



609 Cayuga Street
Storm Lake, IA 50588
712-732-8026
<https://c5.stormlake.lib.ia.us>
or visit us on Facebook

Agenda, Monday, January 10, 2022, 4 pm

Storm Lake Public Library Board Meeting due to COVID-19, this meeting will be hybrid with social distancing in the meeting room or telephone. Dial in to participate: 1-408-418-9388

Access Code: 24570177

1. Call to Order
2. Disclosure by Library Board Members
3. Approval of Agenda
4. Hear the Public
5. Witter Gallery – Patricia Hampton
6. Approval of December Minutes
7. Director's Reports: Calendar, Bar Charts, Ledger, Friends of the Library, Teen Corner, Memorial donations, Donated books, Website, Architect's Agreement – Timeline, ARPA.
8. Approval of January Bills
9. Gallery Agreement Committee Report
10. Library Board Member Requested Items
11. Adjourn – Next Meeting February 14, 2022, at 4pm

Meeting Protocol

To speak on an agenda item please approach the head of the table when that agenda item is called and upon recognition by the Library Board President, please identify self by stating your name and address.

1. If your issue is not a topic on the agenda, please approach the head of the table under the "Hear the Public" agenda item and upon recognition by the Board President identify yourself by stating your name and address.
2. Please keep your remarks to three (3) minutes or less.
3. If you require accommodation for this meeting including but not limited to translation services, hearing assistance or accessibility please contact the Library Director at least four (4) hours prior to the start of the meeting.



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Library Board Meeting, City of Storm Lake, December 13, 2021, 4:00 p.m. hybrid and telephonic due to the Pandemic

Present: Board President Mary Kay Hudspeth, Jim Eliason, Sarah Freking, Sue Lyngaas, Patrick Mullaney and Barb Wells. Also present, Elizabeth Huff, Library Director; Keri Navratil, City Manager; Patricia Hampton, Witter Gallery; and Dana Larson, Pilot-Tribune.

Board Vice-President Eliason called the meeting to order at 4:04 p.m. Board President Hudspeth presided at the meeting beginning 4:10 p.m.

Disclosures by Board Members - None

Agenda – Moved by Board Member Lyngaas to approve December 13 Agenda. Seconded by Board Member Wells. Vote all ayes. Motion carried.

Public Hearing – None

Approval of Minutes – Moved by Board Member Freking to approve November Minutes. Seconded by Board Member Lyngaas. Vote all ayes. Motion carried.

Director's Report – Regarding the Calendar, the Library Director reported the Capital Improvement Budget with the committee was quick due to one project submitted, the pergola. The Bar Chart was corrected due to an incorrect reporting on WiFi usage. There were no questions on the ledger. The Friends will meet on December 16 to draw winners for the fundraising baskets. Trustees from Rembrandt, Linn Grove, Newell, and Storm Lake attended the Annual County Library Trustees Meeting with Bonnie McKewon, State Library on December 2, 2021. Librarian colleagues from Rembrandt, Linn Grove and Albert City joined Storm Lake on December 7, 2021, for their annual interview before the County Supervisors. Each library thanked the Supervisors for their financial support and gave a short account of how the funds were used. The Teen Corner needed a minor paint repair and then the Smart TV will be installed by Public Works.

Witter Gallery – Patricia Hampton reported the Gallery's 50th Anniversary will be celebrated next year with several fundraising events with the first possibly occurring in April. The Gallery wanted a copy of the library's 2022 closed days. The Gallery was looking for a new director since the former director left for a new job with benefits.

Gallery Agreement Committee Report – Board Member Eliason began by saying Committee Member Mohr stated the Gallery had a 501.C3 status and was not part of the City of Storm Lake, both parties must communicate better and Board Member Eliason's final thought: if the library had an unfilled Children Librarian position, then it was possible for that position to be changed into a Gallery Director position. Board Member Lyngaas confirmed that the Gallery's grievances were expressed and communication by all parties had to improve, the Gallery felt their liability insurance was a duplicate of the City's insurance. Board President Hudspeth requested that the committee

focus on the agreement. City Manager Navratil responded the liability insurance was for items such as program alcohol and Board President Hudspeth said the liability insurance was for the Gallery's programs and classes.

President's Report – As per advice from the City Attorney on new board member terms and the City Clerk's term period for holding office as of July 1, 2022, the following terms were drawn: 2 years for Board President Hudspeth, 4 years for Board Member Wells, 4 years for Board Member Eliason, 6 years for Board Member Lyngaas, 6 years for Board Member Freking.

Approval of Bills – Moved by Board Member Wells to approve December Bills. Seconded by Board Member Lyngaas. Vote all ayes. Motion carried.

Approval of 2022 Library Closed Days – Moved by Board Member Eliason to approve 2022 Library Closed Days. Seconded by Board Member Wells. Vote all ayes. Motion carried.

Director's Annual Evaluation – Moved by Board Member Freking to go into Closed Session to Evaluate the Library Director. Seconded by Board Member Eliason. Vote all ayes. Motion carried. The Director was evaluated. Moved by Board Member Eliason to move out of Closed Session. Seconded by Board Member Mullaney. Vote all ayes. Motion carried.

Library Board Member Requested Items - None

Adjournment – Moved by Board Member Lyngaas to adjourn meeting at 5:03 pm. Seconded by Board Member Freking. Vote all ayes. Motion carried.

Elizabeth Huff, Library Director.

Please note the above is an unapproved draft of minutes and will be approved by the Board of Trustees on January 10, 2021.



- December 14 – Bills submitted to Tyler Gibbins, City Accountant
- December 14 – Department Head Meeting
- December 15 – Zoom phone webinar
- December 15 – State Library website class
- December 15 – Closed early due to Tornado/Derecho, 65 degrees Fahrenheit
- December 16 – First snowfall, 4 inches, salted back parking lot
- December 16 – Friends Basket Drawing
- December 16 – NW League of Cities Meeting, Storm Lake hosted
- December 17 – Website construction
- December 17 – Plaster holes above new water fountain
- December 20 – Department Head Meeting
- December 20 – City Council Meeting, 2 agenda items
- December 20 – Smart TV hung in Teen Area
- December 21 – Public Works took away some furniture
- December 22 – Book donations from Elementary School
- December 23-26 – Closed, Holidays
- December 27 – Multiple copies update on SILO
- December 28 – Sorting youth book donations and website maintenance
- December 29 – Club Textiles (youth) and hybrid Knit One
- December 30 – Old furniture in storeroom and processing taken by Public Works
- December 31 – January 3 – Closed City Holiday
- January 3 – Department Head Meeting
- January 3 – Board Prep Week
- January 3 – City Council Meeting
- January 4 – Sort your book donations
- January 5 – Hybrid Knit One
- January 5 – Friends Board Meeting
- January 6 – Preschool Story Time
- January 6 – Typed Friends Minutes and sorted storage room
- January 7 – Board Packet Distribution
- January 7 – Approved Time Cards



Storm Lake, IA

Detail vs Budget Report

Account Detail

Date Range: 12/01/2021 - 12/31/2021

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - General Fund								
Revenue								
001-4010-04-4465	BV County Library Contract	0.00	-24,300.00	-12,150.00	0.00	-12,150.00	-12,150.00	-50.00 %
001-4010-04-4765	Library Fines	0.00	-7,177.00	-1,749.31	-257.80	-2,007.11	-5,169.89	-72.03 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
12/02/2021	CLPKT02244	04.01.12.2021		CLPKT02244			-41.70	
12/10/2021	CLPKT02273	03.09.12.2021		CLPKT02273			-45.55	
12/16/2021	CLPKT02292	04.15.12.2021		CLPKT02292			-33.85	
12/21/2021	CLPKT02314	03.20.12.2021		CLPKT02314			-84.40	
12/27/2021	CLPKT02315	4.22.12.2021		CLPKT02315			-30.10	
12/29/2021	CLPKT02322	04.28.12.2021		CLPKT02322			-22.20	
Revenue Totals:		0.00	-31,477.00	-13,899.31	-257.80	-14,157.11	-17,319.89	-55.02 %
Expense								
001-4010-04-6010	Salaries	0.00	145,177.32	57,424.57	17,493.58	74,918.15	70,259.17	48.40 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
12/01/2021	PYPKT00930	PYPKT00930 - 12012021 ...		PYPKT00930 - 12012021 Payroll - Period 11/...			5,846.29	
12/15/2021	PYPKT00937	PYPKT00937 - 12152021 ...		PYPKT00937 - 12152021 Payroll - Period 11/...			5,859.72	
12/29/2021	PYPKT00941	PYPKT00941 - 12292021 ...		PYPKT00941 - 12292021 Payroll - Period 12/...			5,787.57	
001-4010-04-6040	Overtime	0.00	4,456.42	423.00	123.05	546.05	3,910.37	87.75 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
12/01/2021	PYPKT00930	PYPKT00930 - 12012021 ...		PYPKT00930 - 12012021 Payroll - Period 11/...			29.12	
12/15/2021	PYPKT00937	PYPKT00937 - 12152021 ...		PYPKT00937 - 12152021 Payroll - Period 11/...			44.27	
12/29/2021	PYPKT00941	PYPKT00941 - 12292021 ...		PYPKT00941 - 12292021 Payroll - Period 12/...			49.66	
001-4010-04-6061	Longevity	0.00	2,600.00	0.00	0.00	0.00	2,600.00	100.00 %
001-4010-04-6062	Holiday	0.00	442.40	0.00	0.00	0.00	442.40	100.00 %
001-4010-04-6063	Sick Leave	0.00	2,858.00	0.00	0.00	0.00	2,858.00	100.00 %

Detail vs Budget Report

Date Range: 12/01/2021 - 12/31/2021

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-4010-04-6064	Vacation	0.00	6,179.00	0.00	0.00	0.00	6,179.00	100.00 %
001-4010-04-6099	Other Pay	0.00	0.00	60.25	89.67	149.92	-149.92	0.00 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
12/01/2021	PYPKT00930	PYPKT00930 - 12012021 ...		PYPKT00930 - 12012021 Payroll - Period 11/...			29.92	
12/15/2021	PYPKT00937	PYPKT00937 - 12152021 ...		PYPKT00937 - 12152021 Payroll - Period 11/...			30.19	
12/29/2021	PYPKT00941	PYPKT00941 - 12292021 ...		PYPKT00941 - 12292021 Payroll - Period 12/...			29.56	
001-4010-04-6240	Meetings & Conferences	0.00	2,500.00	523.96	0.00	523.96	1,976.04	79.04 %
001-4010-04-6310	Repairs/Maintenance Bldg	0.00	33,000.00	2,401.87	404.93	2,806.80	30,193.20	91.49 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
12/20/2021	APPKT00584	45408	77840	Flush Handle Replacement	001302 - Wiese Plumbing & Heating, Inc		112.93	
12/20/2021	APPKT00584	45478	77840	Valve Replacement	001302 - Wiese Plumbing & Heating, Inc		292.00	
001-4010-04-6371	Electric Service	0.00	13,500.00	4,523.60	1,122.89	5,646.49	7,853.51	58.17 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
12/06/2021	APPKT00579	Oct/Nov 2021	2556	Electric Services	001074 - MidAmerican Energy Company		570.66	
12/20/2021	APPKT00584	Nov/Dec 2021	2597	Electric Services	001074 - MidAmerican Energy Company		552.23	
001-4010-04-6372	Refuse & Recycling	0.00	450.00	153.00	76.50	229.50	220.50	49.00 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
12/06/2021	APPKT00579	October 2021	77735	Garbage Services	002126 - SGS, LLC		38.25	
12/20/2021	APPKT00584	November 2021	77827	Garbage Services	002126 - SGS, LLC		38.25	
001-4010-04-6373	Telecommunications	0.00	3,087.06	2,063.85	123.61	2,187.46	899.60	29.14 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
12/06/2021	APPKT00579	December 2021	77725	Fax Line & Emergency Line Service	001077 - Long Lines		123.61	
001-4010-04-6375	Gas Service	0.00	4,900.00	300.92	582.08	883.00	4,017.00	81.98 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
12/20/2021	APPKT00584	Oct/Nov 2021	77777	Gas Service	001173 - Alliant Energy		582.08	
001-4010-04-6499	Contractual Services	0.00	16,000.00	4,461.53	482.75	4,944.28	11,055.72	69.10 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
12/06/2021	APPKT00579	8/9/2021 Friends CC	77712	8/9/2021 Friends CC Reimb	001758 - Friends of the Library		0.75	
12/20/2021	APPKT00584	3117316	77833	License	001523 - Swank Motion Pictures, Inc		482.00	

Detail vs Budget Report

Date Range: 12/01/2021 - 12/31/2021

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-4010-04-6502	Library Materials	0.00	37,500.00	14,678.25	3,901.61	18,579.86	18,920.14	50.45 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
12/06/2021	APPKT00579	242834	2531	Books	002121 - Abdo Publishing Company, Inc		1,005.60	
12/20/2021	APPKT00584	2005454	2571	CDs	002008 - Blackstone Audio, Inc		104.83	
12/20/2021	APPKT00584	2036314055	77779	Books	001957 - Baker & Taylor, Inc		685.43	
12/20/2021	APPKT00584	2036341850	77779	Books	001957 - Baker & Taylor, Inc		170.39	
12/20/2021	APPKT00584	2036366447	77779	Books	001957 - Baker & Taylor, Inc		131.93	
12/20/2021	APPKT00584	4187052	77780	Books	001274 - Barnes & Noble Booksellers, USA Inc		216.70	
12/20/2021	APPKT00584	4196646	77780	Book Returned	001274 - Barnes & Noble Booksellers, USA Inc		-4.76	
12/20/2021	APPKT00584	501234655	77814	DVDs	001275 - Midwest Tape, LLC		103.45	
12/20/2021	APPKT00584	501264284	77814	DVDs	001275 - Midwest Tape, LLC		44.98	
12/20/2021	APPKT00584	501290708	77814	DVDs	001275 - Midwest Tape, LLC		44.98	
12/20/2021	APPKT00584	501321286	77814	DVDs	001275 - Midwest Tape, LLC		64.47	
12/20/2021	APPKT00584	55637594	77798	Books	001268 - Ingram Library Services, Inc		19.28	
12/20/2021	APPKT00584	55637595	77798	Books	001268 - Ingram Library Services, Inc		12.80	
12/20/2021	APPKT00584	55637596	77798	Books	001268 - Ingram Library Services, Inc		13.02	
12/20/2021	APPKT00584	55689255	77798	Books	001268 - Ingram Library Services, Inc		19.55	
12/20/2021	APPKT00584	55689256	77798	Books	001268 - Ingram Library Services, Inc		14.85	
12/20/2021	APPKT00584	55689257	77798	Books	001268 - Ingram Library Services, Inc		18.60	
12/20/2021	APPKT00584	55793599	77798	Books	001268 - Ingram Library Services, Inc		19.13	
12/20/2021	APPKT00584	55793600	77798	Books	001268 - Ingram Library Services, Inc		14.76	
12/20/2021	APPKT00584	55843505	77798	Books	001268 - Ingram Library Services, Inc		23.40	
12/20/2021	APPKT00584	55897558	77798	Books	001268 - Ingram Library Services, Inc		20.46	
12/20/2021	APPKT00584	55897559	77798	Books	001268 - Ingram Library Services, Inc		20.33	
12/20/2021	APPKT00584	55927437	77798	Books	001268 - Ingram Library Services, Inc		19.23	
12/20/2021	APPKT00584	55927438	77798	Books	001268 - Ingram Library Services, Inc		38.36	
12/20/2021	APPKT00584	55955341	77798	Books	001268 - Ingram Library Services, Inc		17.93	
12/20/2021	APPKT00584	55955342	77798	Books	001268 - Ingram Library Services, Inc		26.31	
12/20/2021	APPKT00584	55984467	77798	Books	001268 - Ingram Library Services, Inc		17.06	
12/20/2021	APPKT00584	56053340	77798	Books	001268 - Ingram Library Services, Inc		20.45	
12/20/2021	APPKT00584	56053341	77798	Books	001268 - Ingram Library Services, Inc		10.41	
12/20/2021	APPKT00584	B6309834	2573	Books	001009 - Brodart Co.		934.12	
12/20/2021	APPKT00584	B6318504	2573	Books	001009 - Brodart Co.		24.61	
12/20/2021	APPKT00584	H58315300	77779	Books	001957 - Baker & Taylor, Inc		14.49	
12/20/2021	APPKT00584	H58589990	77779	Books	001957 - Baker & Taylor, Inc		14.46	
001-4010-04-6508	Postage/Shipping	0.00	2,200.00	99.64	0.00	99.64	2,100.36	95.47 %
001-4010-04-6599	Supplies	0.00	7,000.00	2,599.07	709.22	3,308.29	3,691.71	52.74 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
12/06/2021	APPKT00579	November 2021	77741	Heat Cables	001216 - Storm Lake Ace Hardware		28.28	
12/06/2021	APPKT00579	Oct/Nov 2021	77714	Supplies	001152 - Hy-Vee, Inc		15.92	

Detail vs Budget Report

Date Range: 12/01/2021 - 12/31/2021

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001-4010-04-6599	Supplies - Continued	0.00	7,000.00	2,599.07	709.22	3,308.29	3,691.71	52.74 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
12/20/2021	APPKT00584	094455	2596	Painting Supplies	001176 - McCrea Eneterprises		15.10	
12/20/2021	APPKT00584	2111-126983	77812	Supplies	002011 - Marcus Lumber Company Corp		37.37	
12/20/2021	APPKT00584	2111-127196	77812	Paint Supplies	002011 - Marcus Lumber Company Corp		8.48	
12/20/2021	APPKT00584	218575	2576	Cleaning Supplies	001026 - Central Iowa Distributing, Inc		99.80	
12/20/2021	APPKT00584	218916	2576	Cleaning Supplies	001026 - Central Iowa Distributing, Inc		477.00	
12/20/2021	APPKT00584	228261-0	77806	Office Supplies	001037 - Iowa Office Supply Inc		19.32	
12/20/2021	APPKT00584	228672-0	77806	Office Supplies	001037 - Iowa Office Supply Inc		7.95	
Expense Totals:		0.00	281,850.20	89,713.51	25,109.89	114,823.40	167,026.80	-59.26 %
001 - General Fund Totals:		0.00	250,373.20	75,814.20	24,852.09	100,666.29	149,706.91	-59.79 %

172 - Library Misc Memorial Trust

Asset								
172-0000-00-1199	Claim on Cash	0.00	0.00	123,624.84	1,421.78	125,046.62	-125,046.62	0.00 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
12/02/2021	CLPKT02244	04.01.12.2021		CLPKT02244			1.00	
12/21/2021	CLPKT02314	03.20.12.2021		CLPKT02314			1,553.41	
12/22/2021	APPKT00595	2573	2573	Brodart Co. SEC REI PMT	001009 - Brodart Co.		-158.99	
12/22/2021	APPKT00595	2613	2613	Visual Edge Inc SEC REI PMT	001063 - Visual Edge Inc		-24.39	
12/27/2021	CLPKT02315	4.22.12.2021		CLPKT02315			1.00	
12/30/2021	CLPKT02329	04.29.12.2021		CLPKT02329			49.75	
Asset Totals:		0.00	0.00	123,624.84	1,421.78	125,046.62	-125,046.62	0.00 %

Revenue								
172-4901-04-4300	Interest On Investments	0.00	-25.00	-134.36	0.00	-134.36	109.36	437.44 %
172-4901-04-4440	Open Access	0.00	-80.00	-3,636.53	-1,555.41	-5,191.94	5,111.94	6,389.93 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
12/02/2021	CLPKT02244	04.01.12.2021		CLPKT02244			-1.00	
12/21/2021	CLPKT02314	03.20.12.2021		CLPKT02314			-1,553.41	
12/27/2021	CLPKT02315	4.22.12.2021		CLPKT02315			-1.00	
172-4902-04-4440	Enrich Iowa	0.00	-6,000.00	0.00	0.00	0.00	-6,000.00	-100.00 %
172-4903-04-4300	Interest On Investments	0.00	-15.00	-134.36	0.00	-134.36	119.36	795.73 %
172-4903-04-4705	Library Memorial Revenue	0.00	-2,300.00	-21.75	0.00	-21.75	-2,278.25	-99.05 %

Detail vs Budget Report

Date Range: 12/01/2021 - 12/31/2021

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining	
172-4904-04-4300	Interest On Investments	0.00	-15.00	0.00	0.00	0.00	-15.00	-100.00 %	
172-4906-04-4705	Library Memorial Revenue	0.00	-1,100.00	-215.25	-49.75	-265.00	-835.00	-75.91 %	
Post Date 12/30/2021	Packet Number CLPKT02329	Source Transaction 04.29.12.2021	Pmt Number	Description CLPKT02329	Vendor	Project Account	Amount -49.75		
		Revenue Totals:	0.00	-9,535.00	-4,142.25	-1,605.16	-5,747.41	-3,787.59	-39.72 %
Expense									
172-4901-04-6499	Contractual Services	0.00	1,600.00	0.00	0.00	0.00	1,600.00	100.00 %	
172-4901-04-6599	Supplies	0.00	750.00	0.00	0.00	0.00	750.00	100.00 %	
172-4902-04-6499	Contractual Services	0.00	2,600.00	0.00	0.00	0.00	2,600.00	100.00 %	
172-4902-04-6599	Supplies	0.00	1,200.00	0.00	0.00	0.00	1,200.00	100.00 %	
172-4903-04-6512	Library Memorial Trust Expense	0.00	2,000.00	580.69	158.99	739.68	1,260.32	63.02 %	
Post Date 12/20/2021	Packet Number APPKT00584	Source Transaction B6309834	Pmt Number 2573	Description Books	Vendor 001009 - Brodart Co.	Project Account	Amount 158.99		
172-4906-04-6512	Library Dohrmann Memorial Trust Expense	0.00	180.00	4,753.44	24.39	4,777.83	-4,597.83	-2,554.35 %	
Post Date 12/20/2021	Packet Number APPKT00584	Source Transaction 817603	Pmt Number 2613	Description Copier Maintenance Agreement	Vendor 001063 - Visual Edge Inc	Project Account	Amount 24.39		
		Expense Totals:	0.00	8,330.00	5,334.13	183.38	5,517.51	2,812.49	-33.76 %
		172 - Library Misc Memorial Trust Totals:	0.00	-1,205.00	124,816.72	0.00	124,816.72	-126,021.72	-10,458.23 %
500 - Erma Myers Trust Fund									
Asset									
500-0000-00-1199	Claim on Cash	0.00	0.00	2,910.00	0.00	2,910.00	-2,910.00	0.00 %	
		Asset Totals:	0.00	0.00	2,910.00	0.00	2,910.00	-2,910.00	0.00 %

Detail vs Budget Report

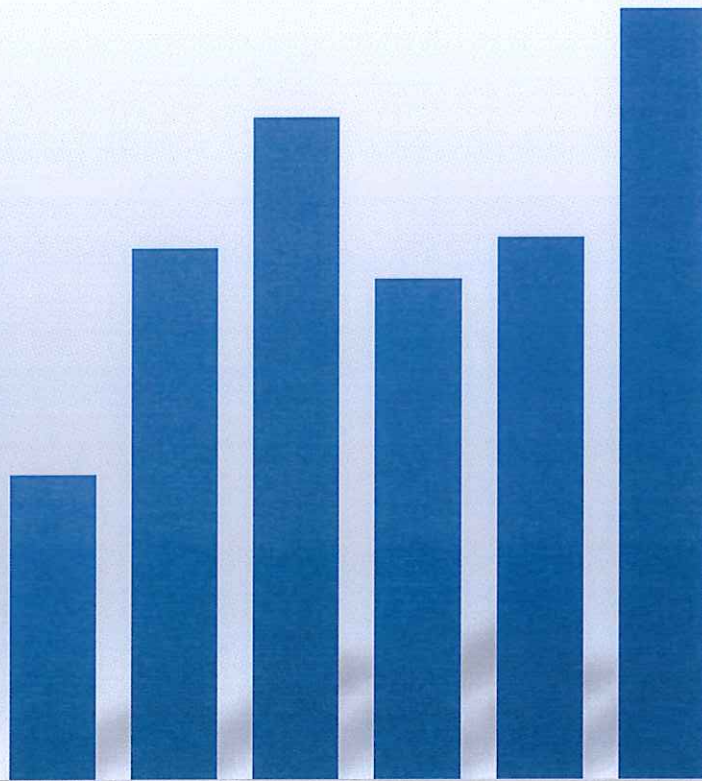
Date Range: 12/01/2021 - 12/31/2021

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
Revenue								
500-4905-04-4300	Interest On Investments	0.00	-40.00	-0.22	0.00	-0.22	-39.78	-99.45 %
Revenue Totals:		0.00	-40.00	-0.22	0.00	-0.22	-39.78	-99.45 %
500 - Erma Myers Trust Fund Totals:		0.00	-40.00	2,909.78	0.00	2,909.78	-2,949.78	-7,374.45 %
Report Total:		0.00	249,128.20	203,540.70	24,852.09	228,392.79	20,735.41	-8.32 %

Fund Summary

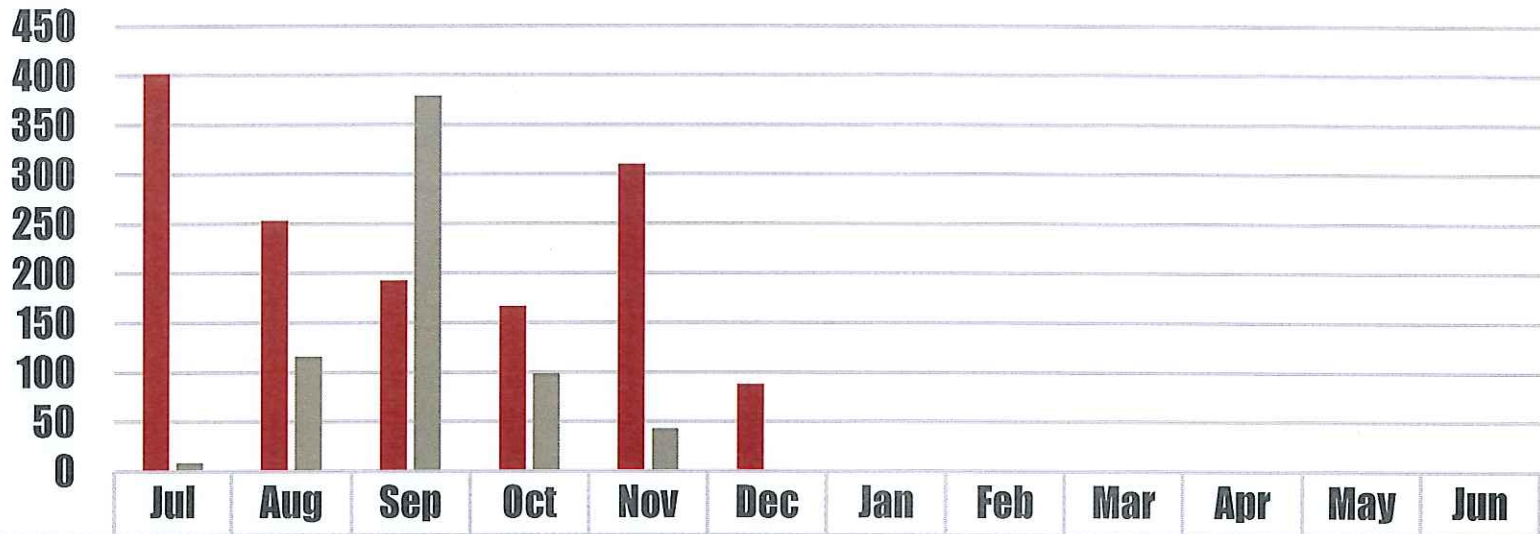
Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
001 - General Fund	0.00	250,373.20	75,814.20	24,852.09	100,666.29	149,706.91	
172 - Library Misc Memorial Trust	0.00	-1,205.00	124,816.72	0.00	124,816.72	-126,021.72	
500 - Erma Myers Trust Fund	0.00	-40.00	2,909.78	0.00	2,909.78	-2,949.78	-7,374.45 %
Report Total:	0.00	249,128.20	203,540.70	24,852.09	228,392.79	20,735.41	

FY 21-22 Holdings



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
■ Holdings	42444	42771	42960	42726	42786	43117						

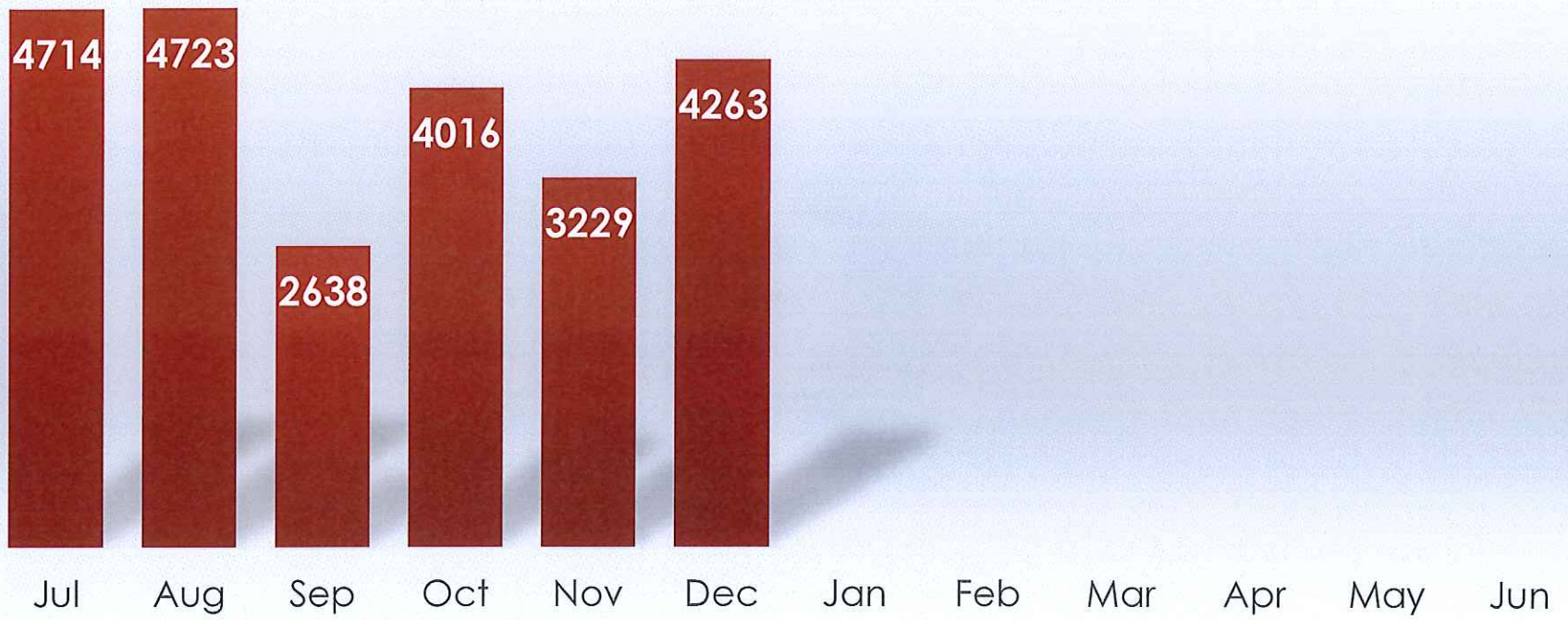
2021-2022 Collection Development



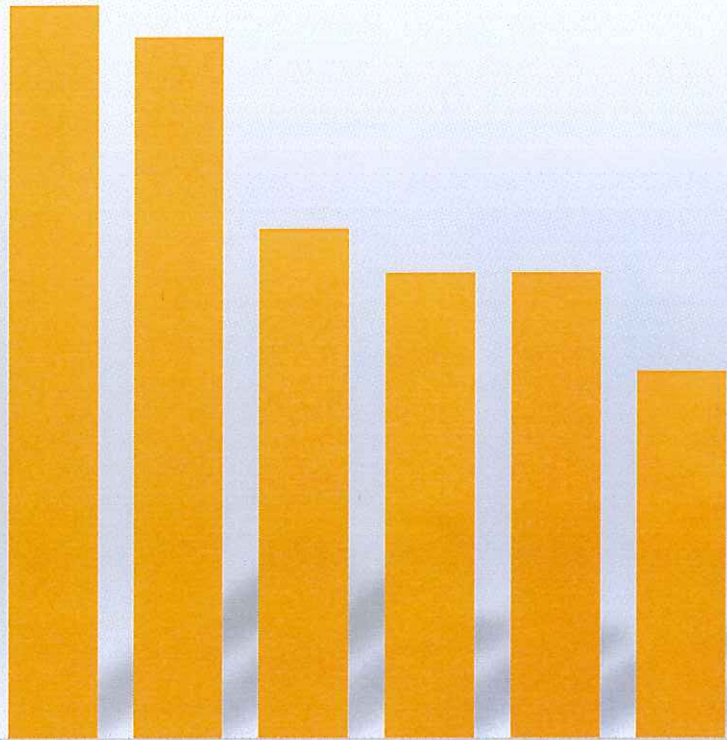
Additions	402	253	193	167	310	88						
Withdrawals	9	116	379	99	43	0						

■ **Additions**
 ■ **Withdrawals**

2021-22 Attendance

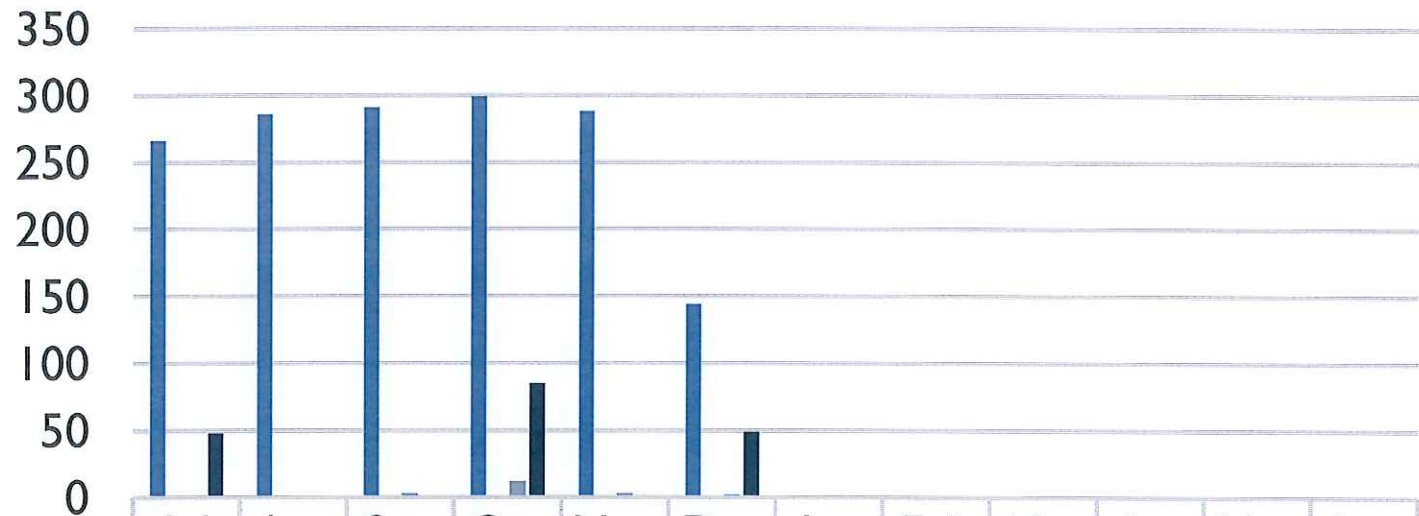


FY 21-22 Apollo Circulation



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
■ Apollo	2283	2182	1586	1448	1449	1144						

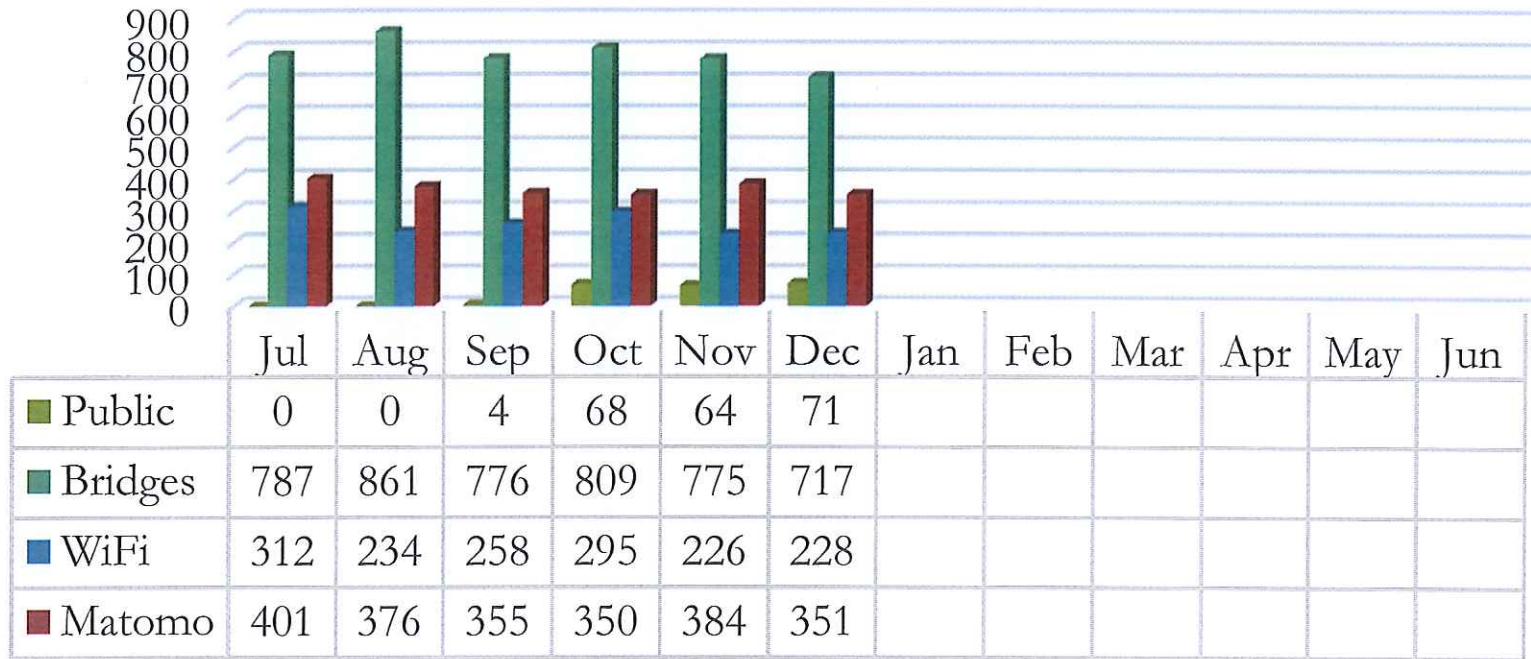
2021-2022 Deposits



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
■ Fines & Fees	266	286	291	299	288	144						
■ Donations	1	0	0	0	0	0						
■ Merchandise	0	0	3	12	3	2						
■ Dohrman Trust	48	0	0	85	0	49						

■ Fines & Fees
 ■ Donations
 ■ Merchandise
 ■ Dohrman Trust

2021-2022 Digital Usage



Public Bridges WiFi Matomo




January Bills Pending Approval

001-4010-04-6310-0000	Boiler Pump Bearings Installed	\$1,497.08	Control Systems
001-4010-04-6499-0000	Photocopies & Scans	\$93.92	Counsel
001-4010-04-6502-0000	Books	\$173.35	Ingram
001-4010-04-6502-0000	Books	\$162.35	Brodart
001-4010-04-6502-0000	Books	\$149.82	Baker & Taylor
001-4010-04-6502-0000	DVD	\$338.83	Midwest Tapes
001-4010-04-6508-0000	Postage	\$3.63	Postage Petty Cash
001-4010-04-6599-0000	Janitorial supplies	\$60.00	Central Iowa Distributing

\$ 2,478.98

MIDWEST TAPE

LIBRARIANS  MEDIA SOURCE

P.O. BOX 820 • HOLLAND, OH 43528

PHONE: 1-800-875-2785

FAX: 1-800-444-6645

FEDERAL ID#: 37-1499686

INVOICE

Terms: 30 Days Net

Invoice No.: 501457697

Invoice Date: 12/23/2021

Customer: 2000006256

Delivery: 88458344

Customer PO:

Ship Via: United Parcel Service (UPS)

Page: 1 OF 1

Bill To:
STORM LAKE PUBLIC LIBRARY
ELIZABETH HUFF
609 CAYUGA STREET
STORM LAKE, IA 50588
USA

Ship To:
STORM LAKE PUBLIC LIBRARY
ELIZABETH HUFF
609 CAYUGA STREET
STORM LAKE, IA 50588
USA

Remit ACH/wire payments to:
Beneficiary Bank: Key Bank
Beneficiary Bank Routing Number:
041001039
Beneficiary Account Name: Midwest Tape
LLC
Beneficiary Account #: 359681423026

Qty	UoM	Format Delivery	Description Stock #	OC LC#	Customer Item#	Retail	Price	Extension
1	EA	DVD	EMMET OTTER'S JUG-BAND CHRISTMAS Widescreen		ANNIVERSARY EDITION 1D			
			11944921	1004778740		9.99	7.49	7.49
1	EA	DVD	GRANTCHESTER SEASON 6 Widescreen		6 3D			
			14458010	1273287551		44.99	33.74	33.74
1	EA	DVD	GREAT WORLD RELIGIONS: ISLAM Full screen		2D			
			12596656	52996572		31.99	23.99	23.99
1	EA	DVD	HOME FIRES SEASON 2 Widescreen		2 2D			
			11664799	973762364		39.99	29.99	29.99
1	EA	DVD	IN COLD BLOOD Widescreen		CRITERION COLLECTION 2D			
			11425012	922895235		29.99	22.49	22.49
1	EA	DVD	MITCHELLS VS. THE MACHINES, THE Widescreen		1D			
			13625518	1280352468		30.99	23.24	23.24
1	EA	DVD	MOSLEY Widescreen		1D			
			14649444	1285075451		14.99	11.24	11.24
1	EA	DVD	MYSTERY ROAD Widescreen		1D			
			11176424	890662337		24.99	18.74	18.74
1	EA	DVD	OLD HENRY Widescreen		1D			
			14469688	1267992162		19.99	14.99	14.99
Product Sub-total:								185.91

185.91
APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Please pay this amount in USD: 185.91

Acc't No. 001-4010-04-6502-0000

MIDWEST TAPE

LIBRARIANS  MEDIA SOURCE

P.O. BOX 820 • HOLLAND, OH 43528

PHONE: 1-800-875-2785
FAX: 1-800-444-6645
FEDERAL ID#: 37-1499686

INVOICE

Terms: 30 Days Net

Invoice No.: 501389569
Invoice Date: 12/09/2021
Customer: 2000006256
Delivery: 88437130
Customer PO:
Ship Via: United Parcel Service (UPS)
Page: 1 OF 1

Bill To:
STORM LAKE PUBLIC LIBRARY
ELIZABETH HUFF
609 CAYUGA STREET
STORM LAKE, IA 50588
USA

Ship To:
STORM LAKE PUBLIC LIBRARY
ELIZABETH HUFF
609 CAYUGA STREET
STORM LAKE, IA 50588
USA

Remit ACH/wire payments to:
Beneficiary Bank: Key Bank
Beneficiary Bank Routing Number:
041001039
Beneficiary Account Name: Midwest Tape
LLC
Beneficiary Account #: 359681423026

Qty	UoM	Format Delivery	Description Stock #	OCLC#	Customer Item#	Retail	Price	Extension
1	EA	DVD	ALADDIN Widescreen SIGNATURE COLLECTION 1D 12415581	1114309193		29.99	22.49	22.49
1	EA	DVD	CALL THE MIDWIFE SEASON 10 Widescreen 10 3D 14587832	1274168438		39.99	29.99	29.99
1	EA	DVD	ENDEAVOUR SERIES 1 Widescreen 1 3D 10879723	844084519		39.99	29.99	29.99
1	EA	DVD	PHANTOM OF THE OPERA Widescreen 1D 10111446	57673698		5.99	4.49	4.49
4	EA				Product Sub-total:			86.96
					Please pay this amount in USD:			86.96

86.96
APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 801-4010-04-6502-0000

MIDWEST TAPE

LIBRARIANS  MEDIA SOURCE

P.O. BOX 820 • HOLLAND, OH 43528

PHONE: 1-800-875-2785
FAX: 1-800-444-6645
FEDERAL ID#: 37-1499686

INVOICE

Terms: 30 Days Net

Invoice No.: 501422365
Invoice Date: 12/16/2021
Customer: 2000006256
Delivery: 88448569
Customer PO:
Ship Via: United Parcel Service (UPS)
Page: 1 OF 1

Bill To:
STORM LAKE PUBLIC LIBRARY
ELIZABETH HUFF
609 CAYUGA STREET
STORM LAKE, IA 50588
USA

Ship To:
STORM LAKE PUBLIC LIBRARY
ELIZABETH HUFF
609 CAYUGA STREET
STORM LAKE, IA 50588
USA

Remit ACH/wire payments to:
Beneficiary Bank: Key Bank
Beneficiary Bank Routing Number:
041001039
Beneficiary Account Name: Midwest Tape
LLC
Beneficiary Account #: 359681423026

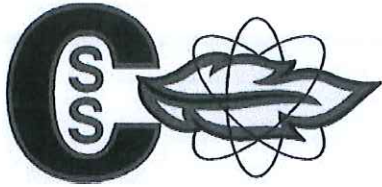
Qty	UoM	Format Delivery	Description Stock #	OCLC#	Customer Item#	Retail	Price	Extension
1	EA	DVD	FRENCH DISPATCH, THE Widescreen 1D *** Do Not Display Above Item Until: 12/28/2021 14593348	1284999805		19.99	14.99	14.99
1	EA	DVD	NO TIME TO DIE Widescreen COLLECTOR'S EDITION 2D *** Do Not Display Above Item Until: 12/21/2021 14510168	1285527137		34.99	26.24	26.24
1	EA	DVD	ON THE ROCKS Widescreen 1D 14477073	1266296826		14.99	11.24	11.24
1	EA	DVD	SMALL ENGINE REPAIR Widescreen 1D *** Do Not Display Above Item Until: 12/21/2021 14509568	1268487747		17.99	13.49	13.49
4	EA				Product Sub-total:			65.96
					Please pay this amount in USD:			65.96

65.96
APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-4010-04-6502-0000



Control System Specialists, LC

101 W. Highway 7 Alta, IA 51002

SERVICE INVOICE

(712) 284-2622

css@csshvac.com

www.controlsysspecialists.com

Date

Invoice #

12/30/2021

211772

Bill To

City of Storm Lake
City Hall
620 Erie Street
Storm Lake, IA 50588

Ship To

City of Storm Lake
Storm Lake Public Library
609 Cayuga Street
Storm Lake, IA 50588

Terms

Due Date

P.O. No.

Project/Job

Due on receipt

12/30/2021

Library

Serviced	Qty	U/M	Item	Description	Rate	Amount
12/28/2021	2	hr	SST	SMB210254 --- Service Specialist --- Mike	98.50	197.00
12/22/2021	1		ITEM SHIPPING	Shipping Charge	29.01	29.01
12/22/2021	2	ea	TP111-058	Bracket Assembly CI (RP)	635.535	1,271.07
				--- Description of Work Performed --- 12/21 Located leaking bearing assembly on boiler #3 & #4. Will order replacement parts & Return to install 12/28 Installed new bearing assemblies and tested operation		

1497.08

APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acct No. 001-4010-04-6310-0000

FINANCE CHARGES WILL ACCRUE ON BALANCES OVER 30 DAYS PAST DUE AT THE RATE OF 18% PER ANNUM.

WE ACCEPT THE FOLLOWING:



A convenience fee of 3.8% will be added on all credit card transactions.

All convenience fees are retained by the payment processing company. Control System Specialists, LC does not charge or retain any of these fees.

Subtotal	\$1,497.08
Sales Tax (7.0%)	\$0.00
Payments/Credits	\$0.00
Balance Due	\$1,497.08

COUNSEL

We put technology in its place.
A Visual Edge Technology Company

49.89

APPROVED FOR PAYMENT

CONTRACT INVOICE

Name _____

Invoice Number: 23AR847097

Invoice Date: 01/03/2022

Date _____ P.O. # _____

Acc't No. 601-4010-6499-0000

Bill To: City of Storm Lake
620 Erie St
PO Box 1086
Storm Lake, IA 50588
USA

Customer: City of Storm Lake
620 Erie St
PO Box 1086
STORM LAKE, IA 50588

PLEASE NOTE THE CHANGE IN PAYMENT REMITTANCE ADDRESS BELOW

Account No	Payment Terms	Payment Policy	Invoice Total	Balance Due	
CSL-109840-OE	Net 30	see below	\$49.89	\$49.89	
Contract Number	Contact	Contract Amount	P.O. Number	Start Date	Exp. Date
11947-OE-CSL-01	712-732-8008	\$49.89		07/02/2012	
Remarks					

Summary:

Contract base rate charge for this billing period	\$0.00 *
Contract overage charge for the 12/02/2021 to 01/01/2022 overage period	\$45.90 **
SteadyServe 1 Machine	\$3.99
*Sum of equipment base charges **See overage details below	\$49.89

Detail:

Equipment included under this contract

Ricoh/MPC5502

Number	Serial Number	Base Charge	Location
CSL-17287	W542L600926	\$0.00	Storm Lake Public Library 609 Cayuga St Storm Lake, IA 50588 Library

Meter Type	Meter Group	Begin Meter	End Meter	Credits	Total	Covered	Billable	Rate	Overage
B\W	11947-OE-CSL-01	627,783	628,810		1,027	0	1,027	\$0.019000	\$19.51
Color	11947-OE-CSL-01	71,092	71,295		203	0	203	\$0.130000	\$26.39



Remit To:
COUNSEL
PO Box 706326
Cincinnati, OH 45270-6326

CREDIT POLICY

- Credit card payment accepted by calling 800-888-6186
- Credit cards subject to 3% fee.
- There is a 1.75% monthly fee on all past due balances [21% annually]
- There is a \$35.00 Returned Check Fee.
- Delinquent accounts sent to an outside collection agency will be assessed 35% if the balance is over \$200 and 50% if the balance is under \$200.

Invoice SubTotal	\$49.89
Tax:	\$0.00
Invoice Total	\$49.89
Balance Due:	\$49.89

Inv#: 23AR847097

NOTE : Any overpayment/credit on account will be applied to the next invoice billed.

44.03

APPROVED FOR PAYMENT

CONTRACT INVOICE



We put technology in its place.
A Visual Edge Technology Company

Invoice Number: 23AR832978
Invoice Date: 12/09/2021

Name _____

Date _____ P.O. # _____

Acct No. 001-4010-04-499-0000

Bill To: City of Storm Lake
620 Erie St
PO Box 1086
Storm Lake, IA 50588
USA

Customer: City of Storm Lake
620 Erie St
PO Box 1086
STORM LAKE, IA 50588

PLEASE NOTE THE CHANGE IN PAYMENT REMITTANCE ADDRESS BELOW

Table with 5 columns: Account No, Payment Terms, Payment Policy, Invoice Total, Balance Due. Includes contract details like Contract Number, Contact, Contract Amount, P.O. Number, Start Date, Exp. Date, and Remarks.

Summary:

Contract base rate charge for this billing period \$0.00 *
Contract overage charge for the 11/02/2021 to 12/01/2021 overage period \$40.04 **
SteadyServe 1 Machine \$3.99
*Sum of equipment base charges **See overage details below \$44.03

Detail:

Equipment included under this contract

Ricoh/MPC5502

Table with 4 columns: Number, Serial Number, Base Charge, Location. Includes details for CSL-17287 with serial number W542L600926 and base charge of \$0.00.

Table with 10 columns: Meter Type, Meter Group, Begin Meter, End Meter, Credits, Total, Covered, Billable, Rate, Overage. Shows usage for B/W and Color meters.



Remit To: COUNSEL
PO Box 706326
Cincinnati, OH 45270-6326

CREDIT POLICY
• Credit card payment accepted by calling 800-888-6186
• Credit cards subject to 3% fee.
• There is a 1.75% monthly fee on all past due balances [21% annually]
• There is a \$35.00 Returned Check Fee.
• Delinquent accounts sent to an outside collection agency will be assessed 35% if the balance is over \$200 and 50% if the balance is under \$200.

Table with 2 columns: Invoice SubTotal \$44.03, Tax \$0.00, Invoice Total \$44.03, Balance Due \$44.03

Inv#: 23AR832978

NOTE : Any overpayment/credit on account will be applied to the next invoice billed.



INVOICE

REMIT TO
 FED-ID INGRAM LIBRARY SERVICES
 62-1746696 P. O. BOX 502779
 ST. LOUIS, MO 63150-2779
 1-800-937-5300 OPTION 1

INVOICE	MO.	DAY	YEAR	BATCH
56836894	12	29	2021	307

ORDER ENTRY	ACCOUNT	PAGE	TAX
D589Q6EH	2006421	1	6

DUNS 12-159-9042

SOLD TO 2006421 013M M
 STORMLAKE PUBLIC LIBRARY
 609 CAYUGA ST
 STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000
 STORMLAKE PUBLIC LIBRARY
 M&K
 609 CAYUGA ST
 STORM LAKE IA 50588-2239

002

PP 32
 SC 3

CD 1.29

TERMS: NET 30 EOM
 WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY		T/C AUTHOR	TITLE			UNIT PRICE	% DISC.	UNIT PRICE (AFTER DISC.)	EXTENSION
ORDERED	SHIPPED								
1	1	BELOW FROM	P.O. AUTHOR ADULT SO			IBCOE 335XF RAJCV ORD	DT:	08/01/21	
1	1	TAYLOR B	END OF DAYS	0394 R	9780062886101	28.99	42.5	16.67	16.67
1	1	INGRAM	9999999 MYLAR JACKET-TAPED	8899 C	9785552904068	0.72	NET	0.72	0.72
	1		RETAIL 29.71 AVG DISC 42.5%			SUBTOTAL		29.71	17.39
			FT WAYN VIA UPS-GROUND PREPAID			SHIPPING/HANDLING			2.19
			SHIP DATE 12/29 #610952383 #CTNS			1 WT 2 LBS			
			PRODUCT SUBTOTAL			16.67			
			PROCESSING SUBTOTAL			0.72			
** TOTAL **									19.58

APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acct No. _____

cut Along Broken Line



IF PREPAID, PLEASE DISREGARD.

IF PAYING BY INVOICE
PLEASE RETURN THIS PORTION WITH PAYMENT

OE # D589Q6EH

ACCOUNT # 2006421

INVOICE # 56836894

AMOUNT DUE 19.58

INGRAM LIBRARY SERVICES
 P. O. BOX 502779
 ST. LOUIS, MO 63150-2779
 1-800-937-5300 OPTION 1

INVOICE DATE 12/29/2021



INVOICE

REMIT TO
FED-ID INGRAM LIBRARY SERVICES
62-1746696 P. O. BOX 502779
ST. LOUIS, MO 63150-2779
1-800-937-5300 OPTION 1

INVOICE	MO.	DAY	YEAR	BATCH
56836895	12	29	2021	307

ORDER ENTRY	ACCOUNT	PAGE	TAX
D589Q6EH	2006421	1	6

DUNS 12-159-9042

SOLD TO 2006421 013M M
STORMLAKE PUBLIC LIBRARY
609 CAYUGA ST
STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000
STORMLAKE PUBLIC LIBRARY
M&K CD 1.10
609 CAYUGA ST
STORM LAKE IA 50588-2239

TERMS: NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY		T/C	TITLE			UNIT PRICE	% DISC.	UNIT PRICE (AFTER DISC)	EXTENSION
ORDERED	SHIPPED	AUTHOR							
1	1	ITEMS BELOW FROM P.O. AUTHOR ADULT SO							
1	1	KRENTZ J	LIGHTNING IN A MIRROR	3012	R	9780593337752	28.00	42.5	16.10
1	1	INGRAM	9999999 MYLAR JACKET-TAPED	8899	C	9785552904068	0.72	NET	0.72
	1		RETAIL 28.72 AVG DISC 42.5%			SUBTOTAL	28.72		16.82
			FT WAYN VIA UPS-GROUND PREPAID			SHIPPING/HANDLING			1.86
			SHIP DATE 12/29 #610952383 #CTNS			1 WT 1 LBS			
			PRODUCT SUBTOTAL	16.10					
			PROCESSING SUBTOTAL	0.72					
** TOTAL **									18.68

APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. _____

Cut Along Broken Line



IF PREPAID, PLEASE DISREGARD.

IF PAYING BY INVOICE
PLEASE RETURN THIS PORTION WITH PAYMENT

INGRAM LIBRARY SERVICES
P. O. BOX 502779
ST. LOUIS, MO 63150-2779
1-800-937-5300 OPTION 1

INVOICE DATE 12/29/2021

OE # D589Q6EH

ACCOUNT # 2006421

INVOICE # 56836895

AMOUNT DUE 18.68



INVOICE

FED-ID INGRAM LIBRARY SERVICES
62-1746696 P. O. BOX 502779
ST. LOUIS, MO 63150-2779
1-800-937-5300 OPTION 1

Table with columns: INVOICE, MO, DAY, YEAR, BATCH. Values: 56836893, 12, 29, 2021, 307

Table with columns: ORDER ENTRY, ACCOUNT, PAGE, TAX. Values: D589Q6EH, 2006421, 1, 6

DUNS 12-159-9042

SOLD TO 2006421 013M M
STORMLAKE PUBLIC LIBRARY
609 CAYUGA ST
STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000
STORMLAKE PUBLIC LIBRARY
M&K
609 CAYUGA ST
STORM LAKE IA 50588-2239
CD 1.15

TERMS: NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

Main invoice table with columns: QUANTITY, T/C AUTHOR, TITLE, UNIT PRICE, % DISC., UNIT PRICE (AFTER DISC.), EXTENSION. Includes items like 'ROBERT B PARKERS BYE BYE BABY' and 'MYLAR JACKET-TAPED'.

APPROVED FOR PAYMENT

Name _____

Date _____ PO. # _____

Acct No. _____

** TOTAL ** 18.77

Cut Along Broken Line



IF PREPAID, PLEASE DISREGARD.

IF PAYING BY INVOICE
PLEASE RETURN THIS PORTION WITH PAYMENT

INGRAM LIBRARY SERVICES
P. O. BOX 502779
ST. LOUIS, MO 63150-2779
1-800-937-5300 OPTION 1

INVOICE DATE 12/29/2021

OE # D589Q6EH

ACCOUNT # 2006421

INVOICE # 56836893

AMOUNT DUE 18.77



INVOICE

FED-ID INGRAM LIBRARY SERVICES
62-1746696 P. O. BOX 502779
ST. LOUIS, MO 63150-2779
1-800-937-5300 OPTION 1

Table with columns: INVOICE, MO., DAY, YEAR, BATCH. Values: 56621665, 12, 17, 2021, 309 LB

Table with columns: ORDER ENTRY, ACCOUNT, PAGE, TAX. Values: D5C80ZEH, 2006421, 1, 6

DUNS 12-159-9042

SOLD TO 2006421 013M M
STORMLAKE PUBLIC LIBRARY
609 CAYUGA ST
STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000 002
STORMLAKE PUBLIC LIBRARY
M&K CD 1.11
609 CAYUGA ST
STORM LAKE IA 50588-2239

TERMS: NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

Main invoice table with columns: QUANTITY, T/C AUTHOR, TITLE, UNIT PRICE, % DISC., UNIT PRICE (AFTER DISC.), EXTENSION. Includes items like 'CRIMINAL MISCHIEF' and 'MYLAR JACKET-TAPED'.

22.82
APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-4010-04-6502-0000

** TOTAL ** 22.82



IF PREPAID, PLEASE DISREGARD.

IF PAYING BY INVOICE
PLEASE RETURN THIS PORTION WITH PAYMENT

INGRAM LIBRARY SERVICES
P. O. BOX 502779
ST. LOUIS, MO 63150-2779
1-800-937-5300 OPTION 1

INVOICE DATE 12/17/2021

OE # D5C80ZEH

ACCOUNT # 2006421

INVOICE # 56621665

AMOUNT DUE 22.82

INGRAM

INVOICE

FED-ID INGRAM LIBRARY SERVICES
 62-1746696 P. O. BOX 502779
 ST. LOUIS, MO 63150-2779
 1-800-937-5300 OPTION 1

INVOICE	MO.	DAY	YEAR	BATCH	LB
56753304	12	23	2021	369	

ORDER ENTRY	ACCOUNT	PAGE	TAX
D5X3Z7EH	2006421	1	6

DUNS 12-159-9042

SOLD TO 2006421 013M M
 STORMLAKE PUBLIC LIBRARY
 609 CAYUGA ST
 STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000
 STORMLAKE PUBLIC LIBRARY
 M&K CD 0.65
 609 CAYUGA ST
 STORM LAKE IA 50588-2239

PP 75
 SC 4

TERMS: NET 30 EOM
 WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY		T/C	TITLE			UNIT PRICE	% DISC.	UNIT PRICE (AFTER DISC.)	EXTENSION
ORDERED	SHIPPED	AUTHOR							
1	1	ESTLEMAN	CUTTHROAT DOGS	E998 R	IBCOE W257M	25.99	42.5	14.94	14.94
4	1	INGRAM	9999999 MYLAR JACKET-TAPED	8899 C	9781250258656	0.72	NET	0.72	0.72
	1		RETAIL 26.71 AVG DISC 42.5%		SUBTOTAL	26.71			15.66
			FT WAYN VIA UPS-GROUND PREPAID		SHIPPING/HANDLING				0.82
			SHIP DATE 12/23 #610952206 #CTNS		1 WT 1 LBS				
			PRODUCT SUBTOTAL 14.94						
			PROCESSING SUBTOTAL 0.72						
									** TOTAL **
									16.48

16.48
 APPROVED FOR PAYMENT

Name _____
 Date _____ P.O. # _____
 Acc't No. 001-4010-04-6502
 -0800

Cut Along Broken Line

INGRAM

IF PREPAID, PLEASE DISREGARD.
 IF PAYING BY INVOICE
 PLEASE RETURN THIS PORTION WITH PAYMENT

INGRAM LIBRARY SERVICES
 P. O. BOX 502779
 ST. LOUIS, MO 63150-2779
 1-800-937-5300 OPTION 1

INVOICE DATE 12/23/2021

OE #	D5X3Z7EH
ACCOUNT #	2006421
INVOICE #	56753304
AMOUNT DUE	16.48



INVOICE

FED-ID INGRAM LIBRARY SERVICES
62-1746696 P. O. BOX 502779
ST. LOUIS, MO 63150-2779
1-800-937-5300 OPTION 1

Table with columns: INVOICE, MO., DAY, YEAR, BATCH. Values: 56753305, 12, 23, 2021, 369

Table with columns: ORDER ENTRY, ACCOUNT, PAGE, TAX. Values: D5X3Z7EH, 2006421, 1, 6

DUNS 12-159-9042

SOLD TO 2006421 013M M
STORMLAKE PUBLIC LIBRARY
609 CAYUGA ST
STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000
STORMLAKE PUBLIC LIBRARY
M&K CD 1.15
609 CAYUGA ST
STORM LAKE IA 50588-2239

TERMS: NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

Main invoice table with columns: QUANTITY, T/C AUTHOR, TITLE, UNIT PRICE, % DISC., UNIT PRICE (AFTER DISC.), EXTENSION. Includes items like 'STEEL DA INVISIBLE' and 'INGRAM 9999999 MYLAR JACKET-TAPED'.

18.83

APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acct No. 001-4010-af-6502 -0000

** TOTAL **

18.83

Cut Along Broken Line



IF PREPAID, PLEASE DISREGARD.

IF PAYING BY INVOICE
PLEASE RETURN THIS PORTION WITH PAYMENT

OE #

D5X3Z7EH

ACCOUNT #

2006421

INVOICE #

56753305

AMOUNT DUE

18.83

INGRAM LIBRARY SERVICES
P. O. BOX 502779
ST. LOUIS, MO 63150-2779
1-800-937-5300 OPTION 1

INVOICE DATE 12/23/2021



INVOICE

FED-ID INGRAM LIBRARY SERVICES
62-1746696 P. O. BOX 502779
ST. LOUIS, MO 63150-2779
1-800-937-5300 OPTION 1

INVOICE	MO.	DAY	YEAR	BATCH
56753306	12	23	2021	369

ORDER ENTRY	ACCOUNT	PAGE	TAX
D5X3Z7EH	2006421	1	6

DUNS 12-159-9042

SOLD TO 2006421 013M M
STORMLAKE PUBLIC LIBRARY
609 CAYUGA ST
STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000
STORMLAKE PUBLIC LIBRARY
M&K CD 2.13
609 CAYUGA ST
STORM LAKE IA 50588-2239

TERMS: NET 30 EOM
WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY		T/C	TITLE	UNIT PRICE	% DISC.	UNIT PRICE (AFTER DISC.)	EXTENSION
ORDERED	SHIPPED	AUTHOR					
1	1	BELOW FROM P.O. AUTHOR ADULT SO	IBCOE 4M36B RAJCV ORD	29.00	42.5	16.68	16.68
1	1	GEORGE E SOMETHING TO HIDE	9780593296844	0.72	NET	0.72	0.72
	1	INGRAM 9999999 MYLAR JACKET-TAPED	9785552904068				
		RETAIL 29.72 AVG DISC 42.4%	SUBTOTAL	29.72			17.40
		FT WAYN VIA UPS-GROUND PREPAID	SHIPPING/HANDLING				2.67
		SHIP DATE 12/23 #610952206 #CTNS	1 WT 3 LBS				
		PRODUCT SUBTOTAL 16.68					
		PROCESSING SUBTOTAL 0.72					
** TOTAL **							20.07

20.07
APPROVED FOR PAYMENT

Name _____
Date _____ P.O. # _____
Acc't No. 001-4010-04-6802
 -0000



IF PREPAID, PLEASE DISREGARD.
IF PAYING BY INVOICE
PLEASE RETURN THIS PORTION WITH PAYMENT

INGRAM LIBRARY SERVICES
P. O. BOX 502779
ST. LOUIS, MO 63150-2779
1-800-937-5300 OPTION 1

INVOICE DATE 12/23/2021

OE #	D5X3Z7EH
ACCOUNT #	2006421
INVOICE #	56753306
AMOUNT DUE	20.07



INVOICE

REMIT TO
 FED-ID INGRAM LIBRARY SERVICES
 62-1746696 P. O. BOX 502779
 ST. LOUIS, MO 63150-2779
 1-800-937-5300 OPTION 1

INVOICE	MO.	DAY	YEAR	BATCH
56753307	12	23	2021	369

ORDER ENTRY	ACCOUNT	PAGE	TAX
D5X3Z7EH	2006421	1	6

DUNS 12-159-9042

SOLD TO 2006421 013M M
 STORMLAKE PUBLIC LIBRARY
 609 CAYUGA ST
 STORM LAKE IA 50588-2239

SHIP TO 2006421-0000000
 STORMLAKE PUBLIC LIBRARY
 M&K CD 0.85
 609 CAYUGA ST
 STORM LAKE IA 50588-2239

TERMS: NET 30 EOM
 WE APPLY 1.5% SERVICE CHARGE TO PAST DUE INVOICES

QUANTITY		T/C	TITLE			UNIT PRICE	% DISC.	UNIT PRICE (AFTER DISC.)	EXTENSION
ORDERED	SHIPPED	AUTHOR							
1	1	BELOW FROM P.O. AUTHOR ADULT SO	IBCOE 5G8PJ	0394 R	RAJZ9 ORD	26.99	42.5	15.52	15.52
1	1	LIPPMAN SEASONAL WORK	9780063000032	8899 C	9785552904068	0.72	NET	0.72	0.72
	1	INGRAM 9999999 MYLAR JACKET-TAPED							
		RETAIL 27.71 AVG DISC 42.5%	SUBTOTAL			27.71			16.24
		FT WAYN VIA UPS-GROUND PREPAID	SHIPPING/HANDLING						1.07
		SHIP DATE 12/23 #610952206 #CTNS	1 WT 1 LBS						
		PRODUCT SUBTOTAL 15.52							
		PROCESSING SUBTOTAL 0.72							
			** TOTAL **						17.31

17.31
 APPROVED FOR PAYMENT

Name _____
 Date _____ P.O. # _____
 Acct No. 001-400-04-6502
 -0000



IF PREPAID, PLEASE DISREGARD.
 IF PAYING BY INVOICE
 PLEASE RETURN THIS PORTION WITH PAYMENT

INGRAM LIBRARY SERVICES
 P. O. BOX 502779
 ST. LOUIS, MO 63150-2779
 1-800-937-5300 OPTION 1

INVOICE DATE 12/23/2021

OE #	D5X3Z7EH
ACCOUNT #	2006421
INVOICE #	56753307
AMOUNT DUE	17.31



Brodart Co.
 500 Arch Street
 Williamsport, PA 17701-7809

DATE	PAGE
12/01/2021	1

Phone: (800) 233-8467

Fax: (800) 999-6799

Bill To Acct No. 145486

Ship To Acct No. 1454861

STORM LAKE PUBLIC LIBRARY
 609 CAYUGA ST
 STORM LAKE IA 50588

STORM LAKE PUBLIC LIBRARY
 609 CAYUGA ST
 STORM LAKE IA 50588

Packing Slip No. 105768147000

Terms: Net Due in 30 Days

Brodart No. Item No. Format	Author Pub Date Publisher	Title	Qty Units	Branch PO No. Order No.	Customer Reference	List Price Discount Net Price	Ext Price Charge Code
117442968 9780062572769 Hardcover	Capucilli, Alyssa S 05/02/2017 HarperCollins	Biscuit, 60th Anniversary ed	1	05OCT2021 1917986		\$9.99 12.0% \$8.79	\$8.79
119489678 9780062741356 Hardcover	Capucilli, Alyssa S 10/17/2017 Harper Festival	A Biscuit Collection. 3 Woof-tastic Tales : Biscuit's Snowy Day ; Biscuit Is Thankful ; Biscuit Meets the Neighbors. Padded Board Book, Board Book	1	05OCT2021 1917986		\$11.99 45.0% \$6.59	\$6.59
21152225 9780060242404 Hardcover	Minarik, Else Holm 02/21/1992 Harper & Row	Little Bear	1	05OCT2021 1917986		\$16.95 12.0% \$14.92	\$14.92
21152284 9780060242657 Hardcover	Minarik, Else Holm 01/01/1961 Harper & Row	Little Bear's Visit	1	05OCT2021 1917986		\$16.95 12.0% \$14.92	\$14.92

PO Number: 05OCT2021

Subtotal Quantity: 4
 Subtotal Units: 4

Item Subtotal: \$45.22

126415811 9780374266974 Hardcover	Diop, David 11/10/2020 Farrar Straus & Gir	At Night All Blood Is Black : A Novel, Translation	1	14JUN2021 1867195		\$25.00 45.0% \$13.75	\$13.75
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PO Number: 14JUN2021

Subtotal Quantity: 1
 Subtotal Units: 1

Item Subtotal: \$13.75

Charge Description	Units	Unit Price	Ext Price
Cataloging and Processing	5	\$0.99	\$4.95

63.92
APPROVED FOR PAYMENT

Total Quantity: 5
 Total Units: 5

Item Total: \$58.97
 C&P Charge: \$4.95

Name _____

Date _____ P.O. # _____

Acc't No. 001-4010-04-6522-0000

INVOICE TOTAL: \$63.92

13252533



Brodart Co.
500 Arch Street
Williamsport, PA 17701-7809

Bill To Acct : 145486
STORM LAKE PUBLIC
LIBRARY

INVOICE: B6325345

DATE
12/01/2021

Include this form with your payment to:

Brodart Co
L-3544
Columbus, OH 43260-0001
Fed. ID# 23-2248758

Terms: Net Due in 30 Days

Total Quantity: 5
Total Units: 5
INVOICE TOTAL: \$63.92

Amount Enclosed: _____



Brodart Co.
 500 Arch Street
 Williamsport, PA 17701-7809

DATE	PAGE
12/11/2021	1

Phone: (800) 233-8467

Fax: (800) 999-6799

Bill To Acct No. 145486

Ship To Acct No. 1454861

STORM LAKE PUBLIC LIBRARY
 609 CAYUGA ST
 STORM LAKE IA 50588

STORM LAKE PUBLIC LIBRARY
 609 CAYUGA ST
 STORM LAKE IA 50588

Packing Slip No. 105779478000

Terms: Net Due in 30 Days

Brodart No. Item No. Format	Author Pub Date Publisher	Title	Qty Units	Branch PO No. Order No.	Customer Reference	List Price Discount Net Price	Ext Price Charge Code
118857746 9780062457790 Hardcover	Silvera, Adam 09/05/2017 HarperCollins	They Both Die at the End	1 1	02AUG2021 1897433		\$18.99 12.0% \$16.71	\$16.71

PO Number: 02AUG2021

Subtotal Quantity: 1
 Subtotal Units: 1

Item Subtotal: \$16.71

50732161 9780689810121 Hardcover Reinforc	Rylant, Cynthia 03/01/1997 Simon & Schuster	Henry and Mudge and the Happy Cat : Ready-to-Read Level 2	1 1	05OCT2021 1917986		\$17.99 21.0% \$14.21	\$14.21
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PO Number: 05OCT2021

Subtotal Quantity: 1
 Subtotal Units: 1

Item Subtotal: \$14.21

Charge Description	Units	Unit Price	Ext Price
Cataloging and Processing	2	\$0.99	\$1.98

Total Quantity: 2
 Total Units: 2

Item Total: \$30.92
 C&P Charge: \$1.98

INVOICE TOTAL: \$32.90

32.90

APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-4010-04-6522-0000

13273443



Brodart Co.
500 Arch Street
Williamsport, PA 17701-7809

Bill To Acct : 145486
STORM LAKE PUBLIC
LIBRARY

INVOICE: B6332497

DATE
12/11/2021

Include this form with your payment to:

Brodart Co
L-3544
Columbus, OH 43260-0001
Fed. ID# 23-2248758

Terms: Net Due in 30 Days

Total Quantity: 2
Total Units: 2
INVOICE TOTAL: \$32.90

Amount Enclosed: _____



Brodart Co.
 500 Arch Street
 Williamsport, PA 17701-7809

INVOICE: B6332158

DATE	PAGE
12/10/2021	1

Phone: (800) 233-8467

Fax: (800) 999-6799

Bill To Acct No. 145486

Ship To Acct No. 1454861

STORM LAKE PUBLIC LIBRARY
 609 CAYUGA ST
 STORM LAKE IA 50588

STORM LAKE PUBLIC LIBRARY
 609 CAYUGA ST
 STORM LAKE IA 50588

Packing Slip No. 105779979000

Terms: Net Due in 30 Days

Brodart No. Item No. Format	Author Pub Date Publisher	Title	Qty Units	Branch PO No. Order No.	Customer Reference	List Price Discount Net Price	Ext Price Charge Code
12282839 9780307278968 Trade Paper	Crace, Jim 06/14/2011 Anchor	All that Follows	1	14JUN2021 1867195		\$15.00 12.0% \$13.20	\$13.20 L
117796387 9780062662408 Trade Paper	Crace, Jim 06/13/2017 Ecco	Continent : Stories	1	14JUN2021 1867195		\$16.99 12.0% \$14.95	\$14.95
127979808 9781513266213 Trade Paper	Fielding, Henry 11/29/2020 Mint Editions	The History of Tom Jones	1	14JUN2021 1867195		\$37.99 12.0% \$33.43	\$33.43

PO Number: 14JUN2021

Subtotal Quantity: 3
 Subtotal Units: 3

Item Subtotal: \$61.58

Charge Description	Units	Unit Price	Ext Price
Books Processing	3	\$0.65	\$1.95
BrodartGuard	1	\$2.00	\$2.00

Total Quantity: 3
 Total Units: 3

Item Total: \$61.58
 C&P Charge: \$3.95

INVOICE TOTAL: \$65.53

65.53
APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-2400-04-6502
 -0020

13273452



Brodart Co.
500 Arch Street
Williamsport, PA 17701-7809

Bill To Acct : 145486
STORM LAKE PUBLIC
LIBRARY

INVOICE: B6332158

DATE
12/10/2021

Include this form with your payment to:

Brodart Co
L-3544
Columbus, OH 43260-0001
Fed. ID# 23-2248758

Terms: Net Due in 30 Days

Total Quantity: 3
Total Units: 3
INVOICE TOTAL: \$65.53

Amount Enclosed: _____



BAKER & TAYLOR

A Follett Company

2810 Coliseum Centre Drive • Suite 300 • Charlotte, NC 28217 • USA

INVOICE #: 2036418489

REMIT TO:
 BAKER & TAYLOR • P.O. BOX 277930 • ATLANTA, GA 30384-7930

INVOICE DATE: 12/21/21
 ACCOUNT #: 207113 L031542 2 B00000
 ATS #: MOM9696934
 INVOICE #: 2036418489
 PAGE: 001



1529 1 MB 0.482 P:1529 / T:8 / S:



STORM LAKE PUBLIC LIBRARY
 609 CAYUGA ST
 STORM LAKE IA 50588-2239

BILL TO: ACCOUNT #: 207113 L031542 2 B00000
 SAN #:
 NAME: STORM LAKE PUBLIC LIBRARY
 ADDRESS: 609 CAYUGA
 STORM LAKE IA 50588

SHIP TO: ACCOUNT #: 207113 L031542 2 000000
 SAN #: 3057275
 NAME: STORM LAKE PUBLIC LIBRARY
 ADDRESS: 609 CAYUGA
 STORM LAKE IA 50588

AMOUNT DUE	AMOUNT ENCLOSED
\$34.36	

KEEP THIS COPY FOR YOUR RECORDS

GST/TAX ID#: 00 00000000000000

SHIPPED FROM: MOMENCE
 PO#:

INVOICE #: 2036418489
 ACCOUNT #: 207113 L031542 2 B00000

QTY	TITLE	BT ORDER #	CUSTOMER PO #	AUTHOR FUND #	TYPE CUST REF #	ISBN ISBN-10	PUB.	PRICE	DISC. VAS	NET PRICE	EXTENDED PRICE
1	HATCHET	81652095	1112021	PAULSEN, GARY	HRD 476542435	9780689840920 0689840926	SIMJU	18.99	20.1%	15.17	15.17
1	SONG POET A MEMOIR OF MY FATHER	81668673	8875	YANG, KAO KALIA	PAP 482655787	9781250131881 125013188X	STMRP	18.00	5.0%	17.10	17.10

SUB TOTAL
 USD CURRENCY

32.27

1 LAMINATE COVERS ON P AT 2.09 = 2.09

VAS

2.09

STORM LAKE PUBLIC LIBRARY
 609 CAYUGA
 STORM LAKE IA 50588

All claims must be made within 45 days of invoice date. Authorization required for all returns. Not responsible for goods sent uninsured.

REMIT TO: BAKER & TAYLOR P.O. BOX 277930 ATLANTA, GA 30384-7930	TERMS: 00 NET 30 DAYS AMOUNTS BILLED IN USD	TOTAL AMOUNT DUE	\$34.36
--	---	-------------------------	----------------

34.36

APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 801-4010-04-6502
 -5500



BAKER & TAYLOR

A Follett Company

2810 Coliseum Centre Drive • Suite 300 • Charlotte, NC 28217 • USA

INVOICE #: 2036390637

REMIT TO:
 BAKER & TAYLOR • P.O. BOX 277930 • ATLANTA, GA 30384-7930

INVOICE DATE: 12/08/21
 ACCOUNT #: 207113 L031542 2 B00000
 ATS #: MOM9684101
 INVOICE #: 2036390637
 PAGE: 001



1878 1 MB 0.482 P:1878 / T:10 / S:



STORM LAKE PUBLIC LIBRARY
 609 CAYUGA ST
 STORM LAKE IA 50588-2239

BILL TO: ACCOUNT #: 207113 L031542 2 B00000
 SAN #:
 NAME: STORM LAKE PUBLIC LIBRARY
 ADDRESS: 609 CAYUGA
 STORM LAKE IA 50588

SHIP TO: ACCOUNT #: 207113 L031542 2 000000
 SAN #:
 NAME: STORM LAKE PUBLIC LIBRARY
 ADDRESS: 609 CAYUGA
 STORM LAKE IA 50588

AMOUNT DUE	AMOUNT ENCLOSED
\$115.46	

▼ KEEP THIS COPY FOR YOUR RECORDS ▼

GST/TAX ID#: 00 00000000000000 SHIPPED FROM: MOMENCE INVOICE #: 2036390637
 PO#: ACCOUNT #: 207113 L031542 2 B00000

QTY	TITLE	BT ORDER #	CUSTOMER PO #	AUTHOR FUND #	TYPE CUST REF #	ISBN ISBN-10	PUB.	PRICE	DISC. VAS	NET PRICE	EXTENDED PRICE
1	SEA MONSTERS	81668673	8875	ARIDJIS, CHLOE	PAP	9781948226776	RANDO	16.95	5.0%	16.10	16.10
1	BLUE HERON	81652095	1112021	AVI	PAP	9780380720439	HAPAP	7.99	20.2%	6.38	6.38
1	HENRY AND BEEZUS	81652095	1112021	CLEARY, BEVERLY	HRD	9780062652362	HARJU	16.99	20.1%	13.58	13.58
1	ENCHANTED COLLECTION	81652095	1112021	LEVINE, GAIL CA	PAP	9780061431005	HAPAP	19.99	20.1%	15.97	15.97
1	FAIR WEATHER	81652095	1112021	PECK, RICHARD	PAP	9780142500347	PENGJ	8.99	20.1%	7.18	7.18
1	ENCYCLOPEDIA BROWN SAVES THE DAY	81652095	1112021	SOBOL, DONALD J	PAP	9780142409213	PENGJ	5.99	20.0%	4.79	4.79
1	BIG GUY TOOK MY BALL	81652095	1112021	WILLEMS, MO	SAL	9781423174912	DSYHP	9.99	20.1%	7.98	7.98
1	IM A FROG	81652095	1112021	WILLEMS, MO	HRD	9781423183051	DSYHP	9.99	43.0%	5.69	5.69
1	LETS GO FOR A DRIVE	81652095	1112021	WILLEMS, MO	HRD	9781423164821	DSYHP	9.99	43.0%	5.69	5.69
1	ARE YOU READY TO PLAY OUTSIDE	81652095	1112021	WILLEMS, MO	HRD	9781423113478	DSYHP	9.99	43.0%	5.69	5.69
1	HAPPY PIG DAY	81652095	1112021	WILLEMS, MO	SAL	9781423143420	DSYHP	9.99	20.1%	7.98	7.98
1	HARRY AND THE LADY NEXT DOOR	81652095	1112021	ZION, GENE	PAP	9780061336096	HAPAP	9.99	20.1%	7.98	7.98

SUB TOTAL
 USD CURRENCY

105.01

5 LAMINATE COVERS ON P AT 2.09 = 10.45

VAS

10.45



BAKER & TAYLOR

A Follett Company

2810 Coliseum Centre Drive • Suite 300 • Charlotte, NC 28217 • USA

INVOICE #: 2036390637

INVOICE DATE: 12/08/21
ACCOUNT #: 207113 L031542 2 B00000
ATS #: MOM9684101
INVOICE #: 2036390637
PAGE: 002



AMOUNT DUE	AMOUNT ENCLOSED

▼ KEEP THIS COPY FOR YOUR RECORDS ▼

INVOICE #: 2036390637
ACCOUNT #: 207113 L031542 2 B00000

All claims must be made within 45 days of invoice date. Authorization required for all returns. Not responsible for goods sent uninsured.

REMIT TO:	TERMS:	TOTAL AMOUNT DUE	\$115.46
BAKER & TAYLOR P.O. BOX 277930 ATLANTA, GA 30384-7930	00 NET 30 DAYS AMOUNTS BILLED IN USD		

115.46

APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acc't No. 001-4010-21-6502-0000

CENTRAL IOWA DISTRIBUTING, INC.

INVOICE

REMIT TO (MAIN OFFICE):

19 SOUTH 21ST STREET, P.O. BOX 891
 FORT DODGE, IA 50501
 800-383-6089 • 515-955-2344 • FAX 515-955-4799

Invoice No:	220415
Invoice Date:	Dec 27, 2021
Page:	1
Sales Order No:	229469

Bill To:
STORM LAKE, CITY OF CITY CLERK - CITY HALL P.O. BOX 1086 STORM LAKE, IA 50588

Ship to:
PUBLIC LIBRARY 712-732-8026 (MISTY) 609 CAYUGA STORM LAKE, IA 50588

Customer ID	Customer PO	Payment Terms	
STOR01	ELIZABETH	Net 30 Days	
Sales Rep Name	Shipping Method	Ship Date	Due Date
DARIN BAACK	SPEEDEE		1/26/22

Quantity	Unit	Item	Description	Unit Price	Amount
1.00	CS-06	WIP 33711	WP DISINFECTANT WIPES, 6/CS	52.0000	52.00
1.00	EACH	DC	DELIVERY CHARGE	8.0000	8.00

60.00
APPROVED FOR PAYMENT

Name _____

Date _____ P.O. # _____

Acct No. 001-4010-EX-6599
 -0000

Subtotal	60.00
Sales Tax	
Total Invoice Amount	60.00
TOTAL AMOUNT DUE	60.00

EMAIL INVOICES

Please pay from Invoice- Monthly Statements will be mailed out by request only and we THANK-YOU for your continued business! PLEASE NOTE BEGINNING JUNE 1ST, WE WILL BE IMPLEMENTING A 2% CC PROCESSING FEE FOR ANY CREDIT CARD TRANSACTION OVER \$500.00



Purchase Order#
 (Assigned by Finance Dept. upon approval.)

Purchase Order

City of Storm Lake
 P.O. Box 1086, 620 Erie Street
 Storm Lake, IA 50588
 Phone (712)732-8000
 Fax (712)732-4114
 www.stormlake.org

Vendor Information

Company Storm Lake Public Library
 Attn: _____
 Address 609 Cayuga Street
 Address _____
 City Storm Lake
 State Iowa Zip/Postal Code 50588
 E-mail _____
 Phone Number _____
 Fax Number _____

Requested Purchase Date:

Account #'s:	Amounts:
#1: <input type="text" value="001-4010-04-6508-0000"/>	<input type="text" value="\$ 3.63"/>
#2: <input type="text"/>	<input type="text"/>
#3: <input type="text"/>	<input type="text"/>
#4: <input type="text"/>	<input type="text"/>

Description	Budget Amt.	Quantity	Unit Price	Amount
Beth Dawson, Petty Cash, Postage		1	\$3.63	\$3.63

<input type="checkbox"/> Bids/Quotes Attached	Shipping Costs <input type="checkbox"/> Estimated <input checked="" type="checkbox"/> Actual	Total	\$3.63
Department _____	Date: <input type="text"/>	Shipping Charges	
Head Signature _____		Purchase Order Total	\$3.63

Finance Department Only

Timeline Approval **Purchase Order**
 Date Received: Approved Purchase Date Date Received:
 Date Returned: W9 Needed Date Returned:

Line Item Budget	Department Budget
Line Item Budget <input type="text"/>	Overall Department Budget <input type="text"/>
Authorized PO's <input type="text"/>	Authorized PO's <input type="text"/>
Line Item Authorized <input type="text"/>	Authorized YTD Budget <input type="text"/>
YTD Expenditures <input type="text"/>	YTD Expenditures <input type="text"/>

Approved by _____ Date:

Administrative Approval

Authorized By _____ Approved **WITHIN** Adopted Budget
 Date: Not Approved Approved **OUTSIDE** Adopted Budget

12/1/2021-11/31/2021

Date	Amount
12/1/2021	
12/2/2021	
12/3/2021	
12/4/2021	
12/5/2021	
12/6/2021	
12/7/2021	
12/8/2021	\$3.63
12/9/2021	
12/10/2021	
12/11/2021	
12/12/2021	
12/13/2021	
12/14/2021	
12/15/2021	
12/16/2021	
12/17/2021	
12/18/2021	
12/19/2021	
12/20/2021	
12/21/2021	
12/22/2021	
12/23/2021	
12/24/2021	
12/25/2021	
12/26/2021	
12/27/2021	
12/28/2021	
12/29/2021	
12/30/2021	
12/31/2021	

Total \$3.63



STORM LAKE
509 CAYUGA ST
STORM LAKE, IA 50588-2396
(800)275-8777

12/08/2021 11:11 AM

Product	Qty	Unit Price	Price
Library Mail	1		\$3.63
Fort Dodge, IA 50501			
Weight: 1 lb 6.20 oz			
Estimated Delivery Date			
Fri 12/10/2021			
Tracking #:			
9555 1136 9676 1342 4497 30			

Grand Total:	\$3.63
Cash	\$3.63

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12/29/21 Bel

401 East Milwaukee Avenue
Storm Lake, IA 50588

January 3, 2022

Ms. Elizabeth Huff, Library Director
609 Cayuga Street
Storm Lake, IA 50588

Ms. Huff, Today I was able to make an in-person evaluation regarding the exit hallway and proposed office space addition requested by the Witter Gallery. The space in question is a pre-existing exit, with the next closest exit located at the main entry to the library. I have reviewed the NFPA 101, Life Safety Code regarding this request.

NFPA 101 specifies the travel distance to reach an exit. This is an extremely important feature since a person could be exposed to fire or smoke conditions during the time it takes to reach an exit. A general rule is the maximum travel distance to at least one exit shall not exceed 150 feet in buildings not sprinklered or exceed 200 feet in buildings protected throughout by an approved supervised sprinkler system.

In no case shall access to an exit be through kitchens, storerooms, restrooms, workrooms, closets, bedrooms, or similar spaces, and exit access doors leading to exits must be designed and arranged to be clearly recognizable.

Based on the excerpts from the NFPA 101 Life Safety Code referenced above, construction of office space in the exit corridor would not be permitted. If you have any questions, please feel free to contact me.

Thank you,



Glenn M. Schlessler

Fire Chief

CC: S. Olesen, C. Chambers, K. Navratil