 50588			
CUSTOMER PURCHASE ORDER	SALESPERSON	TERMS	ROUTE	PAYCODE	ORDER TAKER	
BETH	RYAN PRITCHARD		1	CHARGE	CSKS	

ITEM NUMBER	MFG	ITEM DESCRIPTION	UM	ORD QTY	B/O QTY	SHIP QTY	SELL PRICE	EXTEND PRICE
90781283	ICX	PAPER, POS, THRM, 2-1/4X1-1/2	PK	1		1	5.42	5.42
791905G	AAG	PLANNER, WK/MO, WATERCOLORS	EA	1		1	27.04	27.04

32.46

APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-100-04-6599-0000

THANK YOU FOR YOUR ORDER.

Subtotal 32.46

Tax

ALL ACCOUNTS ARE DUE 15 DAYS FROM DATE OF INVOICE. 1 1/2% PER MONTH, 18% ANNUM WILL BE ADDED TO ALL PAST DUE INVOICES.

Total Due 32.46



HY-VEE ACCOUNTS RECEIVABLE • 5820 WESTOWN PARKWAY
 WEST DES MOINES, IOWA 50266-8290
 Phone: (712) 732-5628 Fax: (515)559-2408
 Email: StoreCharge@Hy-Vee.com
 Store code: #1634

DUE DATE
12/01/2022

ACCOUNT #
72623

AMOUNT DUE
\$153.88

\$ _____
AMOUNT PAID

SOLD TO:

CITY OF STORM LAKE
 ATTN: TYLER
 PO BOX 1086
 STORM LAKE, IA 50588

REMIT TO:

HY-VEE ACCOUNTS RECEIVABLE
 5820 WESTOWN PKWY
 WEST DES MOINES, IA 50266-8290



CHECK HERE FOR A CHANGE OF MAILING ADDRESS OR PHONE NUMBER(S). PLEASE PROVIDE ALL CORRECTIONS ON REVERSE SIDE.

Mail this top portion with your payment

Billing Info:

CITY OF STORM LAKE
 ATTN: TYLER
 PO BOX 1086
 STORM LAKE, IA 50588

Account Info:

CITY OF STORM LAKE
 ATTN: TYLER
 PO BOX 1086
 STORM LAKE, IA 50588

Previous Balance	\$80.05
+ Total Charges	73.83
- Total Payments	(0.00)
Amount Due	\$153.88
Due 12/01/2022	

Statement Date: 11/10/2022

Account #: 72623

Current Amount	Past Due Amount	Total Amount Due	Credit Limit	Available Credit
\$73.83	\$80.05	\$153.88	\$1,000.00	\$846.12

DATE	DESCRIPTION	REFERENCE ID	PO #	LANE #	TRANSACTIONS	TOTALS
Transaction Summary of Card ending in 8849 LIBRARY						
10/16/2022	#1634 1250 Lake Ave Storm Lake, IA	5870009442	107	06	73.83	73.83
Total Transactions For Card ending in 8849						73.83

When you provide a check as payment, you authorize Hy-Vee, Inc. to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. When we use information from your check to make an electronic fund transfer you will not receive your check back from your financial institution.

ATTENTION: On-line bill pay using your banking or saving account is now available! If you currently view your statement on-line, click on Pay Your Bill after you login. If you do not currently view your statement on-line, please contact your Hy-Vee store for more information. Please allow up to 3 business days for payments to be applied.

If you would need any further detail in regard to these transactions or would like to receive your Hy-Vee Store Charge Statement online, please contact your local Hy-Vee at (712) 732-5628.

APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. _____

SWANK

MOVIE LICENSING USA

INVOICE NO.	INVOICE DATE
3295468	12/1/2022
PURCHASE ORDER NO.	LICENSE NO.
	192370001
Terms:	
Invoice is due and payable upon receipt	

We accept Visa, Mastercard, American Express and Discover. Please call 800-876-5445 to make your payment today.

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Elizabeth Huff
Library Director
Storm Lake Public Library
609 Cayuga Street
Storm Lake, IA 50588

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Storm Lake Public Library
Elizabeth Huff, Library Director
609 Cayuga Street
Storm Lake, IA 50588

LICENSE

COPYRIGHT COMPLIANCE SITE LICENSE
01/01/23 - 12/31/23
Storm Lake Public Library

\$482.00

482.00
APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-4010-04-6499
- 0000

Pay This Total	\$482.00
-----------------------	-----------------

Inquiries: Toll-Free (800) 876-5445 or Fax (877) 876-9873
Or e-mail: libraries@movlic.com

Federal Tax ID# 43-1382264

Public Performance Site License to exhibit Motion Pictures legally within your library facility. A list of the studios covered is listed on the latest copy of your Site License.

TEAR HERE

SWANK

MOVIE LICENSING USA


PLEASE MAIL THIS PORTION WITH YOUR REMITTANCE TO:

2844 Paysphere Circle
Chicago, IL 60674

Please make check payable to
Swank Movie Licensing USA

SITE LICENSE NUMBER:	192370001
INVOICE NUMBER:	3295468
TOTAL DUE:	\$482.00
INVOICE DATE:	12/1/2022

MIDWEST TAPE

LIBRARIANS  MEDIA SOURCE

P.O. BOX 820 • HOLLAND, OH 43528

PHONE: 1-800-875-2785

FAX: 1-800-444-6645

FEDERAL ID#: 37-1499686

INVOICE

Terms: 30 Days Net

Invoice No.: 502946798

Invoice Date: 11/10/2022

Customer: 2000006256

Delivery: 88897266

Customer PO:

Ship Via: United Parcel Service (UPS)

Page: 1 OF 1

Bill To:
STORM LAKE PUBLIC LIBRARY
ELIZABETH HUFF
609 CAYUGA STREET
STORM LAKE, IA 50588
USA

Ship To:
STORM LAKE PUBLIC LIBRARY
ELIZABETH HUFF
609 CAYUGA STREET
STORM LAKE, IA 50588
USA

Qty	UoM	Format Delivery	Description Stock #	OCCLC#	Customer Item#	Retail	Price	Extension	
1	EA	DVD	THAT 70S SHOW COMPLETE SERIES Widescreen 16D *** Do Not Display Above Item Until: 11/22/2022 15370735	99999999		75.99	56.99	56.99	
1	EA				Product Sub-total:			56.99	
								Please pay this amount in USD:	56.99

56.99

APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-4010-04-6522-0220

Remit ACH/wire payments to:

Beneficiary Bank: Key Bank
Beneficiary Bank Routing Number: 021052053
Beneficiary Account Name: Midwest Tape LLC
Beneficiary Account #: 14628438
Email: AR@midwesttapes.com

Remit check payments to:

Midwest Tape, LLC
P.O. Box 715733
Cincinnati, OH 45271-5733

MIDWEST TAPE

LIBRARIANS  MEDIA SOURCE

P.O. BOX 820 • HOLLAND, OH 43528

PHONE:	1-800-875-2785
FAX:	1-800-444-6645
FEDERAL ID#:	37-1499686

INVOICE

Terms: 30 Days Net

Invoice No.: 502974774
 Invoice Date: 11/17/2022
 Customer: 2000006256
 Delivery: 88905959
 Customer PO:
 Ship Via: United Parcel Service (UPS)
 Page: 1 OF 1

Bill To:
 STORM LAKE PUBLIC LIBRARY
 ELIZABETH HUFF
 609 CAYUGA STREET
 STORM LAKE, IA 50588
 USA

Ship To:
 STORM LAKE PUBLIC LIBRARY
 ELIZABETH HUFF
 609 CAYUGA STREET
 STORM LAKE, IA 50588
 USA

Qty	UoM	Format Delivery	Description Stock #	OCLC#	Customer Item#	Retail	Price	Extension	
1	EA	DVD	BETTER CALL SAUL SEASON 6 Widescreen 6 4D *** Do Not Display Above Item Until: 12/06/2022 15325074	1347765223		35.99	26.99	26.99	
1	EA				Product Sub-total:			26.99	
								Please pay this amount in USD:	26.99

26.99
APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-4010-04-6502-0800

Remit ACH/wire payments to:

Beneficiary Bank: Key Bank
 Beneficiary Bank Routing Number: 021052053
 Beneficiary Account Name: Midwest Tape LLC
 Beneficiary Account #: 14628438
 Email: AR@midwesttapes.com

Remit check payments to:

Midwest Tape, LLC
 P.O. Box 715733
 Cincinnati, OH 45271-5733



PHONE: 1-800-875-2785
 FAX: 1-800-444-6645
 FEDERAL ID#: 37-1499686

INVOICE

Terms: 30 Days Net

Invoice No.: 503041479
 Invoice Date: 12/02/2022
 Customer: 2000006256
 Delivery: 88923046
 Customer PO:
 Ship Via: United Parcel Service (UPS)
 Page: 1 OF 1

Bill To:
 STORM LAKE PUBLIC LIBRARY
 ELIZABETH HUFF
 609 CAYUGA STREET
 STORM LAKE, IA 50588
 USA

Ship To:
 STORM LAKE PUBLIC LIBRARY
 ELIZABETH HUFF
 609 CAYUGA STREET
 STORM LAKE, IA 50588
 USA

Qty	UoM	Format Delivery	Description Stock #	OCLC#	Customer Item#	Retail	Price	Extension
1	EA	DVD	LYLE, LYLE, CROCODILE Widescreen 1D *** Do Not Display Above Item Until: 12/13/2022 15408758	1349522158		30.99	23.24	23.24
1	EA	DVD	WOMAN KING, THE Widescreen 1D *** Do Not Display Above Item Until: 12/13/2022 15330630	1346991244		30.99	23.24	23.24
2	EA				Product Sub-total:			46.48
							Please pay this amount in USD:	46.48

46.48

APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-400-04-6522-0020

Remit ACH/wire payments to:

Beneficiary Bank: Key Bank
 Beneficiary Bank Routing Number: 021052053
 Beneficiary Account Name: Midwest Tape LLC
 Beneficiary Account #: 14628438
 Email: AR@midwesttapes.com

Remit check payments to:

Midwest Tape, LLC
 P.O. Box 715733
 Cincinnati, OH 45271-5733



Approved Closed Dates for SLPL in 2023 (Apollo and Control Systems)

<u>Prop. Closed Date</u>	<u>Holiday</u>	<u>Justification</u>
January 1, 2023	New Year's	Holiday (Sunday)
January 2, 2023	New Year's	Holiday (Monday)
April 7	Good Friday	City Holiday
May 29	Memorial Day	City Holiday (Monday)
July 4	Independence Day	Holiday (Tuesday)
September 2		Library traditionally closes Labor weekend
September 4	Labor Day	City Holiday (Monday)
November 23	Thanksgiving	City Holiday (Thursday)
November 24		City Holiday (Friday)
December 24	Christmas Eve	City Holiday (Sunday)
December 25	Christmas	Holiday (Monday)
December 26		City Holiday (Tuesday)
January 1, 2024	New Year's	Holiday (Monday)