



609 Cayuga Street
Storm Lake, IA 50588
712-732-8026
<https://www.stormlake.lib.ia.us>
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Agenda, Monday, July 11, 2022, 4 pm

Storm Lake Public Library Board Meeting due to COVID-19, this meeting will be hybrid with social distancing in the meeting room or telephone. Dial in to participate: 1-408-418-9388

Access Code: 24570177

1. Call to Order
2. Disclosure by Library Board Members
3. Approval of Agenda
4. Hear the Public
5. Witter Gallery Report – Patricia Hampton
6. Approval of June Minutes
7. Director's Reports: Calendar, Bar Charts, Ledger, Summer Reading Program, Kid Fest, Renovation Progress, Personnel, ALA-FIL.
8. Approval of July Bills
9. Approval of Board Officers
10. Approval of Circulation Policy
11. Library Board Member Requested Items
12. Adjourn – Next Meeting, August 8, 2022, at 4pm

Meeting Protocol

To speak on an agenda item please approach the head of the table when that agenda item is called and upon recognition by the Library Board President, please identify self by stating your name and address.

1. If your issue is not a topic on the agenda, please approach the head of the table under the "Hear the Public" agenda item and upon recognition by the Board President identify yourself by stating your name and address.
2. Please keep your remarks to three (3) minutes or less.
3. If you require accommodation for this meeting including but not limited to translation services, hearing assistance or accessibility please contact the Library Director at least four (4) hours prior to the start of the meeting.

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Library Board Meeting, City of Storm Lake, June 13, 2022, 4:00 p.m. hybrid and telephonic due to the Pandemic

Present: Board President Mary Kay Hudspeth, Jim Eliason, Sarah Freking, Sue Lyngaas, and Barb Wells. Also present, Elizabeth Huff, Library Director and Patricia Hampton, Witter Gallery Board President.

President Hudspeth called the meeting to order at 4:00 p.m.

Disclosures by Board Members - None

Agenda – Moved by Board Member Lyngaas to approve June 13 Agenda. Seconded by Board Member Wells. Vote all ayes. Motion carried.

Public Hearing – None

Annual Library Board Treasurer's Report – City Finance Director Brian Oakleaf gave an annual report on the Fiscal Year 2022-2023 Library Budget. The worksheet had two columns of the last two years for comparison. Mr. Oakleaf reported on each Expense line item: how some stayed the same, were budgeted up or adjusted due to supply shortage. In the past two years, Capital Improvement Projects impacted the Repairs/Maintenance line items, and it was budgeted down for FY 22-23. The 112-line items are affected by taxes such as FICA which is governed by a Federal Code. The Group Insurance 112 line is high because the City is partly self-insured and remained 1/5 of the budget. Mr. Oakleaf assured the Board, the Revenue line for fines was low but acceptable due to the pandemic and other factors. The Revenue line for the County payment is a little below the Iowa Code 256 percentage but not far off. Mr. Oakleaf will send Director Huff information on the percentage, and she will follow up with the County Assessor. The Board thanked Mr. Oakleaf for his work on the Library Budget.

Approval of Fiscal Year 2022-2023 Library Budget – Moved by Board Member Wells to approve the Fiscal Year 2022-2023 Library Budget as per Library Board Treasurer Brian Oakleaf's report and recommendation. Seconded by Board Member Freking. Vote all ayes. Motion carried.

Approval of Minutes – Moved by Board Member Lyngaas to approve May Minutes as amended (Kuhl changed to Kahl). Seconded by Board Member Eliason. Vote all ayes. Motion carried.

Director's Report – Board Members had no questions on the Calendar or Bar Charts. The Summer Reading Program was kicked off with Blank Park Zoo, the first bingo log blackout was submitted by a participant, Robot Friday had to be rescheduled due to unresponsive devices. The Friends furniture for the Periodical area was delivered and patrons were using the new chairs. The Renovation status: the bidding process is still ongoing. From the archive drawers, a brochure and newspaper photograph confirmed the 50-year Time Capsule buried in the front hallway will be due on June 4, 2023. The 50-year Time Capsule will not be dug up until the 100-year Time Capsule is due.

Approval of Bills – Moved by Board Member Lyngaas to approve June Bills. Seconded by Board Member Eliason. Vote all ayes. Motion carried.

Library Board Member Requested Items – Board Member Lyngaas reported that in last month’s meeting, she would have appreciated being told the Contract Agreement process was taking too long. The Committee could have accommodated that observation if it had been communicated. Board President Hudspeth said she appreciated Board Member Lyngaas’ comment. In addition, Board President Hudspeth reported consultation with the City Attorney did not happen within the last three weeks due to vacations. It was difficult to get a consultation appointment. Board Member Lyngaas raised the question on what movies were being shown this summer and the Director would follow up with Aimee Kampbell, Library Staff and Dana Larsen, City Hall. Board Member Lyngaas asked about the hiring process to replace a library clerk who will be attending school in August, and how it should be done soon since the library had to close early one day last week. Director Huff said she would begin the hiring process in July at the start of the new fiscal year. Board President Hudspeth said that she took full responsibility for the closing since she was told about the staff shortage that evening and Dana Larsen, City Hall helped with getting the early closing in the media. Board Member Eliason asked about any plans for a Citizenship Class. Director Huff said that she had not heard from any of the volunteer teachers from the previous Citizenship class. For the time being there will be no Citizenship Class.

Witter Gallery Report – Since Patricia Hampton arrived at the meeting at 4:40 pm, she was given the floor for her report. Mrs. Hampton reported the Witter Gallery Board approved the Contract Agreement Draft on Thursday, June 9, 2022. Board Member Lyngaas said there should be a flooring estimate for the Gallery Floor and submitted as a Capital Project. Board President Hudspeth said that under the current Agreement the Trustees cannot take of the flooring.

Adjournment – Moved by Board Member Freking to adjourn the meeting at 4:59 pm. Seconded by Board Member Lyngaas. Vote all ayes. Motion carried.

Elizabeth Huff, Library Director - Please note the above is an unapproved draft of minutes and will be approved by the Board of Trustees on July 11, 2022.

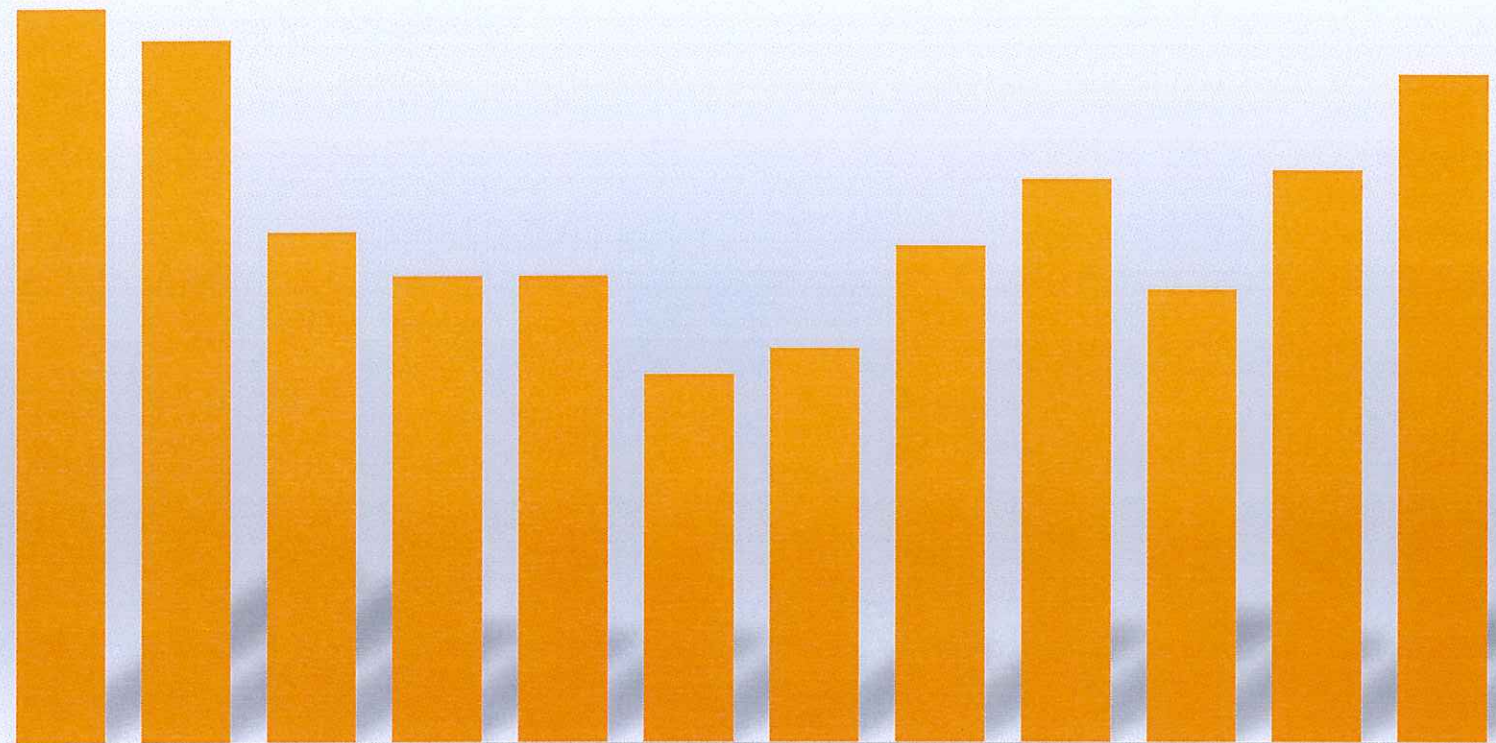


- June 14 – Bill Warrant submitted to Tyler Gibbins, City Accountant
- June 14 – Department Head Meeting
- June 15 – Sick Leave
- June 16 – Control System switched on tripped air conditioning
- June 16 – Thank you to S. Sorenson, Philadelphia for donation, 8 boxes
- June 17 – Facilitated Robot Friday, sent pictures to Communications Director
- June 17 – City Manager Meeting
- June 20 – Department Head Meeting
- June 20 – Facilitated Club Textiles – Knit class
- June 20 – City Council Meeting
- June 21 – Facilitated Club Textiles – Knit class
- June 21 – Storage Room sorting
- June 21 – Closed Library
- June 22 – Set up Public Computer 1 for patron usage
- June 22 – Cataloged materials
- June 22 – Closed Library
- June 23 – Weeded front lawn before 9AM
- June 23 – Storage Room sorting
- June 23 – Parks Department put new mulch over weeded beds
- June 24 – Weeded front lawn before 9:30AM
- June 24 – Public Works took out old fixtures, took down bulletin board, moved archive cabinets.
- June 24 – Chris Chambers, boiler worksheet update
- June 24 – Timecard approvals
- June 27 – Spackled wall & added metal book case to Large Print
- June 28 – Department Head Meeting
- June 28 – Closed Library
- June 29-30 – Circulation Policy Research
- July 1 – Mulched & watered front lawn
- July 2-4 – Closed Independence Day Holiday Weekend
- July 5 – Department Head Meeting
- July 5 – City Council Meeting
- July 6 – Angela McCaulley, architect on Project Review with City Hall Team
- July 6 – Knit One
- July 7 – Sorted Storage & Processing Rooms
- July 7 – Wede Lock Service unlocked archive file cabinet
- July 8 – Robot Friday
- July 8 – Board Packet distribution

2021-22 Attendance

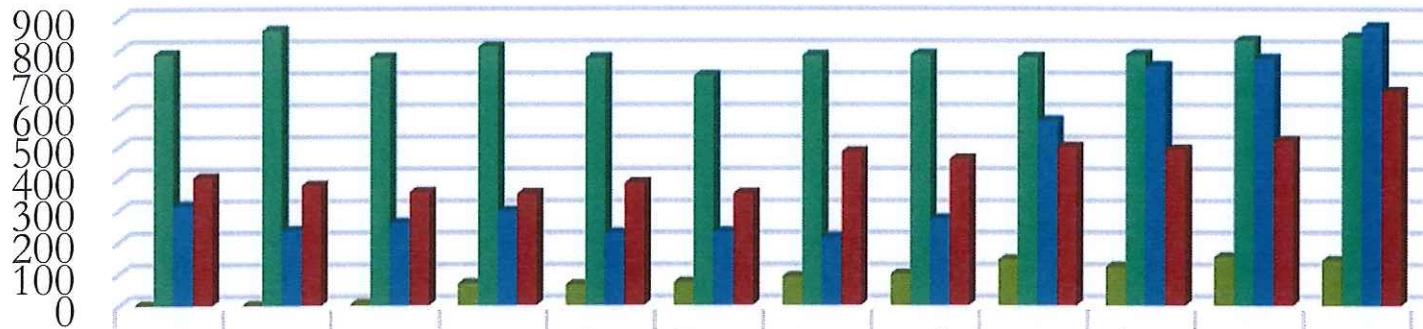


FY 21-22 Apollo Circulation



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
■ Apollo	2283	2182	1586	1448	1449	1144	1224	1542	1749	1407	1778	2075

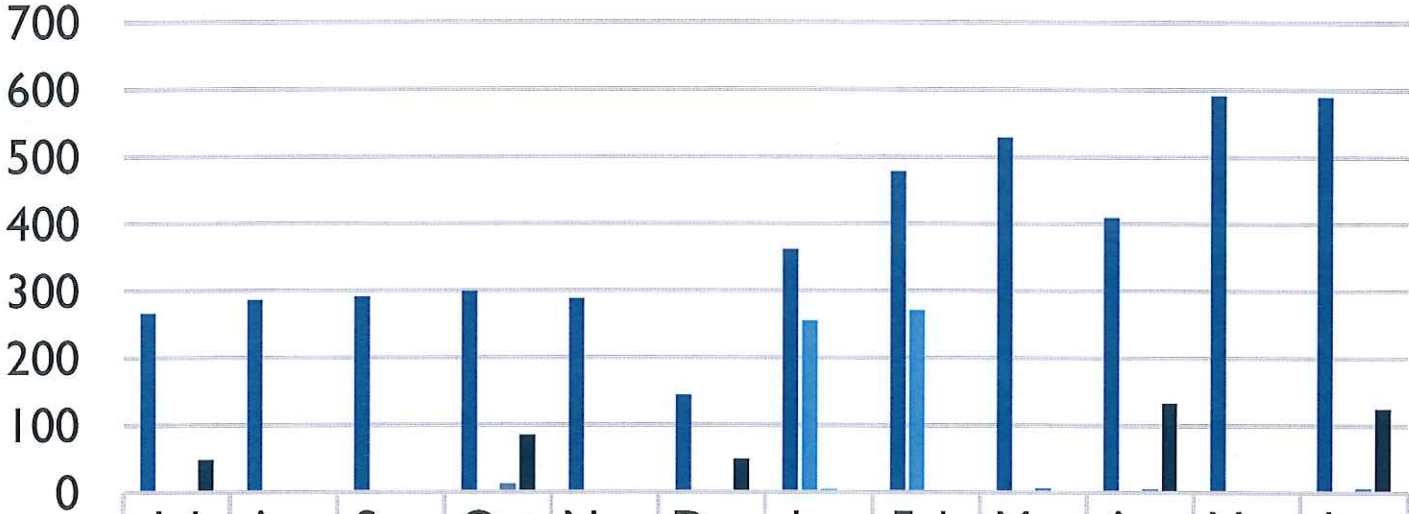
2021-2022 Digital Usage



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Public	0	0	4	68	64	71	89	97	142	120	151	141
Bridges	787	861	776	809	775	717	782	785	777	785	830	841
WiFi	312	234	258	295	226	228	211	269	578	749	773	873
Matomo	401	376	355	350	384	351	481	458	497	489	517	671

■ Public
 ■ Bridges
 ■ WiFi
 ■ Matomo

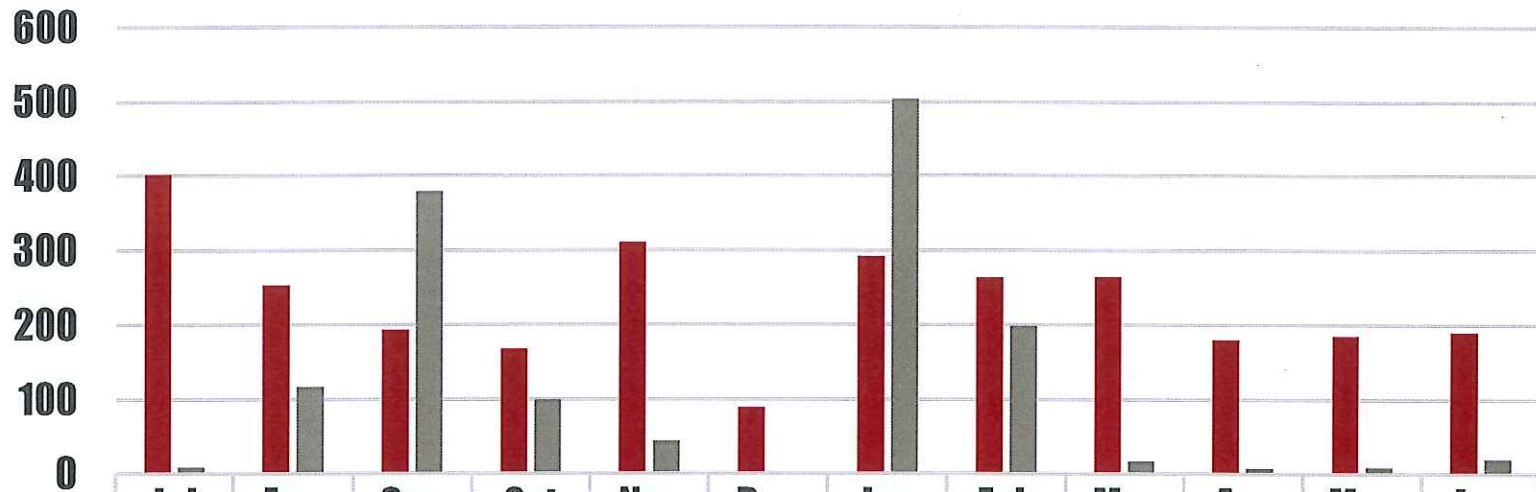
2021-2022 Deposits



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Fines & Fees	266	286	291	299	288	144	362	478	528	409	591	589
Donations	1	0	0	0	0	0	255	271	0	0	0	0
Merchandise	0	0	3	12	3	2	4	3	6	5	1	6
Dohrman Trust	48	0	0	85	0	49	0	0	0	132	0	124

■ Fines & Fees
 ■ Donations
 ■ Merchandise
 ■ Dohrman Trust

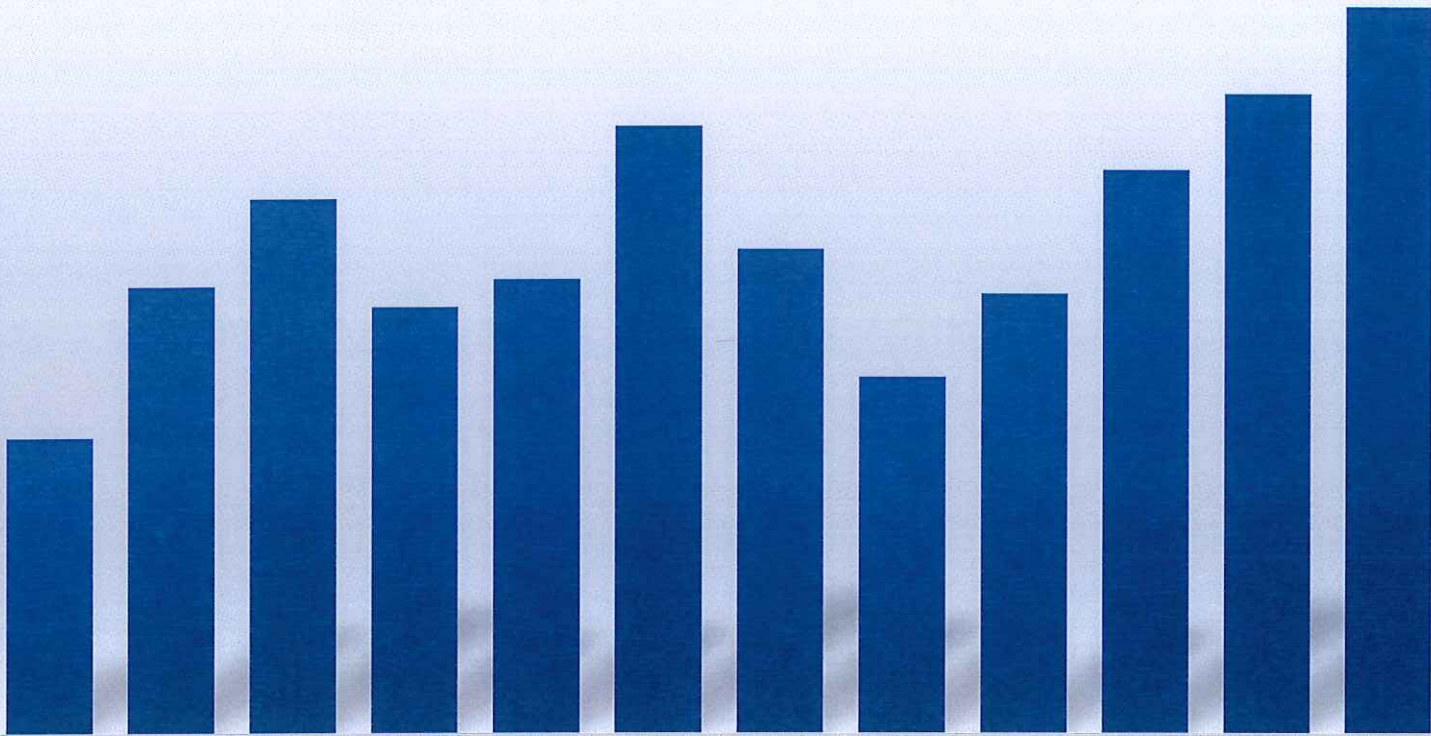
2021-2022 Collection Development



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
■ Additions	402	253	193	167	310	88	291	263	264	180	185	190
■ Withdrawals	9	116	379	99	43	0	503	198	17	7	9	20

■ Additions ■ Withdrawals

FY 21-22 Holdings



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
■ Holdings	42444	42771	42960	42726	42786	43117	42851	42574	42755	43023	43187	43376



Storm Lake, IA

Detail vs Budget Report

Account Detail

Date Range: 06/01/2022 - 06/30/2022

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - General Fund								
Revenue								
001-4010-04-4465	BV County Library Contract	0.00	-24,300.00	-24,300.00	0.00	-24,300.00	0.00	0.00 %
001-4010-04-4765	Library Fines	0.00	-7,177.00	-4,630.32	-691.16	-5,321.48	-1,855.52	-25.85 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
06/02/2022	CLPKT02827	03.01.06.2022		CLPKT02827			-86.30	
06/06/2022	CLPKT02838	04.03.06.2022		CLPKT02838			-103.46	
06/13/2022	CLPKT02862	03.10.06.2022		CLPKT02862			-173.70	
06/16/2022	CLPKT02876	6.15.22 DRAWER 4		CLPKT02876			-114.35	
06/21/2022	CLPKT02888	04.20.06.2022		CLPKT02888			-87.00	
06/22/2022	CLPKT02892	03.21.06.2022		CLPKT02892			-60.00	
06/27/2022	CLPKT02906	03.24.06.2022		CLPKT02906			-46.05	
06/30/2022	CLPKT02913	04.29.06.2022		CLPKT02913			-20.30	
Revenue Totals:		0.00	-31,477.00	-28,930.32	-691.16	-29,621.48	-1,855.52	-5.89 %
Expense								
001-4010-04-6010	Salaries	0.00	145,177.32	132,831.39	18,052.08	150,883.47	-5,706.15	-3.93 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
06/01/2022	PYPKT01039	PYPKT01039 - 06012022 ...		PYPKT01039 - 06012022 Payroll - Period 5/1...			5,860.85	
06/15/2022	PYPKT01047	PYPKT01047 - 06152022 ...		PYPKT01047 - 06152022 Payroll - Period 5/2...			6,054.45	
06/29/2022	PYPKT01051	PYPKT01051 - 06292022 ...		PYPKT01051 - 06292022 Payroll - Period 6/...			6,136.78	
001-4010-04-6040	Overtime	0.00	4,456.42	1,083.98	241.86	1,325.84	3,130.58	70.25 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
06/01/2022	PYPKT01039	PYPKT01039 - 06012022 ...		PYPKT01039 - 06012022 Payroll - Period 5/1...			117.59	
06/15/2022	PYPKT01047	PYPKT01047 - 06152022 ...		PYPKT01047 - 06152022 Payroll - Period 5/2...			45.88	
06/29/2022	PYPKT01051	PYPKT01051 - 06292022 ...		PYPKT01051 - 06292022 Payroll - Period 6/...			78.39	
001-4010-04-6061	Longevity	0.00	2,600.00	0.00	246.24	246.24	2,353.76	90.53 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
06/29/2022	PYPKT01051	PYPKT01051 - 06292022 ...		PYPKT01051 - 06292022 Payroll - Period 6/...			246.24	
001-4010-04-6062	Holiday	0.00	442.40	0.00	0.00	0.00	442.40	100.00 %

Detail vs Budget Report

Date Range: 06/01/2022 - 06/30/2022

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-4010-04-6063	Sick Leave	0.00	2,858.00	0.00	0.00	0.00	2,858.00	100.00 %
001-4010-04-6064	Vacation	0.00	6,179.00	0.00	0.00	0.00	6,179.00	100.00 %
001-4010-04-6099	Other Pay	0.00	0.00	220.83	-220.83	0.00	0.00	0.00 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
06/01/2022	PYPKT01039	PYPKT01039 - 06012022 ...		PYPKT01039 - 06012022 Payroll - Period 5/1...			54.63	
06/15/2022	PYPKT01047	PYPKT01047 - 06152022 ...		PYPKT01047 - 06152022 Payroll - Period 5/2...			55.74	
06/29/2022	PYPKT01051	PYPKT01051 - 06292022 ...		PYPKT01051 - 06292022 Payroll - Period 6/...			59.05	
06/30/2022	GLPKT05142	JN02200		Unemployment Allocation Correction			-390.25	
001-4010-04-6240	Meetings & Conferences	0.00	2,500.00	523.96	0.00	523.96	1,976.04	79.04 %
001-4010-04-6310	Repairs/Maintenance Bldg	0.00	33,000.00	8,719.22	0.00	8,719.22	24,280.78	73.58 %
001-4010-04-6371	Electric Service	0.00	13,500.00	7,925.68	1,041.32	8,967.00	4,533.00	33.58 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
06/06/2022	APPKT00654	Apr/May 2022	3031	Electric Services	001074 - MidAmerican Energy Company		535.65	
06/20/2022	APPKT00666	May/June 2022	3091	Electric Services	001074 - MidAmerican Energy Company		505.67	
001-4010-04-6372	Refuse & Recycling	0.00	450.00	420.75	38.25	459.00	-9.00	-2.00 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
06/06/2022	APPKT00654	May 2022	78503	Garbage Services	002126 - SGS, LLC		38.25	
001-4010-04-6373	Telecommunications	0.00	3,087.06	2,792.52	122.07	2,914.59	172.47	5.59 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
06/06/2022	APPKT00654	June 2022	78492	Fax Line & Emergency Line Service	001077 - Long Lines		122.07	
001-4010-04-6375	Gas Service	0.00	4,900.00	7,250.10	611.86	7,861.96	-2,961.96	-60.45 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
06/20/2022	APPKT00662	Apr/May 2022	78523	Gas Service	001173 - Alliant Energy		611.86	
001-4010-04-6499	Contractual Services	0.00	16,000.00	7,085.64	1,245.20	8,330.84	7,669.16	47.93 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
06/20/2022	APPKT00662	229350	3062	Annual Subscription	001706 - Civic Plus		1,071.52	
06/20/2022	APPKT00662	229811	3062	Training	001706 - Civic Plus		75.00	
06/20/2022	APPKT00662	971130	3103	Copier Maintenance Agreement	001063 - Visual Edge Inc		84.05	
06/20/2022	APPKT00662	May 2022 CC Funds	78539	May 2022 CC Funds	001758 - Friends of the Library		5.25	

Detail vs Budget Report

Date Range: 06/01/2022 - 06/30/2022

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-4010-04-6499	Contractual Services - Continued	0.00	16,000.00	7,085.64	1,245.20	8,330.84	7,669.16	47.93 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
06/20/2022	APPKT00662	May 2022 Homebound	78527	May 2022 Homebound Deliveries	001434 - Beth Ann Dawson McPherran		9.38	
001-4010-04-6502	Library Materials	0.00	37,500.00	30,364.77	4,099.37	34,464.14	3,035.86	8.10 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
06/06/2022	APPKT00654	1926324	78478	Books	002189 - Center Point, Inc		49.00	
06/20/2022	APPKT00662	2036710629	78526	Books	001957 - Baker & Taylor, Inc		18.19	
06/20/2022	APPKT00662	2036738338	78526	Books	001957 - Baker & Taylor, Inc		760.83	
06/20/2022	APPKT00662	254100	78541	Supplies	001263 - Houchen Bindery, Ltd		409.60	
06/20/2022	APPKT00662	502072918	78550	DVDs	001275 - Midwest Tape, LLC		154.40	
06/20/2022	APPKT00662	502105323	78550	DVDs	001275 - Midwest Tape, LLC		308.85	
06/20/2022	APPKT00662	502137413	78550	DVDs	001275 - Midwest Tape, LLC		151.45	
06/20/2022	APPKT00662	502164539	78550	DVDs	001275 - Midwest Tape, LLC		188.93	
06/20/2022	APPKT00662	502200299	78550	DVDs	001275 - Midwest Tape, LLC		1,424.70	
06/20/2022	APPKT00662	502233618	78550	DVDs	001275 - Midwest Tape, LLC		117.70	
06/20/2022	APPKT00662	59306364	78543	Books	001268 - Ingram Library Services, Inc		19.27	
06/20/2022	APPKT00662	59306365	78543	Books	001268 - Ingram Library Services, Inc		19.27	
06/20/2022	APPKT00662	59306366	78543	Books	001268 - Ingram Library Services, Inc		37.69	
06/20/2022	APPKT00662	59306367	78543	Books	001268 - Ingram Library Services, Inc		8.28	
06/20/2022	APPKT00662	59306368	78543	Books	001268 - Ingram Library Services, Inc		17.48	
06/20/2022	APPKT00662	59433485	78543	Books	001268 - Ingram Library Services, Inc		25.59	
06/20/2022	APPKT00662	59647827	78543	Books	001268 - Ingram Library Services, Inc		24.99	
06/20/2022	APPKT00662	59673537	78543	Books	001268 - Ingram Library Services, Inc		20.69	
06/20/2022	APPKT00662	59673538	78543	Books	001268 - Ingram Library Services, Inc		21.17	
06/20/2022	APPKT00662	59673539	78543	Books	001268 - Ingram Library Services, Inc		19.03	
06/20/2022	APPKT00662	610640	78547	Books	001672 - Junior Library Guild		104.00	
06/20/2022	APPKT00662	B6423649	3057	Books	001009 - Brodart Co.		151.29	
06/20/2022	APPKT00662	B6430983	3057	Books	001009 - Brodart Co.		39.98	
06/20/2022	APPKT00662	H61515480	78526	Books	001957 - Baker & Taylor, Inc		6.99	
001-4010-04-6508	Postage/Shipping	0.00	2,200.00	184.72	7.26	191.98	2,008.02	91.27 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
06/20/2022	APPKT00662	May 2022 Postage	78531	Postage	001272 - Custodian of Petty Cash		7.26	
001-4010-04-6599	Supplies	0.00	7,000.00	5,180.02	532.23	5,712.25	1,287.75	18.40 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
06/06/2022	APPKT00654	April/May 2022	78474	Gloves & Supplies	001151 - Bomgaars Supply, Inc		22.98	
06/06/2022	APPKT00654	May 2022	78506	Stool	001216 - Storm Lake Ace Hardware		74.99	
06/20/2022	APPKT00662	226603	3061	Cleaning Supplies	001026 - Central Iowa Distributing, Inc		134.20	

Detail vs Budget Report

Date Range: 06/01/2022 - 06/30/2022

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-4010-04-6599	Supplies - Continued	0.00	7,000.00	5,180.02	532.23	5,712.25	1,287.75	18.40 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
06/20/2022	APPKT00662	7125675	3065	Supplies	001273 - Demco, Inc		300.06	
Expense Totals:		0.00	281,850.20	204,583.58	26,016.91	230,600.49	51,249.71	-18.18 %
001 - General Fund Totals:		0.00	250,373.20	175,653.26	25,325.75	200,979.01	49,394.19	-19.73 %

172 - Library Misc Memorial Trust Asset

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
172-0000-00-1199	Claim on Cash	0.00	0.00	129,999.97	-3,757.49	126,242.48	-126,242.48	0.00 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
06/14/2022	CLPKT02866	03.13.06.2022		CLPKT02866			500.00	
06/16/2022	CLPKT02876	6.15.22 DRAWER 4		CLPKT02876			1.00	
06/20/2022	APPKT00665	78526	78526	Baker & Taylor, Inc SEC REI PMT	001957 - Baker & Taylor, Inc		-11.39	
06/20/2022	APPKT00665	78526	78526	Baker & Taylor, Inc SEC REI PMT	001957 - Baker & Taylor, Inc		-40.18	
06/22/2022	APPKT00665	3057	3057	Brodart Co. SEC REI PMT	001009 - Brodart Co.		-108.59	
06/22/2022	APPKT00665	3057	3057	Brodart Co. SEC REI PMT	001009 - Brodart Co.		-40.63	
06/22/2022	APPKT00665	3097	3097	Rebnord Technologies, Inc SEC REI PMT	001091 - Rebnord Technologies, Inc		-3,027.63	
06/22/2022	APPKT00665	3097	3097	Rebnord Technologies, Inc SEC REI PMT	001091 - Rebnord Technologies, Inc		-229.90	
06/22/2022	APPKT00665	3097	3097	Rebnord Technologies, Inc SEC REI PMT	001091 - Rebnord Technologies, Inc		-899.80	
06/22/2022	APPKT00665	3103	3103	Visual Edge Inc SEC REI PMT	001063 - Visual Edge Inc		-26.62	
06/27/2022	CLPKT02906	03.24.06.2022		CLPKT02906			124.25	
06/30/2022	CLPKT02913	04.29.06.2022		CLPKT02913			2.00	
Asset Totals:		0.00	0.00	129,999.97	-3,757.49	126,242.48	-126,242.48	0.00 %

Revenue

172-4901-04-4300	Interest On Investments	0.00	-25.00	-450.54	0.00	-450.54	425.54	1,702.16 %
172-4901-04-4440	Open Access	0.00	-80.00	-5,209.94	-3.00	-5,212.94	5,132.94	6,416.18 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
06/16/2022	CLPKT02876	6.15.22 DRAWER 4		CLPKT02876			-1.00	
06/30/2022	CLPKT02913	04.29.06.2022		CLPKT02913			-2.00	
172-4902-04-4440	Enrich Iowa	0.00	0.00	0.00	0.00	0.00	0.00	0.00 %
172-4903-04-4300	Interest On Investments	0.00	-15.00	-450.54	0.00	-450.54	435.54	2,903.60 %
172-4903-04-4705	Library Memorial Revenue	0.00	-2,300.00	-576.53	-500.00	-1,076.53	-1,223.47	-53.19 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
06/14/2022	CLPKT02866	03.13.06.2022		CLPKT02866			-500.00	

Detail vs Budget Report

Date Range: 06/01/2022 - 06/30/2022

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining	
172-4904-04-4300	Interest On Investments	0.00	-15.00	0.00	0.00	0.00	-15.00	-100.00 %	
172-4906-04-4705	Library Memorial Revenue	0.00	-1,100.00	-5,026.50	-124.25	-5,150.75	4,050.75	368.25 %	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount		
06/27/2022	CLPKT02906	03.24.06.2022		CLPKT02906			-124.25		
		Revenue Totals:	0.00	-3,535.00	-11,714.05	-627.25	-12,341.30	8,806.30	249.12 %
Expense									
172-4901-04-6499	Contractual Services	0.00	1,600.00	0.00	0.00	0.00	1,600.00	100.00 %	
172-4901-04-6599	Supplies	0.00	750.00	0.00	0.00	0.00	750.00	100.00 %	
172-4902-04-6499	Contractual Services	0.00	2,600.00	0.00	0.00	0.00	2,600.00	100.00 %	
172-4902-04-6599	Supplies	0.00	1,200.00	360.00	4,157.33	4,517.33	-3,317.33	-276.44 %	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount		
06/20/2022	APPKT00662	35476	3097	Monitor & Supplies	001091 - Rebnord Technologies, Inc		229.90		
06/20/2022	APPKT00662	35543	3097	Library Phones	001091 - Rebnord Technologies, Inc		899.80		
06/20/2022	APPKT00662	35545	3097	Camera	001091 - Rebnord Technologies, Inc		3,027.63		
172-4903-04-6512	Library Memorial Trust Expense	0.00	2,000.00	1,392.97	227.41	1,620.38	379.62	18.98 %	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount		
06/20/2022	APPKT00662	2036738338	78526	Books	001957 - Baker & Taylor, Inc		11.39		
06/20/2022	APPKT00662	2036761744	78526	Books	001957 - Baker & Taylor, Inc		40.18		
06/20/2022	APPKT00662	948781	3103	Copier Maintenance Agreement	001063 - Visual Edge Inc		26.62		
06/20/2022	APPKT00662	B6419729	3057	Books	001009 - Brodart Co.		40.63		
06/20/2022	APPKT00662	B6423649	3057	Books	001009 - Brodart Co.		108.59		
172-4906-04-6512	Library Dohrmann Memorial Trust Expense	0.00	180.00	4,777.83	0.00	4,777.83	-4,597.83	-2,554.35 %	
		Expense Totals:	0.00	8,330.00	6,530.80	4,384.74	10,915.54	-2,585.54	31.04 %
		172 - Library Misc Memorial Trust Totals:	0.00	4,795.00	124,816.72	0.00	124,816.72	-120,021.72	2,503.06 %
500 - Erma Myers Trust Fund									
Asset									
500-0000-00-1199	Claim on Cash	0.00	0.00	2,910.44	0.00	2,910.44	-2,910.44	0.00 %	
		Asset Totals:	0.00	0.00	2,910.44	0.00	2,910.44	-2,910.44	0.00 %

Detail vs Budget Report

Date Range: 06/01/2022 - 06/30/2022

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
Revenue								
500-4905-04-4300	Interest On Investments	0.00	-40.00	-0.66	0.00	-0.66	-39.34	-98.35 %
	Revenue Totals:	0.00	-40.00	-0.66	0.00	-0.66	-39.34	-98.35 %
	500 - Erma Myers Trust Fund Totals:	0.00	-40.00	2,909.78	0.00	2,909.78	-2,949.78	-7,374.45 %
	Report Total:	0.00	255,128.20	303,379.76	25,325.75	328,705.51	-73,577.31	28.84 %

Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - General Fund	0.00	250,373.20	175,653.26	25,325.75	200,979.01	49,394.19	
172 - Library Misc Memorial Trust	0.00	4,795.00	124,816.72	0.00	124,816.72	-120,021.72	
500 - Erma Myers Trust Fund	0.00	-40.00	2,909.78	0.00	2,909.78	-2,949.78	-7,374.45 %
Report Total:	0.00	255,128.20	303,379.76	25,325.75	328,705.51	-73,577.31	

MAY		S	M	T	W	T	F	S	MAY	
26	27	28	29	30	31	1	8	1		
2	3	4	5	6	7	8	15	2		
9	10	11	12	13	14	15	22	3		
16	17	18	19	20	21	22	29	4		
23	24	25	26	27	28	29	5	5		
30	31	1	2	3	4	5				
JUNE		S	M	T	W	T	F	S	JUNE	
29	30	1	2	3	4	5	12	1		
6	7	8	9	10	11	12	19	2		
13	14	15	16	17	18	19	26	3		
20	21	22	23	24	25	26	3			
27	28	29	30	1	2	3				
JULY		S	M	T	W	T	F	S	JULY	
27	28	29	30	1	2	3	10	1		
4	5	6	7	8	9	10	17	2		
11	12	13	14	15	16	17	24	3		
18	19	20	21	22	23	24	31			
25	26	27	28	29	30	31				
AUG		S	M	T	W	T	F	S	AUGUST	
1	2	3	4	5	6	7	14	1	Aug. 2nd Proposal Due	
8	9	10	11	12	13	14	21	2	Aug. 6th Kick-off Meeting @ Library	
15	16	17	18	19	20	21	28	3		
22	23	24	25	26	27	28	4		Aug. 27th Information Deadline for CMBA	
29	30	31	1	2	3	4				
SEP		S	M	T	W	T	F	S	SEPTEMBER	
29	30	31	1	2	3	4	11	1	Sept. 7th City Council / Public Hearing	
5	6	7	8	9	10	11	18	2	Sept. 13th Library Board Meeting	
12	13	14	15	16	17	18	25	3	Sept. 20th City Council / Information Deadline	
19	20	21	22	23	24	25	2			
26	27	28	29	30	1	2				
OCT		S	M	T	W	T	F	S	OCTOBER	
26	27	28	29	30	1	2	9	1	Oct. 1st CDBG Submission Goal	
3	4	5	6	7	8	9	16	2	DEFINITION OF DESIGN DEVELOPMENT (DD) PHASES:	
10	11	12	13	14	15	16	23	3	PHASE 1:	
17	18	19	20	21	22	23	30	4	Heating / Cooling Load and preliminary equipment sizing	
24	25	26	27	28	29	30	6	5	PHASE 2:	
31	1	2	3	4	5	6			DD (design development) drawings and equipment schedules	
NOV		S	M	T	W	T	F	S	NOVEMBER	
31	1	2	3	4	5	6	13	1	PHASE 3:	
7	8	9	10	11	12	13	20	2	Internal review/ coordination check	
14	15	16	17	18	19	20	27	3		
21	22	23	24	25	26	27	4		Nov. 23rd Team Scheduling/ Zoom Call	
28	29	30	1	2	3	4			Nov. 25th Thanksgiving Holiday	
DEC		S	M	T	W	T	F	S	DECEMBER	
28	29	30	1	2	3	4	11	1	Dec 6th Start of Design Development (DD)- Phase 1 (4 Weeks)	
5	6	7	8	9	10	11	18	2	Dec 16th Release of Funds	
12	13	14	15	16	17	18	25	3	Dec. 24th /25th Christmas Holiday	
19	20	21	22	23	24	25	31	4	Dec. 31st / 1st New Year's Holiday	
26	27	28	29	30	31	1				

2022

JAN

S	M	T	W	T	F	S
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

JANUARY

Jan 7th	End of Design Development (DD) - Phase 1
Jan 10th	Start of Design Development (DD) - Phase 2 (4 Weeks)

FEB

S	M	T	W	T	F	S
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	1	2	3	4	5

FEBRUARY

Feb 4th	End of Design Development (DD) - Phase 2
Feb 7th	Start of Design Development (DD) - Phase 3 (2 Weeks)
Feb 18th	End of DD - Phase 3; Design Team Check-in Meeting
Feb 21st	Start of Construction Documents (CD) (4 Weeks)

MAR

S	M	T	W	T	F	S
27	28	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

MARCH

March 10th	Construction Documents (CD) Set Check-In (Design Team)
March 18th	End of Construction Documents (CD) (4 Weeks)
March 30th	Submit Tier 2/ Begin Waiting Period (45 Days +/-)

APR

S	M	T	W	T	F	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

APRIL

MAY

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

MAY

May 11th	SHPO Concurrence Received
May 20th	End of Waiting Period

JUNE

S	M	T	W	T	F	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2

JUNE

June 8th	Tier II Approval Date
June 20th	City Council Mtg - Contract Amendment Approval
June 30th	Publish: Drawings out for Bid (Alternative Date - 40 days)

JULY

S	M	T	W	T	F	S
26	27	28	29	30	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

JULY

July 5th	Publish: Drawings out for Bid (35 days)
July 25-29	Pre-Bid Meeting - Suggested Date: 28 @ 2pm

AUG

S	M	T	W	T	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

AUGUST

Aug 1st	Public Hearing - Approve Plans, Specs, Form of Contract)
Aug 9th	Bid Opening (10am or 2pm)
Aug 15th	City Council Meeting - Award Contract
Aug 22-26	Pre-Construction Meeting - Date TBD
	Approval of VAV & RTU Submittals (ASAP)
Wk of Sept 29th	Abatement @ Room 109

SEPT

S	M	T	W	T	F	S
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1

SEPTEMBER

Sept 5th	Labor Day Holiday
Sept 6th	City Council Meeting
Wk of Sept 12th	Demo @ Room 109 (Cont.)
Sept 19th	City Council Meeting

OCT

S	M	T	W	T	F	S
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

OCTOBER

Wk of Oct. 3rd	Interior Painting @ Room 109
Wk of Oct. 17th	Begin Construction @ Room 109: Carpet Installation/ ACT
	Begin Construction @ Room 109: Carpet Installation/ ACT

NOV

S	M	T	W	T	F	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3

NOVEMBER

Wk of Nov. 7	Abatement @ Mechanical Ductwork
--------------	---------------------------------

DEC

S	M	T	W	T	F	S
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

DECEMBER

Dec. 6	Receive VAV Boxes & Install
Dec. 20	Receive RTU & Install



Storm Lake Public Library Schedule of Events

2023

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

JANUARY

S	M	T	W	T	F	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	1	2	3	4

FEBRUARY

Wk of Feb 13th Interior Punch list

Feb 28th End Construction

S	M	T	W	T	F	S
26	27	28	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

MARCH

March 1st CDBG Closeout Period

S	M	T	W	T	F	S
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6

APRIL

April 3rd Tentative Date: Approval of Final Payment

S	M	T	W	T	F	S
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

MAY

May 29th Memorial Day Holiday

May 31st Funds No Longer Available

S	M	T	W	T	F	S
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1

JUNE

S	M	T	W	T	F	S
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

JULY

S	M	T	W	T	F	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

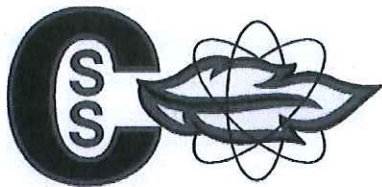
AUGUST



July Bills Pending Approval

001-4010-04-6310-0000	Air Conditioner	\$206.00	Control System Specialists
001-4010-04-6310-0000	Removed locks	\$60.00	Wedde's Lock Service
001-4010-04-6499-0000	Photocopies & Scans	\$81.24	Counsel
001-4010-04-6499-0000	Wilson & Novelist DB Subscription	\$3,292.00	Ebsco
001-4010-04-6499-0000	Apollo Circulation Annual Subscription	\$2,000.00	Biblionix
001-4010-04-6499-0000	Homebound Mileage	\$3.25	Beth Dawson
001-4010-04-6502-0000	Books	\$174.69	Ingram
001-4010-04-6502-0000	Books	\$1,074.21	Brodart
001-4010-04-6502-0000	Youth Graphic Novel Subscriptions	\$541.38	Junior Library Guild
001-4010-04-6502-0000	Books	\$29.54	Baker & Taylor
001-4010-04-6502-0000	Audiobooks	\$90.37	Blackstone Publishing
001-4010-04-6502-0000	DVD	\$213.66	Midwest Tapes
001-4010-04-6508-0000	Postage	\$61.19	Custodian of Petty Cash
001-4010-04-6599-0000	Janitorial supplies	\$42.00	Central Iowa Distributing
172-4903-04-6512-0000	Memorial books	\$156.62	Brodart
172-4903-04-6512-0000	Dorhmann Public Copier	\$28.07	Counsel

\$ 8,054.22



Control System Specialists, LC

201 E. Highway 7 Alta, IA 51002

SERVICE INVOICE

(712) 284-2622

css@cshvac.com

www.controlspecialists.com

Date	Invoice #
6/23/2022	212391

Bill To

City of Storm Lake
 City Hall
 620 Erie Street
 Storm Lake, IA 50588

Ship To

City of Storm Lake
 Storm Lake Public Library
 609 Cayuga Street
 Storm Lake, IA 50588

Terms	Due Date	P.O. No.	Project/Job
Due on receipt	6/23/2022		Library

Serviced	Qty	U/M	Item	Description	Rate	Amount
6/16/2022	2	hr	SST	SMB220151 --- Service Specialist --- Mike --- Description of Work Performed --- No cooling in library. visibly inspected condensing unit. No visible damage or dirt on coil. Reset entire unit and operated correctly. Possible power surge issue due to thunderstorms.	103.00	206.00

206.00

APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-4210-04

FINANCE CHARGES WILL ACCRUE ON BALANCES OVER 30 DAYS PAST
 DUE AT THE RATE OF 18% PER ANNUM.

WE ACCEPT THE FOLLOWING:



A convenience fee of 3.8% will be added on all credit card transactions.

Subtotal	\$206.00
Sales Tax (7.0%)	\$0.00
Payments/Credits	\$0.00
Balance Due	\$206.00

All convenience fees are retained by the payment processing company.
 Control System Specialists, LC does not charge or retain any of these fees.

Invoice



Billing Inquiries : Accounts Receivable (205) 981-5111 khightower@ebSCO.com
Technical Support : 800-758-5995 support@ebSCO.com

Billing Address
STORM LAKE PUBLIC LIBRARY
609 CAYUGA ST
STORM LAKE, IA 50588-2239

Service Address
STORM LAKE PUBLIC LIBRARY
609 CAYUGA ST
STORM LAKE, IA 50588-2239

Invoice Number :	1000185741-1
Invoice Date :	22-Jun-2022
Invoice Amount :	3,292.00
Currency :	USD
Terms :	Due upon receipt
Account Number :	CG20965-75
Order ID :	2233081
Customer ID :	s9076957
Page Number :	1 of 1

Description	Quantity	Unit Price	Extended Price	Tax	Amount Due
EBSCO Package Product ID: 288-339-385	1	3,292.00	3,292.00		3,292.00
Novelist Plus Product ID: 645-004-898 Period: 01-Apr-2022 - 31-Mar-2023					
Children's Core Collection (H.W. Wilson) Product ID: 200-239-032 Period: 01-Jun-2022 - 31-May-2023					
Fiction Core Collection (H.W.Wilson) Product ID: 334-497-104 Period: 01-Jun-2022 - 31-May-2023					
Graphic Novels Core Collection (H.W.Wilson) Product ID: 375-748-000 Period: 01-Jun-2022 - 31-May-2023					
Middle and Junior High Core Collection (H.W.Wilson) Product ID: 574-503-241 Period: 01-Jun-2022 - 31-May-2023					
Nonfiction Core Collection Product ID: 639-004-500 Period: 01-Jun-2022 - 31-May-2023					
Senior High Core Collection (H.W.Wilson) Product ID: 813-730-807 Period: 01-Jun-2022 - 31-May-2023					

Pre-tax Subtotal 3,292.00
 Total Sales Tax .00
 Invoice Total 3,292.00

Total Amount Due in USD 3,292.00

3292.00
APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-4010-04-6499-0000

Payment Method: ACH or Wire
 Wells Fargo Bank
 420 Montgomery Street
 San Francisco, CA 94104 USA
 ABA Routing # 121000248
 Swift: WFBIUS6S
 Beneficiary: EBSCO Information Services
 Account #: 2000027339684
 Remittance Advice: paymentadvice@ebSCO.com

Checks Payable To:
 EBSCO Information Services
 Attn: Payment Processing Center
 PO Box 204661
 Dallas, TX 75320-4661

EBSCO assesses a finance charge of
 1% per month on unpaid balances.
 Federal Tax ID: 63-6014186

Biblionix
2021 Guadalupe St. Ste 260
TX 78705
(877) 800-5625
billings@biblionix.com
https://www.biblionix.com/w-9

Invoice



BILL TO
Storm Lake Public Library
Elizabeth Huff
609 Cayuga Street
Storm Lake, IA 50588

INVOICE #	DATE	TOTAL DUE	DUE DATE	ENCLOSED
8215	06/20/2022	\$2,000.00	07/20/2022	

ACCOUNT #
100860

ACTIVITY	AMOUNT
Apollo(R) Automation Annual Subscription From July 13, 2022 through July 12, 2023 (~44000 items and ~20000 annual circ) NOTE: Your usage has remained lower, so your fee remains reduced by \$200 and \$100 in the previous 2 years. . It will increase again as your circulations get back to normal. (Includes server capabilities and storage for all automation data, backups, free upgrades, customer service, and all features except current and future extra-cost options)	1,700.00
Unbound Basic Syndetics Unbound Basic Catalog Enrichment (same duration as Apollo ILS above) Cover images and and summaries for most books/DVDs.	300.00

Terms
**Please remit to: Biblionix
2021 Guadalupe Street (**NEW ADDRESS! PLEASE NOTE**)
Suite 260
Austin, Texas 78705

W-9 is here: [biblionix.com/w-9](https://www.biblionix.com/w-9) Tax ID is 26-0632613
Subscription terms are available at the bottom of the Dashboard/staff home page.

BALANCE DUE **\$2,000.00**

2000
APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-4010-04-6499-0000

Thank you for your business!

Home Bound Delivery Mileage Invoice

Beth Dawson
 909 Pleasantview Dr.
 Storm Lake, IA. 50588

3.25
APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-4010-04-6499
 -0000

Date	Description	Total
June 2022		
June 21	HB Patron	1.6
June 28	HB Patron	1.2
June 29	HB Patron	3.0
	5.8m (0.56¢/m) = \$3.25	
Total		5.8





CONTRACT INVOICE

Invoice Number: 23AR1000363
 Invoice Date: 07/01/2022

Bill To: City of Storm Lake
 620 Erie St
 PO Box 1086
 Storm Lake, IA 50588
 USA

Customer: City of Storm Lake
 620 Erie St
 PO Box 1086
 STORM LAKE, IA 50588

PLEASE NOTE THE CHANGE IN PAYMENT REMITTANCE ADDRESS BELOW

Account No	Payment Terms	Payment Policy	Invoice Total	Balance Due	
CSL-109840-OE	Net 30	see below	\$81.24	\$81.24	
Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
11947-OE-CSL-01	712-732-8008	\$81.24		07/02/2012	
Remarks					

Summary:

Contract base rate charge for this billing period	\$0.00 *
Contract overage charge for the 06/02/2022 to 07/01/2022 overage period	\$77.25 **
SteadyServe 1 Machine	\$3.99
*Sum of equipment base charges **See overage details below	\$81.24

Detail:

Equipment included under this contract

Ricoh/MPC5502

Number	Serial Number	Base Charge	Location
CSL-17287	W542L600926	\$0.00	Storm Lake Public Library 609 Cayuga St Storm Lake, IA 50588 Library

Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B/W	11947-OE-CSL-01	637,102	639,040		1,938	0	1,938	\$0.019000	\$36.82
Color	11947-OE-CSL-01	72,945	73,256		311	0	311	\$0.130000	\$40.43



CONTRACT INVOICE

Invoice Number: 23AR1000363
Invoice Date: 07/01/2022

Bill To: City of Storm Lake
620 Erie St
PO Box 1086
Storm Lake, IA 50588
USA

Customer: City of Storm Lake
620 Erie St
PO Box 1086
STORM LAKE, IA 50588

PLEASE NOTE THE CHANGE IN PAYMENT REMITTANCE ADDRESS BELOW

81.24
APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-4010-04-6499
 - 0000



Remit To:
COUNSEL
PO Box 706326
Cincinnati, OH 45270-6326

CREDIT POLICY

- Credit card payment accepted by calling 800-888-6186
- Credit cards subject to 3% fee.
- There is a 1.75% monthly fee on all past due balances [21% annually]
- There is a \$35.00 Returned Check Fee.
- Delinquent accounts sent to an outside collection agency will be assessed 35% if the balance is over \$200 and 50% if the balance is under \$200.

Invoice SubTotal	\$81.24
Tax:	\$0.00
Invoice Total	\$81.24
Balance Due:	\$81.24

Inv#: 23AR1000363

NOTE : Any overpayment/credit on account will be applied to the next invoice billed.

For immediate payment processing please use the link below:
<https://paynow.biz/87bcb>



BAKER & TAYLOR

A Follett Company

2810 Coliseum Centre Drive • Suite 300 • Charlotte, NC 28217 • USA

INVOICE #: 2036845641

REMIT TO:
 BAKER & TAYLOR • P.O. BOX 277930 • ATLANTA, GA 30384-7930

INVOICE DATE: 06/24/22
 ACCOUNT #: 207113 L031542 2 B00000
 ATS #: MOM9882172
 INVOICE #: 2036845641
 PAGE: 001



1822 1 MB 0.482 P:1822 / T:10 / S:



STORM LAKE PUBLIC LIBRARY
 609 CAYUGA ST
 STORM LAKE IA 50588-2239

BILL TO: ACCOUNT #: 207113 L031542 2 B00000
 SAN #:
 NAME: STORM LAKE PUBLIC LIBRARY
 ADDRESS: 609 CAYUGA
 STORM LAKE IA 50588

SHIP TO: ACCOUNT #: 207113 L031542 2 000000
 SAN #: 3057275
 NAME: STORM LAKE PUBLIC LIBRARY
 ADDRESS: 609 CAYUGA
 STORM LAKE IA 50588

AMOUNT DUE	AMOUNT ENCLOSED
\$15.17	

KEEP THIS COPY FOR YOUR RECORDS

GST/TAX ID#: 00 00000000000000

SHIPPED FROM: MOMENCE
 PO#: 562022

INVOICE #: 2036845641
 ACCOUNT #: 207113 L031542 2 B00000

QTY	TITLE BT ORDER # CUSTOMER PO #	AUTHOR FUND #	TYPE CUST REF #	ISBN ISBN-10	PUB.	PRICE	DISC. VAS	NET PRICE	EXTENDED PRICE
1	MY DAY WITH THE PANYE 82051830 562022	CHARLES, TAMI	SAL 503839607	9780763697495 0763697494	CANWP	18.99	20.1%	15.17	15.17

1 SUB TOTAL 15.17
 USD CURRENCY

STORM LAKE PUBLIC LIBRARY
 609 CAYUGA
 STORM LAKE IA 50588

All claims must be made within 45 days of invoice date. Authorization required for all returns. Not responsible for goods sent uninsured.

REMIT TO: BAKER & TAYLOR P.O. BOX 277930 ATLANTA, GA 30384-7930	TERMS: 00 NET 30 DAYS AMOUNTS BILLED IN USD	TOTAL AMOUNT DUE \$15.17
--	---	------------------------------------

15.17

APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-4010-04-6502
 -0000



A Follett Company

2810 Coliseum Centre Drive • Suite 300 • Charlotte, NC 28217 • USA

INVOICE #: 2036791709

REMIT TO:
 BAKER & TAYLOR • P.O. BOX 277930 • ATLANTA, GA 30384-7930

INVOICE DATE: 05/31/22
 ACCOUNT #: 207113 L031542 2 B00000
 ATS #: MOM9856373
 INVOICE #: 2036791709
 PAGE: 001



1844 1 MB 0.482 P:1844 / T:10 / S:



STORM LAKE PUBLIC LIBRARY
 609 CAYUGA ST
 STORM LAKE IA 50588-2239

BILL TO: ACCOUNT #: 207113 L031542 2 B00000
 SAN #:
 NAME: STORM LAKE PUBLIC LIBRARY
 ADDRESS: 609 CAYUGA
 STORM LAKE IA 50588

SHIP TO: ACCOUNT #: 207113 L031542 2 000000
 SAN #: 3057275
 NAME: STORM LAKE PUBLIC LIBRARY
 ADDRESS: 609 CAYUGA
 STORM LAKE IA 50588

AMOUNT DUE	AMOUNT ENCLOSED
\$14.37	

KEEP THIS COPY FOR YOUR RECORDS

GST/TAX ID#: 00 00000000000000

SHIPPED FROM: MOMENCE
 PO#: 562022

INVOICE #: 2036791709
 ACCOUNT #: 207113 L031542 2 B00000

QTY	TITLE	BT ORDER #	CUSTOMER PO #	AUTHOR FUND #	TYPE CUST REF #	ISBN ISBN-10	PUB.	PRICE	DISC. VAS	NET PRICE	EXTENDED PRICE
1	RUNAWAY BUNNY	82051830	562022	BROWN, MARGARET	SAL 510077688	9780060775827 0060775823	HARJU	17.99	20.1%	14.37	14.37

1 SUB TOTAL 14.37
 USD CURRENCY

STORM LAKE PUBLIC LIBRARY
 609 CAYUGA
 STORM LAKE IA 50588

All claims must be made within 45 days of invoice date. Authorization required for all returns. Not responsible for goods sent uninsured.

REMIT TO:	TERMS:	TOTAL AMOUNT DUE
BAKER & TAYLOR P.O. BOX 277930 ATLANTA, GA 30384-7930	00 NET 30 DAYS AMOUNTS BILLED IN USD	\$14.37

14.37
APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-4010-24
-6502-0000



INVOICE

FED-ID INGRAM LIBRARY SERVICES
62-1746696 P. O. BOX 502779
ST. LOUIS, MO 63150-2779
1-800-937-5300 OPTION 1

Table with columns: INVOICE, MO., DAY, YEAR, BATCH. Values: 70116551, 06, 21, 2022, 317 LB

Table with columns: ORDER ENTRY, ACCOUNT, PAGE, TAX. Values: D346DSEH, 2006421, 1, 6

DUNS 12-159-9042

SOLD TO 2006421 013M M
STORMLAKE PUBLIC LIBRARY
609 CAYUGA ST
STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000
STORMLAKE PUBLIC LIBRARY
M&K CD 0.60
609 CAYUGA ST
STORM LAKE IA 50588-2239

TERMS: NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

Main invoice table with columns: QUANTITY, T/C AUTHOR, TITLE, UNIT PRICE, % DISC., UNIT PRICE (AFTER DISC.), EXTENSION. Includes items like 'MONKEY IN THE MIDDLE' and 'MYLAR JACKET-TAPED'.

APPROVED FOR PAYMENT

Name
Date P.O. #
Acc't No.

** TOTAL ** 17.89

Cut Along Broken Line



IF PREPAID, PLEASE DISREGARD.

IF PAYING BY INVOICE
PLEASE RETURN THIS PORTION WITH PAYMENT

INGRAM LIBRARY SERVICES
P. O. BOX 502779
ST. LOUIS, MO 63150-2779
1-800-937-5300 OPTION 1

INVOICE DATE 06/21/2022

Form with fields: OE # (D346DSEH), ACCOUNT # (2006421), INVOICE # (70116551), AMOUNT DUE (17.89)



INVOICE

REMIT TO
 FED-ID INGRAM LIBRARY SERVICES
 62-1746696 P. O. BOX 502779
 ST. LOUIS, MO 63150-2779
 1-800-937-5300 OPTION 1

INVOICE	MO.	DAY	YEAR	BATCH
70116549	06	21	2022	317

ORDER ENTRY	ACCOUNT	PAGE	TAX
D346DSEH	2006421	1	6

DUNS 12-159-9042

SOLD TO 2006421 013M M
 STORMLAKE PUBLIC LIBRARY
 609 CAYUGA ST
 STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000
 STORMLAKE PUBLIC LIBRARY
 M&K CD 1.40
 609 CAYUGA ST
 STORM LAKE IA 50588-2239

TERMS: NET 30 EOM
 WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY		T/C	TITLE			UNIT PRICE	% DISC.	UNIT PRICE (AFTER DISC.)	EXTENSION
ORDERED	SHIPPED	AUTHOR							
1	1	BELOW FROM P.O. AUTHOR ADULT SO							
3	1	PATTERSON ESCAPE	0517 R	9780316499446	29.00	42.5	16.68	16.68	
	1	INGRAM 9999999 MYLAR JACKET-TAPED	8899 C	9785552904068	0.99	NET	0.99	0.99	
	1	RETAIL 29.99 AVG DISC 42.4%			29.99			17.67	
		FT WAYN VIA UPS-GROUND PREPAID						4.58	
		SHIP DATE 06/21 #610952895 #CTNS							
		PRODUCT SUBTOTAL						16.68	
		PROCESSING SUBTOTAL						0.99	
									22.25

APPROVED FOR PAYMENT
 Name _____
 Date _____ P.O. # _____
 Acc't No. _____

** TOTAL ** 22.25

Cut Along Broken Line



IF PREPAID, PLEASE DISREGARD.

IF PAYING BY INVOICE
 PLEASE RETURN THIS PORTION WITH PAYMENT

OE #

ACCOUNT #

INVOICE #

AMOUNT DUE

INGRAM LIBRARY SERVICES
 P. O. BOX 502779
 ST. LOUIS, MO 63150-2779
 1-800-937-5300 OPTION 1

INVOICE DATE



INVOICE

FED-ID INGRAM LIBRARY SERVICES
62-1746696 P. O. BOX 502779
ST. LOUIS, MO 63150-2779
1-800-937-5300 OPTION 1

Table with columns: INVOICE, MO, DAY, YEAR, BATCH, LB. Values: 70116550, 06, 21, 2022, 317, LB

Table with columns: ORDER ENTRY, ACCOUNT, PAGE, TAX. Values: D346DSEH, 2006421, 1, 6

DUNS 12-159-9042

SOLD TO 2006421 013M M
STORMLAKE PUBLIC LIBRARY
609 CAYUGA ST
STORM LAKE IA 50588-2239

SHIP TO 2006421-000000002
STORMLAKE PUBLIC LIBRARY
M&K CD 0.60
609 CAYUGA ST
STORM LAKE IA 50588-2239

TERMS: NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

Main invoice table with columns: QUANTITY (ORDERED, SHIPPED), T/C AUTHOR, TITLE, UNIT PRICE, % DISC., UNIT PRICE (AFTER DISC.), EXTENSION. Includes items like 'SUSPECTS' and 'MYLAR JACKET-TAPED'.

APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. _____

** TOTAL ** 19.62



IF PREPAID, PLEASE DISREGARD.

IF PAYING BY INVOICE
PLEASE RETURN THIS PORTION WITH PAYMENT

OE # D346DSEH

ACCOUNT # 2006421

INVOICE # 70116550

AMOUNT DUE 19.62

INGRAM LIBRARY SERVICES
P. O. BOX 502779
ST. LOUIS, MO 63150-2779
1-800-937-5300 OPTION 1

INVOICE DATE 06/21/2022



INVOICE

FED-ID INGRAM LIBRARY SERVICES
62-1746696 P. O. BOX 502779
ST. LOUIS, MO 63150-2779
1-800-937-5300 OPTION 1

Table with columns: INVOICE, MO, DAY, YEAR, BATCH, LB. Values: 59897054, 06, 07, 2022, 388, LB

Table with columns: ORDER ENTRY, ACCOUNT, PAGE, TAX. Values: D3N7Z1EH, 2006421, 1, 6

DUNS 12-159-9042

SOLD TO 2006421 013M M
STORMLAKE PUBLIC LIBRARY
609 CAYUGA ST
STORM LAKE IA 50588-2239

SHIP TO 2006421-000000002
STORMLAKE PUBLIC LIBRARY
M&K CD 1.17
609 CAYUGA ST
STORM LAKE IA 50588-2239

TERMS: NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

Main invoice table with columns: QUANTITY, T/C, TITLE, UNIT PRICE, % DISC., UNIT PRICE (AFTER DISC.), EXTENSION. Includes handwritten notes and a red stamp.

21.67
APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acct. No. 001-4210-04-6502
-0000

** TOTAL ** 21.67

IF PREPAID, PLEASE DISREGARD.

IF PAYING BY INVOICE
PLEASE RETURN THIS PORTION WITH PAYMENT



INGRAM LIBRARY SERVICES
P. O. BOX 502779
ST. LOUIS, MO 63150-2779
1-800-937-5300 OPTION 1

INVOICE DATE 06/07/2022

OE # D3N7Z1EH

ACCOUNT # 2006421

INVOICE # 59897054

AMOUNT DUE 21.67



INVOICE

FED-ID INGRAM LIBRARY SERVICES
62-1746696 P. O. BOX 502779
ST. LOUIS, MO 63150-2779
1-800-937-5300 OPTION 1

Table with columns: INVOICE, MO., DAY, YEAR, BATCH. Values: 59897053, 06, 07, 2022, 388

Table with columns: ORDER ENTRY, ACCOUNT, PAGE, TAX. Values: D3N7Z1EH, 2006421, 1, 6

DUNS 12-159-9042

SOLD TO 2006421 013M M
STORMLAKE PUBLIC LIBRARY
609 CAYUGA ST
STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000
STORMLAKE PUBLIC LIBRARY
M&K CD 1.00
609 CAYUGA ST
STORM LAKE IA 50588-2239

TERMS: NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

Main invoice table with columns: QUANTITY, T/C AUTHOR, TITLE, UNIT PRICE, % DISC., UNIT PRICE (AFTER DISC.), EXTENSION. Includes items like 'BELOW FROM P.O. INSPIRATIONAL FIC SO' and 'TIME TO BLOOM -LP'.

17.97

APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-4210-04-6502
-0000

** TOTAL ** 17.97

IF PREPAID, PLEASE DISREGARD.

IF PAYING BY INVOICE
PLEASE RETURN THIS PORTION WITH PAYMENT



INGRAM LIBRARY SERVICES
P. O. BOX 502779
ST. LOUIS, MO 63150-2779
1-800-937-5300 OPTION 1

INVOICE DATE 06/07/2022

OE # D3N7Z1EH

ACCOUNT # 2006421

INVOICE # 59897053

AMOUNT DUE 17.97



INVOICE

FED-ID INGRAM LIBRARY SERVICES
 62-1746696 P. O. BOX 502779
 ST. LOUIS, MO 63150-2779
 (800) 937-8200

INVOICE	MO.	DAY	YEAR	BATCH	LB
70261473	06	29	2022	301	

ORDER ENTRY	ACCOUNT	PAGE	TAX
D4GOC4EH	2006421	1	6

DUNS 12-159-9042

SOLD TO 2006421 013M M
 STORMLAKE PUBLIC LIBRARY
 609 CAYUGA ST
 STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000
 STORMLAKE PUBLIC LIBRARY
 M&K CD 1.41
 609 CAYUGA ST
 STORM LAKE IA 50588-2239

TERMS: NET 30 EOM
 WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY		T/C	TITLE	UNIT PRICE	% DISC.	UNIT PRICE (AFTER DISC.)	EXTENSION
ORDERED	SHIPPED	AUTHOR					
1	1	ITEMS BELOW FROM P.O. AUTHOR ADULT SO					
1	1	BALDACCI 620 MAN	0520 R	9781538719848	29.00	42.5	16.68
1	1	INGRAM 9999999 MYLAR JACKET-TAPED	8899 C	9785552904068	0.99	NET	0.99
	1	RETAIL 29.99 AVG DISC 42.4%		SUBTOTAL	29.99		17.67
		FT WAYN VIA UPS-GROUND PREPAID		SHIPPING/HANDLING			2.77
		SHIP DATE 06/29 #610953201 #CTNS		1 WT 2 LBS			
		PRODUCT SUBTOTAL					16.68
		PROCESSING SUBTOTAL					0.99
** TOTAL **							20.44

20.44
APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acct No. 001-4010-04-6502
-0000

IF PREPAID, PLEASE DISREGARD.

IF PAYING BY INVOICE
 PLEASE RETURN THIS PORTION WITH PAYMENT



INGRAM LIBRARY SERVICES
 P. O. BOX 502779
 ST. LOUIS, MO 63150-2779
 (800) 937-8200

INVOICE DATE 06/29/2022

OE #

ACCOUNT #

INVOICE #

AMOUNT DUE

INGRAM

INVOICE

REMIT TO
 FED-ID INGRAM LIBRARY SERVICES
 62-1746696 P. O. BOX 502779
 ST. LOUIS, MO 63150-2779
 (800) 937-8200

INVOICE	MO.	DAY	YEAR	BATCH
70261472	06	29	2022	301

ORDER ENTRY	ACCOUNT	PAGE	TAX
D4GOC4EH	2006421	1	6

DUNS 12-159-9042

SOLD TO 2006421 013M M
 STORMLAKE PUBLIC LIBRARY
 609 CAYUGA ST
 STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000
 STORMLAKE PUBLIC LIBRARY
 M&K CD 1.16
 609 CAYUGA ST
 STORM LAKE IA 50588-2239

002

PP 37
 SC 4

TERMS: NET 30 EOM
 WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY		T/C AUTHOR	TITLE	UNIT PRICE	% DISC.	UNIT PRICE (AFTER DISC.)	EXTENSION
ORDERED	SHIPPED						
1		ITEMS BELOW FROM P.O. AUTHOR ADULT SO					
1		THOR BRA	RISING TIGER 1066 R	28.99	42.5	16.67	16.67
3		INGRAM	9999999 MYLAR JACKET-TAPED 8899 C	0.99	NET	0.99	0.99
1			RETAIL 29.98 AVG DISC 12.5%				17.66
			FT WAYN VIA UPS-GROUND PREPAIDY				2.28
			SHIP DATE 06/29 #610953201 #CTNS				
			PRODUCT SUBTOTAL 16.67				
			PROCESSING SUBTOTAL 0.99				
				SUBTOTAL 29.98			
				SHIPPING/HANDLING			
				1 WT 2 LBS			
							** TOTAL **
							19.94

19.94

APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-400-01-1502
- 8000

IF PREPAID, PLEASE DISREGARD.

IF PAYING BY INVOICE
 PLEASE RETURN THIS PORTION WITH PAYMENT

OE # D4GOC4EH

ACCOUNT # 2006421

INVOICE # 70261472

AMOUNT DUE 19.94

INGRAM LIBRARY SERVICES
 P. O. BOX 502779
 ST. LOUIS, MO 63150-2779
 (800) 937-8200

INVOICE DATE 06/29/2022



INVOICE

FED-ID INGRAM LIBRARY SERVICES
62-1746696 P. O. BOX 502779
ST. LOUIS, MO 63150-2779
(800) 937-8200

INVOICE	MO.	DAY	YEAR	BATCH	
70261471	06	29	2022	301	LB

ORDER ENTRY	ACCOUNT	PAGE	TAX
D4GOC4EH	2006421	1	6

DUNS 12-159-9042

SOLD TO 2006421 013M M
STORMLAKE PUBLIC LIBRARY
609 CAYUGA ST
STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000
STORMLAKE PUBLIC LIBRARY
M&K CD 0.66
609 CAYUGA ST
STORM LAKE IA 50588-2239

TERMS: NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY		T/C	TITLE			UNIT PRICE	% DISC.	UNIT PRICE (AFTER DISC.)	EXTENSION
ORDERED	SHIPPED	AUTHOR							
1	1	BELOW FROM P.O. INSPIRATIONAL FIC SO							
1	1	PETERSON	BEYOND THE DESERT SANDS -LP	0109	Q	19.99	40.0	11.99	11.99
1	1	INGRAM	9999999 LAMINATED PB COVERS 15	8899	C	2.06	NET	2.06	2.06
	1		RETAIL 22.05 AVG DISC 40.0%						
			FT WAYN VIA UPS-GROUND PREPAID						
			SHIP DATE 06/29 #610953201 #CTNS						
			PRODUCT SUBTOTAL 11.99						
			PROCESSING SUBTOTAL 2.06						
			SUBTOTAL 22.05						14.05
			SHIPPING/HANDLING						1.30
			1 WT 1 LBS						
			** TOTAL **						15.35

15 35
APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 01-4010-04-6502
- 0000

IF PREPAID, PLEASE DISREGARD.

IF PAYING BY INVOICE
PLEASE RETURN THIS PORTION WITH PAYMENT



INGRAM LIBRARY SERVICES
P. O. BOX 502779
ST. LOUIS, MO 63150-2779
(800) 937-8200

INVOICE DATE 06/29/2022

OE #	D4GOC4EH
ACCOUNT #	2006421
INVOICE #	70261471
AMOUNT DUE	15.35



INVOICE

REMIT TO
 FED-ID INGRAM LIBRARY SERVICES
 62-1746696 P. O. BOX 502779
 ST. LOUIS, MO 63150-2779
 (800) 937-8200

INVOICE	MO.	DAY	YEAR	BATCH
70261474	06	29	2022	301

ORDER ENTRY	ACCOUNT	PAGE	TAX
D4GOC4EH	2006421	1	6
	PP	39	
	SC	4	

DUNS 12-159-9042

SOLD TO 2006421 013M M
 STORMLAKE PUBLIC LIBRARY
 609 CAYUGA ST
 STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000
 STORMLAKE PUBLIC LIBRARY
 M&K CD 1.10
 609 CAYUGA ST
 STORM LAKE IA 50588-2239

TERMS: NET 30 EOM
 WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY		T/C	TITLE			UNIT PRICE	% DISC.	UNIT PRICE (AFTER DISC.)	EXTENSION
ORDERED	SHIPPED	AUTHOR							
1	1	ITEMS BELOW FROM P.O. AUTHOR ADULT SO							
1	1	CASTILLO HIDDEN 1	0711 R		9781250781055	27.99	42.5	16.09	16.09
1	1	INGRAM 9999999 MYLAR JACKET-TAPED	8899 C		9785552904068	0.99	NET	0.99	0.99
	1	RETAIL 28.98 AVG DISC 42.5%			SUBTOTAL	28.98			17.08
		FT WAYN VIA UPS-GROUND PREPAID			SHIPPING/HANDLING				2.15
		SHIP DATE 06/29 #610953201 #CTNS			1 WT 1 LBS				
		PRODUCT SUBTOTAL		16.09					
		PROCESSING SUBTOTAL		0.99					
									** TOTAL **
									19.23

19.23
APPROVED FOR PAYMENT
 Name _____
 Date _____ P.O. # _____
 Acc't No. 001-4010-01-6502
-0000

Cut Along Broken Line



IF PREPAID, PLEASE DISREGARD.

IF PAYING BY INVOICE
 PLEASE RETURN THIS PORTION WITH PAYMENT

OE #	D4GOC4EH
ACCOUNT #	2006421
INVOICE #	70261474
AMOUNT DUE	19.23

INGRAM LIBRARY SERVICES
 P. O. BOX 502779
 ST. LOUIS, MO 63150-2779
 (800) 937-8200

INVOICE DATE 06/29/2022



Junior Library Guild

PO Box 6308
Carol Stream, IL 60197-6308
Customer Service: 800/ 743-4070
Accts Receivable: 866/ 272-2055
Fax: 800/827-3080

INVOICE# 618375
Customer# J012787

BILL TO:

Storm Lake Public Library
609 Cayuga St
Storm Lake IA 50588-2239
USA

SHIP TO:

Storm Lake Public Library
609 Cayuga St
Storm Lake IA 50588-2239
USA

INVOICE DATE	PURCHASE ORDER #	TERMS	SHIP VIA	SALESPERSON
07/01/2022		Net 30 Days	Best Way	Dibble, Tonya

ITEM NO.	DESCRIPTION	QUANTITY	UNIT PRICE	EXTENSION
JGHP14SUB	GHp Category - Graphic Novels High Plus	1.00	274.96	274.96
JGMP14SUB	GMp Category - Graphic Novels Middle Plus	1.00	266.42	266.42
SubTotal				541.38

Bill Type: UpFront
Invoice: 1 of 1
Contact: Elizabeth Huff

Discount	0.00
Sales Tax	0.00
Paid/Credited	0.00
Balance Due	541.38

Please include account number and invoice number on your remittance.
We accept EFT and credit card payments. Please contact us at 1-866-272-2055.
Please note, accounts that remain unpaid after 4 shipments of books are subject to ship-hold pending receipt of payment.

541.38

APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acct No. 001-420-04-6502-0000



31 Mistletoe Road
Ashland OR 97520
United States
ar@blackstoneaudio.com

Remittance Address:
Blackstone Publishing
P.O. Box 21539
New York, NY
10087-1539

INVOICE

Bill To
Storm Lake Public Library
609 Cayuga Street
Storm Lake IA 50588
United States

INVOICE #: 2050228
DATE: 6/28/2022
Insertion Order #L12524878
ORIGINATING SYSTEM ID: 900074122

Terms	Due Date	PO #	Customer ID	Sales Order Memo	Tracking Number(s)
Net 30	7/28/2022		168122		

Item	Title	Product	ISBN	Notes	Qty	List Price	Price	Total
ZEF01x	Hotel Portofino	Retail CD	9798200816620	Hotel Portofino	1	\$41.95	\$33.56	\$33.56
VP0004		Repack Fee		Retail Repack	1		\$2.95	\$2.95
MRCFEE		Marc Fee		Marc Record	1		\$0.00	\$0.00
40cqrX	Maid	Retail CD Buy-In	9781549173950	Maid	1	\$30.00	\$24.00	\$24.00
VP0004		Repack Fee		Retail Repack	1		\$2.95	\$2.95
MRCFEE		Marc Fee		Marc Record	1		\$0.00	\$0.00
ZEasbp	Paris to the Pyrenees	Retail CD	9781482101560	Paris to the Pyrenees	1	\$29.95	\$23.96	\$23.96
VP0004		Repack Fee		Retail Repack	1		\$2.95	\$2.95
MRCFEE		Marc Fee		Marc Record	1		\$0.00	\$0.00

Subtotal	\$90.37
Tax Total (0%)	\$0.00
Shipping	\$0.00
Total	\$90.37

Ship To
Storm Lake Public Library
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United States

90.37
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6502-0000



2050228

13670041

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06/08/2022	1

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Ship To Acct No. 1454861

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Brodart No. Item No. Format	Author Pub Date Publisher	Title	Qty Units	Branch PO No. Order No.	Customer Reference	List Price Discount Net Price	Ext Price Charge Code
130300519 9781432892043 Trade Paper	Moreno-Garcia, Sil 11/03/2021 Large Print Press	Mexican Gothic, Large Type	1 1	02DEC2021 1935244		\$18.00 12.0% \$15.84	L \$15.84
130300527 9781432892524 Trade Paper	Stuart, Douglas 12/01/2021 Large Print Press	Shuggie Bain, Large Type	1 1	02DEC2021 1935244		\$19.00 12.0% \$16.72	L \$16.72

PO Number: 02DEC2021

Subtotal Quantity: 2
Subtotal Units: 2

Item Subtotal: \$32.56

Charge Description	Units	Unit Price	Ext Price
Books Processing	2	\$0.70	\$1.40
BrodartGuard	2	\$2.20	\$4.40

Total Quantity: 2
Total Units: 2

Item Total: \$32.56
C&P Charge: \$5.80

INVOICE TOTAL: \$38.36

21.64
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16.72
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Name _____

Name _____

Date _____ P.O. # _____

Date _____ P.O. # _____

Acc't No. 001-4010-04-6502
-0000

Acc't No. 172-4903-04-6512
0000

13670041



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Columbus, OH 43260-0001
Fed. ID# 23-2248758

Terms: Net Due in 30 Days

Total Quantity: 2
Total Units: 2
INVOICE TOTAL: \$38.36

Amount Enclosed: _____

13702409



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 500 Arch Street
 Williamsport, PA 17701-7809

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Brodart No. Item No. Format	Author Pub Date Publisher	Title	Qty Units	Branch PO No. Order No.	Customer Reference	List Price Discount Net Price	Ext Price Charge Code
127783725 9780593112939 Hardcover	Arlow, Jake 06/08/2021 Dial Press	Almost Flying	1 1	05APR2022 1974652		\$17.99 12.0% \$15.83	\$15.83
130285692 9780593559130 Trade Paper	Wilkerson, Charma 03/01/2022 Random House La	Black Cake : A Novel, Large Type	1 1	05APR2022 1974652		\$30.00 40.0% \$18.00	\$18.00 L
127270442 9781250149015 Hardcover Reinforc	Sheinkin, Steve 09/07/2021 Roaring Brook Pre	Fallout : Spies, Superbombs, and the Ultimate Cold War Showdown	1 1	05APR2022 1974652		\$19.99 21.0% \$15.79	\$15.79
130174130 9780593556290 Trade Paper	Woods, Stuart 04/12/2022 Random House La	A Safe House, Large Type	1 1	05APR2022 1974652		\$30.00 40.0% \$18.00	\$18.00 L
127870024 9781632063038 Hardcover	Kashiwaba, Sachik 07/06/2021 Restless Books	Temple Alley Summer, Translation	1 1	05APR2022 1974652		\$18.00 45.0% \$9.90	\$9.90
127549900 9781419751028 Hardcover	Lucas, Chad 05/11/2021 Amulet Books	Thanks a Lot, Universe	1 1	05APR2022 1974652		\$16.99 45.0% \$9.34	\$9.34

PO Number: 05APR2022

Subtotal Quantity: 6
 Subtotal Units: 6

Item Subtotal: \$86.86

129791903 9781641293167 Trade Paper	Romano-Lax, Andr 01/18/2022 Soho Press	Annie and the Wolves	1 1	24JAN2022 1949562		\$17.00 12.0% \$14.96	\$14.96 L
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PO Number: 24JAN2022

Subtotal Quantity: 1
 Subtotal Units: 1

Item Subtotal: \$14.96

127070389 9780062878014 Hardcover	Tabor, Corey R. 02/02/2021 Balzer + Bray	Mel Fell, Picture Book	1 1	NCR-24JAN2022 1990325			No Charge Replacement
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PO Number: NCR-24JAN2022

Subtotal Quantity: 1
 Subtotal Units: 1

Item Subtotal: \$0.00

13702409



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Brodart No. Item No. Format	Author Pub Date Publisher	Title	Qty Units	Branch PO No. Order No.	Customer Reference	List Price Discount Net Price	Ext Price Charge Code
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Charge Description	Units	Unit Price	Ext Price
BrodartGuard	3	\$2.20	\$6.60
Cataloging and Processing	7	\$1.09	\$7.63

Total Quantity: 8
Total Units: 8

Item Total: \$101.82
C&P Charge: \$14.23
INVOICE TOTAL: \$116.05

98.05
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Acc't No. 001-4010-04
6502-0000

18.00
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Date _____ P.O. # _____

Acc't No. 172-4903-04-6572
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Total Quantity: 8
Total Units: 8
INVOICE TOTAL: \$116.05

Amount Enclosed: _____



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Brodart No. Item No. Format	Author Pub Date Publisher	Title	Qty Units	Branch PO No. Order No.	Customer Reference	List Price Discount Net Price	Ext Price Charge Code
127672826 9781542027052 Hardcover	Garza Villa, Jonny 06/08/2021 Skyscape	Fifteen Hundred Miles from the Sun: A Novel	1 1	05APR2022 1974652		\$16.99 12.0% \$14.95	\$14.95
127944435 9781432881023 Hardcover	Johnstone, William 02/10/2021 Thorndike Press	Firestick, Large Type	1 1	05APR2022 1974652		\$30.99 0.0% \$34.94	\$34.94 S
127191968 9780062977083 Hardcover	Tabor, Corey R. 03/02/2021 Balzer + Bray	Fox at Night	1 1	05APR2022 1974652		\$16.99 45.0% \$9.34	\$9.34

PO Number: 05APR2022

Subtotal Quantity: 3
Subtotal Units: 3

Item Subtotal: \$59.23

130366536 9780593556399 Trade Paper	Kershaw, Alex 04/19/2022 Random House La	Against All Odds: A True Story of Ultimate Courage and Survival in World War II, Large Type	1 1	25MAY2022 1990844		\$32.00 40.0% \$19.20	\$19.20 L
128468270 9781684378142 Hardcover	Jarrow, Gail 10/12/2021 Calkins Creek Boo	Ambushed: The Assassination Plot Against President Garfield	1 1	25MAY2022 1990844		\$19.99 45.0% \$10.99	\$10.99
127362649 9781534459885 Hardcover Reinforc	Khan, Hena 03/09/2021 Salaam Reads	Amina's Song	1 1	25MAY2022 1990844		\$17.99 21.0% \$14.21	\$14.21
128427167 9780063056664 Hardcover	Colbert, Brandy 10/05/2021 Balzer + Bray	Black Birds in the Sky : The Story and Legacy of the 1921 Tulsa Race Massacre	1 1	25MAY2022 1990844		\$19.99 45.0% \$10.99	\$10.99
128582286 9781982108786 Hardcover	Huisman, Violaine 10/19/2021 Scribner	The Book of Mother : A Novel, Translation	1 1	25MAY2022 1990844		\$27.00 45.0% \$14.85	\$14.85
128422750 9780316593069 Hardcover	King, Thomas 09/07/2021 Little, Brown Books	Borders	1 1	25MAY2022 1990844		\$24.99 45.0% \$13.74	\$13.74
127828125 9780593203446 Hardcover Reinforc	Yang, James 06/15/2021 Viking Books for Y	A Boy Named Isamu : A Story of Isamu Noguchi, Picture Book	1 1	25MAY2022 1990844		\$17.99 21.0% \$14.21	\$14.21
127502564 9781632062895 Trade Paper	Basta?!?, Lana 06/01/2021 Restless Books	Catch the Rabbit	1 1	25MAY2022 1990844		\$18.00 40.0% \$10.80	\$10.80
128026200 9781335402509 Hardcover	Polydoros, Aden 10/05/2021 Inkyard Press	The City Beautiful	1 1	25MAY2022 1990844		\$19.99 45.0% \$10.99	\$10.99
129611581 9781592703739 Hardcover	Birkjær, Betina 12/14/2021 Enchanted Lion Bo	Coffee, Rabbit, Snowdrop, Lost, Picture Book	1 1	25MAY2022 1990844		\$17.95 12.0% \$15.80	\$15.80

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DATE	PAGE
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Brodart No. Item No. Format	Author Pub Date Publisher	Title	Qty Units	Branch PO No. Order No.	Customer Reference	List Price Discount Net Price	Ext Price Charge Code
130749486 9780063241824 Trade Paper	Brown, Dale 05/17/2022 HarperLuxe	Countdown to Midnight : A Novel, Large Type	1 1	25MAY2022 1990844		\$30.99 40.0% \$18.59	\$18.59 L SS
127121498 9781631495878 Hardcover	Eustace, Nicole 04/27/2021 Liveright	Covered with Night : A Story of Murder and Indigenous Justice in Early America	1 1	25MAY2022 1990844		\$29.95 12.0% \$26.36	\$26.36
127609016 9781250765468 Hardcover	Arnaldur Indridason 08/17/2021 Minotaur Books	The Darkness Knows : A Novel	1 1	25MAY2022 1990844		\$27.99 45.0% \$15.39	\$15.39
118655965 9780545685474 Hardcover	Sutherland, Tui 07/25/2017 Scholastic Press	Darkness of Dragons	1 1	25MAY2022 1990844		\$16.99 12.0% \$14.95	\$14.95
100356656 9780545349185 Hardcover	Sutherland, Tui 07/01/2012 Scholastic Inc	The Dragonet Prophecy	1 1	25MAY2022 1990844		\$16.99 12.0% \$14.95	\$14.95
128326905 9780063118881 Trade Paper	Adlington, L. J. 09/28/2021 HarperLuxe	The Dressmakers of Auschwitz : The True Story of the Women Who Sewed to Survive, Large Type	1 1	25MAY2022 1990844		\$28.99 40.0% \$17.39	\$17.39 L JB
126613443 9781646140053 Hardcover	Little Badger, Darci 08/25/2020 Levine Querido	Elatsoe	1 1	25MAY2022 1990844		\$18.99 12.0% \$16.71	\$16.71
126824940 9780374314071 Hardcover	Henley, Ariel 11/02/2021 Farrar Straus & Gir	A Face for Picasso : Coming of Age with Crouzon Syndrome	1 1	25MAY2022 1990844		\$18.99 45.0% \$10.44	\$10.44
127754296 9781541699632 Hardcover	Alexander, Stepho 08/31/2021 Basic Books	Fear of a Black Universe : An Outsider's Guide to the Future of Physics	1 1	25MAY2022 1990844		\$28.00 45.0% \$15.40	\$15.40
127576681 9780062987983 Hardcover	Oh, Ellen 05/04/2021 HarperCollins	Finding Junie Kim	1 1	25MAY2022 1990844		\$16.99 45.0% \$9.34	\$9.34
128507764 9781789096118 Hardcover	Kestrel, James 10/26/2021 Hard Case Crime	Five Decembers	1 1	25MAY2022 1990844		\$22.99 12.0% \$20.23	\$20.23
113473702 9781616956462 Trade Paper	Lewis, Ted 02/23/2016 Soho Crime	GBH	1 1	25MAY2022 1990844		\$15.95 12.0% \$14.04	\$14.04 L
127614540 9780062990402 Hardcover	Young, Brian 05/11/2021 Heartdrum	Healer of the Water Monster	1 1	25MAY2022 1990844		\$16.99 45.0% \$9.34	\$9.34
103608362 9780545349208 Hardcover	Sutherland, Tui 05/28/2013 Scholastic Press	The Hidden Kingdom	1 1	25MAY2022 1990844		\$16.99 12.0% \$14.95	\$14.95
126962324 9780062912510 Hardcover	Magoon, Kekla 01/05/2021 Quill Tree Books	The Highest Tribute : Thurgood Marshall's Life, Leadership, and Legacy	1 1	25MAY2022 1990844		\$17.99 45.0% \$9.89	\$9.89
128066687 9781250235565 Hardcover	Becker, Harmony 11/09/2021 First Second	Himawari House	1 1	25MAY2022 1990844		\$24.99 45.0% \$13.74	\$13.74
128557354 9780525555032 Hardcover	Hiranandani, Veera 09/14/2021 Kokila	How to Find What You're Not Looking For	1 1	25MAY2022 1990844		\$17.99 45.0% \$9.89	\$9.89
122276140 9781250012289 Trade Paper	Hart, John 02/26/2019 St. Martin's Griffin	The Hush : A Novel	1 1	25MAY2022 1990844		\$16.99 12.0% \$14.95	\$14.95 L
127573046 9780316493161 Hardcover Reinforc	Spillett-Sumner, Ta 04/06/2021 Little, Brown Books	I Sang You Down from the Stars, Picture Book	1 1	25MAY2022 1990844		\$18.99 21.0% \$15.00	\$15.00
128027738 9780593310700 Hardcover	McCann, Jacquelin 07/20/2021 Crown Books for Y	If the World Were 100 People : A Visual Guide to Our Global Village, Picture Book	1 1	25MAY2022 1990844		\$17.99 45.0% \$9.89	\$9.89

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Brodart No. Item No. Format	Author Pub Date Publisher	Title	Qty Units	Branch PO No. Order No.	Customer Reference	List Price Discount Net Price	Ext Price Charge Code
127262741 9780358223573 Hardcover	Brown, Don 08/10/2021 Etch	In The Shadow Of The Fallen Towers : The Seconds, Minutes, Hours, Days, Weeks, Months, and Years after the 9/11 Attacks	1 1	25MAY2022 1990844		\$19.99 45.0% \$10.99	\$10.99
128574003 9780593374252 Hardcover	McNicoll, Elle 10/19/2021 Crown Books for Y	A Kind of Spark	1 1	25MAY2022 1990844		\$16.99 45.0% \$9.34	\$9.34
128477628 9781773215488 Hardcover	Fung, Rosena 11/30/2021 Annick Press Ltd	Living With Viola	1 1	25MAY2022 1990844		\$22.95 45.0% \$12.62	\$12.62
103317775 9780545349192 Hardcover	Sutherland, Tui 01/01/2013 Scholastic Inc	The Lost Heir	1 1	25MAY2022 1990844		\$16.99 12.0% \$14.95	\$14.95
125941420 9781626727007 Hardcover Reinforc	Langeland, Deirdre 02/23/2021 Roaring Brook Pre	Meltdown : Six Days of Disaster at the Fukushima Nuclear Plant	1 1	25MAY2022 1990844		\$19.99 21.0% \$15.79	\$15.79
130797715 9780063242395 Trade Paper	Batsha, Nishant 06/07/2022 HarperLuxe	Mother Ocean Father Nation : A Novel, Large Type	1 1	25MAY2022 1990844		\$28.99 40.0% \$17.39	\$17.39 L JG
127120491 9781401296407 Trade Paper	McKinney, L. L. 02/23/2021 DC Comics	Nubia. Real One	1 1	25MAY2022 1990844		\$16.99 40.0% \$10.19	\$10.19 L
129756954 9780593519394 Hardcover	Madison, Megan 05/25/2021 Rise x Penguin Wo	Our Skin : A First Conversation About Race, Picture Book	1 1	25MAY2022 1990844		\$14.99 45.0% \$8.24	\$8.24
124862152 9780823445622 Hardcover	Kusel, Susan 01/19/2021 Neal Porter Books	The Passover Guest, Picture Book	1 1	25MAY2022 1990844		\$18.99 45.0% \$10.44	\$10.44
127593543 9780802855022 Hardcover	McDivitt, Lindsay 03/30/2021 Eerdmans Books f	A Plan for the People : Nelson Mandela's Hope for His Nation	1 1	25MAY2022 1990844		\$18.99 45.0% \$10.44	\$10.44
127351930 9781635653533 Trade Paper	Loveless, Gina 03/23/2021 Rodale Kids	Puberty Is Gross but Also Really Awesome	1 1	25MAY2022 1990844		\$15.99 40.0% \$9.59	\$9.59 L
121715787 9781419730696 Hardcover	Lewis, John 08/03/2021 Abrams Comicarts	Run, Book One	1 1	25MAY2022 1990844		\$24.99 45.0% \$13.74	\$13.74
130315753 9780063211711 Trade Paper	Hillerman, Anne 04/12/2022 HarperLuxe	The Sacred Bridge : A Novel, Large Type	1 1	25MAY2022 1990844		\$28.99 40.0% \$17.39	\$17.39 L GS
128393602 9781335984920 Trade Paper	Albert, Annabeth 09/28/2021 Carina Adores	Sailor Proof : An LGBTQ Romance	1 1	25MAY2022 1990844		\$14.99 40.0% \$8.99	\$8.99 L
128327146 9780593353639 Hardcover	Nguyen, Trang 09/14/2021 Dial Press	Saving Sorya : Chang and the Sun Bear, Translation	1 1	25MAY2022 1990844		\$23.99 45.0% \$13.19	\$13.19
130323802 9780593556597 Trade Paper	Mandel, Emily St. J 04/19/2022 Random House La	Sea of Tranquility : A Novel, Large Type	1 1	25MAY2022 1990844		\$27.00 40.0% \$16.20	\$16.20 L JG
127556796 9781419750014 Hardcover	Brown, Don 04/20/2021 Amulet Books	A Shot in the Arm!	1 1	25MAY2022 1990844		\$13.99 45.0% \$7.69	\$7.69
128602112 9780593381120 Hardcover	Jahren, Hope 11/02/2021 Delacorte Press	The Story of More : How We Got to Climate Change and Where to Go from Here, Young Adult ed	1 1	25MAY2022 1990844		\$16.99 45.0% \$9.34	\$9.34
128680148 9781534418165 Hardcover Reinforc	Reynolds, Jason 11/30/2021 Atheneum/Caitlyn	Stuntboy, in the Meantime	1 1	25MAY2022 1990844		\$13.99 21.0% \$11.05	\$11.05
116829656 9780545685405 Hardcover	Sutherland, Tui 12/27/2016 Scholastic Press	Talons of Power	1 1	25MAY2022 1990844		\$16.99 12.0% \$14.95	\$14.95

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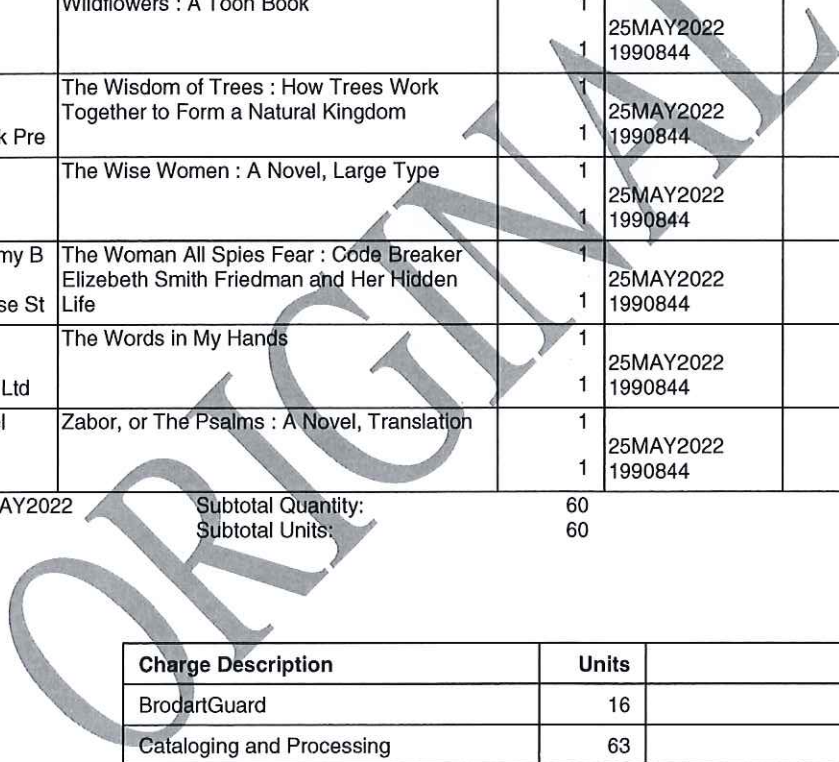
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Brodart No. Item No. Format	Author Pub Date Publisher	Title	Qty Units	Branch PO No. Order No.	Customer Reference	List Price Discount Net Price	Ext Price Charge Code
127072829 9781644450475 Trade Paper	Fernandez, Nona 03/16/2021 Graywolf Press	The Twilight Zone : A Novel	1 1	25MAY2022 1990844		\$16.00 40.0% \$9.60	L \$9.60
121724980 9780399547973 Trade Paper	Lu, Marie 06/26/2018 Speak	Warcross	1 1	25MAY2022 1990844		\$11.99 12.0% \$10.55	L \$10.55
130094455 9780593556689 Trade Paper	Lloyd, Ayanna Gilli 03/29/2022 Random House La	When We Were Birds : A Novel, Large Type	1 1	25MAY2022 1990844		\$29.00 40.0% \$17.40	L \$17.40
130822744 9780593608081 Trade Paper	Barnhill, Kelly Reg 05/17/2022 Random House La	When Women Were Dragons : A Novel, Large Type	1 1	25MAY2022 1990844		\$30.00 40.0% \$18.00	L \$18.00
127870032 9781943145539 Hardcover	Liniers 04/06/2021 TOON Books	Wildflowers : A Toon Book	1 1	25MAY2022 1990844		\$12.95 12.0% \$11.40	\$11.40
126824789 9781250237071 Hardcover	Judge, Lita 03/02/2021 Roaring Brook Pre	The Wisdom of Trees : How Trees Work Together to Form a Natural Kingdom	1 1	25MAY2022 1990844		\$19.99 45.0% \$10.99	\$10.99
129843466 9780063211681 Trade Paper	Sorell, Gina 04/05/2022 HarperLuxe	The Wise Women : A Novel, Large Type	1 1	25MAY2022 1990844		\$28.99 40.0% \$17.39	L \$17.39
128366389 9780593127193 Hardcover	Greenfield, Amy B 10/26/2021 Random House St	The Woman All Spies Fear : Code Breaker Elizebeth Smith Friedman and Her Hidden Life	1 1	25MAY2022 1990844		\$18.99 45.0% \$10.44	\$10.44
128477539 9781773215280 Hardcover	Asphyxia 11/30/2021 Annick Press Ltd	The Words in My Hands	1 1	25MAY2022 1990844		\$19.95 45.0% \$10.97	\$10.97
127226893 9781635420142 Trade Paper	Daoud, Kamel 03/02/2021 Other Press	Zabor, or The Psalms : A Novel, Translation	1 1	25MAY2022 1990844		\$17.99 40.0% \$10.79	\$10.79

PO Number: 25MAY2022

Subtotal Quantity: 60
 Subtotal Units: 60

Item Subtotal: \$797.27



Charge Description	Units	Unit Price	Ext Price
BrodartGuard	16	\$2.20	\$35.20
Cataloging and Processing	63	\$1.09	\$68.67

Total Quantity: 63
 Total Units: 63

Item Total: \$856.50
 C&P Charge: \$103.87

INVOICE TOTAL: \$960.37

838.47
APPROVED FOR PAYMENT

121.90
APPROVED FOR PAYMENT

Name _____

Name _____

Date _____ P.O. # _____

Date _____ P.O. # _____

Acc't No. 001-4010-04
6502-0000

Acc't No. 172-4903-04-6512-0000

13716587



Brodart Co.
500 Arch Street
Williamsport, PA 17701-7809

Bill To Acct : 145486
STORM LAKE PUBLIC
LIBRARY

INVOICE: B6454427

DATE
06/29/2022

Include this form with your payment to:

Brodart Co
L-3544
Columbus, OH 43260-0001
Fed. ID# 23-2248758

Terms: Net Due in 30 Days

Total Quantity: 63
Total Units: 63
INVOICE TOTAL: \$960.37

Amount Enclosed: _____



Purchase Order#
(Assigned by Finance Dept. upon approval.)

Purchase Order

City of Storm Lake
 P.O. Box 1086, 620 Erie Street
 Storm Lake, IA 50588
 Phone (712)732-8000
 Fax (712)732-4114
 www.stormlake.org

Vendor Information

Company Storm Lake Public Library
 Attn: _____
 Address 609 Cayuga Street
 Address _____
 City Storm Lake
 State IA Zip/Postal Code 50588
 E-mail _____
 Phone Number _____
 Fax Number _____

Requested Purchase Date:

Account #'s:	Amounts:
#1: <input type="text" value="001-4010-04-6508-0000"/>	<input type="text" value="\$ 61.19"/>
#2: <input type="text"/>	<input type="text"/>
#3: <input type="text"/>	<input type="text"/>
#4: <input type="text"/>	<input type="text"/>

Description	Budget Amt.	Quantity	Unit Price	Amount	
Beth Dawson, Custodian of Petty Cash, Postage		1	\$61.19	\$61.19	
<input type="checkbox"/> Bids/Quotes Attached Shipping Costs <input type="checkbox"/> Estimated <input checked="" type="checkbox"/> Actual				Total	\$61.19
Department _____ Head Signature _____ Date: <input type="text" value="Jul 11, 2022"/>				Shipping Charges	
				Purchase Order Total	\$61.19

Finance Department Only	
<p style="text-align:center">Timeline Approval</p> Date Received: <input type="text"/> Approved Purchase Date <input type="text"/> Date Returned: <input type="text"/> <input type="checkbox"/> W9 Needed	<p style="text-align:center">Purchase Order</p> Date Received: <input type="text"/> Date Returned: <input type="text"/>
<p style="text-align:center">Line Item Budget</p> Line Item Budget <input type="text"/> Authorized PO's <input type="text"/> Line Item Authorized <input type="text"/> YTD Expenditures <input type="text"/>	<p style="text-align:center">Department Budget</p> Overall Department Budget <input type="text"/> Authorized PO's <input type="text"/> Authorized YTD Budget <input type="text"/> YTD Expenditures <input type="text"/>
Approved by _____ Date: <input type="text"/>	
Administrative Approval	
Authorized By _____ <input type="checkbox"/> Approved WITHIN Adopted Budget <input type="text"/> Date: <input type="text"/> <input type="checkbox"/> Not Approved <input type="text"/> <input type="checkbox"/> Approved OUTSIDE Adopted Budget <input type="text"/>	

6/1/2022-6/30/2022

Date	Amount	
6/1/2022		
6/2/2022		
6/3/2022		
6/4/2022		
6/5/2022		
6/6/2022		
6/7/2022		
6/8/2022		
6/9/2022		
6/10/2022		
6/11/2022		
6/12/2022		
6/13/2022		
6/14/2022		
6/15/2022		
6/16/2022		
6/17/2022		
6/18/2022		
6/19/2022		
6/20/2022		
6/21/2022	\$58.00	
6/22/2022		
6/23/2022		
6/24/2022	\$3.19	Boone
6/25/2022		
6/26/2022		
6/27/2022		
6/28/2022		
6/29/2022		
6/30/2022		
Total	\$61.19	

CENTRAL IOWA DISTRIBUTING, INC.

REMIT TO (MAIN OFFICE):

19 SOUTH 21ST STREET, P.O. BOX 891
 FORT DODGE, IA 50501
 800-383-6089 • 515-955-2344 • FAX 515-955-4799

INVOICE

Invoice No:	227166
Invoice Date:	Jun 20, 2022
Page:	1
Sales Order No:	261538

Bill To:
STORM LAKE, CITY OF CITY CLERK - CITY HALL P.O. BOX 1086 STORM LAKE, IA 50588

Ship to:
PUBLIC LIBRARY 712-732-8026 (MISTY) 609 CAYUGA STORM LAKE, IA 50588

Customer ID	Customer PO	Payment Terms	
STOR01	ADD-ON	Net 30 Days	
Sales Rep Name	Shipping Method	Ship Date	Due Date
DARIN BAACK	C.I.D. DELIVER		7/20/22

Quantity	Unit	Item	Description	Unit Price	Amount
1.00	CASE	SAA K01804	KC SCOTT M-FOLD TOWELS, 4000/CASE	42.0000	42.00

42.00
APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-420-04-6599
 -0000

Subtotal	42.00
Sales Tax	
Total Invoice Amount	42.00
TOTAL AMOUNT DUE	42.00

EMAIL INVOICES

Please pay from Invoice- Monthly Statements will be mailed out by request only and we THANK-YOU for your continued business! PLEASE NOTE BEGINNING JUNE 1ST, WE WILL BE IMPLEMENTING A 2% CC PROCESSING FEE FOR ANY CREDIT CARD TRANSACTION OVER \$500.00



COUNSEL
 We put technology in its place.
 A Visual Edge Technology Company

28.07
APPROVED FOR PAYMENT

CONTRACT INVOICE

Invoice Number: 23AR977251
 Invoice Date: 06/10/2022

Name _____

Date _____ P.O. # _____

Acc't No. 172-4903-04-6512-0000

Bill To: City of Storm Lake
 620 Erie St
 PO Box 1086
 Storm Lake, IA 50588
 USA

Customer: City of Storm Lake
 620 Erie St
 PO Box 1086
 STORM LAKE, IA 50588

PLEASE NOTE THE CHANGE IN PAYMENT REMITTANCE ADDRESS BELOW

Account No	Payment Terms	Payment Policy	Invoice Total	Balance Due	
CSL-109840-OE	Net 30	see below	\$28.07	\$28.07	
Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
CON14605-CSL-01		\$28.07		01/14/2019	
Remarks					

Summary:

Contract base rate charge for the 05/14/2022 to 06/13/2022 billing period \$26.00
 Contract overage charge for the 05/14/2022 to 06/13/2022 overage period \$2.07**
 **See overage details below \$28.07

Detail:

Equipment included under this contract

Lanier/LANMPC2004

Number	Serial Number	Base Adj.	Location
CSL-20162	C768RA10364	\$0.00	Storm Lake Public Library 609 Cayuga St STORM LAKE, IA 50588 Meters-Kolby Struchen

Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
BW	CON14605-CSL-01	5,242	5,427		185	0	185	\$0.011200	\$2.07
Color	CON14605-CSL-01	171	171		0	260	0	\$0.107500	\$0.00



Remit To:
COUNSEL
 PO Box 706326
 Cincinnati, OH 45270-6326

CREDIT POLICY

- Credit card payment accepted by calling 800-888-6186
- Credit cards subject to 3% fee.
- There is a 1.75% monthly fee on all past due balances [21% annually]
- There is a \$35.00 Returned Check Fee.
- Delinquent accounts sent to an outside collection agency will be assessed 35% if the balance is over \$200 and 50% if the balance is under \$200.

Invoice SubTotal	\$28.07
Tax:	\$0.00
Invoice Total	\$28.07
Balance Due:	\$28.07

Inv#: 23AR977251

NOTE : Any overpayment/credit on account will be applied to the next invoice billed.

For immediate payment processing please use the link below:

<https://paynow.biz/87bcb>

MIDWEST TAPE

LIBRARIANS  MEDIA SOURCE

P.O. BOX 820 • HOLLAND, OH 43528

PHONE: 1-800-875-2785
FAX: 1-800-444-6645
FEDERAL ID#: 37-1499686

INVOICE

Terms: 30 Days Net

Invoice No.: 502251887
Invoice Date: 06/17/2022
Customer: 2000006256
Delivery: 88702672
Customer PO:
Ship Via: United Parcel Service (UPS)
Page: 1 OF 1

Bill To:
STORM LAKE PUBLIC LIBRARY
ELIZABETH HUFF
609 CAYUGA STREET
STORM LAKE, IA 50588
USA

Ship To:
STORM LAKE PUBLIC LIBRARY
ELIZABETH HUFF
609 CAYUGA STREET
STORM LAKE, IA 50588
USA

Remit ACH/wire payments to:
Beneficiary Bank: Key Bank
Beneficiary Bank Routing Number:
041001039
Beneficiary Account Name: Midwest Tape
LLC
Beneficiary Account #: 359681423026

Qty	UoM	Format Delivery	Description Stock #	OCLC#	Customer Item#	Retail	Price	Extension
1	EA	DVD	BAD GUYS, THE Widescreen COLLECTOR'S EDITION 1D *** Do Not Display Above Item Until: 06/21/2022 14974876	1317709859		29.99	22.49	22.49
1	EA	DVD	WORST PERSON IN THE WORLD, THE Widescreen 1D *** Do Not Display Above Item Until: 06/28/2022 14854212	1309476482		29.99	22.49	22.49
2	EA				Product Sub-total:			44.98
Please pay this amount in USD:								44.98

44.98

APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-4010-04-6502
- 0020

MIDWEST TAPE

LIBRARIANS  MEDIA SOURCE

P.O. BOX 820 • HOLLAND, OH 43528

PHONE: 1-800-875-2785
FAX: 1-800-444-6645
FEDERAL ID#: 37-1499686

INVOICE

Terms: 30 Days Net

Invoice No.: 502298520
Invoice Date: 06/23/2022
Customer: 2000006256
Delivery: 88712372
Customer PO:
Ship Via: United Parcel Service (UPS)
Page: 1 OF 1

Bill To:
STORM LAKE PUBLIC LIBRARY
ELIZABETH HUFF
609 CAYUGA STREET
STORM LAKE, IA 50588
USA

Ship To:
STORM LAKE PUBLIC LIBRARY
ELIZABETH HUFF
609 CAYUGA STREET
STORM LAKE, IA 50588
USA

Remit ACH/wire payments to:
Beneficiary Bank: Key Bank
Beneficiary Bank Routing Number:
041001039
Beneficiary Account Name: Midwest Tape
LLC
Beneficiary Account #: 359681423026

Qty	UoM	Format Delivery	Description Stock #	OCLC#	Customer Item#	Retail	Price	Extension
1	EA	DVD	EVERYTHING EVERYWHERE ALL AT ONCE Widescreen 1D *** Do Not Display Above Item Until: 07/05/2022 14920404	1320868993		29.99	22.49	22.49
1	EA	DVD	HOTEL PORTOFINO SEASON 1 Widescreen 1 2D *** Do Not Display Above Item Until: 07/12/2022 14907990	1313943046		39.99	29.99	29.99
2	EA				Product Sub-total:			52.48
					Please pay this amount in USD:			52.48

52.48

APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-4010-04-6502-0000

MIDWEST TAPE

LIBRARIANS  MEDIA SOURCE

P.O. BOX 820 • HOLLAND, OH 43528

PHONE: 1-800-875-2785

FAX: 1-800-444-6645

FEDERAL ID#: 37-1499686

INVOICE

Terms: 30 Days Net

Invoice No.: 502335370
Invoice Date: 07/01/2022
Customer: 2000006256
Delivery: 88722844
Customer PO:
Ship Via: United Parcel Service (UPS)
Page: 1 OF 2

Bill To:
STORM LAKE PUBLIC LIBRARY
ELIZABETH HUFF
609 CAYUGA STREET
STORM LAKE, IA 50588
USA

Ship To:
STORM LAKE PUBLIC LIBRARY
ELIZABETH HUFF
609 CAYUGA STREET
STORM LAKE, IA 50588
USA

Qty	UoM	Format Delivery	Description Stock #	OCLC#	Customer Item#	Retail	Price	Extension
1	EA	DVD	BATMAN SEASON 3 Full screen 3 5D 11391045	923872746		29.99	22.49	22.49
1	EA	DVD	DOWNTON ABBEY: A NEW ERA Widescreen *** Do Not Display Above Item Until: 07/05/2022 15032076	1325731247	COLLECTOR'S EDITION 1D	29.99	22.49	22.49
1	EA	DVD	FINDING DORY Widescreen 1D 11665004	959735346		19.99	14.99	14.99
1	EA	DVD	GRANTCHESTER SEASON 7 Widescreen 7 2D *** Do Not Display Above Item Until: 07/26/2022 14910101	1313942724		39.99	29.99	29.99
1	EA	DVD	KILLING EVE SEASON 4 Widescreen 4 2D *** Do Not Display Above Item Until: 07/12/2022 15017109	1317709820		34.99	26.24	26.24
5	EA				Product Sub-total:			116.20

116.20
APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-420-04-6502-0000



Wede's Lock Service
 26 Renshaw Dr
 Storm Lake, Iowa. 50588
 Tel: 712-299-4180

INVOICE
0045

NAME <i>Storm Lake Public Library</i>		DATE <i>7-7-22</i>		
ADDRESS				
CITY <i>Storm Lake</i>	STATE	ZIP		
PHONE				
<input type="checkbox"/> CASH	<input type="checkbox"/> CC#	Terms		
<input type="checkbox"/> CHECK	#	<input type="checkbox"/> Net 10 <input type="checkbox"/> Net 30		
EXP / /	CVV#	<input type="checkbox"/> Other		
QUAN.	PART NO.	DESCRIPTION	PRICE	AMOUNT
1		<i>service call</i>		<i>60.00</i>
2		<i>remove lock from</i>		
3		<i>locked file cabinet</i>		
4				
5	<i>60.00</i>			
6	APPROVED FOR PAYMENT			
7				
8	Name _____			
9	Date _____ P.O. # _____			
10				
11	Acc't No. <i>001-4010-24-6310</i>			
12	<i>-0000</i>			
COMMENTS <i>Thanks, Joe</i>			TOTAL MATERIALS	
			TECHNICIAN SERVICE TIME	
			TAX	
			DATE COMPLETED / /	CASH ON COMPLETION OF WORK → TOTAL

Signature below constitutes acceptance of above service performed as being satisfactory - and that equipment has been left in good condition.

Thank You

SIGNATURE _____

DATE _____

Printed in USA by 800-370-5591 or www.printit4less.com



Wede's Lock Service
 26 Renshaw Dr
 Storm Lake, Iowa. 50588
 Tel: 712-299-4180

INVOICE
0045

NAME <i>Storm Lake Public Library</i>		DATE <i>7-7-22</i>		
ADDRESS				
CITY <i>Storm Lake</i>		STATE	ZIP	
PHONE				
<input type="checkbox"/> CASH	<input type="checkbox"/> CC#	Terms		
<input type="checkbox"/> CHECK	EXP / /	<input type="checkbox"/> Net 10	<input type="checkbox"/> Net 30	
#	CVV#	<input type="checkbox"/> Other		
QUAN.	PART NO.	DESCRIPTION	PRICE	AMOUNT
	1	<i>service call</i>		<i>60.00</i>
	2	<i>remove lock from</i>		
	3	<i>locked file cabinet</i>		
	4			
	5	<i>60.00</i>		
APPROVED FOR PAYMENT				
	7			
	8	Name _____		
	9	Date _____ P.O. # _____		
	10			
	11	Acc't No. <i>001-4010-24-6310</i>		
	12	<i>-0000</i>		
COMMENTS			TOTAL MATERIALS	
<i>Tranks, Joe</i>			TECHNICIAN SERVICE TIME	
			TAX	
DATE COMPLETED / /		CASH ON COMPLETION OF WORK	TOTAL	<i>60.00</i>

Signature below constitutes acceptance of above service performed as being satisfactory - and that equipment has been left in good condition.

Thank You

SIGNATURE

DATE

Printed in USA by 800-370-5591 or www.printit4less.com

CIRCULATION POLICIES

Obtaining a Library Card

Anyone seven years of age or older may obtain a Library card valid for up to two years. All patrons under the age of eighteen without a valid Iowa driver's license need to have a parent or guardian or responsible party present to apply for a library card.

To apply for a Library card, applicants may request a registration form at the circulation desk. Applicants must provide proof of current permanent State of Iowa address, such as a driver's license, utility bill, check book with name/address imprint, etc. The Storm Lake Public Library requires all new accounts have an identification number on file, preferably from a valid Iowa driver's license. Other acceptable identification numbers include those issued from any state or government entity. Applicants under the age of eighteen who have a current driver's license may use their own license as the identification number on file.

The applicant must provide the Library with an alternate contact (email address, alternate phone number, etc.)

The Library card should be presented when borrowing materials.

The person to whom the card was issued is responsible for materials checked out or rented, returned in good condition, and payment of all fees or fines, with that card. Parents or guardians or responsible party are legally liable for library cards issues to patrons under eighteen years of age. Patrons are allowed to use cards issued in their names. If a patron's card is lost, stolen, or found, the Storm Lake Public Library staff should be notified immediately. Initial library cards are free; replacement cards cost \$1.00.

For security purposes, all new patron accounts must include a photo of the patron. Upon library card renewal, all patron accounts without photographs will be required to include photographs added to existing accounts.

New patrons will be placed on conditional status for a period of six months. Patrons on conditional status will be allowed to check out a total of six items at a time and one of those items may be a DVD. Loan periods will be the same for patrons with conditional status as for those with full borrowing privileges. All fines and fees will accrue according to library policy. Materials checked out or rented must be returned in good condition. After six months, conditional status patrons will be allowed full borrowing privileges if they have successfully returned books undamaged and in a timely manner.

Conditional patron status is not reserved only for new patrons. Any patron is subject to being placed on conditional status if the patron is habitually damaging or losing materials, returning materials late or in poor condition, or keeping materials longer than two months. Patrons will receive written notification if they are placed on conditional status after receiving full privileges. The length of time a patron will remain on conditional status will be determined by Library staff.

Student Library Cards

Students at the Storm Lake Middle School and Storm Lake High School may obtain a student library card.

The rules of the student library card are the same as for library cards with the following exceptions:

An applicant may request a card at the Storm Lake Middle School or the Storm Lake High School. In lieu of a parent, guardian or other responsible adult present, providing proof of current address, identification number, and alternate contact information, she/he must be registered as a student at the Storm Lake Middle School or Storm Lake High School. The School shall provide to the Library the name and grade of each student who has obtained a student library card.

Student library card holders can check out a maximum of six (6) printed materials at a time, and may not check out DVDs, or audio books or request books by Interlibrary Loan. Students may return items belonging to the Storm Lake Public Library to the School. The School will arrange to have the returned items transported to the Library in a timely manner.

Overdue fines shall not be charged to student card holders but a card holder with an overdue item may not check out another item until the overdue item is returned, or until it is declared lost and the replacement cost is paid. Students are expected to return materials. If materials are not returned, students are expected to pay to replace the missing materials unless other arrangements are made with the Library. Information about missing materials and fines will not be forwarded to any outside agencies.

The Right to Privacy

This policy is consistent to the principles of patron's right to privacy and the Code of Iowa.

Loan Periods

Most books, magazines, paperbacks, pamphlets, newspapers, and audio materials are circulated for a three-week period with one renewal allowed. Most DVDs, A-V Kits, and some reference books are circulated for four days and are not renewable. There are exceptions to both of these checkout periods. Patrons should see a Library staff member to be sure to know when items are due.

Restricted Usage

Persons with valid Library cards are restricted from borrowing any Library materials if they have overdue items or if their fines accumulate to \$1.00 or more. When fines are cleared and/or materials **are returned in good condition**, borrowing privileges are restored.

Habitual misuse of library services and materials may result in permanent restricted status or permanent restricted access to services. Indebted households will be restricted from circulating new materials until fines and fees are cleared from records.

Renewals

Books, periodicals, audios, pamphlets, and newspapers may be renewed once. Popular items and DVDs may not be renewed.

Popular Items

Books that are in demand are loaned for a three-week period and cannot be renewed. To reserve an item, patrons may simply request to be added to the Reserve List. Patrons will receive notification by telephone, text, or email when the material is available. Materials are held for three days after notification.

Overdue Notices

Borrowers are responsible for returning materials by closing time on the due date. A date-due printout is given to borrowers each time items are checked out. As a courtesy reminder, the Library will mail overdue notices to the borrower when an item is overdue. If the item is not returned, a replacement cost will be assessed.

DVDs

Most DVDs check out for four (4) days, are limited to a total of two (2) per borrower, may not be renewed, and must be returned by closing time on the date due. Overdue fines are charged at the rate of \$1.00 per day per item. If damaged, repair or replacement fees will be charged at a rate sufficient to cover the Library's costs.

Gaming Services

The Storm Lake Public Library has gaming equipment available for patron use during the Library's hours of operation. Eligible users are patrons with Library cards in good standing (fine free, no overdue materials). Other persons requesting to use gaming services will be honored at staff discretion. Gaming will be limited to 4 players at one time.

Games and controllers will be housed behind the circulation desk. Gamers will sign up to use gaming equipment at the circulation desk and may check out one controller per library card. This does not include accessories, such as nunchuks, gaming wheels, etc. When finished, gamers will return all items to Library staff at the circulation desk. Gamers will be limited to 30-minute sessions. Sessions may be extended if no one is waiting. All gaming must be concluded and items returned fifteen minutes prior to closing.

The Library staff strive for a positive experience for all patrons. Since gaming is taking place in a common area with the potential to affect many people, please be considerate of others while gaming. Ask Library staff to adjust volume or any other control which might affect other patrons. Behavior issues will be addressed according to the Library's Code of Conduct Policy.

If equipment is damaged through misuse, repair or replacement fees will be charged at a rate sufficient to cover the Library's costs.

Lost or Damaged Items

Each person is responsible for lost or damaged materials checked out on his or her card **or materials which are returned in poor condition**. Borrowers will be assessed a fee for the cost of repair, **cleaning, fumigation**, or replacement per item. Refunds are made for lost materials that are found and returned to the Library – in good condition.

Theft of Library Materials

Having a library card is a privilege. When you sign up for a library card, you are agreeing to comply with the library's Circulation Policies. Checking out library materials and not returning them is a crime. The Storm Lake Public Library will prosecute violators of the Circulation Policies to the extent allowed by law. If theft is charged to a patron then a Non-Returned Materials Fee, an Administrative Fee and the full replacement cost will be assessed.

The following sections of the Code of Iowa relate to this topic:

702.22 Library materials and equipment.

1. "*Library materials*" include books, plates, pictures, photographs, engravings, paintings, drawings, maps, newspapers, magazines, pamphlets, broadsides, manuscripts, documents, letters, public records, microforms, sound recordings, audiovisual materials in any format, magnetic or other tapes, electronic data processing records, artifacts, and written or printed materials regardless of physical form or characteristics, belonging to, on loan to, or otherwise in the custody of any of the following:

- a. A public library.
- b. A library of an educational, historical, or eleemosynary institution, organization, or society.
- c. A museum.
- d. A repository of public records.

2. "*Library equipment*" includes audio, visual, or audiovisual machines, machinery or equipment belonging to, on loan to or otherwise in the custody of one of the institutions or agencies listed in subsection 1.

714.5 Library materials and equipment -- unpurchased merchandise -- evidence of intention.

The fact that a person has concealed library materials or equipment as defined in section 702.22 or unpurchased property of a store or other mercantile establishment, either on the premises or outside the premises, is material evidence of intent to deprive the owner, and the finding of library materials or equipment or unpurchased property concealed upon the person or among the belongings of the person, is material evidence of intent to deprive and, if the person conceals or causes to be concealed library materials or equipment or unpurchased property, upon the person or among the belongings of another, the finding of the concealed materials, equipment or property is also material evidence of intent to deprive on the part of the person concealing the library materials, equipment or goods.

The fact that a person fails to return library materials for two months or more after the date the person agreed to return the library materials, or fails to return library equipment for one month or more after the date the person agreed to return the library equipment, is evidence of intent to deprive the owner, provided a reasonable attempt, including the mailing by restricted certified mail of notice that such material or equipment is overdue and criminal actions will be taken, has been made to reclaim the materials or equipment. Notices stating the provisions of this section and of section 808.12 with regard to library materials or equipment shall be posted in clear public view in all public libraries, in all libraries of educational, historical or charitable institutions, organizations or societies, in all museums and in all repositories of public records.

After the expiration of three days following the due date, the owner of borrowed library equipment may request the assistance of a dispute resolution center, mediation center or appropriate law enforcement agency in recovering the equipment from the borrower.

The owner of library equipment may require deposits by borrowers and in the case of late returns the owner may impose graduated penalties of up to twenty-five percent of the value of the equipment, based upon the lateness of the return.

In the case of lost library materials or equipment, arrangements may be made to make a monetary settlement.

808.12 Detention and search in theft of library materials and shoplifting.

1. Persons concealing property as set forth in section 714.5, may be detained and searched by a peace officer, person employed in a facility containing library materials, merchant, or merchant's employee, provided that the detention is for a reasonable length of time and that the search is conducted in a reasonable manner by a person of the same sex and according to subsection 2 of this section.
2. No search of the person under this section shall be conducted by any person other than someone acting under the direction of a peace officer except where permission of the one to be searched has first been obtained.
3. The detention or search under this section by a peace officer, person employed in a facility containing library materials, merchant, or merchant's employee does not render the person liable, in a criminal or civil action, for false arrest or false imprisonment provided the person conducting the search or detention had reasonable grounds to believe the person detained or searched had concealed or was attempting to conceal property as set forth in section 714.5.

Open Access

The Library participates in the statewide borrowing program Open Access. This is a multi-type library program that allows patrons to borrow materials in person at participating public, school, academic, and university libraries.

Interlibrary Loan

Persons with valid Library cards may request that the Storm Lake Public Library borrow items from another library. Patrons are limited to having three (3) interlibrary loan materials checked out at any one time. There is a \$1.75 charge per item for the service, and additional charges may be assessed by lending libraries. Due dates on interlibrary loan materials are determined by the lending library(ies).

The *Circulation Policies* were revised by the Storm Lake Public Library Board of Trustees on February 8, 2010, September 12, 2011, January 9, 2012, January 14, 2013, September 9, 2013, June 9, 2014, December 14, 2015, February 11, 2019, August 12, 2019, November 9, 2020, **July 11, 2022**.

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